

WESTERN MICHIGAN UNIVERSITY BOARD OF TRUSTEES  
ANNUAL MEETING  
FRIDAY, MARCH 22, 2002  
CONNABLE BOARD ROOM, BERNHARD CENTER  
2:45 p.m.

## AGENDA

## I. PROCEDURAL ITEMS

- |                                                                       |          |
|-----------------------------------------------------------------------|----------|
| 1. Remarks by the Chair                                               | St. John |
| 2. Remarks by the President                                           | Floyd    |
| 3. Acceptance of the Agenda                                           | St. John |
| 4. Approval of the Minutes of the December 7, 2001<br>Regular Meeting | St. John |

## II. ACTION ITEMS

- |                                                                                                                                                       |          |
|-------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| 5. Election of Officers                                                                                                                               | St. John |
| 6. Recommendation re Trustee Emeritus Richard Haworth                                                                                                 | Chair    |
| 7. Authorization to Confer Degrees                                                                                                                    | Kocher   |
| 8. Academic and Student Affairs Committee Recommendations                                                                                             | Klohs    |
| a. Grant Report                                                                                                                                       | ASA-2    |
| b. Personnel Report                                                                                                                                   | ASA-3    |
| c. Research Misconduct Policy                                                                                                                         | ASA-4    |
| d. Western Student Association Constitutional Amendments                                                                                              | ASA-5    |
| 9. Budget and Finance Committee Recommendations                                                                                                       | Pero     |
| a. Gift Report                                                                                                                                        | BF-2     |
| b. Personnel Report                                                                                                                                   | BF-3     |
| c. Appointment of External Auditor                                                                                                                    | BF-4     |
| d. Renaming of Streets                                                                                                                                | BF-5     |
| e. University Plaza Lease                                                                                                                             | BF-6     |
| f. Communication Antenna Leases                                                                                                                       | BF-7     |
| g. Second Public Hearing: Grant of Powers and Authority to Public Safety Officers and Establishment of a Public Safety Department Oversight Committee | BF-8     |

ROLL CALL

## ROLL CALL

III. INFORMATIONAL ITEMS

10. Remarks by the Provost

Dobney

11. Public Comments

Chair

IV. EXECUTIVE SESSION (ROLL CALL)

Chair

Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 1  
March 22, 2002

REMARKS BY THE CHAIR

Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 2  
March 22, 2002

REMARKS BY THE PRESIDENT



Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 3  
March 22, 2002

ACCEPTANCE OF THE AGENDA

Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 4  
March 22, 2002

APPROVAL OF THE MINUTES OF THE DECEMBER 7, 2001 REGULAR MEETING

Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 5  
March 22, 2002

ELECTION OF OFFICERS

RECOMMENDATION RE TRUSTEE EMERITUS RICHARD HAWORTH

It is recommended that the following resolution be approved:

RESOLUTION

**WHEREAS, Richard G. Haworth has provided dedicated and faithful service to Western Michigan University and the people of Michigan as a member of the University's governing board since 1991; and**

**WHEREAS, he has served the Board of Trustees as a chair, vice chair and committee chair with grace and wisdom, all the while bringing to bear on those tasks his love for the University, his remarkable business acumen and his keen personal insight; and**

**WHEREAS, he successfully led the presidential search process that resulted in the 1998 appointment of Dr. Elson S. Floyd as the University's sixth president; and**

**WHEREAS, as board chair, he oversaw such major University events as the dedication of new aviation facilities in Battle Creek and the initiation of new graduate programs in Holland as well as the awarding of honorary degrees and the announcement of major gifts, grants and contracts; and**

**WHEREAS, he has worked tirelessly to extend the University's reach and stature through personal generosity, dedication of his time and knowledge to University programs and events, and continual service as the University's ambassador in Michigan and around the world; and**

**WHEREAS, as an alumnus and trustee, he has brought great recognition to the University through his many professional accomplishments, including now serving as chairman of Haworth Inc., a company that has come to symbolize his family's initiative, entrepreneurial spirit and dedication and for whom this University's Haworth College of Business is named;**

**NOW THEREFORE BE IT RESOLVED, that the Western Michigan University Board of Trustees wholeheartedly and appreciatively grants the honorary title of Trustee Emeritus to Richard G. Haworth, with all the rights and privileges appertaining thereto, in recognition of his devotion, dedication and service to the University.**

Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 7  
March 22, 2002

AUTHORIZATION TO CONFER DEGREES

It is recommended that the President be authorized degrees at the 2002 commencement ceremonies (April 26/27, June 29 and December 14) as recommended by the Faculty.

GRANT REPORT

It is recommended that the grant report for November and December 2001 and January and February 2002 be approved.

(Tab ASA-2)

Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 8b.  
March 22, 2002

PERSONNEL REPORT

It is recommended that the personnel report be approved.

(Tab ASA-3)

Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 8c.  
March 22, 2002

RESEARCH MISCONDUCT POLICY

It is recommended that the revised policy be approved.

(Tab ASA-4)



Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 8d.  
March 22, 2002

WESTERN STUDENT ASSOCIATION CONSTITUTIONAL AMENDMENTS

It is recommended that the WSA constitutional amendments be approved.

(Tab ASA-5)

GIFT REPORT

It is recommended that the gift report for November and December 2001 and January and February 2002 be approved.

(Tab BF-2)

Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 9b.  
March 22, 2002

PERSONNEL REPORT

It is recommended that the personnel report be approved.

(Tab BF-3)

APPOINTMENT OF EXTERNAL AUDITOR

It is recommended that the firm of Plante & Moran LLP be appointed to audit the University's financial statements for the 2001/2002 fiscal year.

(Tab BF-4)

RENAMING OF STREETS

It is recommended that the name of North Dormitory Road be changed to North Residence Hall Drive and South Dormitory Road to South Residence Hall Drive.

(Tab BF-5

Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 9e.  
March 22, 2002

UNIVERSITY PLAZA LEASE - ROLL CALL

It is recommended that the treasurer/assistant treasurer be authorized to execute the necessary documents to lease property located at 907 Howard Street.

(Tab BF-6)

COMMUNICATION ANTENNA LEASES - ROLL CALL

It is recommended that the treasurer/assistant treasurer be authorized to execute the necessary documents for Nextel and Sprint communication antenna leases.

(Tab BF-7)

Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 9g.  
March 22, 2002

SECOND PUBLIC HEARING: GRANT OF POWERS AND AUTHORITY TO PUBLIC SAFETY OFFICERS  
AND ESTABLISHMENT OF A PUBLIC SAFETY DEPARTMENT OVERSIGHT COMMITTEE

It is recommended that the resolutions be approved regarding the powers and authority of Western Michigan University's public safety officers.

(Tab BF-8)



Western Michigan University  
Board of Trustees Meeting

Agenda Item No.10  
March 22, 2002

REMARKS BY THE PROVOST

Western Michigan University  
Board of Trustees Meeting

Agenda Item No.11  
March 22, 2002

PUBLIC COMMENTS

Western Michigan University  
Board of Trustees Meeting

Agenda Item No. IV  
March 22, 2002

EXECUTIVE SESSION - ROLL CALL

WESTERN MICHIGAN UNIVERSITY BOARD OF TRUSTEES  
Academic and Student Affairs Committee  
Friday, March 22, 2002  
Room 204, Bernhard Center  
1:15 p.m.

AGENDA

Trustee Klohs, Chair  
Trustee Aseritis  
Trustee DeNooyer  
Trustee St. John (ex officio)  
President Floyd (ex officio)

I. ACTION ITEMS

- |                                                                         |                         |
|-------------------------------------------------------------------------|-------------------------|
| 1. Approval of the Minutes of the December 7, 2001<br>Committee Meeting | Klohs                   |
| 2. Grant Report                                                         | Thompson                |
| 3. Personnel Report                                                     | Floyd/Dobney/Beauregard |
| 4. Research Misconduct Policy                                           | Thompson                |
| 5. Western Student Association Constitutional Amendments                | Swartz/Donathan         |

Western Michigan University  
Board of Trustees  
Academic and Student Affairs Committee

Agenda Item No. 1  
March 22, 2002

APPROVAL OF THE MINUTES OF THE DECEMBER 7, 2001 COMMITTEE MEETING

Grant Report

Background

The grant report for the months of November 2001, December 2001, January 2002, and February 2002 indicates a total of \$10,619,527.45 in externally funded awards. Of the total, November awards amounted to \$3,259,219.06 or 31 percent, December awards amounted to \$937,701.50 or 9 percent, January awards amounted to \$2,026,564.29 or 19 percent, and February awards amounted to \$4,396,042.60 or 41 percent. The year-to-date total is \$28,738,978.65.

**November and December 2001 and January and February 2002**

*Awards by Category*

<i>Instruction</i>	<i>1,825,916.57</i>
<i>Research</i>	<i>6,903,967.79</i>
<i>Public Service</i>	<i>1,256,960.09</i>
<i>Academic Support</i>	<i>517,426.00</i>
<i>Student Services</i>	<i>115,257.00</i>
<i>Institutional Support</i>	<i>0.00</i>
<i>Operations and Maintenance of Plant</i>	<i>0.00</i>
<i>Scholarships and Fellowships</i>	<i>0.00</i>
<i>Total for November and December 2001 and January and February 2002</i>	<i>\$10,619,527.45</i>

Notable awards for this period were from the National Science Foundation, U.S. Department of Defense, U.S. Department of Health and Human Services, U.S. Department of Energy, Michigan Department of Education, Michigan Department of Community Health, European Pilot Selection and Training, Sendero Group, LLC, Corporation for Public Broadcasting, Varatech Incorporated, Oklahoma State University, Elsa U. Pardee Foundation, and Bronson Methodist Hospital.

Recommended Motion

It is recommended that the grant report for November and December 2001 and January and February 2002 be approved.

Western Michigan University  
Grants Awarded

November 2001 to February 2002

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
<b>Instruction</b>				
To provide ab-initio pilot training (Supplemental)	European Pilot Selection and Training	Dr. Richard A Wright College of Aviation	\$1,595,464.00	2/28/2002
To support professional development programs for the teaching and learning of mathematics in middle schools (New)	Michigan Department of Education	Dr. Robert A Laing Mathematics	\$202,000.00	2/8/2002
To support academic studies overseas at Hindustan College (Supplemental)	Hindustan College of Engineering	Dr. Howard J Dooley International Affairs	\$28,452.57	11/2/2001
TOTAL INSTRUCTION			<b>\$1,825,916.57</b>	
<b>Research</b>				
To provide 100 seats of SigmundPro and Sigmund 3d for Pro software, including maintenance and upgrades as well as training for faculty working with these products (New)	Varatech Incorporated	Dr. Michael B Atkins Industrial and Manufacturing Engineering	\$2,100,000.00	11/15/2000
To support the building of a dedicated inelastic x-ray scattering beamline at the Argonne National Laboratory Advanced Photon Source (New)	U.S. Department of Energy	Dr. Clement Burns Physics	\$1,000,000.00	2/7/2002
To focus on the identification of blind pedestrians' wayfinding needs, wayfinding at complex traditional intersections and roundabouts, and the assessment of veering (New)	Sendero Group, LLC	Mr. David A Guth Blind Rehabilitation Dr. John W Gesink Electrical and Computer Engineering	\$527,018.00	2/11/2002

November 2001 to February 2002

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
<b>Research</b>				
To complete development and evaluation of student and teacher materials for a three-year core mathematical sciences curriculum for all students (Non-Competing Continuation)	National Science Foundation	Dr. Christian R Hirsch Mathematics	\$502,878.00	11/30/200
To continue pursuit of the goals specified in the initial three-year MTS project (materials development, training, and support services) to improve the nation's evaluation capacity in science and math (New)	National Science Foundation	Dr. Arlen R Gullickson The Evaluation Center	\$445,664.00	2/18/2002
To conduct a program evaluation of the NASA Aerospace Education Services Program over a three-year period (New)	Oklahoma State University	Dr. Jerry G Horn The Evaluation Center	\$302,851.00	12/4/2001
To study the conversational trade-offs of people with severe speech impairments who use text-based augmentative and alternative communications systems (Non-Competing Continuation)	U.S. Department of Health and Human Services	Dr. Jan L Bedrosian Speech Pathology and Audiology	\$270,124.00	1/1/2002
To provide continuing support to address student achievement and systemic reform in science and mathematics education (Supplemental)	National Science Foundation	Dr. Jerry G Horn The Evaluation Center	\$117,982.00	1/28/2002
To monitor the southeastern Lake Michigan shoreline bluff movements and conduct ground water removal experiments (New)	U.S. Department of Defense	Dr. Ronald B Chase Dr. Alan Kehew Geosciences	\$110,000.00	11/13/200
To further clarify the role of specific transcription factors regulated by platelet-derived growth factor in glioblastoma cell growth (New)	Elsa U. Pardee Foundation	Dr. Bruce E Bejcek Biological Sciences	\$110,000.00	1/9/2002



November 2001 to February 2002

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
<b>Research</b>				
To assess the productivity measures of the nursing staff at Bronson Methodist Hospital (New)	Bronson Methodist Hospital	Dr. Steven E Butt Industrial and Manufacturing Engineering	\$97,161.00	1/17/2002
To conduct an experimental and computational analysis of heat transfer in automotive engine cooling systems in order to better understand the factors affecting heat transfer performance, and to develop improved guidelines for the design of cooling system (Supplemental)	DaimlerChrysler	Dr. Ho Sung Lee Mechanical and Aeronautical Engineering	\$89,695.00	2/14/2002
To assess the quality of the science curriculum at the Young Women's Leadership Charter School and its effectiveness in achieving outcomes of value for the students as well as their families and community (New)	Young Women's Leadership Charter School	Dr. William W Cobern Teaching, Learning, and Leadership Dr. Gunilla Holm Dr. E Jane Davidson Educational Studies	\$88,800.00	1/22/2002
To provide a preliminary work plan for evaluation of the AAAS Project 2061, Next Generation of Curriculum Materials in Science, Mathematics, and Technology (New)	American Association for the Advancement of Science	Dr. Arlen R Gullickson The Evaluation Center	\$78,750.00	1/14/2002
To study the role of defects in determining the vortex phase diagram in high temperature superconductors with a particular emphasis on clarifying the nature of the states above and below the upper and lower critical points. (Non-Competing Continuation)	National Science Foundation	Dr. Lisa Paulius Physics	\$77,485.00	1/1/2002
To advance understanding of transition metal excited state behavior and improve the relevance, scope, and quality of laboratory instruction (Supplemental)	National Science Foundation	Dr. Marc W Perkovic Chemistry	\$70,000.00	1/1/2002
To utilize boron-bases autocauticizing to provide supplemental lime kiln and causticizing capacities which may increase recovery furnace and digester capacities (Non-Competing Continuation)	U.S. Department of Energy	Dr. John H Cameron Dr. Raja G Aravamuthan Paper and Printing Science and Engineering	\$70,000.00	1/22/2002

Western Michigan University  
Grants Awarded

November 2001 to February 2002

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
<b>Research</b>				
To improve global change studies by facilitating access to remote sensing imagery (Amendment)	National Aeronautics and Space Administration	Dr. Charles Emerson Geography	\$68,055.00	1/30/2002
To support the general activities of the Statistical Computation Lab as a means to further research in computational statistics and to provide bi-annual computing workshops for Pharmacia employees (New)	Pharmacia	Dr. Joseph W McKean Statistics Mr. John A Kapenga Computer Science	\$60,000.00	12/3/2001
To provide the Michigan Alcohol and Other Drugs Survey to various school districts to obtain an accurate estimate of the nature and seriousness of alcohol and other drug use by students (Non-Competing Continuation)	Various Michigan School Districts	Dr. Thomas L VanValey Kercher Center for Social Research	\$58,527.00	11/2/2001
To develop a laboratory/workshop format to improve the teaching of engineering statistics (New)	National Science Foundation	Dr. Steven E Butt Industrial and Manufacturing Engineering	\$52,319.00	1/29/2002
To design, implement, and evaluate a leadership academy to alleviate the principal shortage and improve educational leadership in Southwest Michigan (New)	Wallace-Reader's Digest Funds	Dr. Van Edwin Cooley Dr. Jianping Shen Teaching, Learning, and Leadership	\$50,000.00	1/7/2002
To conduct research and provide testing services in specialized areas of printing, papermaking, and inks in association with industry (Supplemental)	Various Industries	Mr. James T Schaper Auxiliary Enterprises	\$44,753.97	11/26/200
To enhance the understanding of the neuromotor basis of stuttering and the development of improved forms of speech therapy for persons who stutter (New)	U.S. Department of Health and Human Services	Dr. John M Hanley Speech Pathology and Audiology	\$44,587.00	1/1/2002

Western Michigan University  
Grants Awarded

November 2001 to February 2002

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
<b>Research</b>				
To provide the Michigan Alcohol and Other Drugs Survey to various school districts to obtain an accurate estimate of the nature and seriousness of alcohol and other drug use by students (Supplemental)	Various Michigan School Districts	Dr. Thomas L. VanValey Kercher Center for Social Research	\$41,863.50	12/21/2001
To conduct experimental and theoretical studies of the load sequence effects on fatigue crack growth resistance for different load ratios and overload situations in terms of the internal stresses in front of a fatigue crack and the compliance-based crack (Non-Competing Continuation)	Office of Naval Research	Dr. Daniel Kujawski Mechanical and Aeronautical Engineering	\$40,000.00	1/10/2002
To evaluate the effectiveness of two Stryker products as compared to four of their leading competitors for the task of descending a set of stairs and negotiating a 90-degree turn (New)	Stryker Medical	Dr. Tycho K. Fredericks Industrial and Manufacturing Engineering	\$36,458.00	2/20/2002
To evaluate the REAL2 (Real Education Applications and Learning) technology literacy project (New)	Hamtramck School District	Dr. Pamela J. Zeller The Evaluation Center	\$31,227.00	11/12/2001
To develop a robust numerical scheme to simulate the unsteady turbulent flow around a hypersonic vehicle (Supplemental)	Sandia National Laboratories	Dr. William W. Liou Mechanical and Aeronautical Engineering	\$30,000.00	2/14/2002
To study the strongly coupled effects of bioirrigation, bioturbation, mineralogy, and sediment fabric on chemical mass transfer (Renewal)	Office of Naval Research	Dr. Carla M. Koretsky Geosciences	\$30,000.00	1/30/2002
To develop Calhoun County's rural intelligent transportation system (New)	Calhoun County	Dr. Osama Abudayyeh Construction Engineering, Materials Engineering, and Industrial Design	\$25,000.00	1/14/2002

Western Michigan University  
Grants Awarded

November 2001 to February 2002

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
<b>Research</b>				
To continue to provide Genesee Intermediate School District staff with both formative and summative evaluation feedback (Non-Competing Continuation)	Genesee Intermediate School District	Dr. Pamela J Zeller The Evaluation Center	\$24,892.00	1/9/2002
To tabulate data obtained from depression screening (New)	Healthy Futures	Ms. Lyndell R Bleyer Community Information Systems	\$21,022.00	1/22/2002
To improve global change studies by facilitating access to remote sensing imagery (Non-Competing Continuation)	National Aeronautics and Space Administration	Dr. Charles Emerson Geography	\$20,000.00	1/31/2002
To evaluate failure modes for marine engine components under fatigue loading conditions (New)	Hyundai Heavy Industries Co., Ltd.	Dr. Daniel Kujawski Mechanical and Aeronautical Engineering	\$20,000.00	2/11/2002
To focus on a more compelling set of thermal studies to detail the relationship of copper alloy mold components to molding efficiency and quality (New)	Copper Development Association, Inc.	Dr. Paul V Engelmann Industrial and Manufacturing Engineering	\$20,000.00	2/19/2002
To study chemical carcinogens in the environment focusing on the synthesis and detection of carcinogen adducts (New)	Kalamazoo Community Foundation	Dr. Elke Schoffers Chemistry	\$20,000.00	12/19/2000
To assess how efficiently the goals and procedures of the Juvenile Drug Court Program are being met and to recommend changes (Non-Competing Continuation)	County of Kalamazoo	Dr. David J Hartmann Sociology	\$15,200.00	12/19/2000

November 2001 to February 2002

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
<b>Research</b>				
To continue the independent evaluation of innovations in health professions (Renewal)	Michigan State University/Kalamazoo Center for Medical Studies	Dr. David J Hartmann Sociology	\$15,000.00	12/4/2001
To support research and technology development in partnership with three other universities and a state school for the blind that will aid blind and low-vision pedestrians in negotiating complex intersections (Supplemental)	U.S. Department of Health and Human Services	Dr. Richard G Long Blind Rehabilitation	\$14,666.00	1/1/2002
To conduct research and provide testing services in specialized areas of paper science engineering in association with industry (Supplemental)	Various Industries	Mr. James T Schaper Auxiliary Enterprises	\$12,815.57	11/26/2000
To determine if coatings can be dried more efficiently with infrared radiation if borates are added (Non-Competing Continuation)	U.S. Borax Inc.	Dr. Margaret Joyce Dr. Thomas Wayne Joyce Paper and Printing Science and Engineering	\$12,600.00	11/30/2000
To conduct a series of tests to identify the source of the sound problem in a T4 surgical helmet and develop noise control measures to quiet the system (New)	Stryker Instruments	Dr. Koorosh Naghshineh Mechanical and Aeronautical Engineering	\$12,100.00	1/7/2002
To provide the Michigan Alcohol and Other Drugs Survey to various school districts to obtain an accurate estimate of the nature and seriousness of alcohol and other drug use by students (Supplemental)	Various Michigan School Districts	Dr. Thomas L VanValey Kercher Center for Social Research	\$10,821.00	1/29/2002
To gather information to assist with the development of an HIV prevention and education action plan (New)	HIV Services Network-Region 3	Ms. Lyndell R Bleyer Community Information Systems	\$8,165.00	1/14/2002

Western Michigan University  
Grants Awarded

November 2001 to February 2002

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
<b>Research</b>				
To investigate compressor blade fatigue when subjected to ultra high cycle fatigue loading in the region of a weld (New)	Pharmacia	Dr. Daniel Kujawski Mechanical and Aeronautical Engineering	\$3,875.00	1/14/2002
To conduct a survey assessment of the prevalence of student drug and alcohol use to enable school districts to obtain an accurate estimate of the nature and seriousness of use for 2000-2001 (Supplemental)	Various School Districts	Dr. Thomas L VanValey Kercher Center for Social Research	\$1,014.75	11/20/200
To conduct a survey to determine the types and extent of arts education activities offered in Michigan schools (Non-Competing Continuation)	ArtServe Michigan	Dr. David J Hartmann Sociology	\$498.00	1/2/2002
TOTAL RESEARCH			<b>\$6,903,967.79</b>	
<b>Public Service</b>				
To improve the educational achievement levels of young people who attend the Benton Harbor Area Schools (New)	Michigan Department of Community Health	Dr. Sharon L Anderson Center for Community Asset Building	\$337,429.00	12/1/2001
To help small businesses in southwest Michigan with federal and state contracting (Competing Continuation)	U.S. Department of Defense	Mr. Michael Lynn Black Office of Business Development Services	\$150,000.00	1/7/2002
To sustain public radio services to local communities (New)	Corporation for Public Broadcasting	Mr. Gary W Pientka WMUK Radio	\$103,598.00	2/27/2002

Western Michigan University  
Grants Awarded

November 2001 to February 2002

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
<b>Public Service</b>				
To provide formative and summative documentation, assessment, and evaluation of Phase II of the New Jersey Statewide Systemic Initiative (Non-Competing Continuation)	New Jersey Statewide Systemic Initiative	Dr. Mark Jenness Institute for Science Education	\$95,801.00	2/27/2002
To provide professional development to five school districts in southwest Michigan who have adopted the National Science Foundation-funded curriculum "Investigations in Number, Data, and Space" (Non-Competing Continuation)	National Science Foundation	Dr. Kathleen Kline Dr. Theresa J Grant Mathematics	\$87,412.00	2/22/2002
To provide technical assistance and consultation to the network of 33 mathematics and science centers in Michigan (Renewal)	Grand Valley State University	Dr. Deanna S Drazo Institute for Science Education	\$81,500.00	11/12/2000
To construct an understanding of physics for Michigan elementary and secondary teachers by increasing science content knowledge and promoting the use of an inquiry-based pedagogy (New)	Michigan Department of Education	Dr. Robert H Poel Center for Science Education	\$74,926.00	11/9/2001
To conduct regional workshops for school administrators, teachers, and other educators in the techniques to use classroom observation tools for assessing quality of lessons and for mentoring teachers (New)	Michigan Department of Education	Dr. Mark Jenness Institute for Science Education	\$50,000.00	11/9/2001
To sustain public radio services to local communities (New)	Corporation for Public Broadcasting	Mr. Gary W Pientka WMUK Radio	\$42,624.00	2/26/2002
To provide summative evaluation of the Kalamazoo Public Schools comprehensive school reform demonstration projects and to assist participating school personnel in increasing their internal monitoring and evaluation capacities (New)	Kalamazoo Public Schools	Ms. Cynthia Halderson Institute for Science Education	\$39,569.00	2/7/2002

Western Michigan University  
Grants Awarded

November 2001 to February 2002

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
<b>Public Service</b>				
To provide development and presentation of coating programs for various industrial corporations (New)	Various Industries	Dr. Margaret Joyce Paper and Printing Science and Engineering	\$35,640.00	1/28/2002
To help small businesses in southwest Michigan with federal and state contracting (Competing Continuation)	U.S. Department of Defense	Mr. Michael Lynn Black Office of Business Development Services	\$32,500.00	1/7/2002
To unite with other Michigan universities to train faculty and integrate academic service-learning into teacher preparation programs (Non-Competing Continuation)	Eastern Michigan University	Dr. Gunilla Holm Educational Studies	\$25,000.00	11/7/2001
To integrate and balance arts programming by combining professional, educational, and community-based activities with participatory instructional workshops, enrichment lectures, master classes, and public discussions for many segments of the community (New)	Michigan Council for Arts and Cultural Affairs	Mr. William R Biddle Miller Auditorium	\$21,500.00	2/28/2002
To prepare instruments and plans for professional development and classroom observation sessions to evaluate the quality and effectiveness of Project TIME's meaningful learning with technology professional development activities and classroom instruction (New)	Decision Catalyst, Inc.	Dr. Deanna S Drazo Institute for Science Education	\$21,189.60	2/9/2002
To support the transfer of petroleum technology to domestic oil and gas producers (Supplemental)	Petroleum Technology Transfer Council	Dr. William B III Harrison Geosciences	\$15,000.00	1/31/2002
To coordinate a conference to review management needs for the bi-state St. Joseph River Watershed (New)	Great Lakes Commission	Ms. Barbara Ann Wygant Environmental Institute	\$10,000.00	2/22/2002



Western Michigan University  
Grants Awarded

November 2001 to February 2002

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
<b>Public Service</b>				
To plan and conduct an evaluation with data collected from a 100+ contact-hour workshop with twenty or more participating elementary teachers with five Operation Primary Physical Science modules (Supplemental)	Louisiana State University	Dr. Robert H Poel Center for Science Education	\$5,000.00	11/16/200
To conduct a training program relative to production of paper for printing applications (New)	Metso Paper Company	Dr. Margaret Joyce Printing Pilot Plant	\$5,000.00	12/4/2001
To generate in Upward Bound Program participants the skills and motivation necessary to complete a program of secondary education and to enter and succeed in a program of postsecondary education (Supplemental)	U.S. Department of Education	Mr. Derrick L Davis Division of Multicultural Affairs	\$3,803.00	11/2/2001
To prepare and present physical science inservices for various school districts and educational institutions (New)	Various Sponsors	Dr. Robert H Poel Center for Science Education	\$3,750.00	2/21/2002
To prepare and present physical science inservices for various school districts and educational institutions (Supplemental)	Various Sponsors	Dr. Robert H Poel Center for Science Education	\$3,750.00	2/22/2002
To provide scoring services for authorized users of the National Association of Secondary School Principals school climate survey and satisfaction survey (Supplemental)	National Association of Secondary School Principals	Dr. Arlen R Gullickson The Evaluation Center	\$3,582.00	1/28/2002
To provide supervisory aftercare services for drug- and alcohol-dependent federal offenders (Renewal)	U.S. District Court	Mr. James H Kendrick Unified Clinics	\$2,694.50	1/29/2002

Western Michigan University  
Grants Awarded

November 2001 to February 2002

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
<b>Public Service</b>				
To provide supervisory aftercare services for drug- and alcohol-dependent federal offenders (Supplemental)	U.S. District Court	Mr. James H Kendrick Unified Clinics	\$2,139.50	1/30/2002
To provide supervisory aftercare services for drug- and alcohol-dependent federal offenders (Supplemental)	U.S. District Court	Mr. James H Kendrick Unified Clinics	\$1,535.50	1/31/2002
To conduct two workshops in the Fennville School District on the topics of light, color, and earth science (New)	Fennville Public Schools	Dr. Robert H Poel Center for Science Education	\$644.20	11/8/2001
To conduct three workshops in Paw Paw on the topics of magnets, plants, and inquiry teaching (New)	Tri-County Head Start	Dr. Robert H Poel Center for Science Education	\$600.00	11/2/2001
To conduct a presentation on integrating technology into instruction for a professional development training seminar at Fremont Public Schools (New)	Fremont Public Schools	Ms. Cynthia Halderson Institute for Science Education	\$550.00	2/22/2002
To provide a one-week summer residence institute for 25 high school juniors in which they will build and investigate intelligent robots (Supplemental)	Kalamazoo Regional Educational Service Agency	Dr. Frank L Severance Dr. Massood Zandi Atashbar Electrical and Computer Engineering	\$220.00	11/26/200
To provide services to custodial grandparents, grandchildren, and educators in Kent County (Amendment)	Spectrum Health	Dr. Linda L Dannison Family and Consumer Sciences Dr. Andrea B Smith Teaching, Learning, and Leadership	\$2.79	1/14/2002

November 2001 to February 2002

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
TOTAL PUBLIC SERVICE			\$1,256,960.09	
<b>Academic Support</b>				
To provide educational software that processes and interprets reflection seismology data and is capable of producing two- and three-dimensional representations of the subsurface (Renewal)	Seismic Micro-Technology, Inc.	Dr. William A Sauck Geosciences	\$237,475.00	1/30/2002
To provide doctoral fellowships to underrepresented doctoral students (New)	Michigan Department of Education	Ms. Griselda Daniel The Graduate College	\$129,593.00	1/17/2002
To revise the entry-level calculus-based physics course sequence required of teachers seeking secondary physics certification (New)	American Physical Society	Dr. Alvin S Rosenthal Dr. Robert H Poel Physics	\$86,642.00	12/4/2001
To serve education and pre-education students from minority groups currently underrepresented in the field of teaching (New)	Michigan Department of Career Development	Dr. M Arthur Garmon Teaching, Learning, and Leadership	\$53,716.00	12/6/2001
To assist faculty in the WMU Bronson School of Nursing with financial support during the dissertation research phase of their doctoral study (New)	W.K. Kellogg Foundation	Dr. Marie F Gates School of Nursing	\$10,000.00	1/22/2002
TOTAL ACADEMIC SUPPORT			\$517,426.00	

**Student Services**

November 2001 to February 2002

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
<b>Student Services</b>				
To introduce traditionally underrepresented students in higher education to the potential of a college education (New)	Michigan Department of Education	Mr. Donyll Lewis Division of Multicultural Affairs	\$115,257.00	11/15/200
		TOTAL STUDENT SERVICES	<u>\$115,257.00</u>	
		GRAND TOTAL	<u>\$10,619,527.45</u>	

## **PERSONNEL REPORT**

### **Administrative Appointments**

Gregory Lyman, Dean, College of Aviation, effective January 14, 2002.

Donald Nelson, Interim Chair, Department of Computer Science, effective January 7, 2002.

### **Return to Faculty**

Robert Aardema, Associate Professor, College of Aviation, effective August 5, 2002.

### **Administrative Leave**

Richard Wright, Dean, College of Aviation, effective January 15, 2002 through February 1, 2003.

### **Appointments - With Tenure**

Stephen Newell, Associate Professor, Department of Marketing, effective August 5, 2002.

William Santiago-Valles, Associate Professor, Department of Africana Studies, effective October 5, 2001. (Dr. Santiago-Valles is also Director of the Lewis Walker Institute for Race and Ethnic Relations).

Alan Wuosmaa, Associate Professor, Department of Physics, effective August 5, 2002.

### **Appointments - Tenure Track**

Diane Boston, Assistant Professor, University Libraries, effective March 4, 2002.

E. Jane Davidson, Assistant Professor, Department of Sociology, effective December 10, 2001.

Ok-Kyeong Kim, Instructor, Department of Mathematics, effective August 5, 2002.

Michael Millar, Instructor, Department of Foreign Languages and Literatures, effective August 5, 2002.

Michael Miller, Assistant Professor, Department of Health, Physical Education and Recreation, effective December 10, 2001.

Debasri Mukherjee, Instructor, Department of Economics, effective August 5, 2002.

**Appointments – Tenure Track (Continued)**

Pablo Pastrana-Perez, Assistant Professor, Department of Foreign Languages and Literatures, effective August 5, 2002.

Sybil Rhodes, Instructor, Department of Political Science, effective August 5, 2002.

Brian Schaffner, Instructor, Department of Political Science, effective August 5, 2002.

Judith Swisher, Assistant Professor, Department of Finance and Commercial Law, effective August 5, 2002.

Tianyou Wang, Associate Professor, Department of Educational Studies, effective December 10, 2001.

Rachel Whaley, Assistant Professor, Department of Sociology, effective August 5, 2002.

**Appointments – Term**

Ted Sarma, Assistant Professor, Department of Electrical and Computer Engineering, effective January 2, 2002 through August 3, 2003.

**Appointment - Academic Career Specialist - Term**

Scott Bristol, Academic Career Specialist, College of Aviation, effective January 28, 2002 through June 23, 2002.

**Joint Appointments**

Paul Farber, Professor, Department of Educational Studies and Department of Teaching, Learning and Leadership, effective March 22, 2002.

Gunilla Holm, Associate Professor, Department of Educational Studies and Department of Teaching, Learning and Leadership, effective March 22, 2002.

Richard Junger, Associate Professor, Department of Communication and Department of English, effective March 22, 2002.

Gerald Pillsbury, Associate Professor, Department of Educational Studies and Department of Teaching, Learning and Leadership, effective March 22, 2002.

G. Thomas Ray, Associate Professor, Department of Educational Studies and Department of Teaching, Learning and Leadership, effective March 22, 2002.

Juanping Shen, Professor, Department of Educational Studies and Department of Teaching, Learning and Leadership, effective March 22, 2002.

Joseph Stoltman, Professor, Institute for Science Education and Department of Geography, effective April 15, 2002.

**Reappointments - Adjunct**

Charles Dannison, Adjunct Associate Professor, Department of Counselor Education and Counseling Psychology, effective April 1, 2002 through March 31, 2005.

David Joslyn, Adjunct Associate Professor, School of Social Work, effective April 1, 2002 through March 31, 2005.

Lynn Heemstra, Adjunct Assistant Professor, School of Social Work, effective April 1, 2002 through March 31, 2005.

Kevin Hollenbeck, Adjunct Associate Professor, Department of Economics, effective April 1, 2002 through March 31, 2005.

Steven Smith, Adjunct Assistant Professor, School of Social Work, effective April 1, 2002 through March 31, 2005.

**Appointments - Adjunct**

Masood Akhtar, Adjunct Professor, Department of Paper and Printing Science and Engineering, effective April 1, 2002 through March 31, 2005.

Estella Atekwana, Adjunct Associate Professor, Department of Geosciences, effective April 1, 2002 through March 31, 2005.

Curtis Bell, Adjunct Assistant Professor, Department of Finance and Commercial Law, effective April 1, 2002 through March 31, 2005.

Thomas Bell, Adjunct Professor, Department of Chemistry, effective April 1, 2002 through March 31, 2005.

Atis Kleinbergs, Adjunct Assistant Professor, School of Social Work, effective April 1, 2002 through March 31, 2005.

Robert Proctor, Adjunct Assistant Professor, Department of Finance and Commercial Law, effective April 1, 2002 through March 31, 2002.

Chris Ruppel, Adjunct Assistant Professor, Department of Finance and Commercial Law, effective April 1, 2002 through March 31, 2005.

Patrick Walsh, Adjunct Assistant Professor, Department of Finance and Commercial Law, effective April 1, 2002 through March 31, 2005.

**Resignations**

Joyce Anderson, Instructor, WMU Bronson School of Nursing, effective December 23, 2001.

Michael Beeston, Academic Career Specialist, College of Aviation, effective November 11, 2001.

## **Resignations - Continued**

E. Jane Davidson, Assistant Professor, Department of Educational Studies, effective December 9, 2001.

Luis Gamez, Associate Professor, Department of English, effective December 21, 2001.

Tony Jenner, Academic Career Specialist, College of Aviation, effective January 29, 2002.

Robert Seward, Academic Career Specialist, College of Aviation, effective March 29, 2002.

## **Retirements with Emeriti Status**

James Burns, Professor, Department of Teaching, Learning and Leadership, Professor Emeritus, effective December 27, 2002.

John Cooley, Professor, Departments of English and Environmental Studies, Professor Emeritus, effective January 1, 2003.

Clifford Davidson, Professor, Department of English and Medieval Institute, Professor Emeritus, effective January 1, 2003.

Stephanie Gauper, Professor, Department of English, Professor Emerita, effective April 2006.

David Hargreave, Associate Professor, Environmental Studies, Associate Professor Emeritus, effective December 31, 2002.

John Shaw, Associate Professor and Head Coach, Men's Track and Cross Country, Department of Health, Physical Education and Recreation, Associate Professor Emeritus, effective June 30, 2002.

Ben Pinkowski, Professor, Department of Computer Science, Professor Emeritus, effective December 30, 2003.

Roger Zabik, Professor, Department of Health, Physical Education and Recreation, Professor Emeritus, effective December 31, 2002.

## **NON-ACADEMIC**

### **Retirements**

Maxine Robb, Finance Analyst, Evaluation Center, effective April 28, 2002.

Alene Markillie, Receptionist, School of Music, effective April 30, 2002.

### **Appointment**

Michael Turk, Head Coach, Men's Track and Cross Country, Department of Health



## RESEARCH MISCONDUCT POLICY

### Background

- **Reason for Policy Revisions:** Federal Guidelines have been amended regarding investigating and reporting allegations of research misconduct. In order to be consistent with the federal guidelines, and not jeopardize any federally funded projects, the university needs to comply with these revisions. In addition, some streamlining of the original document has been employed to improve readability and functionality.
- **Purpose:** To set forth policy, rules, and procedures governing research misconduct.
- **Scope:** Applies to all individuals at Western Michigan University engaged in funded research and sponsored programs or research intended for scholarly presentation, including that which is supported by or for which support is requested from PHS.
- **Process:** The process involves the following stages:
  - Allegation Stage
    - Receipt of Allegations (misconduct, retaliation, bad faith allegations, violations of PHS regulations)
    - Assessment of Allegations (preliminary assessment, determination of need for inquiry)
  - Preliminary Advisory Inquiry Stage
    - To determine whether the allegations should go forward to a formal investigation
  - Investigation Stage
    - To determine if research misconduct has occurred
  - Findings
    - Provides a draft report to the respondent
    - Provides appropriate portions of the draft report to complainant
    - Transmits the final report and comments to the president
    - Notifies the respondent and complainant of the institution's findings and actions
  - Consequences and Reporting
    - Institutional administrative actions
    - Reporting to external authorities

### Recommended Motion

It is recommended that the revised policy be approved.

WESTERN STUDENT ASSOCIATION CONSTITUTIONAL AMENDMENTS

Background

The Western Student Association (WSA) has over the course of the past semesters ratified two constitutional amendments that alter the current WSA constitution. The WSA Constitution states that amendments must ". . . upon ratification be presented to the Western Michigan University Board of Trustees by the President of the WSA at the first Board of Trustees meeting following ratification" for approval by the Board of Trustees. The amendments provide for the following:

Amendment #1 - Changes the minimum number of students sitting on the Western Student Association Allocations Committee from eleven to nine.

Amendment #2 - Changes the process by which the Executive Branch of the Western Student Association is elected.

Recommended Motion

It is recommended that amendments #1 and #2 be approved.

**Western Student Association  
Fall 2001 Amendment**

Amendment #1

Proposal:

Amend Article III, Section 3.A.3 of the WSA Constitution from: "Be responsible for maintaining a minimum of five (5) Senators on each Standing Committee except the Allocations Committee, which must maintain eleven (11) Senators."

To: "Be responsible for maintaining a minimum of five (5) Senators on each Standing Committee except the Allocations Committee, which must maintain a minimum of nine (9) Senators."

**Western Student Association  
Winter 2002 Amendment**

Amendment #2

Proposal: Change Article II, section 1.A to read: "The WSA Executive Branch shall consist of a President, Vice President, Treasurer, and Chief of Operations ~~elected from the student body as a slate.~~

1. *The President and Vice President shall be elected as a slate during the General Election.*
2. *The Treasurer and Chief of Operations shall be nominated by the President and confirmed by a two-thirds vote of the Senate within five (5) working days of the president's inauguration.*

WESTERN MICHIGAN UNIVERSITY BOARD OF TRUSTEES  
Budget and Finance Committee  
Friday, March 22, 2002  
Room 204, Bernhard Center  
1:30 p.m.

AGENDA

Trustee Pero  
Trustee Anthony  
Trustee Chormann  
Trustee Holden  
Trustee St. John (ex officio)  
President Floyd (ex officio)

I. ACTION ITEMS

- |                                                                                                                                                                    |        |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|
| 1. Approval of the Minutes of the December 7, 2001<br>Committee Meeting                                                                                            | Pero   |
| 2. Gift Report                                                                                                                                                     | Bender |
| 3. Personnel Report                                                                                                                                                | Beam   |
| 4. Appointment of External Auditor                                                                                                                                 | Beam   |
| 5. Renaming of Streets                                                                                                                                             | Swartz |
| 6. University Plaza Lease                                                                                                                                          | Rinker |
| 7. Communication Antenna Leases                                                                                                                                    | Rinker |
| 8. Second Public Hearing: Grant of Powers and<br>Authority to Public Safety Officers and Estab-<br>lishment of a Public Safety Department Over-<br>sight Committee | Beam   |

II. INFORMATIONAL ITEMS

- |                                                                     |                     |
|---------------------------------------------------------------------|---------------------|
| 9. Vehicle Registration Rates                                       | Beam                |
| 10. Tuition                                                         | Breneman/Honsberger |
| 11. Capital Campaign Update                                         | Bender              |
| 12. Presentation - College of Health and Human<br>Services Building | Beam/Reinboldt      |
| 13. Operating Cash Accounts Report                                  | Beam                |
| 14. Annuity and Life Income Funds Report                            | Beam                |

Western Michigan University  
Board of Trustees  
Budget and Finance Committee

Agenda Item No. 1  
March 22, 2002

APPROVAL OF THE MINUTES OF THE DECEMBER 7, 2001 COMMITTEE MEETING

Western Michigan University  
Board of Trustees  
Budget and Finance Committee

Agenda Item No. 2  
March 22, 2002

### GIFT REPORT

#### Background

This report includes activity for the months of November, December, January and February. Current and deferred cash gifts for November, December, January and February were \$481,425, \$10,610,565, \$183,098 and \$249,441 respectively. The year-to-date total for the current fiscal year is \$15,775,225. This represents an increase of \$2,921,760 over last fiscal year. Information regarding major gifts is provided.

#### Recommended Motion

It is recommended that this gift report including activity for the months of November, December, January and February be approved.

**WESTERN MICHIGAN UNIVERSITY  
GIFTS RECEIVED**

**WMUF CASH GIFTS:**

Alumni	November 2001	November 2000	Over (Under)	Year-to-date 2001-02	Year-to-date 2000-01	Over (Under)
Individual Friends	\$ 166,603	\$ 138,570	\$ 28,033	\$ 741,003	\$ 571,135	\$ 169,868
Corporations/Foundations/Other Orgns	152,635	99,269	53,366	424,273	587,726	(163,453)
Estate Gifts	119,782	185,802	(66,020)	3,310,918	2,239,197	1,071,721
	-	56,476	(56,476)	213,521	1,253,757	(1,040,236)
<b>CURRENT CASH GIFTS</b>	<b>\$ 439,020</b>	<b>\$ 480,117</b>	<b>\$ (41,097)</b>	<b>\$ 4,689,715</b>	<b>\$ 4,651,815</b>	<b>\$ 37,900</b>

**DEFERRED GIFTS: Charitable remainder trusts  
and annuities (shown at fair market value)**

Net present value as of date of gift:

FY 2001 \$82,812

FY 2002 \$27,956

**SUBTOTAL-CURRENT CASH & DEFERRED GIFTS**

	\$ 481,425	\$ 480,117	\$ 1,308	\$ 4,732,120	\$ 4,794,804	\$ (62,684)
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**NON-CASH GIFTS:**

**SUBTOTAL-GIFTS RECEIVED BY WMU FOUNDATION**

	8,267	107,775	(99,508)	817,469	784,630	32,839
	\$ 489,692	\$ 587,892	\$ (98,200)	\$ 5,549,589	\$ 5,579,434	\$ (29,845)

**PAPER TECHNOLOGY FOUNDATION**

Cash Gifts:

Non-Cash Gifts:

**SUBTOTAL-GIFTS RECEIVED BY PAPER TECH. FDN.**

	100,838	107,088	(6,250)	232,355	216,424	15,931
	248,500	-	248,500	248,500	48,700	199,800
	\$ 349,338	\$ 107,088	\$ 242,250	\$ 480,855	\$ 265,124	\$ 215,731

**TOTAL GIFTS**

	\$ 839,030	\$ 694,980	\$ 144,050	\$ 6,030,444	\$ 5,844,558	\$ 185,886
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**WESTERN MICHIGAN UNIVERSITY  
GIFTS RECEIVED**

**WMUF CASH GIFTS:**

Alumni					
Individual Friends					
Corporations/Foundations/Other Orgns					
Estate Gifts					
	December 2002	December 2001	Over (Under)	Year-to-date 2001-02	Year-to-date 2000-01
	\$ 546,211	\$ 494,325	\$ 51,886	\$ 1,287,214	\$ 1,065,460
	558,754	497,338	61,416	983,027	1,085,064
	1,491,450	3,376,665	(1,885,215)	4,802,368	5,615,862
	8,014,150	84,483	7,929,667	8,227,671	1,338,240
	\$10,610,565	\$ 4,452,811	\$ 6,157,754	\$ 15,300,280	\$ 9,104,626
				\$ 6,195,654	\$ 6,195,654

**CURRENT CASH GIFTS**

**DEFERRED GIFTS:** Charitable remainder trusts and annuities (shown at fair market value)

Net present value as of date of gift:

FY 2001 \$178,726

FY 2002 \$ 33,386

**SUBTOTAL-CURRENT CASH & DEFERRED GIFTS**

**NON-CASH GIFTS:**

**SUBTOTAL-GIFTS RECEIVED BY WMU FOUNDATION**

**PAPER TECHNOLOGY FOUNDATION**

Cash Gifts:

Non-Cash Gifts:

**SUBTOTAL-GIFTS RECEIVED BY PAPER TECH. FDN.**

**TOTAL GIFTS**

	\$15,103,283	\$ 4,622,195	\$ 10,481,088	\$ 21,133,727	\$ 10,466,753	\$ 10,666,974
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**WESTERN MICHIGAN UNIVERSITY  
GIFTS RECEIVED**

**WMUF CASH GIFTS:**

Alumni	January 2002	January 2001	Over (Under)	Year-to-date 2001-02	Year-to-date 2000-01	Over (Under)
Individual Friends	\$ 41,260	\$ 46,712	\$ (5,452)	\$ 1,328,474	\$ 1,112,172	\$ 216,302
Corporations/Foundations/Other Orgns	31,836	1,034,946	(1,003,110)	1,014,863	2,120,010	(1,105,147)
Estate Gifts	51,487	27,455	24,032	4,853,855	5,643,317	(789,462)
	48,515	-	48,515	8,276,186	1,338,240	6,937,946
<b>CURRENT CASH GIFTS</b>	<b>\$ 173,098</b>	<b>\$ 1,109,113</b>	<b>\$ (936,015)</b>	<b>\$ 15,473,378</b>	<b>\$ 10,213,739</b>	<b>\$ 5,259,639</b>

**DEFERRED GIFTS:** Charitable remainder trusts  
and annuities (shown at fair market value)

Net present value as of date of gift:

FY 2001 \$178,726

FY 2002 \$ 33,386

**SUBTOTAL-CURRENT CASH & DEFERRED GIFTS**

\$ 183,098	\$ 1,240,688	\$ (1,057,590)	\$ 15,525,784	\$ 10,518,303	\$ 5,007,481
150,905	262,017	(111,112)	5,430,204	1,123,356	4,306,848
<b>\$ 334,003</b>	<b>\$ 1,502,705</b>	<b>\$ (1,168,702)</b>	<b>\$ 20,955,988</b>	<b>\$ 11,641,659</b>	<b>\$ 9,314,329</b>

**NON-CASH GIFTS:**

**SUBTOTAL-GIFTS RECEIVED BY WMU FOUNDATION**

**PAPER TECHNOLOGY FOUNDATION**

Cash Gifts:

Non-Cash Gifts:

**SUBTOTAL-GIFTS RECEIVED BY PAPER TECH. FDN.**

14,757	84,567	(69,810)	277,900	363,666	(85,766)
-	-	-	248,600	48,700	199,900
<b>\$ 14,757</b>	<b>\$ 84,567</b>	<b>\$ (69,810)</b>	<b>\$ 526,500</b>	<b>\$ 412,366</b>	<b>\$ 114,134</b>

**TOTAL GIFTS**

<b>\$ 348,760</b>	<b>\$ 1,587,272</b>	<b>\$ (1,238,512)</b>	<b>\$ 21,482,488</b>	<b>\$ 12,054,025</b>	<b>\$ 9,428,463</b>
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**WESTERN MICHIGAN UNIVERSITY  
GIFTS RECEIVED**

**WMUF CASH GIFTS:**

Alumni	February 2002	February 2001	Over (Under)	Year-to-date 2001-02	Year-to-date 2000-01	Over (Under)
Individual Friends	\$ 101,100	\$ 110,831	\$ (9,731)	\$ 1,429,574	\$ 1,223,003	\$ 206,571
Corporations/Foundations/Other Orgns	54,781	2,126,871	(2,072,090)	1,069,644	4,246,881	(3,177,237)
Estate Gifts	93,560	96,460	(2,900)	4,947,415	5,739,777	(792,362)
	-	1,000	(1,000)	8,276,186	1,339,240	6,936,946
<b>CURRENT CASH GIFTS</b>	<b>\$ 249,441</b>	<b>\$ 2,335,162</b>	<b>\$ (2,085,721)</b>	<b>\$ 15,722,819</b>	<b>\$ 12,548,901</b>	<b>\$ 3,173,918</b>

**DEFERRED GIFTS: Charitable remainder trusts  
and annuities (shown at fair market value)**

Net present value as of date of gift:

FY 2001 \$178,726

FY 2002 \$ 33,386

**SUBTOTAL-CURRENT CASH & DEFERRED GIFTS**

	February 2002	February 2001	Over (Under)	Year-to-date 2001-02	Year-to-date 2000-01	Over (Under)
	\$ 249,441	\$ 2,335,162	\$ (2,085,721)	\$ 15,775,225	\$ 12,853,465	\$ 2,921,760

**NON-CASH GIFTS:**

**SUBTOTAL-GIFTS RECEIVED BY WMU FOUNDATION**

	February 2002	February 2001	Over (Under)	Year-to-date 2001-02	Year-to-date 2000-01	Over (Under)
	\$ 289,202	\$ 2,374,528	\$ (2,085,326)	\$ 21,245,190	\$ 14,016,187	\$ 7,229,003

**PAPER TECHNOLOGY FOUNDATION**

Cash Gifts:	February 2002	February 2001	Over (Under)	Year-to-date 2001-02	Year-to-date 2000-01	Over (Under)
	7,917	2,819	5,098	285,817	366,485	(80,668)
Non-Cash Gifts:	-	69,804	(69,804)	248,600	118,504	130,096
<b>SUBTOTAL-GIFTS RECEIVED BY PAPER TECH. FDN.</b>	<b>\$ 7,917</b>	<b>\$ 72,623</b>	<b>\$ (64,706)</b>	<b>\$ 534,417</b>	<b>\$ 484,989</b>	<b>\$ 49,428</b>

**TOTAL GIFTS**

	February 2002	February 2001	Over (Under)	Year-to-date 2001-02	Year-to-date 2000-01	Over (Under)
	\$ 297,119	\$ 2,447,151	\$ (2,150,032)	\$ 21,779,607	\$ 14,501,176	\$ 7,278,431

GIFTS & PLEDGES \$10,000 AND OVER

**November and December 2001**

**January and February 2002**

**Cash Gifts November:**

State of Michigan	\$19,325	Unrestricted Fund at Western (Our portion of money received for WMU Logo license plates)
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Mr. Frederick J. Hirt	10,000	The Cynthia Wrazien-Hirt Scholarship
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**Cash Gifts December:**

Gwen Frostic Estate	\$8,000,000	Unrestricted Fund at Western
Anonymous Donor	50,000	Science Education Endowment
Mr. and Mrs. Donald R. Parfet	12,500	WMUK-FM Radio Station Equipment Fund
Anonymous Donors	25,000	Russell Brown Honors Quintet Scholarship
Phoenix Properties, LLC	40,000	Unrestricted Fund at Western
State Farm Insurance Companies	12,500	State Farm Term Professorship of Financial Service
	6,000	State Farm Minority Scholarship
	4,500	State Farm Executive on Loan Fund
	2,000	State Farm Financial Services Executive in Residence Fund
Mr. and Mrs. W. Bruce Thomas	14,491	W. Bruce Thomas Library Endowment
Target Corporation/Marshall Fields	10,000	Career and Student Employment Services

**Cash Gifts January:**

Dr. Frances E. Lohr Estate	\$37,515	Dr. Frances Lohr Speech Pathology and Audiology Endowment
Paperworks, Inc.	10,000	Paper Technology Foundation*
Mr. Sandra B. Schmidt	10,000	Lillard and Elizabeth Schmidt Memorial Scholarship

**Cash Gifts February:**

State of Michigan	\$17,020	Unrestricted Fund at Western (Our portion of money received for WMU Logo license plates)
Anonymous Donor	32,000	Fine Arts Medallion Scholarship
Anonymous Donors	25,000	Southwest Michigan Children's Trauma Assessment Center

**New Cash Pledges November:**

The Burdick-Thorne Foundation	\$32,000	The Mary Burdick Thorne and James M. Thorne Medallion Scholarship
Mr. Richard G. Tomlinson	10,000	WMUK-FM Radio Station Equipment Fund

**New Cash Pledges December:**

Anonymous Donor	\$100,000	Lawson Ice Arena Renovation Fund
Monroe-Brown Foundation	100,000	School of Music
	100,000	New Art Facility
	350,000	Designation to be named
	400,000	KTS Fellows Scholarship
Dr. Faye and Mr. Robert H. Luscombe	15,000	Robert and Faye Luscombe Choral Enrichment Fund
B.L. Harroun & Sons, Inc.	16,000	Harroun Fire Protection Medallion Scholarship
Mr. and Mrs. James S. Brady	10,000	Donald "J" Seelye Athletic Center
Anonymous Donors	10,000	WMUK-FM Radio Station Equipment Fund

**New Cash Pledges January:**

Dr. Carole M. Bullmer	\$10,000	Kenneth Bullmer Scholarship Fund
Dr. Janet I. Pisaneschi	15,000	College of Health & Human Services Campus
Dr. and Mrs. Philip L. Steen	10,000	Undergraduate scholarships for students with a Biology major

**New Cash Pledges February:**

Anonymous Donors	\$1,300,000	New Admissions Center
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**New Deferred Gifts November:**

Anonymous Donor	\$80,000	Bequest Upgrade
Anonymous Donor	13,000	Gift Annuity Program
Anonymous Donor	29,405	Gift Annuity Program

**New Deferred Gifts December:**

Gwen Frostic Estate	\$5,000,000	Bequest
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**New Deferred Gifts January:**

Dr. Marjorie R. Barnes	\$10,000	Gift Annuity Program
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\*Paper Technology Foundation, Inc. gifts.

PERSONNEL REPORT

Retirements

Veronica Munn, Utility Food Work, Valley #1 Dining Service, effective April 30, 2002.

Keith Paul, Licensed Refrigeration Repair Person, Physical Plant, effective March 31, 2002.

Tamara Porter, Budget Officer, Office of University Budgets, effective April 30, 2002.

David Rice, Environmental Control Person, Physical Plant Utilities, effective March 31, 2002.

RECOMMENDATION RE APPOINTMENT OF EXTERNAL AUDITOR

Background

According to past practice, the term of appointment for the external auditor to conduct the annual audit of the University's financial statement covers a one-year period. The firm of Plante & Moran, LLP was initially appointed in January of 2001 for the fiscal year ending June 30, 2001. At this time we recommend that the appointment of Plante & Moran, LLP continue for the 2001/2002 fiscal year.

Recommended Motion

It is recommended that the firm of Plante & Moran LLP be appointed to audit the University's financial statements for the 2001/2002 fiscal year.



## **RENAMING OF NORTH AND SOUTH DORMITORY ROADS**

### Background

The Residence Hall Association (RHA) has asked that the name of North Dormitory Road and South Dormitory Road be changed to North Residence Hall Drive and South Residence Hall Drive. North Dormitory Road is the road that extends behind the Student Center complex. South Dormitory Road is the road that runs between Arcadia and Hays Roads, east of Draper-Siedschlag Hall.

RHA's rationale for this change is as follows: First, WMU has not used the term "dorm" on campus for a number of years. It is a term of the past. Secondly, there are over 150 residence advisors who spend countless hours turning a floor of strangers into a community. They look at this process as taking a "dorm" and turning it into a "residence hall" based on Boyer's principles.

President Floyd supports this request and recommends approval to the Board.

### Action

It is recommended that the Board approve the change of name for North Dormitory Road to North Residence Hall Drive and for South Dormitory Road to South Residence Hall Drive.

**University Plaza Lease**

**Background**

On November 1, 2000 the University purchased property and a building located at 907 Howard Street. That transaction included the transfer of four leases to the University for the businesses that shared the building. The revenue from these leases is intended to help partially fund the debt incurred for the purchase.

Two of the four leases have since reached maturity and the two tenants have opted not to renew. One of the units has been assigned as the new location for the Brink Printing Services administrative offices. The other has been made available for a new tenant.

While the remaining unit was being vacated, the University was approached by the owners of the Rice Kitchen, an Asian take-out restaurant on Oakland Drive, who expressed an interest in obtaining a location closer to our campus. In accordance with Board policy, University property and facility leases for more than one year's duration require Board approval. Negotiations for this lease are progressing and will be similar in nature to the other leases within the University Plaza facility. It is the administration's recommendation that the Board authorize the administration to negotiate and enter into a long-term lease agreement with the owners of the Rice Kitchen.

Coincident with the lease negotiations, President Floyd received a visit from several Asian students who had expressed a concern about the lack of authentic Asian cuisine on campus. As a result, we invited several Asian students (from Japan, Hong Kong, Malaysia, Thailand, and Korea) to help us evaluate the menu and price and we determined that this prospective tenant is an excellent match for the vacant unit.

**Recommended Motion**

It is recommended that the Board of Trustees authorize the treasurer or assistant treasurer to execute the necessary documents to lease the described location to the proposed tenants for a period of five years, with a five-year renewal option, at a monthly rate of approximately \$2000.

**Communication Antenna Leases**

**Background**

The University owns several communication towers, one of which is fully leased to commercial tenants. The others are currently used solely for University purposes. With the significant increase in the use of personal cellular phones by our students and staff, the capacity of local communications antennas is overloaded. The administration has been approached by several commercial communications providers, seeking our help in meeting their customers' needs. The tower that the University constructed in the fall of 1999, adjacent to the Campus Services Building, is at full capacity. We have been evaluating several alternative sites on WMU property.

Nextel Communications has proposed two locations. The first is to place a small antenna at approximately 85 feet on the 130 foot tower adjacent to the Faunce Student Services Building. Nextel has offered to reinforce that tower, which supports the WIDR antenna, at their expense. They have requested a 10-year base lease, with three 5-year extensions. Rental for that location would be \$1,685 per month. Additionally, Nextel is interested in locating a tower either in the BTR Park, or on WMU land that is adjacent to the Park (across US131). Final location and monthly rental rate have yet to be determined.

Sprint Spectrum L.P. has proposed locating an antenna atop Sprau Tower. The supporting equipment for the antenna would be located in the mechanical room, also atop the building. As with Nextel, all expenses required to accomplish this location would be borne by Sprint. They have requested a 5-year base lease, with two 5-year extensions. Rental for this antenna location would be \$1,750 per month.

In accordance with Board policy, University property and facility leases for more than one year's duration requires Board approval. While the leases have yet to be finalized, they will include cost of living increases and will be similar in nature to the six leases previously approved by the Board of Trustees. At this time it is the administration's recommendation that the Board authorize long-term leases with Nextel and Sprint as described above.

**Recommended Motion**

It is recommended that the Board of Trustees authorize the treasurer or assistant treasurer to execute the necessary documents to lease the described locations to Nextel and Sprint for the time periods and rates noted above.

**Second Public Hearing: Grant of Powers and Authority to Public Safety Officers and Establishment of a Public Safety Department Oversight Committee**

**Background**

As described at the last Board meeting, Western Michigan University continues to increase in size, complexity, and presence in many parts of the state. Maximizing the jurisdictional power of its public safety officers will broaden their jurisdictional power and enable the University to better protect its various properties, the rights of the University community, and enforce Michigan law and University ordinances and regulations.

Act No. 120, Public Acts of 1990, empowers the governing boards of public 4-year institutions of higher education to grant their public safety officers the same powers and authority as are granted by to enforce state law and the ordinances and regulations of the institution. Public safety officers granted the powers and authority of peace and police officers are considered peace officers of the State of Michigan and have the authority of police officers as provided under the Michigan Vehicle Code.

In accordance with this law, this power and authority shall be made only after the Board holds not less than two public hearings regarding that determination. The Board held its first public hearing on this matter at its December 7, 2001 meeting. This Board meeting will constitute the second public hearing.

In addition, the law requires that before those powers and authority are granted, the governing board must provide for the establishment of a public safety department oversight committee. That committee must be comprised of individuals nominated and elected by the faculty, students, and staff of the institution, and shall include two students, two members of the faculty, and two members of the staff. The purpose of this committee is to receive and address grievances by persons against the public safety officers or the public safety department, and it may recommend disciplinary measures against a public safety officer who is found responsible for misconduct in office.

Other universities have granted such authority to their public safety officers. In addition, the Michigan Commission on Law Enforcement Standards (MCOLE) highly recommends that all public universities grant this power and authority to their public safety officers.

Accordingly, two resolutions are submitted for adoption by the Board regarding the grant of power and authority of the University's public safety officers.

**Recommended Action**

It is recommended that the Board adopt the attached resolutions regarding the powers and authority of Western Michigan University's public safety officers.

RESOLUTION OF THE WESTERN MICHIGAN UNIVERSITY  
BOARD OF TRUSTEES

Granting Public Safety Officers the Same Powers and Authority  
to Enforce State Law as are Provided by Law to Peace and Police Officers  
Pursuant to the Authority of Act No. 120, Public Acts of 1990

WHEREAS, Act No. 120, Public Acts of 1990 (Public Safety Officers Act) empowers the governing boards of control of public four-year institutions of higher education created under Article VIII of the state constitution of 1963 to grant public safety officers of their institutions the same powers and authority as are granted by law to peace and police officers to enable the public safety officer to enforce state law and the ordinances and regulations of the institution of higher education; and

WHEREAS, the Western Michigan University Board of Trustees has held two public hearings and established a public safety department oversight committee as required by Act 120, Public Acts of 1990;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. All Western Michigan University Department of Public Safety public safety officers now employed or to be employed in the future are hereby granted the same powers and authority as are granted by law to peace and police officers to enable the public safety officers to enforce state law and the ordinances and regulations of Western Michigan University.
2. The jurisdiction of public safety officers to whom these powers and authority are granted shall include:
  - a) all property owned or leased by Western Michigan University and/or this Board, wherever situated in this state;
  - b) any public right of way traversing or immediately contiguous to such property; and
  - c) any extension of jurisdiction as extended by state law governing peace officers.
3. The powers and authority hereby conferred shall be in addition to and not supersede the powers and authority heretofore granted to public safety officers to enforce the ordinances and regulations of Western Michigan University which powers and authority shall continue to remain in full force and effect.
4. The Director of Public Safety of Western Michigan University is charged with the responsibility to appoint subordinates who, in addition to the power and authority to enforce WMU ordinances and regulations, shall have the power and authority to enforce state law as provided herein. Such subordinates shall meet the minimum employment standards of the Michigan Law Enforcement Officers Training Council Act of 1965. Act No. 203 of the Public Acts of 1965, being sections 28.601 to 28.616 of the Michigan Compiled Laws.
5. The administration of the University is also granted the authority to take the appropriate steps to effectuate this resolution.

RESOLUTION OF THE WESTERN MICHIGAN UNIVERSITY  
BOARD OF TRUSTEES

Granting Public Safety Officers the Same Powers and Authority  
to Enforce State Law as are Provided by Law to Peace and Police Officers  
Pursuant to the Authority of Act No. 120, Public Acts of 1990

WHEREAS, Act No. 120, Public Acts of 1990 empowers the governing boards of control of public four-year institutions of higher education to grant public safety officers of their institutions the same powers and authority as are granted by law to peace and police officers to enforce state law; and

WHEREAS, Act No. 120, Public Acts of 1990 provides that before such powers and authority are granted, the governing board must establish a public safety department oversight committee;

NOW, THEREFORE, BE IT RESOLVED THAT:

There is created a Public Safety Department Oversight Committee at Western Michigan University which shall be comprised of such members as are specified by law. The Committee shall receive and address grievances by persons against public safety officers or the Public Safety Department and may make recommendations to the University through its Director of Public Safety, or such other person as appointed by the President, that disciplinary measures be taken by the Department against any public safety officer who is found responsible for misconduct in office.

The administration of the University is also granted the authority to take the appropriate steps to effectuate this resolution.

VEHICLE REGISTRATION RATES

Background

The University has continued to make substantial improvements to the University's roadways and parking facilities during the past decade. These improvements are funded out of parking registration fees, violation fines and parking meter fees. The cost of operating the parking system is also paid for from the same revenue sources. As we look to the coming fiscal year, we face the prospect of continuing to make significant improvements to our parking system as well as maintaining the existing system. Upcoming improvement projects include resurfacing the road around Miller Auditorium, creating a parking lot off of Howard Street, modifying traffic flow around Sindecuse Health Center, widening Valley Drive to three lanes, enlarging the Davis food service parking lot and beginning design work on the west entrance to campus.

The administration is requesting the Board to approve the proposed rates effective with the Fall Semester, 2002.

Proposed Vehicle Registration Rates (Main Campus)

		<u>Current</u>	<u>Proposed</u>
<u>Motor Vehicles</u>			
Full-Time	Academic Year	\$225.00	\$250.00
Part-Time	Academic Year	135.00	150.00
Full-Time	Winter/Spring/Summer	135.00	150.00
Part-Time	Winter/Spring/Summer	85.00	100.00
Full-Time	Fall ONLY	135.00	150.00
Part-Time	Fall ONLY	85.00	100.00
All	Spring/Summer	85.00	100.00

Two Wheel Motor Vehicles

Full-Time	Academic Year	\$130.00	\$150.00
Part-Time	Academic Year	80.00	100.00
Full-time	Winter/Spring/Summer	80.00	100.00
Part-Time	Winter/Spring/Summer	45.00	60.00
ALL	Spring/Summer	45.00	60.00

Lawson Parking ("Remote")

Full-Time	Academic Year	\$110.00	\$110.00
Part-Time	Academic Year	65.00	65.00
Full-Time	Winter/Spring/Summer	65.00	65.00
Part-Time	Winter/Spring/Summer	40.00	40.00
ALL	Spring/Summer	40.00	40.00

Recommended Motion

This is an informational item that will be brought back to the Board for action at the Board meeting scheduled for May 17, 2002.

Western Michigan University  
Board of Trustees  
Budget and Finance Committee

Agenda Item No. 10  
March 22, 2002

TUITION



Western Michigan University  
Board of Trustees  
Budget and Finance Committee

Agenda Item No.11  
March 22, 2002

CAPITAL CAMPAIGN UPDATE

Western Michigan University  
Board of Trustees  
Budget and Finance Committee

Agenda Item No. 12  
March 22, 2002

PRESENTATION - COLLEGE OF HEALTH AND HUMAN SERVICES BUILDING - Gerry Reinboldt,  
SmithGroup, Inc.

Western Michigan University  
Board of Trustees  
Budget and Finance Committee

Agenda Item No. 13  
March 22, 2002

OPERATING CASH ACCOUNTS REPORT

Western Michigan University  
Board of Trustees  
Budget and Finance Committee

Agenda Item No. 14  
March 22, 2002

ANNUITY AND LIFE INCOME FUNDS REPORT

WESTERN MICHIGAN UNIVERSITY BOARD OF TRUSTEES  
ANNUAL MEETING  
FRIDAY, MARCH 22, 2002  
CONNABLE BOARD ROOM, BERNHARD CENTER  
2:45 p.m.

## AGENDA

## I. PROCEDURAL ITEMS

- |                                                                       |          |
|-----------------------------------------------------------------------|----------|
| 1. Remarks by the Chair                                               | St. John |
| 2. Remarks by the President                                           | Floyd    |
| 3. Acceptance of the Agenda                                           | St. John |
| 4. Approval of the Minutes of the December 7, 2001<br>Regular Meeting | St. John |

## II. ACTION ITEMS

- |    |                                                                                                                                                    |          |
|----|----------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| 5. | Election of Officers                                                                                                                               | St. John |
| 6. | Recommendation re Trustee Emeritus Richard Haworth                                                                                                 | Chair    |
| 7. | Authorization to Confer Degrees                                                                                                                    | Kocher   |
| 8. | Academic and Student Affairs Committee Recommendations                                                                                             | Klohs    |
| a. | Grant Report                                                                                                                                       | ASA-2    |
| b. | Personnel Report                                                                                                                                   | ASA-3    |
| c. | Research Misconduct Policy                                                                                                                         | ASA-4    |
| d. | Western Student Association Constitutional Amendments                                                                                              | ASA-5    |
| 9. | Budget and Finance Committee Recommendations                                                                                                       | Pero     |
| a. | Gift Report                                                                                                                                        | BF-2     |
| b. | Personnel Report                                                                                                                                   | BF-3     |
| c. | Appointment of External Auditor                                                                                                                    | BF-4     |
| d. | Renaming of Streets                                                                                                                                | BF-5     |
| e. | University Plaza Lease                                                                                                                             | BF-6     |
| f. | Communication Antenna Leases                                                                                                                       | BF-7     |
| g. | Second Public Hearing: Grant of Powers and Authority to Public Safety Officers and Establishment of a Public Safety Department Oversight Committee | BF-8     |

ROLL CALL

## ROLL CALL

III. INFORMATIONAL ITEMS

10. Remarks by the Provost

Dobney

11. Public Comments

Chair

IV. EXECUTIVE SESSION (ROLL CALL)

Chair

Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 1  
March 22, 2002

REMARKS BY THE CHAIR

Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 2  
March 22, 2002

REMARKS BY THE PRESIDENT



Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 3  
March 22, 2002

ACCEPTANCE OF THE AGENDA

Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 4  
March 22, 2002

APPROVAL OF THE MINUTES OF THE DECEMBER 7, 2001 REGULAR MEETING

Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 5  
March 22, 2002

ELECTION OF OFFICERS

RECOMMENDATION RE TRUSTEE EMERITUS RICHARD HAWORTH

It is recommended that the following resolution be approved:

RESOLUTION

WHEREAS, Richard G. Haworth has provided dedicated and faithful service to Western Michigan University and the people of Michigan as a member of the University's governing board since 1991; and

WHEREAS, he has served the Board of Trustees as a chair, vice chair and committee chair with grace and wisdom, all the while bringing to bear on those tasks his love for the University, his remarkable business acumen and his keen personal insight; and

WHEREAS, he successfully led the presidential search process that resulted in the 1998 appointment of Dr. Elson S. Floyd as the University's sixth president; and

WHEREAS, as board chair, he oversaw such major University events as the dedication of new aviation facilities in Battle Creek and the initiation of new graduate programs in Holland as well as the awarding of honorary degrees and the announcement of major gifts, grants and contracts; and

WHEREAS, he has worked tirelessly to extend the University's reach and stature through personal generosity, dedication of his time and knowledge to University programs and events, and continual service as the University's ambassador in Michigan and around the world; and

WHEREAS, as an alumnus and trustee, he has brought great recognition to the University through his many professional accomplishments, including now serving as chairman of Haworth Inc., a company that has come to symbolize his family's initiative, entrepreneurial spirit and dedication and for whom this University's Haworth College of Business is named;

NOW THEREFORE BE IT RESOLVED, that the Western Michigan University Board of Trustees wholeheartedly and appreciatively grants the honorary title of Trustee Emeritus to Richard G. Haworth, with all the rights and privileges appertaining thereto, in recognition of his devotion, dedication and service to the University.

AUTHORIZATION TO CONFER DEGREES

It is recommended that the President be authorized degrees at the 2002 commencement ceremonies (April 26/27, June 29 and December 14) as recommended by the Faculty.

Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 8a.  
March 22, 2002

GRANT REPORT

It is recommended that the grant report for November and December 2001 and January and February 2002 be approved.

(Tab ASA-2)

Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 8b.  
March 22, 2002

PERSONNEL REPORT

It is recommended that the personnel report be approved.

(Tab ASA-3)

Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 8c.  
March 22, 2002

RESEARCH MISCONDUCT POLICY

It is recommended that the revised policy be approved.

(Tab ASA-4)



Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 8d.  
March 22, 2002

WESTERN STUDENT ASSOCIATION CONSTITUTIONAL AMENDMENTS

It is recommended that the WSA constitutional amendments be approved.

(Tab ASA-5)

Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 9a.  
March 22, 2002

GIFT REPORT

It is recommended that the gift report for November and December 2001 and January and February 2002 be approved.

(Tab BF-2)

Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 9b.  
March 22, 2002

PERSONNEL REPORT

It is recommended that the personnel report be approved.

(Tab BF-3)

Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 9c.  
March 22, 2002

APPOINTMENT OF EXTERNAL AUDITOR

It is recommended that the firm of Plante & Moran LLP be appointed to audit the University's financial statements for the 2001/2002 fiscal year.

(Tab BF-4)

RENAMING OF STREETS

It is recommended that the name of North Dormitory Road be changed to North Residence Hall Drive and South Dormitory Road to South Residence Hall Drive.

(Tab BF-5

UNIVERSITY PLAZA LEASE - ROLL CALL

It is recommended that the treasurer/assistant treasurer be authorized to execute the necessary documents to lease property located at 907 Howard Street.

(Tab BF-6)

COMMUNICATION ANTENNA LEASES - ROLL CALL

It is recommended that the treasurer/assistant treasurer be authorized to execute the necessary documents for Nextel and Sprint communication antenna leases.

(Tab BF-7)

Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 9g.  
March 22, 2002

SECOND PUBLIC HEARING: GRANT OF POWERS AND AUTHORITY TO PUBLIC SAFETY OFFICERS  
AND ESTABLISHMENT OF A PUBLIC SAFETY DEPARTMENT OVERSIGHT COMMITTEE

It is recommended that the resolutions be approved regarding the powers and authority of Western Michigan University's public safety officers.

(Tab BF-8)



Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 10  
March 22, 2002

REMARKS BY THE PROVOST

Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 11  
March 22, 2002

PUBLIC COMMENTS

Western Michigan University  
Board of Trustees Meeting

Agenda Item No. IV  
March 22, 2002

EXECUTIVE SESSION - ROLL CALL

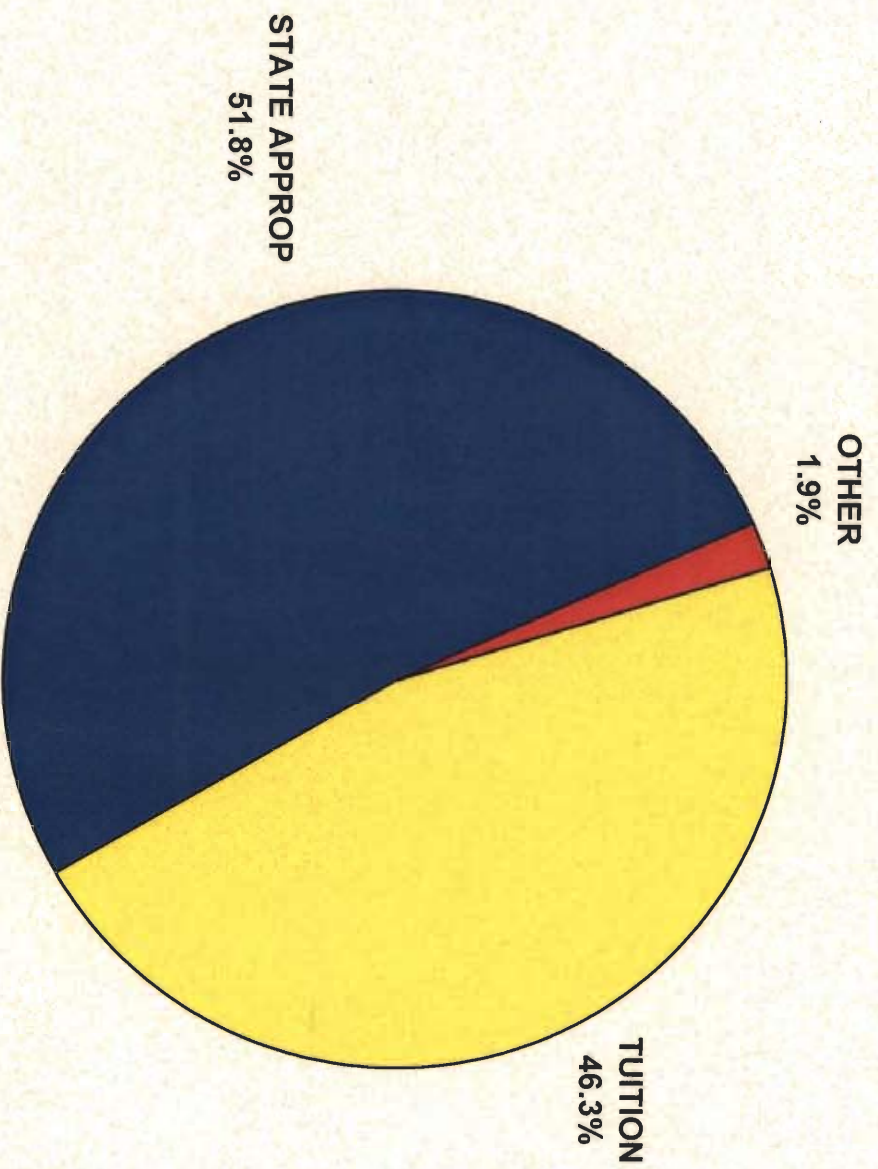
# ***WESTERN MICHIGAN UNIVERSITY***



***Board of Trustees Meeting***

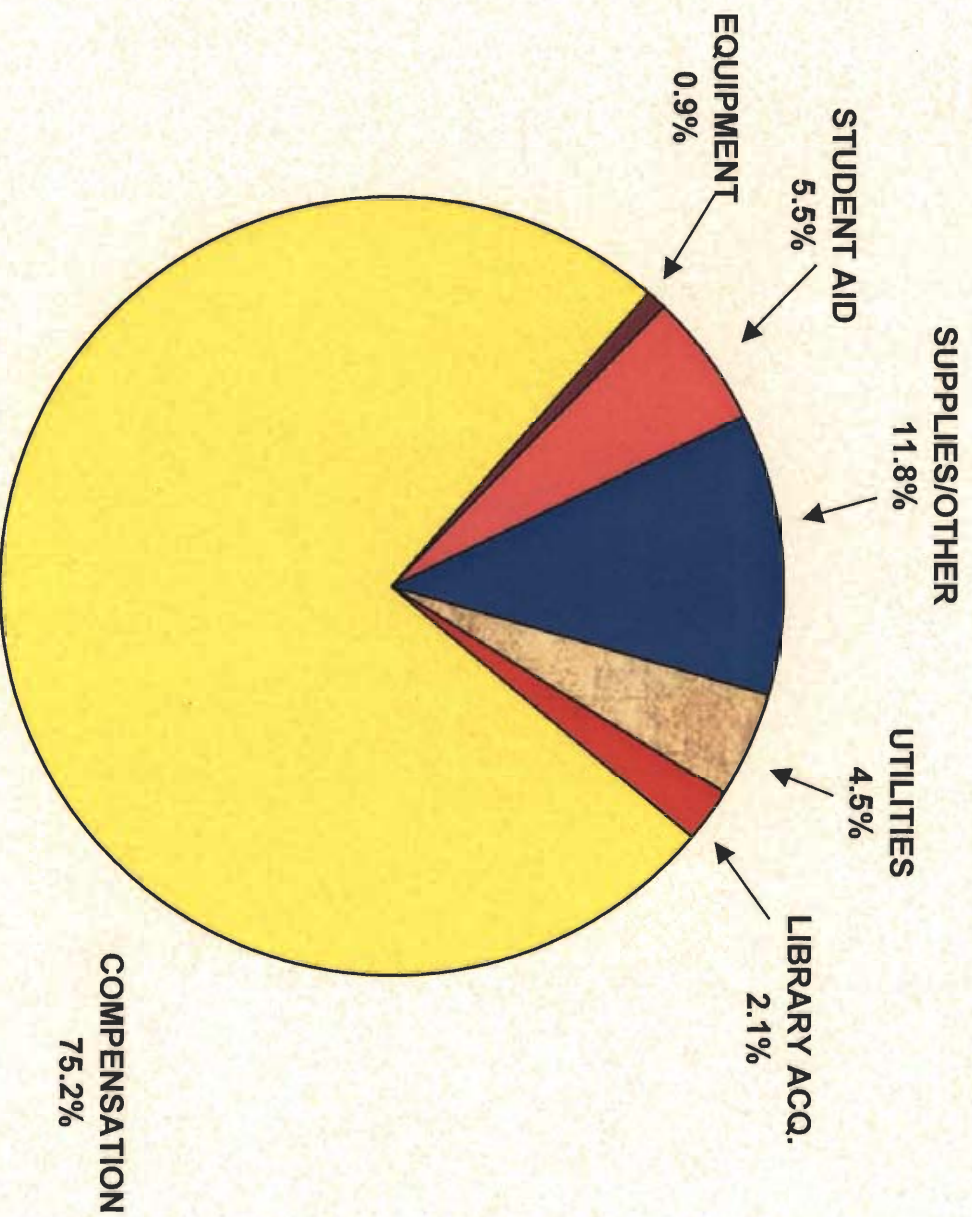
***March 22, 2002***

**WESTERN MICHIGAN UNIVERSITY  
2001-2002 GENERAL FUND REVENUE BUDGET**

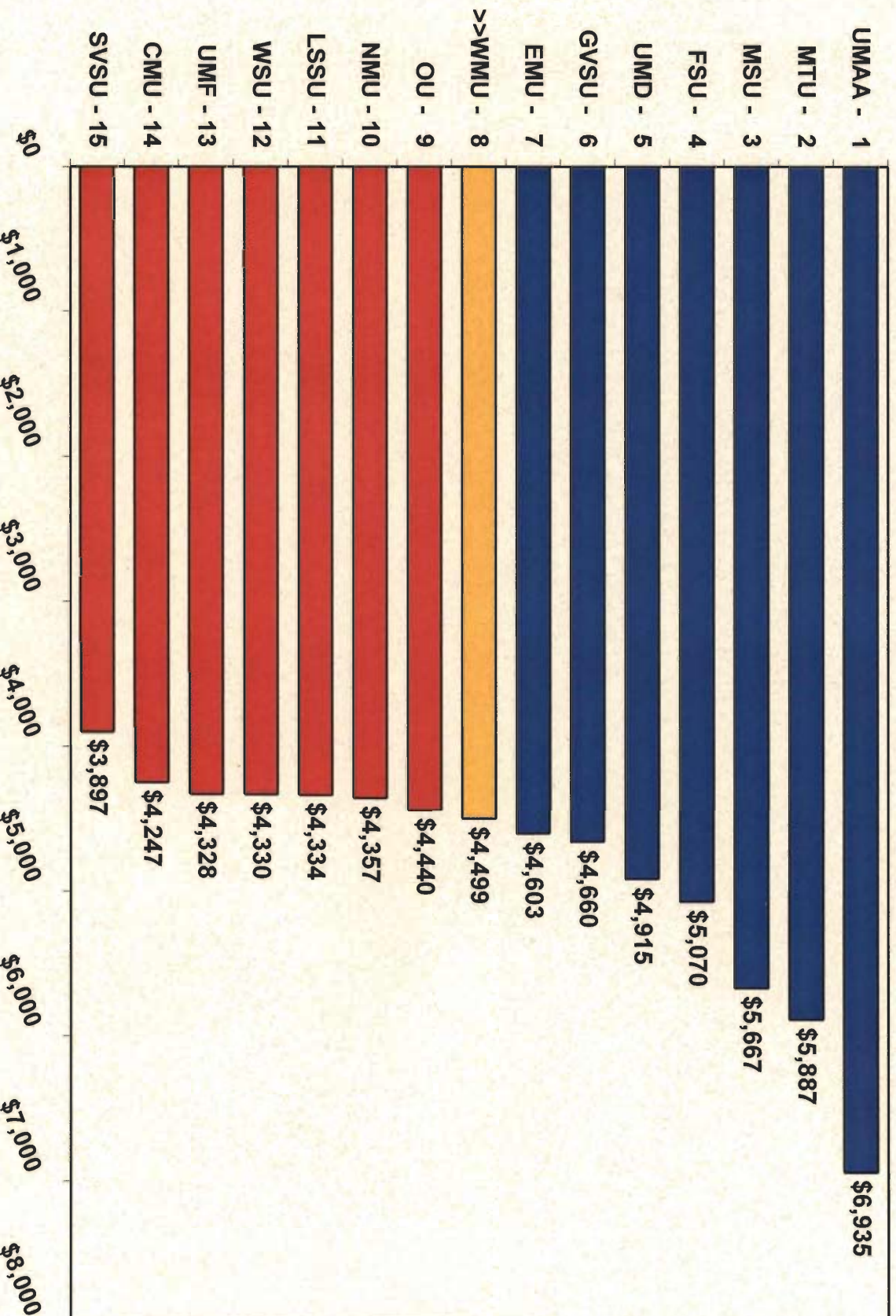




# WESTERN MICHIGAN UNIVERSITY 2001-2002 GENERAL FUND EXPENSE BUDGET



# **MICHIGAN UNIVERSITIES** **2001-2002 Tuition and Required Fees Ranking**



RESIDENT LOWER LEVEL UNDERGRADUATE STUDENT @ 30 CR. HRS



## WESTERN MICHIGAN UNIVERSITY

### Erosion of State Appropriations as a % of General Fund Revenue

Fiscal Year Ended June 30	State Appropriations		Student Tuition		Other Revenue		Total Gen. Fund Revenue*
	\$ *	%	\$ *	%	\$ *	%	
1979	41.7	70%	15.7	26%	2.1	4%	59.5
1983	45.0	62%	25.5	35%	2.2	3%	72.7
1990	77.4	60%	46.0	36%	4.8	4%	128.2
2002	125.7	52%	112.4	46%	4.5	2%	242.6

\* millions



# Michigan University FYES Enrollment Growth

1997-98 through 2001-02

University	97-98	98-99	99-00	00-01	Projected 01-02	Total
Grand Valley	12,435	13,649	14,475	15,512	16,626	4,191
Western	20,644	21,633	22,833	23,693	24,398	3,754
Central	17,733	18,813	19,438	20,349	21,286	3,553
Michigan State	37,893	39,666	39,455	40,668	40,668	2,775
Oakland	10,410	10,937	11,359	11,970	12,600	2,190
Ferris	8,164	8,227	8,508	8,979	9,841	1,677
U of M - AA	35,775	36,675	37,134	37,026	37,396 **	1,621
Saginaw Valley	5,366	5,890	6,294	6,632	6,623	1,257
Eastern	17,563	18,078	18,578	18,657	18,768	1,205
Northern	6,595	6,666	7,133	7,396	7,527	932
U of M - D	5,446	5,649	5,773	5,973	5,976	530
Wayne State	22,675	23,234	23,094	22,810	23,038	363
U of M - F	4,768	5,086	5,050	4,954	4,989	221
Michigan Tech	5,920	6,068	6,109	5,887	5,915	-5
Lake Superior	2,780	2,823	2,780	2,756	2,700	-80

\* HEIDI data

\*\* U of M Office of Budget & Planning

WESTERN MICHIGAN UNIVERSITY  
BOARD OF TRUSTEES  
REGULAR MEETING  
MAY 17, 2002

The regular meeting of the Western Michigan University Board of Trustees was called to order by Chair St. John at 11:45 a.m. on Friday, May 17, 2002, in the Connable Board Room, Bernhard Center.

Board members present: Trustee Anthony, Trustee Chormann, Trustee DeNooyer, Trustee Holden, Trustee Klohs, Trustee Pero, Trustee St. John and President Floyd (ex officio). Absent: Trustee Aseritis.

Remarks by the Chair. Chair St. John reported the end of a successful winter semester and the graduation of one of the largest classes in the University's history. He highlighted events of the recent Gilmore Keyboard Festival. He spoke of the annual "Spring into the Streets" initiative with more than 900 student volunteers working on many community projects throughout the area, and reported on Phase II of cleanup efforts organized by the "Hilltoppers" in the East Campus Prospect Hill area. Chair St. John then spoke of outstanding achievements and contributions by members of the WMU community during the past several months.

Remarks by the President. President Floyd reported another record enrollment expected for the fall semester. He noted that the recommended \$425 tuition increase to be voted on later in the meeting is within the guidelines proposed by the Governor and agreed by the 15 public universities. He also stated that the proposed increase keeps the University within the midrange of the 15 universities and that financial aid will be increased to students with the greatest need in keeping with past practice. He indicated that negotiations on the faculty contract are to begin in June. President Floyd reported on University construction, noting the Seelye Center practice facility is on schedule; BTR projects are progressing; the new College of Engineering is ahead of schedule, with the new branch campus building at Lake Michigan College ready for classes to be held there in the fall semester. He noted that 3000 scholars from around the world attended the 37<sup>th</sup> Medieval Congress on campus May 2-5, with 600 sessions and 1700 presentations made.

Acceptance of the Agenda. On the motion by Trustee Chormann, supported by Trustee Klohs, the agenda was accepted as presented.

Approval of the Minutes of the March 22 Annual Meeting. The minutes of the annual meeting were approved as distributed following a motion by Trustee Holden, supported by Trustee Anthony.

Academic and Students Affairs Recommendations. Presented by Trustee Klohs, in absence of Committee Chair Aseritis.

Grant Report. Following a motion by Trustee Klohs, supported by Trustee Pero, the Board of Trustees approved the grant report for March and April 2002.

Personnel Report. The personnel report was approved as presented on a motion by Trustee Klohs, supported by Trustee Chormann.

### **Administrative Appointments**

Rollin Douma, Interim Dean, College of Education, effective July 1, 2002.

James Nelson, Chair, Department of Construction Engineering, Materials Engineering and Industrial Design, effective July 1, 2002.

Janet Stillwell, Chair, Department of Dance, effective July 1, 2002.

### **Return to Faculty**

Ajay Gupta, Professor, Department of Computer Science, effective January 7, 2002.

Nina Nelson, Professor, Department of Dance, effective June 30, 2002.

### **Resignations – Administrative**

Fred Dobney, Provost and Vice President for Academic Affairs, effective May 10, 2002.

David England, Dean, College of Education, effective June 30, 2002.

Theresa Powell, Vice President for Student Affairs and Professor, University Counseling and Testing Center, effective April 1, 2002.

### **Appointment - With Tenure**

James Nelson, Professor, Department of Construction Engineering, Material Engineering and Industrial Design, effective July 1, 2002.

### **Appointments - Tenure Track**

Heather Addison, Assistant Professor, Department of Communication, effective August 5, 2002.

Dimiter Angelou, Instructor, Department of History, effective August 5, 2002.

**Appointments – Tenure Track (Continued)**

Onur Arugaslan, Assistant Professor, Department of Finance and Commercial Law, effective August 5, 2002.

Cynthia Carver, Instructor, Department of Teaching, Learning, and Leadership, effective August 5, 2002.

Stephen Covell, Assistant Professor, Department of Comparative Religion, effective August 4, 2003.

G. Michael Grammer, Associate Professor, Department of Geosciences, effective August 5, 2002.

Julia Harmon, Instructor, Department of Comparative Religion, effective August 5, 2002.

Sarah Hill, Assistant Professor, Department of Anthropology, effective August 5, 2002.

Phillip Johnson, Assistant Professor, Department of Counselor Education and Counseling Psychology, effective August 5, 2002.

Keon-Hyung Lee, Instructor, School of Public Affairs and Administration, effective August 5, 2002.

Mark Liermann, Assistant Professor, Department of Theatre, effective August 5, 2002.

Jane-Jane Lo, Assistant Professor, Department of Mathematics, effective August 5, 2002.

Olga Maltseva, Assistant Professor, Department of Biological Sciences, effective August 5, 2002.

Yirong Mo, Assistant Professor, Department of Chemistry, effective August 5, 2002.

Jana Schulman, Associate Professor, Department of English, effective August 5, 2002.

Frederick Smith, Assistant Professor, Department of Anthropology, effective August 5, 2002.

Jeffrey Strom, Assistant Professor, Department of Mathematics, effective August 5, 2002.

### **Appointments – Tenure Track (Continued)**

R. Paul Vellom, Assistant Professor, Department of Teaching, Learning, and Leadership, effective August 5, 2002.

Angela Wan, Assistant Professor, Department of Sociology, effective August 5, 2002.

J. Wilson Warren, Associate Professor, Department of History, effective August 5, 2002.

Eric Webb, Assistant Professor, Department of Foreign Languages and Literatures, effective August 5, 2002.

Eshetu Wondmagegnehu, Instructor, Department of Statistics, effective August 5, 2002.

### **Reappointments - Term**

Elizabeth Amidon, Assistant Professor, Department of English, effective August 5, 2002 through August 3, 2003.

Mary Ann Babcock, Instructor, Department of Statistics, effective August 5, 2002 through August 3, 2003.

Gary Blackmer, Associate Professor, Department of Chemistry, effective August 5, 2002 through August 3, 2003.

Jennifer Daniels, Instructor, Department of Mathematics, effective August 5, 2002 through August 3, 2003.

Sheila Eisenhauer, Instructor, Department of Mathematics, effective August 5, 2002 through August 3, 2003.

Scott Friesner, Instructor, Department of English, effective August 5, 2002 through August 3, 2003.

Brian Goetz, Instructor, Department of Mathematics, effective August 5, 2002 through August 3, 2003.

Erin Hart, Instructor, Department of English, effective August 5, 2002 through August 3, 2003.

Daniela Hernandez, Instructor, Department of Mathematics, effective August 5, 2002 through August 3, 2003.

Stephen Ohs, Instructor, Department of Mathematics, effective August 5, 2002 through August 3, 2003.

**Reappointments – Term (Continued)**

Kathy Onderlinde, Instructor, Department of Biological Sciences, effective August 5, 2002 through August 3, 2003.

Esther Page-Wood, Instructor, Department of Marketing, effective August 5, 2002 through August 3, 2003.

Samuel Pavel, Assistant Professor, Department of Economics, effective August 5, 2002 through August 3, 2003.

Beth Ritsema, Instructor, Department of Mathematics, effective August 5, 2002 through August 3, 2003.

Cynthia Ruoff, Instructor, Department of Foreign Languages and Literatures, effective August 5, 2002 through August 3, 2003.

Judith Rypma, Instructor, Department of English, effective August 5, 2002 through August 3, 2003.

Greg Smith, Assistant Professor, Department of English, effective August 5, 2002 through August 3, 2003.

Edward VanWesep, Instructor, Department of Economics, effective August 5, 2002 through August 3, 2003.

**Appointment – Term**

Gray Whaley, Instructor, Department of History, effective August 5, 2002 through August 3, 2003.

**Academic Career Specialists - Continuing**

Loren Heun, Assistant Academic Career Specialist, Department of Statistics, effective June 24, 2002.

Patrick Ryan, Assistant Academic Career Specialist, Department of Health, Physical Education and Recreation, effective August 5, 2002.

**Joint Appointment**

Thomas Bailey, Professor, Department of English and Environmental Studies, effective May 17, 2002. (Dr. Bailey is also Associate Vice President for Academic Affairs).

### **Reappointments - Adjunct**

Andrew Carlson, Adjunct Associate Professor, Department of History, effective June 1, 2002 through May 31, 2005.

James Hedstrom, Adjunct Associate Professor, Department of Counselor Education and Counseling Psychology, effective June 1, 2002 through May 31, 2005.

Timothy Howard, Adjunct Associate Professor, Department of Counselor Education and Counseling Psychology, effective June 1, 2002 through May 31, 2005.

Joseph Oldz, Adjunct Associate Professor, Department of Counselor Education and Counseling Psychology, effective June 1, 2002 through May 31, 2005.

Luis Toledo-Pereyra, Adjunct Professor, Department of History, effective June 1, 2002 through May 31, 2005.

### **Appointments - Adjunct**

William Bloem, Adjunct Associate Professor, Department of Counselor Education and Counseling Psychology, effective June 1, 2002 through May 31, 2005.

Tomislav Modric, Adjunct Assistant Professor, Department of Chemistry, June 1, 2002 through May 31, 2005.

### **Resignations**

Julie Henderleiter Aldrich, Assistant Professor, Department of Chemistry, effective April 30, 2002.

Rachel Briley, Assistant Professor, Department of Theatre, effective August 4, 2002.

Raymond Cain, Assistant Professor, College of Aviation, effective June 9, 2002.

Albert Dzur, Assistant Professor, Department of Political Sciences, effective August 4, 2002.

Gwendolyn Etter-Lewis, Professor, Department of English, effective April 14, 2002.

Karla Koskinen, Associate Professor, Department of Theatre, effective August 4, 2002.

Mukesh Mohania, Assistant Professor, Department of Computer Science, effective March 28, 2002.



### **Resignations - Continued**

D. DeWayne Shoemaker, Assistant Professor, Department of Biological Sciences, effective August 1, 2002.

### **Tenure**

It is recommended that tenure be approved in the departments/schools for the following faculty members, effective with the beginning of the 2002/2003 year:

Paula Andrasi, Associate Professor, University Counseling and Testing Center

Johnson Asumadu, Associate Professor, Department of Electrical and Computer Engineering.

John Austin, Associate Professor, Department of Psychology

Blair Balden, Associate Professor, College of Aviation

Bruce Bejcek, Associate Professor, Department of Biological Sciences

Sandra Borden, Associate Professor, Department of Communication

Marlene Breu, Associate Professor, Department of Family and Consumer Sciences

Christine Byrd, Associate Professor, Department of Biological Sciences

John Cameron, Professor, Department of Paper and Printing Science and Engineering

James Carr, Associate Professor, Department of Psychology

Paul Ciccantell, Associate Professor, Department of Sociology

Paul Clements, Associate Professor, Department of Political Science

Katharine Cummings, Associate Professor, Department of Teaching, Learning and Leadership

Ruth Ervin, Associate Professor, Department of Psychology

Nora Faires, Associate Professor, Department of History

Paul Fleming, Associate Professor, Department of Paper and Printing Science and Engineering



**Tenure – (Continued)**

Lauren Freedman, Associate Professor, Department of Teaching, Learning and Leadership

Harold Glasser, Associate Professor, Environmental Institute

Theresa Grant, Associate Professor, Department of Mathematics

Elizabeth Hoger, Associate Professor, Department of Business Information Systems

Willem Homan, Associate Professor, College of Aviation

Antonio Isea, Associate Professor, Department of Foreign Languages and Literatures

Vyachasiav Karpov, Associate Professor, Department of Sociology

Mitchel Keil, Associate Professor, Department of Industrial and Manufacturing Engineering

Matthew Knewston, Associate Professor, Department of Theatre

Daniel Kujawski, Associate Professor, Department of Mechanical and Aeronautical Engineering

Barbara Liggett, Associate Professor, School of Public Affairs and Administration

Richard Long, Associate Professor, Department of Blind Rehabilitation

Charles LoVerme, Associate Professor, Department of Art

Patrick Munley, Professor, Department of Counselor Education and Counseling Psychology

Stanley Paul, Associate Professor, Department of Occupational Therapy

Marc Perkovic, Associate Professor, Department of Chemistry

Srdjan Petrovic, Associate Professor, Department of Mathematics

Jorge Rodriguez, Associate Professor, Department of Industrial and Manufacturing Engineering

Arezoo Rojhani, Associate Professor, Department of Family and Consumer Sciences

**Tenure – (Continued)**

D. DeWayne Shoemaker, Associate Professor, Department of Biological Sciences

John Spitsbergen, Associate Professor, Department of Biological Sciences

Robert Vann, Associate Professor, Department of Foreign Languages and Literatures

Karen Wicklund, Associate Professor, School of Music

Lester Wright, Associate Professor, Department of Psychology

Allison Young, Associate Professor, Department of Teaching, Learning and Leadership

Ping Zhang, Associate Professor, Department of Mathematics

Jiabei Zhang, Associate Professor, Department of Health, Physical Education and Recreation

**Continuous Status - Academic Career Specialists**

It is recommended that continuous status be approved in the departments/schools for the following academic career specialists, effective with the beginning of the 2002/2003 year:

Sherrill Busboom, Department of Physician Assistant

Jo Cornell, Department of Business Information Systems

Jan Gabel-Goes, Department of Business Information Systems

Edo Weits, School of Community Health Services

**PROMOTION**

It is recommended that the following faculty promotions be approved, effective with the beginning of the 2002/2003 academic year:

**Professor**

Donald Alexander, Department of Economics

Susan Caufield, Department of Sociology

Michael Clark, Department of Speech Pathology and Audiology

**Promotion – Professor (Continued)**

Richard Cooper, Department of Occupational Therapy

Paul Johnston, Department of English

Steven Lipkin, Department of Communication

Patrick Munley, Department of Counselor Education and Counseling Psychology

Gwendolyn Nagle, Department of Theatre

Richard Oxhandler, University Counseling and Testing Center

Paul Pancella, Department of Physics

Cindee Peterson, Department of Occupational Therapy

Karen Thomas, Department of Teaching, Learning and Leadership

Daneen Wardrop, Department of English

Mark Wheeler, Department of Economics

Victor Xiong, Department of History

Huizhong Zhou, Department of Economics

**Associate Professor**

Hideko Abe, Department of Asian and Middle Eastern Languages

Paula Andrasi, University Counseling and Testing Center

Johnson Asumadu, Department of Electrical and Computer Engineering

Blair Balden, College of Aviation

Bruce Bejcek, Department of Biological Sciences

Sandra Borden, Department of Communication

Jose Brandao, Department of History

Marlene Breu, Department of Family and Consumer Sciences

**Promotion – Associate Professor (Continued)**

Steven Butt, Department of Industrial and Manufacturing Engineering

Christine Byrd, Department of Biological Sciences

Paul Clements, Department of Political Science

J. D. Dolan, Department of English

Bruce Ferrin, Department of Marketing

Lauren Freedman, Department of Teaching, Learning and Leadership

Harold Glasser, Environmental Institute

James Henry, School of Social Work

Vyachaslav Karpov, Department of Sociology

Mitchel Keil, Department of Industrial and Manufacturing Engineering

Kate Kline, Department of Mathematics

Kirk Korista, Department of Physics

Ashlyn Kuersten, Department of Political Science

Linda Law, Department of Health, Physical Education and Recreation

Linda LeBlanc, Department of Psychology

Ho Sung Lee, Mechanical and Aeronautical Engineering

Barbara Liggett, School of Public Affairs and Administration

Yuanlong Liu, Department of Health, Physical Education and Recreation

Richard Long, Department of Blind Rehabilitation

Charles LoVerme, Department of Art

Tim Palmer, Department of Management

Stanley Paul, Department of Occupational Therapy

**Promotion - Associate Professor – (Continued)**

Michael Raines, Department of Mathematics

Alan Rea, Department of Business Information Systems

Jorge Rodriguez, Department of Industrial and Manufacturing Engineering

Arezoo Rojhani, Department of Family and Consumer Sciences

Thomas Scannell, Department of Management

D. DeWayne Shoemaker, Department of Biological Sciences

John Spitsbergen, Department of Biological Sciences

Jyh-Horng (Michael) Tarn, Department of Business Information Systems

Li Yang, Department of Computer Science

Allison Young, Department of Teaching, Learning and Leadership

Jiabei Zhang, Department of Health, Physical Education and Recreation

**Promotion – Academic Career Specialists**

It is recommended that the following Academic Career Specialist promotions be approved, effective with the beginning of the 2002/2003 year:

**ASSISTANT ACADEMIC CAREER SPECIALIST**

**Jo Cornell, Department of Business Information Systems**

**Thomas Swartz, Department of Industrial Engineering**

**ASSOCIATE ACADEMIC CAREER SPECIALIST**

**Ila Baker, Career English Language Center for International Students**

Joel Boyd, Career English Language Center for International Students

Sherrill Busboom, Department of Physician Assistant

Edo Weits, School of Community Health Services

## **NON-ACADEMIC**

### **Retirements**

Charon Lynn Carver, Academic Advisor, College of Education, effective June 1, 2002.

Randall M. Keils, Broadcast Engineer, Office of Information Technology, effective April 25, 2002.

Patricia A. Weber, Office Coordinator, Department of Finance and Commercial Law, effective June 30, 2002.

Name Change – Department of Blind Rehabilitation to Department of Blindness and Low Vision. The recommended name change, as moved by Trustee Klohs, supported by Trustee Holden, was approved by the Board of Trustees. It was indicated that the change better reflects the extensive research activities of faculty and the work, mission and goals of the department.

Name Change – Institute for Science Education to Mallinson Institute for Science Education. Following a motion by Trustee Klohs, supported by Trustee DeNooyer, the name change from the Institute for Science Education to Mallinson Institute for Science Education was approved by the Board of Trustees. The new name recognizes the combined contributions of Drs. George and Jacqueline Mallinson to the institute and in particular to the late Dr. George Mallinson for his role in the development of science education at WMU.

Bachelor of Arts in Athletics Training. The degree program was approved following a motion by Trustee Klohs, supported by Trustee Pero. Effective spring semester 2003, the new bachelor of arts in athletics training will meet CAAHEP (Commission on the Accreditation of Allied Health Education Programs) standards and guidelines with the current minor in athletic training to be phased out. It is estimated that fifty students will apply to the professional program each year.

Bachelor of Science in Interdisciplinary Health Services. Following a motion by Trustee Klohs, supported by Trustee DeNooyer, the Board of Trustees approved the bachelor of science in interdisciplinary health services, effective fall semester 2002. the new degree program is a spin-off from the current bachelor of science in general university studies with a concentration in health studies, will focus on core competencies required for all health and human service workers and will prepare students for administrative careers in a wide range of health careers and for professional health and human services graduate programs and certificate programs. It is expected that approximately 50 students will enroll in the program each year.

The following four recommendations for degree programs do not involve new programs but are spin-offs of existing concentrations in other graduate degree areas.

Master of Arts in Evaluation, Measurement and Research. The degree program was approved by the Board of Trustees following a motion by Trustee Klohs, supported by Trustee Chormann. The master of arts in evaluation, measurement and research, effective fall semester 2002, comes from offerings in Educational Leadership. The program is aimed at students who wish to use their expertise for staff or leadership roles in schools, government agencies or higher education, with adjustments made in the content and sequencing of the core course work.

Doctor of Philosophy in Evaluation, Measurement and Research. Following a motion by Trustee Klohs, supported by Trustee DeNooyer, the Board approved the doctor of philosophy degree program, which will include the replacement of core courses in educational leadership with further course work in evaluation, measurement and research and course work in related cognate areas.

Master of Arts in Human Resources Development. As moved by Trustee Klohs, supported by Trustee Holden, the Board of Trustees approved the degree program, effective fall semester 2002. It is a spin-off from the currently offered Master of Arts in Education and Professional Development with a concentration in Human Resources Development. The action approves a change in the program's title and a change in the core courses' prefixes and numbers only; all degree and program requirements stay the same.

Master of Arts in Socio-Cultural Foundations and Educational Thought. The change, moved by Trustee Klohs, supported by Trustee Pero, approved by the Board is the same as the previous recommendation with a change in the program's title and in core courses' prefixes only, all degree and program requirements remain the same. Effective fall semester 2002, the revised program comes from the currently offered Master of Arts in Education and Professional Development with a concentration in Socio-Cultural Foundations and Educational Thought.

Extended University Programs Technology Fee. Following a motion by Trustee Klohs, supported by Trustee Anthony, the Board of Trustees approved a change in the expending of the Extended University Programs technology fee. Under the approved action, the administration is authorized to expend the technology fee assessed to branch campus students in the same manner as authorized for the main campus, allowing for more diverse use of the funds in support of expanding technological needs.

Faculty Senate Constitutional Amendments. As the final step in changes to the Faculty Senate Constitution, the Board of Trustees, as moved by Trustee Klohs, supported by Trustee DeNooyer, approved amendments (previously ratified by the Senate) – one deals with the substitution policy for absent council members, and the second changes the period that the Senate will hold actions and decisions regarding institutional policy to thirty days or until the next regular Senate meeting.

Budget and Finance Committee Recommendations.

Gift Report. The Board of Trustees, on a motion by Trustee Anthony, supported by Trustee DeNooyer, approved the gift report for March and April.

Personnel Report. Following a motion by Trustee Anthony, supported by Trustee Pero, the personnel report was approved.

Resignation – Administrative

Barbara Updike, Assistant Vice President for Human Resources, effective March 25, 2002

Retirements

Edward Reid, Custodian, Plant-Building Custodial and Support Services, effective June 30, 2002

Betty Veer, Food Services Stockperson, Valley #3 Dining Service, effective April 30, 2002

Sally Waldron, Heal Salad Maker, Valley #3 Dining Service, effective April 30, 2002

Vehicle Registration Rates. On a 7-0 roll call vote, after a motion by Trustee Anthony, supported by Trustee DeNooyer, the Board of Trustees approved an increase in vehicle registration rates (effective fall semester 2002), with the funds providing improvements in the University's roadways and parking facilities.



### RATE SCHEDULE (Main Campus)

#### Motor Vehicles

Full-Time	Academic Year	\$250.00
Part-Time	Academic Year	150.00
Full-Time	Winter/Spring/Summer	150.00
Part-Time	Winter/Spring/Summer	100.00
Full-Time	Fall ONLY	150.00
Part-Time	Fall ONLY	100.00
All	Spring/Summer	100.00

#### Two Wheel Motor Vehicles

Full-Time	Academic Year	\$150.00
Part-Time	Academic Year	100.00
Full-Time	Winter/Spring/Summer	100.00
Part-Time	Winter/Spring/Summer	60.00
All	Spring/Summer	60.00

#### Lawson Parking ("Remote")

Full-Time	Academic Year	\$100.00
Part-Time	Academic Year	65.00
Full-Time	Winter/Spring/Summer	65.00
Part-Time	Winter/Spring/Summer	40.00
All	Spring/Summer	40.00

Room and Board and Apartment Rental Rates. The Board of Trustees, on a 7-0 roll call vote, following a motion by Trustee Anthony, supported by Trustee Holden, approved an increase in room and board and apartment rental rates, effective fall semester 2002. As indicated, increased operating costs, including rising health care and insurance costs as well as refurbishing and deferred maintenance costs necessitate the higher rates.

## RATE SCHEDULE

### Residence Halls

2002-03

#### Room and Board (20 Meal Plan)

Academic Year \$6,128.00

#### Room and Board (15 Meal Plan)

Academic Year \$5,975.00

Spring \$1,462.00

Summer \$1,449.00

#### Room and Board (10 Meal Plan)

Academic Year \$5,626.00

Spring \$1,327.00

Summer \$1,314.00

Single Room – Per Day \$8.50

### Apartments (Per Month)

#### Goldsworth Valley

1BR – Furnished \$549.00

2BR – Furnished \$646.00

1BR – Unfurnished \$502.00

2BR – Unfurnished \$579.00

#### Stadium Drive

1BR – Furnished \$549.00

2BR – Furnished \$646.00

1BR – Unfurnished \$502.00

2BR – Unfurnished \$579.00

#### Elmwood

1BR – Furnished \$597.00

2BR – Furnished \$740.00

1BR – Unfurnished \$550.00

2BR – Unfurnished \$667.00

### Fall 2002 Tuition Rates.

The recommendation re fall semester 2002 tuition rates was approved by a 7-0 roll call vote of the Board of Trustees, as moved by Trustee Anthony, supported by Trustee Klohs. In keeping with the guidelines set by the state, the increase represents a \$425 increase in tuition and required fees for a full-time student. As indicated, increases in financial aid will be in keeping with the increase in tuition.

### TUITION SCHEDULE

<u>GROUP</u>	<u>BASIS</u>	<u>CURRENT</u>
Resident Undergrad-Lower	Cr. Hr.	\$ 144.08
Resident Undergrad-Upper	Cr. Hr.	159.49
Resident Graduate	Cr. Hr.	205.00
Non-Resident Undergrad-Lower	Cr. Hr.	366.90
Non-Resident Undergrad-Upper	Cr. Hr.	411.37
Non-Resident Graduate	Cr. Hr.	503.46

Resolution re General Revenue Bonds. Following a 7-0 roll call vote, the Board of Trustees, after a motion by Trustee Anthony, supported by Trustee Holden, approved a resolution authorizing the issuance of bonds to finance a number of capital projects, including the completion of the College of Engineering and Applied Sciences and the Donald "J" Seelye Athletic Center.

### Recommendation re Modification of University Policy Statements.

As moved by Trustee Anthony, supported by Trustee Chormann, the Board of Trustees approved minor changes in the University's investment policy statements.

Public Comments. Chris Donathan, past president of the Western Student Association, introduced new WSA officers, John Knowles, president, and Mitzi Greer, vice president, who spoke of their plans for the upcoming year.

Executive Session. On a 7-0 roll call vote, following a motion by Trustee Chormann, supported by Trustee Klohs, the Board of Trustees went into executive session at 12:30 p.m. as provided for under Michigan law, returning to general session for adjournment at 1:25 p.m.

Respectfully submitted,

A handwritten signature in cursive script, reading "Betty A. Kocher". The signature is written in dark ink and is positioned above the printed name.

Betty A. Kocher  
Secretary  
Board of TRustees



WESTERN MICHIGAN UNIVERSITY BOARD OF TRUSTEES  
REGULAR MEETING  
FRIDAY, MAY 17, 2002  
CONNABLE BOARD ROOM, BERNHARD CENTER  
11:45 a.m.

AGENDA

I. PROCEDURAL ITEMS

- |                                                                 |          |
|-----------------------------------------------------------------|----------|
| 1. Remarks by the Chair                                         | St. John |
| 2. Remarks by the President                                     | Floyd    |
| 3. Acceptance of the Agenda                                     | St. John |
| 4. Approval of the Minutes of the March 22, 2002 Annual Meeting | St. John |

II. ACTION ITEMS

- |                                                                                    |         |
|------------------------------------------------------------------------------------|---------|
| 5. Academic and Student Affairs Committee Recommendations                          | Klohs   |
| a. Grant Report                                                                    | ASA-2   |
| b. Personnel Report                                                                | ASA-3   |
| c. Name Changes                                                                    |         |
| 1) Department of Blind Rehabilitation to<br>Department of Blindness and Low Vision | ASA-4a  |
| 2) Institute for Science Education to<br>Mallinson Institute for Science Education | ASA-4b  |
| d. Proposed Degree Programs                                                        |         |
| 1) Bachelor of Arts in Athletic Training                                           | ASA-5a  |
| 2) Bachelor of Science in Interdisciplinary<br>Health Services                     | ASA-5b  |
| 3) Master of Arts in Evaluation, Measurement<br>and Research                       | ASA-5c  |
| 4) Doctor of Philosophy in Evaluation, Measure-<br>ment and Research               | ASA-5d  |
| 5) Master of Arts in Human Resources Development                                   | ASA-5e  |
| 6) Master of Arts in Socio-Cultural Foundations<br>and Educational Thought         | ASA-5f  |
| e. Extended University Programs Technology Fee                                     | ASA-6   |
| f. Faculty Senate Constitutional Amendments                                        | ASA-7   |
| 6. Budget and Finance Committee Recommendations                                    | Anthony |
| a. Gift Report                                                                     | BF-2    |
| b. Personnel Report                                                                | BF-3    |
| c. Vehicle Registration Rates                                                      | BF-4    |
| d. Room and Board and Apartment Rental Rates                                       | BF-5    |
| e. Fall 2002 Tuition Rates                                                         | BF-6    |

CALL  
CALL  
CALL

- |                                |                                                                                 |          |
|--------------------------------|---------------------------------------------------------------------------------|----------|
| ROLL CALL                      | f. Resolution re General Revenue Bonds                                          | BF-7     |
|                                | g. Recommendation re Modification of University<br>Investment Policy Statements | BF-8     |
| III. <u>INFORMATIONAL ITEM</u> |                                                                                 |          |
|                                | 7. Public Comments                                                              | St. John |
| IV. <u>EXECUTIVE SESSION</u>   | (ROLL CALL)                                                                     | St. John |





Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 1  
May 17, 2002

REMARKS BY THE CHAIR



Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 2  
May 17, 2002

REMARKS BY THE PRESIDENT



Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 3  
May 17, 2002

ACCEPTANCE OF THE AGENDA



Western Michigan University  
Board of Trustees Meeting

Agenda Item No.4  
May 17, 2002

APPROVAL OF THE MINUTES OF THE MARCH 22, 2002 ANNUAL MEETING





Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 5a.  
May 17, 2002

GRANT REPORT

It is recommended that the grant report for March and April 2002 be approved.

(Tab ASA-2)

Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 5b.  
May 17, 2002

PERSONNEL REPORT

It is recommended that the personnel report be approved.

(Tab ASA-3)

NAME CHANGES

1. Department of Blind Rehabilitation to Department of Blindness and Low Vision - It is recommended that the name change be approved, effective fall semester 2002.

(Tab ASA-4a)

2. Institute for Science Education to Mallinson Institute for Science Education - It is recommended that the name change be approved, effective fall semester 2002.

(Tab ASA-4b)

PROPOSED DEGREE PROGRAMS

1. Bachelor of Arts in Athletic Training - It is recommended that the proposal to offer a Bachelor of Arts in Athletic Training be approved, effective winter semester 2003.  
(Tab ASA-5a)
2. Bachelor of Science in Interdisciplinary Health Services - It is recommended that the proposal to offer a Bachelor of Science in Interdisciplinary Health Services be approved, effective fall semester 2002.  
(Tab ASA-5b)
3. Master of Arts in Evaluation, Measurement and Research - It is recommended that the proposal to offer a Master of Arts in Evaluation, Measurement and Research be approved, effective fall semester 2002.  
(Tab ASA-5c)
4. Doctor of Philosophy in Evaluation, Measurement and Research - It is recommended that the proposal to offer a Doctor of Philosophy in Evaluation, Measurement and Research be approved, effective fall semester 2002.  
(Tab ASA-5d)
5. Master of Arts in Human Resources Development - It is recommended that the proposal to offer a Master of Arts in Human Resources Development be approved, effective fall semester 2002.  
(Tab ASA-5e)
6. Master of Arts in Socio-Cultural Foundations and Educational Thought - It is recommended that the proposal to offer a Master of Arts in Socio-Cultural Foundations and Educational Thought be approved, effective fall semester 2002.  
(Tab ASA-5f)

EXTENDED UNIVERSITY PROGRAMS TECHNOLOGY FEE

It is recommended that the administration be authorized to expend the technology fee assessed on branch campus students in the same manner as authorized for the main campus, allowing for more diverse use of the funds in support of expanding technological needs.

(Tab ASA-6

FACULTY SENATE CONSTITUTIONAL AMENDMENTS

It is recommended that the amendments to Articles III and VIII of the Faculty Senate Constitution be approved.

(Tab ASA-7)



Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 6a.  
May 17, 2002

GIFT REPORT

It is recommended that the gift report for March and April 2002 be approved.

(Tab BF-2)



PERSONNEL REPORT

It is recommended that the personnel report be approved.

(Tab BF-3)

Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 6c.  
May 17, 2002

VEHICLE REGISTRATION RATES - ROLL CALL

It is recommended that the administration be authorized to implement the 2002-03 vehicle registration rates, effective fall semester 2002.

(Tab BF-4)

Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 6d.  
May 17, 2002

STUDENT ROOM AND BOARD AND APARTMENT RENTAL RATES - ROLL CALL

It is recommended that the administration be authorized to implement 2002/2003 student room and board and apartment rental rates, effective fall semester 2002.

(Tab BF-5)

Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 6e.  
May 17, 2002

FALL 2002 TUITION RATES - ROLL CALL

(Material to be provided at meeting)

RESOLUTION RE GENERAL REVENUE BONDS - ROLL CALL

It is recommended that the resolution be approved, authorizing the issuance and delivery of the general revenue bonds and providing for other matters relating thereto.

(Tab BF-7)

RECOMMENDATION: MODIFICATION of UNIVERSITY INVESTMENT POLICY STATEMENTS

It is recommended that the proposed Western Michigan University Investment Policy Statements for the Operating Cash and the Annuity and Life Income Funds be authorized and adopted as the governing policies and that the Vice President for Business and Finance be authorized to administer the invested assets of the University in compliance with the guidelines as set forth in the investment policies.

(Tab BF-8)



Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 7  
May 17, 2002

PUBLIC COMMENTS





Western Michigan University  
Board of Trustees Meeting

Agenda Item No. IV  
May 17, 2002

EXECUTIVE SESSION - ROLL CALL



Western Michigan University  
Board of Trustees  
Academic and Student Affairs Committee

Agenda Item No. 1  
May 17, 2002

APPROVAL OF THE MINUTES OF THE MARCH 22, 2002 COMMITTEE MEETING



Grant Report

Background

The grant report for the months of March and April 2002 indicates a total of \$7,724,943.83 in externally funded awards. Of the total, March awards amounted to \$2,239,211.15 or 29 percent and April awards amounted to \$5,485,732.68 or 71 percent. The year-to-date total is \$36,463,922.48.

**March and April 2002**

*Awards by Category*

<i>Instruction</i>	735,648.34
<i>Research</i>	2,177,058.10
<i>Public Service</i>	1,808,237.39
<i>Academic Support</i>	3,000,000.00
<i>Student Services</i>	4,000.00
<i>Institutional Support</i>	0.00
<i>Operations and Maintenance of Plant</i>	0.00
<i>Scholarships and Fellowships</i>	0.00
<i>Total for March and April 2002</i>	<hr/> \$7,724,943.83

Notable awards for this period were from the National Science Foundation, U.S. Department of Health and Human Services, U.S. Department of Energy, Michigan Department of Education, Michigan Department of Corrections, Engineering Methods, Inc., British Airways Plc, San Diego State University Foundation, University of Michigan, and Ithaca College.

Recommended Motion

It is recommended that the grant report for March and April 2002 be approved.

Western Michigan University  
Grants Awarded

March 2002 to April 2002

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
<b>Instruction</b>				
To conduct ab-initio pilot training for British Airways cadets (Supplemental)	British Airways Plc	Dr. Richard A Wright College of Aviation	\$514,000.00	3/6/2002
To provide allied health students with interdisciplinary team competencies to serve an aging and culturally diverse population (Non-Competing Continuation)	U.S. Department of Health and Human Services	Dr. Donna M Weinreich School of Community Health Services	\$119,151.00	4/5/2002
To provide an interdisciplinary approach to a research experience for ten select undergraduate students to encourage them to pursue careers in scientific research (Renewal)	National Science Foundation	Dr. Susan R Stapleton Chemistry Dr. Stephen B Malcolm Biological Sciences	\$76,704.00	4/5/2002
To support a full-time, academic-year academic career specialist to teach intermediate-level courses in the Japanese language (New)	Japan Foundation	Dr. Hideko Abe Asian and Middle Eastern Languages	\$25,793.34	3/28/2002
TOTAL INSTRUCTION			<b>\$735,648.34</b>	
<b>Research</b>				
To provide three years of continued support for assessment of NSF's Advanced Technological Education (ATE) Program (Non-Competing Continuation)	National Science Foundation	Dr. Arlen R Gullickson The Evaluation Center	\$569,612.00	3/25/2002

Western Michigan University  
Grants Awarded

March 2002 to April 2002

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
<b>Research</b>				
To understand the role of oxygen in the control of microvascular function by finding the location of the sensor and the mechanism of action and the resulting conduction of responses (Renewal)	U.S. Department of Health and Human Services	Dr. William F. Jackson Biological Sciences	\$256,875.00	3/12/2002
To enhance secondary school mathematics curriculum implementation structure for five national comprehensive curriculum projects (Non-Competing Continuation)	Ithaca College	Dr. Christian R. Hirsch Mathematics	\$200,000.00	4/26/2002
To advance fundamental understanding of the interaction of atoms, molecules, and ions with vuv/soft x-ray photons (Renewal)	U.S. Department of Energy	Dr. Nora Berrah Physics	\$175,000.00	3/22/2002
To complete laboratory and interpretational work on correlation of degradation zones with microbial structure, hydrocarbon contaminant source strength variability, and field estimates of hydrocarbon degradation rates (New)	University of Michigan	Dr. Michael J. Barcelona Chemistry	\$150,000.00	3/15/2002
To research whether or not a collaborative commercially supported E-learning Internet site can be used to enhance the capacity of community colleges for preparing more students with disabilities for careers in Information Technology (Non-Competing Continuation)	National Science Foundation	Dr. Robert J. Leneway College of Education	\$149,995.00	4/1/2002
To develop a community of prospective teachers, practicing teachers from the Kalamazoo Public Schools, and University faculty to explore issues of effective instructional practices for diverse populations (New)	Michigan Department of Education	Dr. Laura R. VanZoest Mathematics Dr. Allison Young Teaching, Learning, and Leadership	\$104,127.00	3/11/2002
To conduct research and provide testing services in specialized areas of paper science engineering in association with industry (Supplemental)	Various Industries	Mr. James T. Schaper Auxiliary Enterprises	\$84,002.45	3/27/2002



Western Michigan University  
Grants Awarded

March 2002 to April 2002

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
<b>Research</b>				
To carry out detailed theoretical calculations for a number of atomic processes relevant to astrophysical plasma modeling (Non-Competing Continuation)	National Aeronautics and Space Administration	Dr. Thomas Gorczyca Physics	\$80,000.00	4/5/2002
To provide research experiences for undergraduates in construction engineering and management (Non-Competing Continuation)	National Science Foundation	Dr. Osama Abudayyeh Construction Engineering, Materials Engineering, and Industrial Design	\$77,250.00	3/6/2002
To develop prediction capabilities for the high speed flow over reusable launch vehicles based on molecular simulation using direct simulation Monte Carlo method (Supplemental)	National Aeronautics and Space Administration	Dr. William W Liou Mechanical and Aeronautical Engineering	\$52,000.00	3/1/2002
To assist the Defense Logistics Information Services in providing qualitative and quantitative satisfaction survey work (Supplemental)	U.S. Defense Logistics Services Center	Dr. Lowell E Crow Dr. Andrew A Brogowicz Marketing	\$50,000.00	4/25/2002
To conduct research and provide testing services in specialized areas of printing, papermaking, and inks in association with industry (Supplemental)	Various Industries	Mr. James T Schaper Auxiliary Enterprises	\$44,317.15	3/27/2002
To assess the importance of organic forms of oxidized nitrogen in the air transported off the North American continent to the Atlantic Ocean (New)	U.S. Department of Commerce	Dr. Steven B Bertman Chemistry	\$43,996.00	4/4/2002
To conduct electron microscopy examination of tissue samples (Supplemental)	Pharmacia and Upjohn Company	Dr. Leonard J Beuving Biological Sciences	\$40,997.39	4/15/2002

Western Michigan University  
Grants Awarded

March 2002 to April 2002

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
<b>Research</b>				
To support a graduate student in a collaborative research project using inelastic x-ray scattering (Non-Competing Continuation)	U.S. Department of Energy	Dr. Clement Burns Physics	\$22,000.00	4/5/2002
To provide the Michigan Alcohol and Other Drugs Survey to various school districts to obtain an accurate estimate of the nature and seriousness of alcohol and other drug use by students (Supplemental)	Various Michigan School Districts	Dr. Thomas L. VanValey Kercher Center for Social Research	\$20,002.11	3/28/2002
To develop a program which generates the modes and band structure of the dispersion relation of light once the dielectric constants and the size dimensions of the slab geometry are read into the program (Non-Competing Continuation)	University of Michigan	Dr. Arthur R. McGurn Physics	\$15,166.00	4/26/2002
To perform electron-impact excitation and recombination calculations for a number of astrophysically important ions (Non-Competing Continuation)	The Trustees of Columbia University in the City of New York	Dr. Thomas Gorczyca Physics	\$12,250.00	3/28/2002
To search for and tabulate data on housing conditions in Kalamazoo County (New)	Partnership for Fair Housing Center of Southwest Michigan	Ms. Lyndell R. Bleyer Community Information Systems	\$11,968.00	4/19/2002
To maximize the opportunity for developmental growth and academic success of abused/neglected and other traumatized children through comprehensive assessments (Renewal)	Kalamazoo Community Foundation	Dr. James A. Henry School of Social Work	\$10,000.00	4/19/2002
To study the conservation, origin, and taxonomic relationships of Houghton's goldenrod, a federal- and state-listed threatened plant species (New)	Michigan Department of Natural Resources	Dr. Todd J. Barkman Biological Sciences	\$5,000.00	4/25/2002

Western Michigan University  
Grants Awarded

March 2002 to April 2002

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
<b>Research</b>				
To provide assistance with the repair, design, and set-up of a laboratory-paper dewatering device (New)	Georgia-Pacific Corporation	Dr. John H Cameron Paper and Printing Science and Engineering	\$2,500.00	4/3/2002
		TOTAL RESEARCH	<b>\$2,177,058.10</b>	
<b>Public Service</b>				
To provide substance abuse treatment services for prisoners, parolees, and probationers at selected correctional facilities (Renewal)	Michigan Department of Corrections	Dr. C Dennis Simpson School of Community Health Services Mr. James H Kendrick Unified Clinics	\$1,464,000.00	4/26/2002
To create an inquiry-based program of study in the area of physical science (Non-Competing Continuation)	San Diego State University Foundation	Dr. Robert H Poel Institute for Science Education	\$100,024.00	3/12/2002
To provide geographic information system, global positioning system, groundwater data handling, and other facilitation services to local health departments in Southwest Lower Michigan who are participating in the source water assessment program (Non-Competing Continuation)	Michigan State University	Dr. David G Dickason Geography	\$83,980.00	4/25/2002
To provide graduate students with assistantships to supervise the pre-primary impaired classroom at Croyden Avenue School that serves 3 to 6 year-old children with behavioral problems typically considered autistic (New)	Kalamazoo Regional Educational Service Agency	Dr. Richard W Malott Psychology	\$59,292.00	4/26/2002

Western Michigan University  
Grants Awarded

March 2002 to April 2002

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
<b>Public Service</b>				
To fund the production and satellite distribution of the radio program "Broadway Revisited" to public radio stations around the nation (New)	Irving S. Gilmore Foundation	Mr. Gary W Pientka WMUK Radio	\$24,412.00	4/25/2002
To publish seven books of poetry by Michigan authors which will serve rural and urban schools, libraries, and other underserved communities, as well as the general public (Renewal)	Michigan Department of History, Arts, and Libraries	Mr. Herbert S Scott English	\$23,250.00	3/4/2002
To conduct a three-day training program in coating and printing (New)	Clariant Corporation	Dr. Margaret Joyce Paper and Printing Science and Engineering	\$11,440.00	4/1/2002
To develop community technology centers that will address the achievement gaps and the digital divide that exists in the Kalamazoo community (New)	City of Kalamazoo	Dr. Wendy L Wintermute College of Arts and Sciences	\$10,000.00	3/22/2002
To provide technical resources, training, and support to Area Agency on Aging of Western Michigan for custodial grandparent programs (New)	Area Agency on Aging of Western Michigan	Dr. Linda L Dannison Family and Consumer Sciences	\$9,000.00	4/1/2002
To work with the focus project team at Wayne State University to plan, coordinate, and implement activities for focus groups as part of the Michigan Department of Education-OSE/EIS quality continuous improvement (New)	Wayne State University	Dr. Paula D Kohler Educational Studies	\$8,598.00	3/25/2002
To provide scoring services for authorized users of the National Association of Secondary School Principals school climate survey and satisfaction survey (Supplemental)	National Association of Secondary School Principals	Dr. Arlen R Gullickson The Evaluation Center	\$7,070.00	3/27/2002

Western Michigan University  
Grants Awarded

March 2002 to April 2002

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
<b>Public Service</b>				
To provide supervisory aftercare services for drug- and alcohol-dependent federal offenders (Supplemental)	U.S. District Court	Mr. James H Kendrick Unified Clinics	\$2,131.29	4/29/2002
To provide computers to the Latino Advocacy Center to help make young people more educationally competitive (New)	Kalamazoo Community Foundation	Ms. Kathi Fuller Rural Health	\$2,000.00	3/28/2002
To provide supervisory aftercare services for drug- and alcohol-dependent federal offenders (Supplemental)	U.S. District Court	Mr. James H Kendrick Unified Clinics	\$1,886.53	3/18/2002
To provide supervisory aftercare services for drug- and alcohol-dependent federal offenders (Supplemental)	U.S. District Court	Mr. James H Kendrick Unified Clinics	\$1,153.57	3/18/2002
TOTAL PUBLIC SERVICE			<b>\$1,808,237.39</b>	
<b>Academic Support</b>				
To provide a site license of the engineering analysis software package ANSYS/Multiphysics (New)	Engineering Methods, Inc.	Dr. Jorge Rodriguez Industrial and Manufacturing Engineering	\$3,000,000.00	4/1/2002
TOTAL ACADEMIC SUPPORT			<b>\$3,000,000.00</b>	

Western Michigan University  
Grants Awarded  
March 2002 to April 2002

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
<b>Student Services</b>				
To combine WMU minority recruitment with Latino theatre performances (New)	Arts Council of Greater Kalamazoo	Mr. John V Fraire Admissions	\$4,000.00	4/1/2002
TOTAL STUDENT SERVICES			<u>\$4,000.00</u>	
GRAND TOTAL			<u>\$7,724,943.83</u>	



## **PERSONNEL REPORT**

### **Administrative Appointments**

- \* Rollin Douma, Interim Dean, College of Education, effective July 1, 2002.

James Nelson, Chair, Department of Construction Engineering, Materials Engineering and Industrial Design, effective July 1, 2002.

Janet Stillwell, Chair, Department of Dance, effective July 1, 2002.

### **Return to Faculty**

Ajay Gupta, Professor, Department of Computer Science, effective January 7, 2002.

Nina Nelson, Professor, Department of Dance, effective June 30, 2002.

### **Resignations – Administrative**

- \* Fred Dobney, Provost and Vice President for Academic Affairs, effective May 10, 2002.

David England, Dean, College of Education, effective June 30, 2002.

Theresa Powell, Vice President for Student Affairs and Professor, University Counseling and Testing Center, effective April 1, 2002.

### **Appointment - With Tenure**

James Nelson, Professor, Department of Construction Engineering, Material Engineering and Industrial Design, effective July 1, 2002.

### **Appointments - Tenure Track**

Heather Addison, Assistant Professor, Department of Communication, effective August 5, 2002.

Dimiter Angelou, Instructor, Department of History, effective August 5, 2002.

Onur Arugaslan, Assistant Professor, Department of Finance and Commercial Law, effective August 5, 2002.

Cynthia Carver, Instructor, Department of Teaching, Learning, and Leadership, effective August 5, 2002.

Stephen Covell, Assistant Professor, Department of Comparative Religion, effective August 4, 2003.



**Appointments – Tenure Track (Continued)**

G. Michael Grammer, Associate Professor, Department of Geosciences, effective August 5, 2002.

Julia Harmon, Instructor, Department of Comparative Religion, effective August 5, 2002.

Sarah Hill, Assistant Professor, Department of Anthropology, effective August 5, 2002.

Phillip Johnson, Assistant Professor, Department of Counselor Education and Counseling Psychology, effective August 5, 2002.

Keon-Hyung Lee, Instructor, School of Public Affairs and Administration, effective August 5, 2002.

Mark Liermann, Assistant Professor, Department of Theatre, effective August 5, 2002.

Jane-Jane Lo, Assistant Professor, Department of Mathematics, effective August 5, 2002.

Olga Maltseva, Assistant Professor, Department of Biological Sciences, effective August 5, 2002.

Yirong Mo, Assistant Professor, Department of Chemistry, effective August 5, 2002.

Jana Schulman, Associate Professor, Department of English, effective August 5, 2002.

Frederick Smith, Assistant Professor, Department of Anthropology, effective August 5, 2002.

Jeffrey Strom, Assistant Professor, Department of Mathematics, effective August 5, 2002.

R. Paul Vellom, Assistant Professor, Department of Teaching, Learning, and Leadership, effective August 5, 2002.

Angela Wan, Assistant Professor, Department of Sociology, effective August 5, 2002.

J. Wilson Warren, Associate Professor, Department of History, effective August 5, 2002.

Eric Webb, Assistant Professor, Department of Foreign Languages and Literatures, effective August 5, 2002.

Eshetu Wondmagegnehu, Instructor, Department of Statistics, effective August 5, 2002.

**Reappointments - Term**

Elizabeth Amidon, Assistant Professor, Department of English, effective August 5, 2002 through August 3, 2003.

### Reappointments – Term (Continued)

Mary Ann Babcock, Instructor, Department of Statistics, effective August 5, 2002 through August 3, 2003.

Gary Blackmer, Associate Professor, Department of Chemistry, effective August 5, 2002 through August 3, 2003.

Jennifer Daniels, Instructor, Department of Mathematics, effective August 5, 2002 through August 3, 2003.

Sheila Eisenhauer, Instructor, Department of Mathematics, effective August 5, 2002 through August 3, 2003.

Scott Friesner, Instructor, Department of English, effective August 5, 2002 through August 3, 2003.

Brian Goetz, Instructor, Department of Mathematics, effective August 5, 2002 through August 3, 2003.

Erin Hart, Instructor, Department of English, effective August 5, 2002 through August 3, 2003.

Daniela Hernandez, Instructor, Department of Mathematics, effective August 5, 2002 through August 3, 2003.

Stephen Ohs, Instructor, Department of Mathematics, effective August 5, 2002 through August 3, 2003.

Kathy Onderlinde, Instructor, Department of Biological Sciences, effective August 5, 2002 through August 3, 2003.

Esther Page-Wood, Instructor, Department of Marketing, effective August 5, 2002 through August 3, 2003.

Samuel Pavel, Assistant Professor, Department of Economics, effective August 5, 2002 through August 3, 2003.

Beth Ritsema, Instructor, Department of Mathematics, effective August 5, 2002 through August 3, 2003.

Cynthia Ruoff, Instructor, Department of Foreign Languages and Literatures, effective August 5, 2002 through August 3, 2003.

Judith Rypma, Instructor, Department of English, effective August 5, 2002 through August 3, 2003.

Greg Smith, Assistant Professor, Department of English, effective August 5, 2002 through August 3, 2003.

### **Reappointments – Term – (Continued)**

Edward VanWesep, Instructor, Department of Economics, effective August 5, 2002 through August 3, 2003.

### **Appointment – Term**

Gray Whaley, Instructor, Department of History, effective August 5, 2002 through August 3, 2003.

### **Academic Career Specialists - Continuing**

Loren Heun, Assistant Academic Career Specialist, Department of Statistics, effective June 24, 2002.

Patrick Ryan, Assistant Academic Career Specialist, Department of Health, Physical Education and Recreation, effective August 5, 2002.

### **Joint Appointment**

Thomas Bailey, Professor, Department of English and Environmental Studies, effective May 17, 2002. (Dr. Bailey is also Associate Vice President for Academic Affairs).

### **Reappointments - Adjunct**

Andrew Carlson, Adjunct Associate Professor, Department of History, effective June 1, 2002 through May 31, 2005.

James Hedstrom, Adjunct Associate Professor, Department of Counselor Education and Counseling Psychology, effective June 1, 2002 through May 31, 2005.

Timothy Howard, Adjunct Associate Professor, Department of Counselor Education and Counseling Psychology, effective June 1, 2002 through May 31, 2005.

Joseph Oldz, Adjunct Associate Professor, Department of Counselor Education and Counseling Psychology, effective June 1, 2002 through May 31, 2005.

Luis Toledo-Pereyra, Adjunct Professor, Department of History, effective June 1, 2002 through May 31, 2005.

### **Appointments - Adjunct**

William Bloem, Adjunct Associate Professor, Department of Counselor Education and Counseling Psychology, effective June 1, 2002 through May 31, 2005.

Tomislav Modric, Adjunct Assistant Professor, Department of Chemistry, June 1, 2002 through May 31, 2005.

### Resignations

Julie Henderleiter Aldrich, Assistant Professor, Department of Chemistry, effective April 30, 2002.

Rachel Briley, Assistant Professor, Department of Theatre, effective August 4, 2002.

Raymond Cain, Assistant Professor, College of Aviation, effective June 9, 2002.

Albert Dzur, Assistant Professor, Department of Political Sciences, effective August 4, 2002.

Gwendolyn Etter-Lewis, Professor, Department of English, effective April 14, 2002.

Karla Koskinen, Associate Professor, Department of Theatre, effective August 4, 2002.

Mukesh Mohania, Assistant Professor, Department of Computer Science, effective March 28, 2002.

D. DeWayne Shoemaker, Assistant Professor, Department of Biological Sciences, effective August 1, 2002.

### Tenure

It is recommended that tenure be approved in the departments/schools for the following faculty members, effective with the beginning of the 2002/2003 year:

Paula Andrasi, Associate Professor, University Counseling and Testing Center

Johnson Asumadu, Associate Professor, Department of Electrical and Computer Engineering.

John Austin, Associate Professor, Department of Psychology

Blair Balden, Associate Professor, College of Aviation

Bruce Bejcek, Associate Professor, Department of Biological Sciences

Sandra Borden, Associate Professor, Department of Communication

Marlene Breu, Associate Professor, Department of Family and Consumer Sciences

Christine Byrd, Associate Professor, Department of Biological Sciences

John Cameron, Professor, Department of Paper and Printing Science and Engineering

James Carr, Associate Professor, Department of Psychology

Paul Ciccantell, Associate Professor, Department of Sociology

**Tenure – (Continued)**

Paul Clements, Associate Professor, Department of Political Science

Katharine Cummings, Associate Professor, Department of Teaching, Learning and Leadership

Ruth Ervin, Associate Professor, Department of Psychology

Nora Faires, Associate Professor, Department of History

Paul Fleming, Associate Professor, Department of Paper and Printing Science and Engineering

Lauren Freedman, Associate Professor, Department of Teaching, Learning and Leadership

Harold Glasser, Associate Professor, Environmental Institute

Theresa Grant, Associate Professor, Department of Mathematics

Elizabeth Hoger, Associate Professor, Department of Business Information Systems

Willem Homan, Associate Professor, College of Aviation

Antonio Isea, Associate Professor, Department of Foreign Languages and Literatures

Vyachasiav Karpov, Associate Professor, Department of Sociology

Mitchel Keil, Associate Professor, Department of Industrial and Manufacturing Engineering

Matthew Knewston, Associate Professor, Department of Theatre

Daniel Kujawski, Associate Professor, Department of Mechanical and Aeronautical Engineering

Barbara Liggett, Associate Professor, School of Public Affairs and Administration

Richard Long, Associate Professor, Department of Blind Rehabilitation

Charles LoVerme, Associate Professor, Department of Art

Patrick Munley, Professor, Department of Counselor Education and Counseling Psychology

Stanley Paul, Associate Professor, Department of Occupational Therapy

Marc Perkovic, Associate Professor, Department of Chemistry

### **Tenure – (Continued)**

Srdjan Petrovic, Associate Professor, Department of Mathematics

Jorge Rodriguez, Associate Professor, Department of Industrial and Manufacturing Engineering

Arezoo Rojhani, Associate Professor, Department of Family and Consumer Sciences

D. DeWayne Shoemaker, Associate Professor, Department of Biological Sciences

John Spitsbergen, Associate Professor, Department of Biological Sciences

Robert Vann, Associate Professor, Department of Foreign Languages and Literatures

Karen Wicklund, Associate Professor, School of Music

Lester Wright, Associate Professor, Department of Psychology

Allison Young, Associate Professor, Department of Teaching, Learning and Leadership

Ping Zhang, Associate Professor, Department of Mathematics

Jiabei Zhang, Associate Professor, Department of Health, Physical Education and Recreation

### **Continuous Status - Academic Career Specialists**

It is recommended that continuous status be approved in the departments/schools for the following academic career specialists, effective with the beginning of the 2002/2003 year:

Sherrill Busboom, Department of Physician Assistant

Jo Cornell, Department of Business Information Systems

Jan Gabel-Goes, Department of Business Information Systems

Edo Weits, School of Community Health Services

### **Promotion**

It is recommended that the following faculty promotions be approved, effective with the beginning of the 2002/2003 academic year:

### **PROFESSOR**

Donald Alexander, Department of Economics

Susan Caufield, Department of Sociology

**Promotion – PROFESSOR (Continued)**

Michael Clark, Department of Speech Pathology and Audiology

Richard Cooper, Department of Occupational Therapy

Paul Johnston, Department of English

Steven Lipkin, Department of Communication

Patrick Munley, Department of Counselor Education and Counseling Psychology

Gwendolyn Nagle, Department of Theatre

Richard Oxhandler, University Counseling and Testing Center

Paul Pancella, Department of Physics

Cindee Peterson, Department of Occupational Therapy

Karen Thomas, Department of Teaching, Learning and Leadership

Daneen Wardrop, Department of English

Mark Wheeler, Department of Economics

Victor Xiong, Department of History

Huizhong Zhou, Department of Economics

**ASSOCIATE PROFESSOR**

Hideko Abe, Department of Asian and Middle Eastern Languages

Paula Andrasi, University Counseling and Testing Center

Johnson Asumadu, Department of Electrical and Computer Engineering

Blair Balden, College of Aviation

Bruce Bejcek, Department of Biological Sciences

Sandra Borden, Department of Communication

Jose Brandao, Department of History

Marlene Breu, Department of Family and Consumer Sciences

Steven Butt, Department of Industrial and Manufacturing Engineering

**Promotion – ASSOCIATE PROFESSOR (Continued)**

Christine Byrd, Department of Biological Sciences

Paul Clements, Department of Political Science

J. D. Dolan, Department of English

Bruce Ferrin, Department of Marketing

Lauren Freedman, Department of Teaching, Learning and Leadership

Harold Glasser, Environmental Institute

James Henry, School of Social Work

Vyachaslav Karpov, Department of Sociology

Mitchel Keil, Department of Industrial and Manufacturing Engineering

Kate Kline, Department of Mathematics

Kirk Korista, Department of Physics

Ashlyn Kuersten, Department of Political Science

Linda Law, Department of Health, Physical Education and Recreation

Linda LeBlanc, Department of Psychology

Ho Sung Lee, Mechanical and Aeronautical Engineering

Barbara Liggett, School of Public Affairs and Administration

Yuanlong Liu, Department of Health, Physical Education and Recreation

Richard Long, Department of Blind Rehabilitation

Charles LoVerme, Department of Art

Tim Palmer, Department of Management

Stanley Paul, Department of Occupational Therapy

Michael Raines, Department of Mathematics



**Promotion - ASSOCIATE PROFESSOR – (Continued)**

Alan Rea, Department of Business Information Systems

Jorge Rodriguez, Department of Industrial and Manufacturing Engineering

Arezoo Rojhani, Department of Family and Consumer Sciences

Thomas Scannell, Department of Management

D. DeWayne Shoemaker, Department of Biological Sciences

John Spitsbergen, Department of Biological Sciences

Jyh-Horng (Michael) Tarn, Department of Business Information Systems

Li Yang, Department of Computer Science

Allison Young, Department of Teaching, Learning and Leadership

Jiabei Zhang, Department of Health, Physical Education and Recreation

**Promotion – Academic Career Specialists**

It is recommended that the following Academic Career Specialist promotions be approved, effective with the beginning of the 2002/2003 year:

**ASSISTANT ACADEMIC CAREER SPECIALIST**

Jo Cornell, Department of Business Information Systems

Thomas Swartz, Department of Industrial Engineering

**ASSOCIATE ACADEMIC CAREER SPECIALIST**

Ila Baker, Career English Language Center for International Students

Joel Boyd, Career English Language Center for International Students

Sherrill Busboom, Department of Physician Assistant

Edo Weits, School of Community Health Services

## NON-ACADEMIC

### Retirements

Charon Lynn Carver, Academic Advisor, College of Education, effective June 1, 2002.

Randall M. Keils, Broadcast Engineer, Office of Information Technology, effective April 25, 2002.

Patricia A. Weber, Office Coordinator, Department of Finance and Commercial Law, effective June 30, 2002.

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PROPOSAL TO CHANGE THE NAME OF THE "DEPARTMENT OF BLIND REHABILITATION" TO  
"DEPARTMENT OF BLINDNESS AND LOW VISION STUDIES"

Background

The Department of Blind Rehabilitation was established at Western Michigan University in 1961. While the department name has a very long and significant history, the department faculty and administration feel that it is now misleading and outdated. In October 2001 the department completed a strategic planning process. As part of this process, the faculty unanimously agreed that a departmental name change was appropriate, important, and long overdue. After lengthy discussions, and with the assistance of an outside consultant, the faculty concluded that the name "Department of Blindness and Low Vision Studies" best reflects the work, mission, and goals of the faculty and the unit.

*Rationale*

The department's existing name has proven misleading to individuals outside of the University who believe the department to be a rehabilitation facility. This leads to much confusion.

The existing name creates the perception that students in the department only work with individuals who are totally blind when the reality is that the majority of the individuals who will be served by WMU students are not totally blind, but rather have low vision.

The existing name fails to communicate the extensive research activities of the faculty. The faculty feel that including the word "studies," at least in part, is indicative of these activities.

The term "rehabilitation" in the field of blindness and low vision is specifically associated with adults. Since the department houses one of the country's leading programs for the preparation of teachers and orientation and mobility instructors of visually impaired children, the implied focus on adults is no longer appropriate.

*Impact on Students and Alumni*

This change will have no impact on current students. It is expected that the name change will clarify and better describe the foci of the various programs in the department for prospective students thereby positively impacting recruitment.

The impact on alumni and their continued support of the department will be minimal. Historically, alumni have identified and affiliated with "Western" rather than the "Department of Blind Rehabilitation." We expect this trend to continue.

Approval Process

The faculty and staff of the Department of Blind Rehabilitation unanimously supported the name change. The College of Health and Human Services Curriculum Committee also unanimously supported the name change, as did the administration of the College, the Faculty Senate Executive Board, and the Provost and President.

Recommended Motion: It is recommended that the Board of Trustees approve the proposal to change the name of the "Department of Blind Rehabilitation" to "Department of Blindness and Low Vision Studies."



PROPOSAL TO CHANGE THE NAME OF THE "INSTITUTE FOR SCIENCE EDUCATION" TO THE "MALLINSON INSTITUTE FOR SCIENCE EDUCATION"

Background

The Institute for Science Education was formed in 2001 from the Department of Science Studies and the Center for Science Education. This proposed change in the present name of the Institute is intended to recognize the accumulated contributions of George and Jacqueline Mallinson to the Institute and to honor Professor George Mallinson's role in the development of science education at Western Michigan University.

George Mallinson, Distinguished Professor of Science Education Emeritus, began his career at Western Michigan University in 1948 as Associate Professor of Psychology and Science Education and became the University's first dean of The Graduate College in 1955, serving until his retirement from the deanship in 1977. During his tenure as dean, he was greatly instrumental in developing (and sustaining through external funding) the science education curricula, including the Ph.D. in Science Education, one of the first doctoral programs established by the University. George Mallinson was also a prolific writer; he published more than 650 journal articles, monographs, reviews, and books in science, science education, and blind rehabilitation.

Jacqueline Mallinson has been an adjunct Associate Professor of Science Education at Western Michigan University since 1977. Her distinguished career in science education has included teaching, leadership roles in national science education organizations, assisting school districts in the development of science curricula, and publication of over 300 journal articles, reviews, and teaching manuals in science education.

In addition to their significant leadership roles in the development and maturation of the academic study of science education at Western Michigan University, George and Jacqueline Mallinson have provided to science education substantial financial support over the years. It is fitting, therefore, to honor the Mallinsons' extensive and distinguished contributions to science education at Western Michigan University and to rename the Institute the "Mallinson Institute for Science Education."

Approval Process

The Institute for Science Education and the College of Arts and Sciences Curriculum Committee unanimously support the name change, as do the administration of the College, the Faculty Senate Executive Board, and the Provost and President.

Recommended Motion: It is recommended that the Board of Trustees approve the proposal to change the name of the "Institute for Science Education" to the "Mallinson Institute for Science Education"



## PROPOSAL TO OFFER A BACHELOR OF ARTS IN ATHLETIC TRAINING

### Background

The Department of Health, Physical Education, and Recreation currently offers a minor in athletic training. The Department wishes to replace the current athletic training minor with an Athletic Training Professional Program. By January 2004 all candidates who wish to sit for the National Athletic Trainers Certification Examination must possess an undergraduate degree from an institution that offers a major in athletic training and is accredited by the Commission on the Accreditation of Allied Health Education Programs (CAAHEP). Currently, the Department of Health, Physical Education, and Recreation does not meet the standards and guidelines for curriculum accreditation as established by CAAHEP. To obtain CAAHEP accreditation, the University is required to offer athletic training as a major or as a professional program.

The proposed Bachelor of Arts in Athletic Training professional program will comply with the standards and guidelines of the CAAHEP accreditation board and will enable those students interested in a career in athletic training the opportunity to study in this proposed curriculum. With the approval of the proposed Bachelor of Arts in Athletic Training professional program, the current minor in athletic training will be phased out.

### Program Summary

The proposed program includes 79 hours of course work, including the clinical field experiences required for certification as an entry-level professional. Students completing the program have the option to elect a minor or pursue electives that will facilitate advanced study in athletic training, physical therapy, occupational therapy, or other allied health fields. The total number of hours required for the Bachelor of Arts in Athletic Training is 122, the minimum necessary for a degree at Western Michigan University.

The Department developed the athletic training professional program based on accreditation standards of the CAAHEP so that graduates of the program may be eligible to sit for the National Athletic Trainers Board of Certification Examination.

### Program Requirements

Within the 122-hour Bachelor of Arts curriculum, the proposed athletic training curriculum consists of 22 hours of required cognate courses in biological sciences, physics, psychology, and family and consumers sciences; 16 hours of preprogram core requirements that provide the student with introductory and prerequisite knowledge in preparation for the advanced course work and clinical experiences required in the professional program; and 41 hours of a prescribed course and clinical sequence in the professional program over a continuous four-semester, two-year duration.

### Market

It is estimated that 50 students per year will apply to the professional program; however, the number of clinical settings and clinical educators will restrict the number admitted to 15 per year (admission is granted just prior to the junior year). Thus, about 30 total students in their junior and senior years will be enrolled in the professional program during the program's maturity.



Approval Process

The proposed Bachelor of Arts in Athletic Training professional program has been approved by the Department of Health, Physical Education, and Recreation; the College of Education; the Faculty Senate; the Provost and President; and the Academic Officers of the Presidents Council State Universities of Michigan.

Recommended Motion: It is recommended that the Board of Trustees approve the proposal to offer a Bachelor of Arts in Athletic Training, effective winter 2003.



PROPOSAL TO OFFER A BACHELOR OF SCIENCE IN INTERDISCIPLINARY HEALTH SERVICES

Background

The proposed Bachelor of Science in Interdisciplinary Health Services is a spin-off from the currently offered Bachelor of Science in General University Studies with a concentration in Health Studies. With the implementation of the new Interdisciplinary Health Services curriculum, the General University Studies (GUS) concentration in Health Studies will be deleted. Also, the administration of the new curriculum will move from Extended University Programs to the College of Health and Human Services.

Program Summary

The Bachelor of Science in Interdisciplinary Health Services focuses on the essential core competencies that are required by all health and human service workers. The core curriculum will educate students in communications and counseling, ethical and legal issues, public policy, information processing, research techniques, leadership and group problem solving, health and human service administration, and current issues in service delivery. In addition, students will gain specialized knowledge through the selection of a concentration in diagnostic science, disability services, rehabilitation science, gerontology, alcohol and drug abuse, holistic health, health administration, or health education. Finally, as a capstone experience, students achieve practical experience through an internship in a clinical or administrative setting, or through applied research. This degree will enable graduates to work effectively in current, rapidly evolving health and human service professions.

The program will prepare students for administrative careers in a wide range of health and human services. It will also provide preparation for candidacy in professional health and human service graduate degree and certificate programs and will assist health and human service providers seeking career advancement by upgrading their knowledge and abilities.

Program Requirements

Students will complete a 122-hour, at minimum, curriculum comprised of 37 hours of General Education, 14 hours of a Pre-Professional Sequence tailored to the student's interests, 30 hours of Professional Core requirements, 14 hours of an academic concentration or minor, 6 hours of a capstone experience (internship or research project), and electives.

Market

The proposed program is designed to prepare students in the essential core competencies that are required by all health and human service workers as determined by the National Health Care Skill Standards, the Pew Health Professions Commission, and the chairs of selected allied health programs as expressed in the *Journal of Allied Health* 1997 article "Moving Towards a Core Curriculum in Schools of Allied Health Professions."

It is anticipated that approximately 50 students will enroll in the program every year.

Approval Process

The proposed Bachelor of Science in Interdisciplinary Health Services has been approved by the Department of Community Health Services, the College of Health and Human Services, Extended University Programs, the Faculty Senate, the Provost and President, and the Academic Officers of the Presidents Council State Universities of Michigan.

Recommended Motion: It is recommended that the Board of Trustees approve the proposal to offer a Bachelor of Science in Interdisciplinary Health Services, effective fall 2002.



PROPOSAL TO OFFER A MASTER OF ARTS IN EVALUATION, MEASUREMENT, AND RESEARCH

Background

The proposed Master of Arts in Evaluation, Measurement, and Research is a spin-off from the currently offered (since the fall of 1989) Master of Arts in Educational Leadership with a concentration in Educational Evaluation, Measurement, and Research Design. The proposed changes include the program's title; the prefix of the core courses; some course numbers, titles, and descriptions; and two program requirements.

Program Summary

In 1998 Western Michigan University's Board of Trustees approved an administrative restructuring plan for the College of Education. That plan called for the renaming of two departments (the Department of Special Education became the Department of Educational Studies and the Department of Education and Professional Development became the Department of Teaching, Learning, and Leadership), the eventual elimination of the Department of Educational Leadership, the merging of the educational leadership programs and their associated faculty into the two renamed departments, and the merging of two other academic programs and their associated faculty from the "old" Department of Education and Professional Development into other departments. The formal curriculum review process is now completed, and all the College of Education's proposed curricular changes associated with the restructuring of the College are approved.

Germane to the proposal to spin-off the M.A. in Evaluation, Measurement, and Research: The faculty members associated with the M.A. in Educational Leadership with a concentration in educational evaluation, measurement, and research design were transferred from the now eliminated Department of Educational Leadership to the Department of Educational Studies, as was the administration of the degree program. The core courses associated with the concentration and taught by the associated faculty were also transferred to the educational studies department and given the prefix "EMR" to replace the "EDLD" prefix. The titles, numbers, and descriptions of several of these courses were also revised to allow for greater clarity of course content and coherence of course sequencing. The change in program title followed logically since all the significant elements of the degree program were associated distinctively and discretely with evaluation, measurement, and research.

Program Requirements

While the requirements of the proposed program are not greatly different from the current concentration program, the addition of a capstone portfolio project and the content and sequencing of the core course work brings the program more in line with faculty expectations, student needs, and developments in the field. Students will complete a 36-hour program of study consisting of 27 hours of core course requirements, 9 hours of cognate electives, and the compilation of a portfolio that shows the student's abilities to apply the techniques from the core courses to research and professional practice endeavors.

Market

The audience for the proposed program remains unchanged: Students who wish to serve in a staff position in evaluation, testing, or research units in school or nonschool setting, or in local, state, or federal government agencies.

Approval Process

The proposed Master of Arts in Evaluation, Measurement, and Research has been approved by the Department of Educational Studies, the College of Education, the Faculty Senate, the Provost and President, and the Academic Officers of the Presidents Council State Universities of Michigan.

Recommended Motion: It is recommended that the Board of Trustees approve the proposal to offer a Master of Arts in Evaluation, Measurement, and Research, effective fall 2002.





PROPOSAL TO OFFER A DOCTOR OF PHILOSOPHY IN EVALUATION, MEASUREMENT, AND RESEARCH

Background

The proposed Doctor of Philosophy in Evaluation, Measurement, and Research is a spin-off from the currently offered (since the fall of 1989) Doctor of Philosophy in Educational Leadership with a concentration in Educational Evaluation, Measurement, and Research Design. The proposed changes include the program's title; the prefix of the core courses; some course numbers, titles, and descriptions; and the replacement of the educational leadership core with further course work in evaluation, measurement, and research and course work in related cognate areas.

Program Summary

In 1998 Western Michigan University's Board of Trustees approved an administrative restructuring plan for the College of Education. That plan called for the renaming of two departments (the Department of Special Education became the Department of Educational Studies and the Department of Education and Professional Development became the Department of Teaching, Learning, and Leadership), the eventual elimination of the Department of Educational Leadership, the merging of the educational leadership programs and their associated faculty into the two renamed departments, and the merging of two other academic programs and their associated faculty from the "old" Department of Education and Professional Development into other departments. The formal curriculum review process is now completed, and all the College of Education's proposed curricular changes associated with the restructuring of the College are approved.

Germane to the spin-off the Ph.D. in Evaluation, Measurement, and Research: The faculty members associated with the concentration in educational evaluation, measurement, and research design were transferred from the now eliminated Department of Educational Leadership to the Department of Educational Studies, as was the administration of the degree program. The core courses associated with the concentration and taught by the associated faculty were also transferred to the educational studies department and given the prefix "EMR" to replace the "EDLD" prefix. The titles, numbers, and descriptions of several of these courses were also revised to allow for greater clarity of course content and coherence of course sequencing. Some new courses were also added, and the educational core requirement was deleted, replaced by further course work in evaluation, measurement, and research, as well course work in related cognate areas. The change in program title followed logically since all the significant elements of the degree program were associated distinctively and discretely with evaluation, measurement, and research.

Program Requirements

The 90-hour Ph.D. in Evaluation, Measurement, and Research consists of 27 hours of a pre-doctoral core course work (equivalent to an M.A. in Evaluation, Measurement, and Research), 30 hours of doctor core course work (including dissertation research), 33 hours of related cognate course work, a preliminary examination covering the pre-doctoral core course work, and a concentration portfolio.

Market

The audience for the proposed program remains unchanged: Students who wish to serve in leadership roles in evaluation, measurement, or research units in school or non-school settings, as well as in local, state, or federal government agencies and to serve in faculty positions in

evaluation, measurement, and research at institutions of higher education. The program will continue to admit approximately four new students each year.

Approval Process

The proposed Doctor of Philosophy in Evaluation, Measurement, and Research has been approved by the Department of Educational Studies, the College of Education, the Faculty Senate, the Provost and President, and the Academic Officers of the Presidents Council State Universities of Michigan.

Recommended Motion: It is recommended that the Board of Trustees approve the proposal to offer a Doctor of Philosophy in Evaluation, Measurement, and Research, effective fall 2002.



PROPOSAL TO OFFER A MASTER OF ARTS IN HUMAN RESOURCES DEVELOPMENT

Background

The proposed Master of Arts in Human Resources Development is a spin-off from the currently offered (since the fall of 1997) Master of Arts in Education and Professional Development with a concentration in Human Resources Development. This is a change in the program's title and a change in the core courses' prefixes and numbers only; all degree and program requirements remain the same.

Program Summary

In 1998 Western Michigan University's Board of Trustees approved an administrative restructuring plan for the College of Education. That plan called for the renaming of two departments (the Department of Special Education became the Department of Educational Studies and the Department of Education and Professional Development became the Department of Teaching, Learning, and Leadership), the eventual elimination of the Department of Educational Leadership, the merging of the educational leadership programs and their associated faculty into the two renamed departments, and the merging of two other academic programs and their associated faculty from the "old" Department of Education and Professional Development into other departments. The University has now completed its process of formal curriculum review and approved all the College of Education's proposed curricular changes associated with the restructuring of the College.

Germane to the spin-off of the Master of Arts in Human Resources Development: The faculty members associated with the concentration in human resources development were transferred from the "old" Department of Education and Professional Development to the Department of Counselor Education and Counseling Psychology. The seven core courses associated with the concentration and taught by these faculty were also transferred to the Counseling department, as was the administration of the degree program. The change in program title, then, followed logically since all the significant elements of the degree program were no longer associated with the Department of Education and Professional Development (nor the renamed Department of Teaching, Learning, and Leadership) but with the program in human resources development housed in a new department.

Program Requirements

The curriculum requirements of the proposed program are unchanged from the current program. Only the core courses' numbers and prefix changed; the prefix "CECP" replaced "ED" to signify the courses' new departmental affiliation, and a new numbering sequence was chosen to identify the topically related HRD courses and to separate them from the topically related Counseling courses.

Market

The audience for the proposed program remains unchanged: The proposed M.A. in Human Resources Development, like the current concentration program, provides graduate preparation for persons seeking entry into, or advancement in, a career in human resources development (also known as staff development, employee training, etc.) in business, government, education, and healthcare settings. The program prepares practitioners who are able to provide effective direction, through leadership and consulting roles, to assure that organizational learning and development functions are linked to, produce, and can demonstrate worthwhile organizational and individual performance results.

Approval Process

The proposed Master of Arts in Human Resources Development has been approved by the Department of Counselor Education and Counseling Psychology; the Department of Teaching, Learning, and Leadership; the College of Education; the Faculty Senate; the Provost and President; and the Academic Officers of the Presidents Council State Universities of Michigan.

Recommended Motion: It is recommended that the Board of Trustees approve the proposal to offer a Master of Arts in Human Resources Development, effective fall 2002.



PROPOSAL TO OFFER A MASTER OF ARTS IN SOCIO-CULTURAL FOUNDATIONS AND EDUCATIONAL THOUGHT

Background

The proposed Master of Arts in Socio-Cultural Foundations and Educational Thought is a spin-off from the currently offered (since the fall of 1997) Master of Arts in Education and Professional Development with a concentration in Socio-Cultural Foundations and Educational Thought. This is a change in the program's title and a change in the core courses' prefixes only; all degree and program requirements remain the same.

Program Summary

In 1998 Western Michigan University's Board of Trustees approved an administrative restructuring plan for the College of Education. That plan called for the renaming of two departments (the Department of Special Education became the Department of Educational Studies and the Department of Education and Professional Development became the Department of Teaching, Learning, and Leadership), the eventual elimination of the Department of Educational Leadership, the merging of the educational leadership programs and their associated faculty into the two renamed departments, and the merging of two other academic programs and their associated faculty from the "old" Department of Education and Professional Development into other departments. The University has now completed its process of formal curriculum review and approved all the College of Education's proposed curricular changes associated with the restructuring of the College.

Germane to the spin-off of the Master of Arts in Socio-Cultural Foundations and Educational Thought: The faculty members associated with the concentration in socio-cultural foundations and educational thought were transferred from the "old" Department of Education and Professional Development to the Department of Educational Studies. The six core courses associated with the concentration and taught by these faculty were also transferred to the educational studies department, as was the administration of the degree program. The change in program title, then, followed logically since all the significant elements of the degree program were no longer associated with the Department of Education and Professional Development (nor the renamed Department of Teaching, Learning, and Leadership) but with the program in socio-cultural foundations and educational thought housed in a new department.

Program Requirements

The curriculum requirements of the proposed program are unchanged from the current program, except the prefix "ES" is used for the core course requirements instead of "ED."

Market

The audience for the proposed program remains unchanged: Students seeking to do master's-level study in the social, cultural, and/or philosophical foundations of education. It draws upon such disciplines as philosophy, sociology, history, and anthropology, as well as interdisciplinary work in areas such as curriculum theory and cultural studies, in order to inform thinking about educational problems, practices, and institutions. The program is intended for school professionals working at any level and across the range of specializations, as well as for others wishing to pursue a graduate degree in educational studies.

Approval Process

The proposed Master of Arts in Socio-Cultural Foundations and Educational Thought has been approved by the Department of Educational Studies; the Department of Teaching, Learning, and Leadership; the College of Education; the Faculty Senate; the Provost and President; and the Academic Officers of the Presidents Council State Universities of Michigan.

Recommended Motion: It is recommended that the Board of Trustees approve the proposal to offer a Master of Arts in Socio-Cultural Foundations and Educational Thought, effective fall 2002.





## **EXTENDED UNIVERSITY PROGRAM TECHNOLOGY FEE**

### **Background**

The current technology fee for Extended University Programs (previously referred to as Division of Continuing Education or Off-Campus), which is \$25.00 per semester, was instituted in 1996. At that time, the fee was needed to fund off-campus computer laboratory improvements. Due to the multiple and varied changes in technology over the past several years, we now have a much more diverse need to bring the technology capabilities at other WMU campuses in line with the main campus in Kalamazoo. A few examples will demonstrate this need.

Extending Western Michigan University academic programs via the internet is targeted as a critical element of the University's outreach. Additional funding is imperative to support this effort. Technological upgrades to support courses offered via Compressed Video Interactive Television are required on an ongoing basis. Additionally we have a need to technologically enhance our standard classrooms at branch campuses. New campus facilities were opened at the Lansing campus in August, 2000 and Downtown Grand Rapids in May, 2001; we are scheduled to open the new Southwest campus in Fall, 2002. Support of these facilities as well our other campuses in Battle Creek, Grand Rapids - Beltline, Muskegon and Traverse City requires significant funding to build a high level of organizational technological capacity.

Currently, the wording behind the main campus technology fee states that the fee is used "to support all information system services for students." The current wording behind the Extended University Programs (Off-Campus) technology fee restricts use of the technology fee funds solely to "off-campus computer laboratory improvements" This restrictive language regarding the Extended University Programs technology funds needs to be lifted to allow use of the funds in support of our current and varied technological requirements. Such a language change would bring the policy for branch campuses into line with the technology fee collected for use on the main campus.

### **Recommendation**

It is recommended that the administration be authorized to expend the technology fee assessed to branch campus students in the same manner as authorized for the main campus, allowing for more diverse use of the funds in support of our expanding technological needs.



FACULTY SENATE CONSTITUTIONAL AMENDMENTS

The Faculty Senate has ratified two amendments to its constitution. The final step in the process is approval by the Board of Trustees. The amendments deal with the following:

Amendment I - Article III: Powers and Functions of the Senate,  
waiting period.

Amendment II - Article VIII: Councils, council substitutions.

(Please see Article III and Article VIII, with rationale for changes on next two pages.)

Recommended Motion

It is recommended that the amendments be approved.

**Faculty Senate  
Winter 2002 Amendment**

**Amendment #1 – Waiting Period**

**Article III: Powers and Functions of the Senate, Sec. 8**

All actions and decisions of the Senate in matters affecting institutional policy will be held for thirty days or until the next regular Senate meeting, whichever occurs first. If any Senator files a written objection with the Executive Board within ~~thirty days~~ the waiting period, then the recommendation will be placed on the agenda of the next Senate meeting for reconsideration. Recommendations may only be called for reconsideration one time. If the Senate at either a first consideration or reconsideration does not approve a recommendation, the Senate or the Executive Board may return it to the appropriate council for reformulation. If no written objection to an approved recommendation is received within ~~thirty days~~ the waiting period or if a reconsidered recommendation is approved, the recommendation will be forwarded, with the suggested implementation timetable, to the appropriate administrative officer and the president of the University for approval and implementation.

In the event that a policy should need to be implemented prior to the close of the waiting period, the Senate may vote to suspend this rule. Such a suspension would require a two-thirds vote in the affirmative.

**Rationale for the proposed amendment:**

There are times throughout the year when Senate meetings occur less than 30 days apart, which does not allow the entire 30-day waiting period to expire prior to the next meeting. According to the current language, if a senator files an objection to a recommendation, the recommendation must be placed on the agenda for the next Senate meeting. Allowing the 30-day waiting period to continue to exist causes a longer waiting time for recommendations to be placed on Senate agendas when meetings occur less than 30 days apart. This amendment also proposes to allow for expediting recommendations when necessary.

**Faculty Senate  
Winter 2002 Amendment**

**Amendment #2 – Council Substitution**

**Article VIII: Councils, Sec. 5, Paragraph 2**

Within the two restrictions previously stated in this section, membership in any council may be increased beyond the minimum size specified in Sec. 6 of this Article by action of the Senate. Each non-elected member of a council shall be empowered to designate an alternate for any meeting or meetings of the council. An elected member of a council who will be unable to attend a meeting or series of meetings of the council may designate an alternate ~~from among previously elected members of that council~~ **of his or her choice from his or her respective college**. If, during a spring or summer session, a council chairperson is unable to contact any elected members of the council to notify them of meetings, the Senate Executive Board shall be empowered to designate alternate(s) ~~from among previously elected members of that council~~. Any duly designated alternates shall have full rights and privileges of council members. If an elected member of a council is absent without substitution from more than two consecutive regular meetings of that council, his or her seat shall be declared vacant.

Substitution  
Policy

**Rationale for the proposed amendment:**

The current substitution policy states that elected council members must find a substitute from a list of former elected council members. Lacking former council members, the Campus Planning and Finance and Technology and Operations Councils have been operating with a policy that allows faculty to designate a substitute who represents their colleges. Each year, typically one or more other councils struggle to reach a quorum due to conflicting schedules of members. The proposed policy change came to the Faculty Senate Executive Board from other councils that have experienced such attendance problems. The change will facilitate increased substitution at council meetings when members are unable to attend.



Western Michigan University  
Board of Trustees  
Budget and Finance Committee

Agenda Item No. 1  
May 17, 2002

APPROVAL OF THE MINUTES OF THE MARCH 22, 2002 COMMITTEE MEETING





Western Michigan University  
Board of Trustees  
Budget and Finance Committee

Agenda Item No. 2  
May 17, 2002

### GIFT REPORT

#### Background

This report includes activity for the months of March and April. Current and deferred cash gifts for March and April were \$1,729,861 and \$875,708 respectively. The year-to-date total for the current fiscal year is \$118,380,794. This represents an increase of \$3,717,523 over last fiscal year. Information regarding major gifts is provided.

#### Recommended Motion

It is recommended that this gift report including activity for the months of March and April be approved.

## GIFTS & PLEDGES \$10,000 AND OVER

March and April 2002

### Cash Gifts March:

Mrs. Agnes Robb Bouyoucos	\$10,000	Agnes Robb Bouyoucos Teaching Internship Endowment
The Carroll J. Haas Foundation of Mendon	10,000	Carrol J. Haas, Sr. Violoncello Scholarship
Anonymous Donors	45,925	WMUK-FM Radio Station Equipment Fund
SBC Company	50,000	Ameritech Teacher Education Assistance for Minorities Program

### Cash Gifts April:

Joanne and John Lawrence	\$10,000	Unrestricted Fund at Western
The Robideau Foundation, Inc.	10,000	Jeffrey T. Robideau Awards for Meritorius Scholarship

### New Cash Pledges March:

Anonymous Donor	\$4,000,000	Unrestricted Fund at Western
Anonymous Donor	750,000	College of Engineering Endowment for Excellence
Anonymous Donors	50,000	Donald "J" Seelye Athletic Center
Joseph B. and Dr. Diane Hemker	32,000	Joseph B. Hemker and Dr. Diane M. Hemker Medallion Scholarship

### New Cash Pledges April:

Anonymous Donor	\$125,000	Donald "J" Seelye Athletic Center
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### New Deferred Gifts April:

Anonymous Donors	\$500,000	Charitable Remainder Trust Program
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\*Paper Technology Foundation, Inc. gifts.

**WESTERN MICHIGAN UNIVERSITY  
GIFTS RECEIVED**

**WMUF CASH GIFTS:**

	March 2002	March 2001	Over (Under)	Year-to-date 2001-02	Year-to-date 2000-01	Over (Under)
Alumni	\$ 139,286	\$ 134,874	\$ 4,412	\$ 1,568,860	\$ 1,357,877	\$ 210,983
Individual Friends	1,084,998	108,466	976,532	2,154,642	4,355,347	(2,200,705)
Corporations/Foundations/Other Orgns	504,577	284,882	219,695	5,451,992	6,024,659	(572,667)
Estate Gifts	1,000	-	1,000	8,277,186	1,339,240	6,937,946
<b>CURRENT CASH GIFTS</b>	<b>\$ 1,729,861</b>	<b>\$ 528,222</b>	<b>\$ 1,201,639</b>	<b>\$ 17,452,680</b>	<b>\$ 13,077,123</b>	<b>\$ 4,375,557</b>
<b>DEFERRED GIFTS:</b> Charitable remainder trusts and annuities (shown at fair market value)	-	-	-	52,406	304,564	(252,158)

Net present value as of date of gift:

FY 2001 \$178,726

FY 2002 \$ 33,386

**SUBTOTAL-CURRENT CASH & DEFERRED GIFTS**

**NON-CASH GIFTS:**

**SUBTOTAL-GIFTS RECEIVED BY WMU FOUNDATION**

**PAPER TECHNOLOGY FOUNDATION**

Cash Gifts:

Non-Cash Gifts:

**SUBTOTAL-GIFTS RECEIVED BY PAPER TECH. FDN.**

	\$ 1,729,861	\$ 528,222	\$ 1,201,639	\$ 17,505,086	\$ 13,381,687	\$ 4,123,399
	8,972	100,553	(91,581)	5,478,937	1,263,275	4,215,662
	\$ 1,738,833	\$ 628,775	\$ 1,110,058	\$ 22,984,023	\$ 14,644,962	\$ 8,339,061
	5,715	23,183	(17,468)	291,532	389,668	(98,136)
	292,056	-	292,056	540,656	118,504	422,152
	\$ 297,771	\$ 23,183	\$ 274,588	\$ 832,188	\$ 508,172	\$ 324,016
<b>TOTAL GIFTS</b>	<b>\$ 2,036,604</b>	<b>\$ 651,958</b>	<b>\$ 1,384,646</b>	<b>\$ 23,816,211</b>	<b>\$ 15,153,134</b>	<b>\$ 8,663,077</b>

# WESTERN MICHIGAN UNIVERSITY GIFTS RECEIVED

## WMUF CASH GIFTS:

Alumni	April 2002	April 2001	Over (Under)	Year-to-date 2001-02	Year-to-date 2000-01	Over (Under)
Individual Friends	\$ 139,080	\$ 64,607	\$ 74,473	\$ 1,707,940	\$ 1,422,484	\$ 285,456
Corporations/Foundations/Other Orgns	87,812	67,168	20,644	2,242,454	4,422,515	(2,180,061)
Estate Gifts	146,854	1,147,975	(1,001,121)	5,598,846	7,172,634	(1,573,788)
	1,962	1,834	128	8,279,148	1,341,074	6,938,074
<b>CURRENT CASH GIFTS</b>	<b>\$ 375,708</b>	<b>\$ 1,281,584</b>	<b>\$ (905,876)</b>	<b>\$ 17,828,388</b>	<b>\$ 14,358,707</b>	<b>\$ 3,469,681</b>

## DEFERRED GIFTS: Charitable remainder trusts and annuities (shown at fair market value)

Net present value as of date of gift:

FY 2001 \$178,726

FY 2002 \$271,231

## SUBTOTAL-CURRENT CASH & DEFERRED GIFTS

\$ 875,708	\$ 1,281,584	\$ (405,876)	\$ 18,380,794	\$ 14,663,271	\$ 3,717,523
42,076	33,493	8,583	5,521,013	1,296,768	4,224,245
\$ 917,784	\$ 1,315,077	\$ (397,293)	\$ 23,901,807	\$ 15,960,039	\$ 7,941,768

## NON-CASH GIFTS:

### SUBTOTAL-GIFTS RECEIVED BY WMU FOUNDATION

## PAPER TECHNOLOGY FOUNDATION

Cash Gifts:

Non-Cash Gifts:

### SUBTOTAL-GIFTS RECEIVED BY PAPER TECH. FDN.

1,715	5,576	(3,861)	293,247	395,244	(101,997)
-	-	-	540,656	118,504	422,152
\$ 1,715	\$ 5,576	\$ (3,861)	\$ 833,903	\$ 513,748	\$ 320,155

## TOTAL GIFTS

\$ 919,499	\$ 1,320,653	\$ (401,154)	\$ 24,735,710	\$ 16,473,787	\$ 8,261,923
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PERSONNEL REPORT

Resignation - Administrative

Barbara Updike, Assistant Vice President for Human Resources, effective March 25, 2002.

Retirements

Edward Reid, Custodian, Plant-Building Custodial and Support Services, effective June 30, 2002.

Betty Veer, Food Services Stockperson, Valley #3 Dining Service, effective April 30, 2002

Sally Waldron, Head Salad Maker, Valley #3 Dining Service, effective April 30, 2002.





Western Michigan University  
Board of Trustees  
Budget and Finance Committee

May 17, 2002      \*\* corrected  
Agenda Item No. 4

### VEHICLE REGISTRATION RATES

#### Background

The University has continued to make substantial improvements to the University's roadways and parking facilities during the past decade. These improvements are funded out of parking registration fees, violation fines and parking meter fees. The cost of operating the parking system is also paid for from the same revenue sources. As we look to the coming fiscal year, we face the prospect of continuing to make significant improvements to our parking system as well as maintaining the existing system. Upcoming improvement projects include resurfacing the road around Miller Auditorium, creating a parking lot off of Howard Street, modifying traffic flow around Sindecuse Health Center, widening Valley Drive to three lanes, enlarging the Davis food service parking lot and beginning design work on the west entrance to campus.

The administration is requesting the Board to approve the proposed rates effective with the Fall Semester, 2002.

#### Proposed Vehicle Registration Rates (Main Campus)

		<u>Current</u>	<u>Proposed</u>
<u>Motor Vehicles</u>			
Full-Time	Academic Year	\$225.00	\$250.00
Part-Time	Academic Year	135.00	150.00
Full-Time	Winter/Spring/Summer	135.00	150.00
Part-Time	Winter/Spring/Summer	85.00	100.00
Full-Time	Fall ONLY	135.00	150.00
Part-Time	Fall ONLY	85.00	100.00
All	Spring/Summer	85.00	100.00

#### Two Wheel Motor Vehicles

Full-Time	Academic Year	\$130.00	\$150.00
Part-Time	Academic Year	80.00	100.00
Full-time	Winter/Spring/Summer	80.00	100.00
Part-Time	Winter/Spring/Summer	45.00	60.00
ALL	Spring/Summer	45.00	60.00

#### Lawson Parking ("Remote")

Full-Time	Academic Year	\$110.00	\$100.00 **
Part-Time	Academic Year	65.00	65.00
Full-Time	Winter/Spring/Summer	65.00	65.00
Part-Time	Winter/Spring/Summer	40.00	40.00
ALL	Spring/Summer	40.00	40.00

#### Recommended Motion

It is recommended that the Board authorize the administration to implement the vehicle registration rates for 2002-03 effective with the fall semester, 2002.



STUDENT ROOM AND BOARD AND APARTMENT AND RENTAL RATES 2002/03

Background

Western Michigan University currently operates 22 residence halls, six full service dining facilities, five cash dining operations, and three apartment complexes. The housing and dining units make available a variety of living and dining options for our students, ranging from contracts for room and board or room only, single and double rooms, residence halls for men only and women only, or coed by floor or suite. We also offer flexible dining plans (10, 15 or 20 meals) in dining units that are open continuously from 7:00 am until 6:30 pm (8:00 pm in Bigelow/Hoekje), and a carry out service open in all six dining locations from 7:00 am until 8:00 pm., Monday through Friday.

The residence hall capacity for the 2002/03 fall/winter semesters is 6,180. The University houses approximately 28% of the Kalamazoo campus students. Approximately 83% of students living in the residence halls are either first year students or sophomores. During fall 2001, the residence halls opened at 102% of capacity and operated at approximately 92% of capacity for the winter semester. A record number of first year students (approximately 200 more than previous years) was housed last year.

During the 2001/02 academic year, the Office of Residence Life has funded or will fund the following capital improvements and projects: Draper/Siedschlag and Ernest/Smith Burnham Halls carpet replacement, Bigelow Hall roof replacement, Davis Hall roof replacement, elevator safety enhancements, state mandated door closures for all 22 halls, corridor painting in six halls, Garneau Hall elevator replacement, replacement of eight corridors of carpet, and Bigelow Hall lobby and first floor renovations, including new carpet, additional lighting, office remodeling, new furniture, painting of student rooms, and bathroom tile upgrades. The Office of Residence Life is also purchasing new mattresses for two halls, new furniture for lounges and public areas, reestablishing the furniture paint program in Eldridge/Fox Halls, renovating Draper/Siedschlag bathrooms, and upgrading computer printers in each residence hall. In addition, purchases are underway to establish a new coffeehouse/programming area in Valley I.

For fall 2002, Dining Services will be adding a new late night carryout service for students in residence halls. The carryout service will be located in Valley II and the Bigelow/Hoekje/Henry dining services. Valley II carryout will service the three valley halls and the Bigelow/Hoekje/Henry carryout will service the main campus halls. The hours of the new late night service will be Sunday from 7:00 pm to 11:00 pm and Monday through Thursday from 8:00 pm to 11:00 pm. Menu items will include deli sandwiches, snacks, drinks, fresh fruits, desserts, and other light fare.

The University also operates 585 on-campus apartments for student families, single graduate students and non-traditional students. The one and two bedroom units, both furnished and unfurnished, are located in three complexes and operate throughout the year at between 95% and 99% of capacity.

### Recommended Motion

It is recommended that the administration be authorized to implement the following student room and board and apartment rental rates for 2002-03 effective with the Fall Semester, 2002.

<u>RESIDENCE HALLS</u>	<u>2001-02</u>	<u>Change</u>	<u>2002-03</u>	<u>% Change</u>
<u>Room and Board (20 Meal Plan)</u>				
Academic Year	\$5,517.00	\$611.00	\$6,128.00	11.1%
<u>Room and Board (15 Meal Plan)</u>				
Academic Year	\$5,367.00	\$608.00	\$5,975.00	11.3%
Spring	\$1,314.00	\$148.00	\$1,462.00	11.3%
Summer	\$1,302.00	\$147.00	\$1,449.00	11.3%
<u>Room and Board (10 Meal Plan)</u>				
Academic Year	\$5,025.00	\$601.00	\$5,626.00	12.0%
Spring	\$1,185.00	\$142.00	\$1,327.00	12.0%
Summer	\$1,173.00	\$141.00	\$1,314.00	12.0%
Single Room - Per Day	\$8.50	\$0.00	\$8.50	0.0%

Aggregate rate increase 11.4%

Rates include \$25 per semester/\$12.50 per session deferred maintenance fee

### APARTMENTS (Per Month)

#### **Goldsworth Valley**

1 BR - Furnished	\$513.00	\$36.00	\$549.00	7.0%
2 BR - Furnished	\$582.00	\$64.00	\$646.00	11.0%
1 BR - Unfurnished	\$467.00	\$35.00	\$502.00	7.5%
2 BR - Unfurnished	\$537.00	\$42.00	\$579.00	7.8%

#### **Stadium Drive**

1 BR - Furnished	\$513.00	\$36.00	\$549.00	7.0%
2 BR - Furnished	\$592.00	\$54.00	\$646.00	9.1%
1 BR - Unfurnished	\$467.00	\$35.00	\$502.00	7.5%
2 BR - Unfurnished	\$545.00	\$34.00	\$579.00	6.2%

#### **Elmwood**

1 BR - Furnished	\$566.00	\$31.00	\$597.00	5.5%
2 BR - Furnished	\$717.00	\$23.00	\$740.00	3.2%
1 BR - Unfurnished	\$519.00	\$31.00	\$550.00	6.0%
2 BR - Unfurnished	\$630.00	\$37.00	\$667.00	5.9%

Aggregate rate increase 7.0%

Rates include \$6 per month deferred maintenance fee.

<b>Residence Halls</b>	<b>2000/01 Actuals</b>	<b>2001/02 Board Budget</b>	<b>2001/02 Operating Budget</b>	<b>Board 2002/03 Projected Budget</b>
<b>REVENUE</b>				
Room	\$13,876,848	15,351,801	15,351,801	18,592,144
Other	1,035,454	656,610	670,077	648,077
<b>Subtotal</b>	<b>14,912,302</b>	<b>16,008,411</b>	<b>16,021,878</b>	<b>19,240,221</b>
<b>EXPENSE</b>				
Compensation	4,105,694	4,177,879	4,391,522	4,741,107
Overhead Expense	2,437,124	2,996,724	2,971,724	3,205,473
Routine Maintenance	1,890,597	2,034,180	2,034,180	2,034,180
Special Projects	458,531	730,000	630,694	630,694
Deferred Maint/Refurb	0	0	0	2,300,000
GF Reimbursement	1,314,817	1,406,854	1,391,378	1,488,774
Utilities	3,143,849	3,109,936	3,109,936	3,218,784
Debt Service	998,164	998,125	998,125	998,075
Other	548,245	539,688	539,688	539,688
<b>Subtotal</b>	<b>14,897,021</b>	<b>15,993,385</b>	<b>16,067,247</b>	<b>19,156,775</b>
<b>Net Inc (Loss)</b>	<b>15,282</b>	<b>15,025</b>	<b>(45,369)</b>	<b>83,446</b>

<b>2002/03 Rates</b>	
32 weeks/20 meal plan	\$6,128
32 weeks/15 meal plan	\$5,975
32 weeks/10 meal plan	\$5,626

	1999-00	2000-01	2001-02	2002-03
	Actual	Actual	Operating Budget	Board Budget
<b>DINING REVENUE</b>				
<b>REVENUE</b>				
Board	\$14,551,187	\$15,444,627	\$16,078,548	\$16,400,119
Guest meals, fresh. orientation, conf	146,143	263,750	233,650	243,650
Sub-total	\$14,697,330	\$15,708,377	\$16,312,198	\$16,643,769
<b>EXPENSE</b>				
Compensation	\$3,978,345	\$4,353,707	\$5,023,923	\$5,199,900
Cost of food	3,861,756	4,223,028	4,344,763	4,622,105
Overhead expense	1,620,205	1,348,521	1,595,376	1,644,112
GF reimbursement	341,173	355,207	387,110	414,208
Maintenance	1,223,337	1,458,267	1,637,979	1,747,082
Refurbishing	1,410,000	1,966,800	1,564,807	1,224,452
Transfer to Res Halls	943,298	371,002		
Utilities	498,517	602,368	594,432	615,237
Debt service	271,045	661,287	820,063	820,063
Supplies, equipment, telephone, transport	282,322	271,719	269,080	274,462
Sub-total	\$14,429,998	\$15,611,906	\$16,237,533	\$16,561,621
<b>Net Income Dining</b>	<b>\$267,332</b>	<b>\$96,471</b>	<b>\$74,665</b>	<b>\$82,148</b>

	1999-00 Actual	2000-01 Actual	2001-02 Operating Budget	2002-03 Board Budget
<b>APARTMENTS</b>				
<b>REVENUE</b>				
Apartment rent	\$3,043,485	\$3,242,765	\$3,330,538	\$3,563,676
Sub-total	\$3,043,485	\$3,242,765	\$3,330,538	\$3,563,676
<b>EXPENSE</b>				
Compensation - student help	\$57,600	\$69,721	\$49,691	\$51,679
Overhead expense	902,998	833,017	984,811	1,014,355
GF reimbursement	73,108	76,115	82,613	88,396
Maintenance	1,086,982	837,179	882,941	902,635
Refurbishing		250,000	75,000	200,000
Utilities	338,902	409,502	404,107	418,251
Debt service	541,366	469,076	469,076	469,076
Supplies, equipment, cleaning	295,209	286,653	369,454	376,843
Sub-total	\$3,296,165	\$3,231,263	\$3,317,693	\$3,521,235
<b>Net Income Apartments</b>	<b>(\$252,680)</b>	<b>\$11,502</b>	<b>\$12,845</b>	<b>\$42,441</b>

	1999-00	2000-01	2001-02	2002-03
<b>OTHER REVENUE</b>	<b>Actual</b>	<b>Actual</b>	<b>Operating Budget</b>	<b>Board Budget</b>
<b>REVENUE</b>				
Bernhard Center	\$3,057,399	\$3,189,813	\$3,155,801	\$3,187,359
Cafe sales	848,826	819,291	831,000	831,000
Interest income	380,046	283,396	175,000	175,000
Arboretum	0	0	1,010,471	1,956,958
Vending	294,081	493,764 *	263,756	283,756
Other revenue - computer serv., conf	149,102	103,965	259,900	259,900
Sub-total	\$4,729,454	\$4,890,229	\$5,695,928	\$6,693,973
<b>EXPENSE</b>				
Compensation	\$2,167,889	\$2,221,460	\$2,326,807	\$2,419,879
Cost of goods	160,342	192,522	196,173	202,151
Overhead expense	314,643	269,617	318,746	328,308
GF reimbursement	73,108	76,115	83,290	89,120
Maintenance	541,202	792,074	735,370	677,196
Refurbishing	100,000			175,000
Utilities	660,823	798,486	787,965	815,544
Debt service	126,026	0	1,010,471	1,756,380
Supplies, equipment, telephone, transportation, r	471,622	544,650 **	204,914	209,012
Sub-total	\$4,615,655	\$4,894,924	\$5,663,736	\$6,672,590
<b>Net Income Other</b>	<b>\$113,799</b>	<b>(\$4,695)</b>	<b>\$32,192</b>	<b>\$21,383</b>

\* vending distribution entry was entered incorrectly

\*\* includes one time marketing Arboretum expense



## **FORECAST FACTORS**

### **REVENUE CHANGE RATES**

	<b><u>2002-03</u></b>
Room/Board - Rate Change (20 ml) (%)	11.10%
Room/Board - Rate Change (15 ml) (%)	11.30%
Room/Board - Rate Change (10 ml) (%)	12.00%
Apartment Rent - Rate Change (%)	7.00%
Investment Income (%)	0.00%
Other (%)	0.00%
Deferred Maint. (%)	0.00%
Bernhard Ctr. (%)	1.00%

### **EXPENSE CHANGE RATES**

Cost of Food (%)	3.00%
Compensation (%)	3.00%
Student Help Compensation (%)	3.00%
Overhead Expense	
Reim. to Fund 11 (sal. & supplies) (%)	7.00%
Insurance - (property liability) (%)	50.00%
Other Expense (supplies & equip.) (%)	2.00%
Routine Maint Expense -	
- Apartments (\$)	0
- Residence Life (\$)	0
-Dining (\$)	0
- Other (\$)	0
Refurbishing -	
- Apartments (\$)	125,000
- Residence Life (\$) (refurbishing/deferred maint)	2,300,000
-Dining(\$)	(340,355)
- Other (\$)	175,000
Utilities (%)	3.50%
Debt Service -	
- Apartments (\$)	0
-Residence Life (\$)	0
-Dining (\$)	0
- Other (\$)	0
Program Adj -	
- Apartments (\$)	0
- Residence Life (\$)	0
- Dining (\$) - late night service	205,000
- Other (\$)	0

**Michigan Universities/Colleges  
Residence Halls  
2002 - 2003 Room & Board Rates  
May 7, 2002**

University/College	2001 - 2002	2002 - 2003	Status	Increase
University of Michigan 32.23 weeks/13 meal plan	\$6,068	\$6,366	Proposed	4.91%
Western Michigan University 32 weeks/20 meal plan	\$5,517	\$6,128	Proposed	11.1%
32 weeks/15 meal plan	\$5,367	\$5,975		11.3%
32 weeks/10 meal plan	\$5,025	\$5,626		12.0%
Ferris State University 30 weeks/19 meal plan	\$5,626	\$5,968	Proposed	6%
Grand Valley State University 32 weeks/19 meal plan	\$5,380	\$5,656	Approved	5.1%
Saginaw Valley State University 30 weeks/19 meal plan	\$5,200	\$5,485	Approved	5.5%
Central Michigan University 32 weeks/19 meal plan	\$5,219	\$5,524	Proposed	5.8%
Eastern Michigan University 20 meal plan	\$5,268	\$5,479	Proposed	4%
Northern Michigan University 30 weeks/ala carte meal plan	\$5,275	\$5,458	Proposed	3.5%
Michigan Tech University 34 weeks/19 meal plan	\$5,181	\$5,412	Proposed	4.46%
Oakland University 32 weeks/19 meal plan	\$4,978	\$5,227	Proposed	5%
Lake Superior State University 31 weeks/19 meal plan	\$5,227	\$5,436 \$5,488	Proposed	4-5%
Michigan State University 34 weeks/19 meal plan	\$4,677	\$4,981	Proposed	6.5%



# Western Michigan University

## Resident On Campus Undergraduate

	<b>Fall 2001 &amp; Winter 2002</b>	<b>Fall 2002 &amp; Winter 2003</b>	<b>Change</b>	<b>% Change</b>
Tuition & Fees	\$ 4,731	\$ 5,156	\$ 425	8.98
Room & Board	\$ 5,517	\$ 6,128	\$ 611	11.07
Books & Supplies	\$ 804	\$ 804	0	0
Other Miscellaneous Expenses	\$ 2,443	\$ 2,443	0	0
<b>Total</b>	<b>\$13,495</b>	<b>\$14,531</b>	<b>\$1,036</b>	<b>7.67</b>

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Western Michigan University  
Board of Trustees  
Budget and Finance Committee

Agenda Item No. 6  
May 17, 2002

FALL 2002 TUITION RATES

(Material to be provided at meeting.)



RESOLUTION re GENERAL REVENUE BONDS

We are presenting for your approval the resolution evidencing our intention to borrow funds on a tax-exempt or taxable (or a combination thereof) basis by issuing general revenue bonds. The bonds will not exceed the principal amount needed to produce proceeds of \$72,000,000. In addition the highest yield for any maturity shall not exceed 7.0% per annum for tax-exempt bonds and 10% per annum for taxable bonds.

The proceeds will be used to complete the College of Engineering and Applied Sciences as well as the Seelye Athletic Center. The paper pilot plant will also be financed through this issuance. Additional projects include roadwork and landscaping at the west entrance of campus, completing the entranceway and community center at Arboretum apartments, various energy conservation projects and professional fees associated with the development of the College of Health and Human Services.

We are also asking for Trustee approval to secure our ability to have the President and the Vice President for Business and Finance authorized to negotiate, execute and deliver on behalf of the Board the borrowing as recommended by legal counsel.

Recommended Motion

It is recommended that the Board approve the attached Resolution authorizing the issuance and delivery of the general revenue bonds, and providing for other matters relating thereto.

RESOLUTION OF THE BOARD OF TRUSTEES  
OF WESTERN MICHIGAN UNIVERSITY  
AUTHORIZING THE ISSUANCE AND DELIVERY OF  
GENERAL REVENUE BONDS AND PROVIDING FOR  
OTHER MATTERS RELATING THERETO

WHEREAS, the Board of Trustees of Western Michigan University (the "Board") is a body corporate created by and existing under the Constitution of the State of Michigan with full constitutional authority over and general supervision of Western Michigan University (the "University") and control and direction of all expenditures from the University's funds; and

WHEREAS, the Board has previously issued its General Revenue Bonds in several outstanding series (the "Outstanding Bonds"); and

WHEREAS, the Board has determined it is appropriate and in the best interests of the University to finance all or a portion of certain capital expenditures of or for the benefit of the University, as described on Exhibit A attached hereto (collectively, the "Projects") with the proceeds of the tax-exempt or taxable (or a combination thereof) general revenue bonds authorized hereby; and

WHEREAS, in the exercise of its constitutional duties, and in order prudently to control and direct expenditures from the University's funds, the Board has determined it is necessary and desirable to authorize the issuance and delivery of the Board's General Revenue Bonds (the "Bonds") in order to provide funds which, together with other available funds of the University, will be used to fund all or a part of the costs of the Projects (the portion of the Projects to be financed to be determined by an Authorized Officer (as hereinafter defined)), and to pay costs related to the issuance of the Bonds, including the costs of insurance premiums or other credit or liquidity facilities, if appropriate; and

WHEREAS, a trust agreement or indenture (the "Trust Agreement") must be entered into by and between the Board and a trustee (the "Trustee") to be designated by an Authorized Officer, pursuant to which the Bonds will be issued and secured; and

WHEREAS, the indentures authorizing the Outstanding Bonds create certain conditions for the issuance of General Revenue Bonds on a parity basis with the Outstanding Bonds; and

WHEREAS, the Vice President for Business and Finance and Treasurer shall, on or prior to the delivery of the Bonds, certify that the conditions for issuing the Bonds, secured on a parity basis by General Revenues with the Outstanding Bonds, have been met; and

WHEREAS, it is necessary to authorize the Authorized Officers to negotiate the sale of the Bonds with an underwriter or group of underwriters to be selected by an Authorized Officer (collectively, the "Underwriter") and to enter into a bond purchase agreement or agreements (collectively, the "Bond Purchase Agreement") and, if deemed appropriate, a remarketing agreement or agreements (collectively, the "Remarketing Agreement") or a broker dealer agreement or agreements (collectively, the "Broker Dealer Agreement") with the Underwriter



setting forth the terms and conditions upon which the Underwriter will agree to purchase the Bonds and the interest rates thereof and the purchase price therefor; and

WHEREAS, in order to be able to market the Bonds at the most opportune time, it is necessary for the Board to authorize the President and the Vice President for Business and Finance and Treasurer (each an "Authorized Officer") or either of them individually, to negotiate, execute and deliver on behalf of the Board, the Trust Agreement, the Bond Purchase Agreement, the Remarketing Agreement or Broker Dealer Agreement, and other related documents, to establish the specific terms of the Bonds and to accept the offer of the Underwriter to purchase the Bonds, all within the limitations set forth herein; and

WHEREAS, the acquisition, equipping and construction of the Projects and the funding of all or a part of the costs thereof with the proceeds of the Bonds will serve proper and appropriate public purposes; and

WHEREAS, the Board has full power under its constitutional authority and supervision of the University, and control and direction of expenditures from the University funds, to acquire, equip and construct the Projects and to pay all or a part of the costs of the Projects by issuance of the Bonds, and to support payment of the Bonds by a pledge of General Revenues (as shall be defined in the Trust Agreement in a manner generally consistent with the definition thereof contained in the trust agreements securing the Outstanding Bonds);

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF WESTERN MICHIGAN UNIVERSITY, AS FOLLOWS:

1. The Board hereby approves the definition of the term "Projects" as set forth on Exhibit A attached hereto, and authorizes the Authorized Officers, or either of them, to select the portion of the Projects to be financed, in whole or in part, from the proceeds of the Bonds, and to fund, as appropriate, the remaining portion of the costs of the Projects from available funds of the University or other available funds, and to proceed with the acquisition, equipping and construction of the Projects.

2. The Board hereby authorizes the issuance, execution and delivery of the Bonds in one or more series to be designated GENERAL REVENUE BONDS, with appropriate series designations, if any, in the aggregate original principal amount to be established by an Authorized Officer, but not to exceed the principal amount necessary to produce proceeds of Seventy Two Million Dollars (\$72,000,000). The Bonds shall be dated as of the date or dates established by an Authorized Officer, and shall be issued for the purpose of providing funds which, together with other available funds, will be used to pay all or a portion of the costs of the Projects, including, if determined to be appropriate by an Authorized Officer, capitalized interest related to all or a portion of the Projects for a period specified by an Authorized Officer, and to pay costs related to the issuance of the Bonds, including the costs of bond insurance premiums or other credit or liquidity facilities, if appropriate. The Bonds shall be serial Bonds or term Bonds, which may be subject to redemption requirements, or both, as shall be established by an Authorized Officer, but the first maturity shall be no earlier than January 1, 2003 and the last maturity shall be no later than December 31, 2033. The Bonds may bear no interest or may bear interest at stated fixed rates for the respective maturities thereof as shall be established by an

Authorized Officer, but the highest yield (computed using the stated coupon and the stated original offering price) for any maturity shall not exceed 7.0% per annum for tax-exempt bonds and 10% per annum for taxable bonds, and the Bonds may be issued in whole or in part as capital appreciation bonds, which for their term or any part thereof bear no interest but appreciate in principal amount over time at compounded rates (not in excess of 7.0% per annum for tax-exempt bonds and 10% per annum for taxable bonds) to be determined by an Authorized Officer. Alternatively, all or part of the Bonds may bear interest at a variable rate of interest for all or a portion of their term, and the variable rate of interest shall not exceed the lesser of the maximum rate permitted by law or the maximum rate, if any, to be specified in the Trust Agreement. In addition, all or part of the Bonds may be issued in related series, one of which bears interest at a variable rate and one of which bears interest at a residual rate determined by subtracting the variable rate from the fixed rate paid by the Board, but the combined rate on such Bonds, taking the two related series together, which shall be determined by an Authorized Officer, shall not exceed 7.0% per annum for tax-exempt bonds and 10% per annum for taxable bonds. The Bonds may be subject to redemption or call for purchase prior to maturity at the times and prices and in the manner as shall be established by an Authorized Officer, but no redemption premium shall exceed 3% of the principal amount being redeemed. Interest on the Bonds shall be payable at such times as shall be specified by an Authorized Officer. The Bonds shall be issued in fully registered form in denominations, shall be payable as to principal and interest in the manner, shall be subject to transfer and exchange, and shall be executed and authenticated, all as shall be provided in the Trust Agreement. The Bonds shall be sold to the Underwriter pursuant to the Bond Purchase Agreement for a price to be established by an Authorized Officer (but the Underwriter's discount, exclusive of original issue discount, shall not exceed 0.75% of the principal amount thereof) plus accrued interest, if any, from the dated date of the Bonds to the date of delivery thereof.

In relation to the debt service on the Bonds, or in relation to all or any portion of the Outstanding Bonds, either of the Authorized Officers may, at any time, on behalf of and as the act of the Board, enter into an interest rate swap, cap or similar agreement or agreements (collectively, the "Swap Agreement") with a counter-party or counter-parties to be selected by the Authorized Officer. Such Swap Agreement shall provide for payments between the Board and the counter-party related to interest on all or a portion of the Bonds or the Outstanding Bonds, or to indexed or market established rates. If the Swap Agreement is entered into in connection with the issuance of the Bonds, the expected effective interest rates on the Bonds, taking into account the effect of the Swap Agreement, shall be within the limitations set forth herein.

Any or all of the Bonds may be made subject to tender for purchase at the option of the holder thereof. The obligation of the Board to purchase any Bonds subject to tender options may be made payable from General Revenues, from available cash reserves of the University, subject to such limitations as may be specified in the Trust Agreement, or from a letter of credit, line of credit or other liquidity device (the "Liquidity Device"), or any combination thereof, all as shall be determined by an Authorized Officer and provided for in the Trust Agreement. Any reimbursement obligation for draws under the Liquidity Device shall be a limited and not a general obligation of the Board, payable from and secured by a pledge of General Revenues. Either Authorized Officer is authorized to execute and deliver, for and on behalf of the Board, any agreements or instruments necessary to obtain, maintain, renew or replace, and provide for

repayments under, any Liquidity Device deemed by such officer to be required for the purposes of this Resolution. Purchase obligations shall not be considered as principal or interest on the Bonds. In the alternative, any or all of the Bonds may be subject to rights on behalf of the holders thereof to tender their Bonds for purchase by the market through a dutch auction procedure, subject to a specified maximum interest rate not in excess of the lesser of the maximum rate specified by law or the rate specified in the Trust Agreement.

3. The Bonds, and the obligations of the Board under the Swap Agreement and the Liquidity Device, if any, shall be limited and not general obligations of the Board payable from and secured, on a parity basis with the Outstanding Bonds, by a lien on the General Revenues and moneys, securities or other investments from time to time on deposit in certain funds created pursuant to the Trust Agreement or agreements entered into in connection with the Swap Agreement or Liquidity Device. Except as otherwise determined by an Authorized Officer, as provided below, the lien shall be on a parity basis with the liens on General Revenues securing the Outstanding Bonds.

No recourse shall be had for the payment of the principal amount of or interest or premium on the Bonds, the Swap Agreement or the Liquidity Device, or any claim based thereon, against the State of Michigan, or any member or agent of the Board (including, without limitation, any officer or employee of the University), as individuals, either directly or indirectly, nor, except as specifically provided in the Trust Agreement or the instruments entered into in connection with the Swap Agreement or the Liquidity Device, if any, against the Board, nor shall the Bonds and interest with respect thereto, or any obligations of the Board in connection with the Swap Agreement or Liquidity Device, if any, become a lien on or be secured by any property, real, personal or mixed, of the State of Michigan or the Board, other than General Revenues and the moneys, securities or other investments from time to time on deposit in certain funds established as pledged pursuant to the Trust Agreement or agreements entered into in connection with the Swap Agreement or Liquidity Device, if any.

Any pledge of General Revenues, and funds specified in the Trust Agreement or agreements entered into in connection with the Swap Agreement or Liquidity Device, if any, shall be valid and binding from the date of the issuance and delivery of the Bonds or such agreements, and all moneys or properties subject thereto which are thereafter received shall immediately be subject to the lien of the pledge without physical delivery or further act. The lien of said pledge shall be valid and binding against all parties (other than the holders of any other bonds, notes or debt obligations secured by a parity first lien on General Revenues) having a claim in tort, contract or otherwise against the Board, irrespective of whether such parties have notice of the lien.

Notwithstanding anything herein to the contrary, any obligations of the Board under the Swap Agreement or any agreement with respect to the Liquidity Device may, if determined appropriate by an Authorized Officer, be payable and secured on a subordinated basis to the Bonds and other General Revenue obligations of the Board.

4. The right is reserved to issue additional bonds, notes or other obligations payable from and secured on a parity basis with the Bonds and the Outstanding Bonds from the General

Revenues, upon compliance with terms and conditions therefor as shall be set forth in the Trust Agreement.

5. Either Authorized Officer is hereby authorized and directed, in the name and on behalf of the Board, and as its corporate act and deed, to select the Trustee, and to negotiate, execute and deliver the Trust Agreement. The Trust Agreement may contain such covenants on behalf of the Board and terms as such officers deem appropriate and as shall be approved by the Office of the General Counsel, including, but not limited to, covenants with respect to the establishment of General Revenues at levels expressed as a percentage of debt service on the Bonds or all General Revenue Bonds, and with respect to the issuance of additional bonds, notes or other obligations payable from and secured by General Revenues. In addition, either Authorized Officer is hereby authorized, empowered and directed to negotiate, if necessary and expedient for the issuance of the Bonds, for acquisition of bond insurance and to execute and deliver an insurance commitment or other documents or instruments required in connection with such insurance.

6. Either Authorized Officer is hereby authorized and directed, in the name and on behalf of the Board and as its corporate act and deed, to select the Underwriter and to negotiate, execute and deliver the Bond Purchase Agreement and Remarketing Agreement or Broker Dealer Agreement, if necessary, with the Underwriter setting forth the terms of the Bonds and the sale thereof, in the forms as an Authorized Officer may approve upon recommendation of the Office of the General Counsel, all within the limitations set forth herein.

7. Either of the Authorized Officers is authorized, empowered and directed, in the name and on behalf of the Board, and as its corporate act and deed, to execute the Bonds by manual or facsimile signature and, if deemed appropriate, to impress or imprint the University seal thereon, and either of the Authorized Officers is authorized to deliver the Bonds to the Underwriter in exchange for the purchase price thereof, as provided in the Bond Purchase Agreement.

8. Either Authorized Officer is hereby authorized to cause the preparation of a Preliminary Official Statement, if necessary, and an Official Statement with respect to the Bonds, and to execute and deliver the Official Statement. The Underwriter is authorized to circulate and use, in accordance with applicable law, the Preliminary Official Statement, if any, and the Official Statement in connection with the offering, marketing and sale of the Bonds.

9. The President, the Vice President for Business and Finance and Treasurer, the Secretary of the Board, the Assistant Vice President for Finance, the General Counsel or any Associate or Assistant General Counsel, and all other appropriate officers or representatives of the Board or the University and each one of them, are authorized to perform all acts and deeds and to execute and deliver for and on behalf of the Board all instruments and documents required by this resolution, the Trust Agreement, or the Bond Purchase Agreement, or necessary, expedient and proper in connection with the issuance, sale and delivery of the Bonds, as contemplated hereby. Any reference to an officer of the Board or the University herein shall include any interim or acting officer appointed by the Board. Any action required under the Trust Agreement, Bond Purchase Agreement, Swap Agreement, agreement entered into in connection with the Liquidity Device or any other instrument related to the Bonds, either in

connection with the issuance of the Bonds or in connection with the ongoing administration of the financing program related to the Bonds, may be taken by and on behalf of the Board by an Authorized Officer.

10. In accordance with the requirements of Rule 15c2-12 of the United States Securities and Exchange Commission, the Board may be required in connection with the issuance of the Bonds to enter into a Disclosure Undertaking for the benefit of the holders and beneficial owners of the Bonds. Either Authorized Officer is authorized to cause to be prepared and to execute and deliver, on behalf of the Board, the Undertaking.

11. Any resolutions or parts of resolutions or other proceedings of the Board in conflict herewith are hereby repealed insofar as such conflict exists.

I hereby certify that the attached is a true and complete copy of a resolution adopted by the Board of Trustees of Western Michigan University on May \_\_, 2002, in accordance with applicable law, and that the minutes of the meeting at which the resolution was adopted were kept and will be or have been made available at the Office of the Secretary of the Board of Trustees of Western Michigan University.

I further certify as follows:

1. Present at the meeting were the following Board members:

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Absent from the meeting were the following Board members:

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2. The following members of the Board voted for the adoption of the Resolution:

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The following members of the Board voted against adoption of the Resolution:

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RESOLUTION DECLARED ADOPTED.

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Secretary, Board of Trustees of  
Western Michigan University

EXHIBIT A

PROJECTS

The projects, as that term is used in the Resolution to which this Exhibit A is attached, are defined as follows:

**TAX-EXEMPT PROJECTS**

<u>Project</u>	<u>Currently Estimated Cost to be Financed with the Proceeds of the Bonds*</u>
1. Site completion, remaining construction, furnishing and equipping of a new facility for the College of Engineering and Applied Sciences	\$29,580,000
2. Completing the construction of the athletic indoor practice facility as well as the related activities of stadium turf replacement and a generator for the complex	12,973,000
3. Significant roadway and landscaping projects to enhance the west entrance to campus and improve the traffic conditions	2,950,000
4. Additional professional fees and site development relating to a new College of Health and Human Services	2,040,000
5. Complete various energy conservation projects throughout multiple campus sites	1,000,000
6. Landscaping and roadway work to be completed at the Arboretum student apartments	<u>400,000</u>
<b>TOTAL</b>	<u><b>\$48,943,000</b></u>

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\* Exclusive of capitalized interest, if any and bond issuance costs

## PRIVATE ACTIVITY PROJECTS

(a portion of which, may, if appropriate, be financed with the proceeds  
of tax-exempt debt)

<u>Project</u>	<u>Currently Estimated Cost to be Financed with the Proceeds of the Bonds*</u>
1. Construction, furnishing, and equipping of a paper pilot plant	\$19,000,000
2. Construction, furnishing, and equipping of a community center for the Arboretum student apartments	<u>1,149,000</u>
TOTAL	<u>\$20,149,000</u>

DELIB:2315362.1\095924-00096

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\* Exclusive of capitalized interest, if any, and bond issuance costs





**RECOMMENDATION: MODIFICATION OF UNIVERSITY INVESTMENT POLICY STATEMENTS**

Background

Periodically the University reviews its investment policy statements for both the Operating Cash and the Annuity and Life Income Funds. During this past review, it was noted that sections of both policies needed to be modified and updated to be more current with changes in the market place. The recommended changes are minor in nature.

For Operating Cash, the principal change occurred in the performance objectives and guidelines relating to the intermediate-term investment pool. These sections have been modified to be more consistent with the asset allocation duration of one to five years. The Lehman Brothers Aggregate Bond Index was added to reflect the diversification opportunities for this investment strategy.

Within the Annuity and Life Income Funds policy, two changes were made. The Pooled Income Fund asset allocation was moved entirely to fixed income versus the previously recommended asset allocation which included equities. This change was made due to the existing account's minimal dollar balance. This planned gift option has not been a focus of the University for a number of years. Investment ranges for the equity asset categories were tightened as recommended by Fund Evaluation Group.

Fund Evaluation Group, Inc. continues to function as a full-service consultant and is actively involved in monitoring both the University's and the Foundation's investment programs.

Recommended Motion

It is hereby recommended that the proposed Western Michigan University Investment Policy Statements for the Operating Cash and the Annuity and Life Income Funds be authorized and adopted as the governing policies and that the Vice President for Business and Finance and Treasurer be authorized to administer the invested assets of the University in compliance with the guidelines as set forth in these investment policies.

# WESTERN MICHIGAN UNIVERSITY

## Cash Investment Policy Statement

### PURPOSE

The purpose of this Investment Policy Statement is to establish a clear understanding of the philosophy and the investment objectives for the Western Michigan University (hereinafter, "University") operating cash accounts. This document will further describe the standards that will be utilized by the University in monitoring investment performance, as well as, serve as a guideline for any investment manager retained.

### RESPONSIBILITY AND AUTHORITY

The general authority to implement this policy is delegated to the Vice President for Business and Finance. The Vice President for Business and Finance may delegate to the appropriate staff the authority to make investments within the guidelines as described in this policy. Cash of various funds may be pooled to maximize return or reduce expenses. The Vice President for Business and Finance will report as requested, or at least quarterly, the status of the investment pool.

### GENERAL OBJECTIVES

1. The primary investment objectives for the short-term investment pool accounts will be to provide for preservation of capital with a secondary emphasis upon maximization of investment income without undue exposure to risk. *Funds needed for expenditures in one year or less will be considered short-term.*
2. The primary investment objectives for the intermediate-term investment pool accounts will be preservation of capital and maximization of income without undue exposure to risk within the parameters specified in this investment policy statement. *Funds needed for expenditures within one to five years will be considered intermediate-term.*
3. The primary investment objectives for the long-term investment pool accounts will be to provide for long-term growth of principal and income without undue exposure to risk. *Funds not expected to be needed as working capital, and are designated as "permanent-core", will be considered long-term.*

## ASSET ALLOCATION

### **(Short-Term Investment Pool)**

The short-term investment pool shall be managed by one or more short-term investment managers, each maintaining a portfolio with an average weighted maturity between one day and one year.

### **(Intermediate-Term Investment Pool)**

The intermediate-term investment pool shall be managed by one or more intermediate-term investment managers, with each manager maintaining a duration between one year and five years.

### **(Long-Term Investment Pool)**

The long-term investment pool shall be managed by one or more investment managers with investment horizons beyond five years. The allocation of assets to the long-term investment pool shall not exceed 20% (market value on the date of initiation of each new purchase) of the University's total outstanding cash balance.

## TIME HORIZON

Due to the inevitability of short-term market fluctuations, it is intended that the following Performance Objectives will be achieved by the investment manager(s) over a 5-year moving period, net of investment management fees. Nonetheless, the University reserves the right to evaluate and make any necessary changes regarding the investment manager over a shorter term using the criteria established in the "Evaluation of Investment Manager" section of this statement.

## PERFORMANCE OBJECTIVES

The moving 5-year period performance objectives shall be as follows:

### **1. Market Benchmark**

- a) The total return for the short-term investment pool and for each short-term investment manager shall exceed the rate of return on 3-month U.S. Treasury Bills.
- b) The total return for the 1-3 year duration intermediate-term fixed income managers shall exceed the total return of the Merrill Lynch 1-3 Year Government Bond Index, the total return for the 2-4 year duration intermediate-term fixed income managers shall exceed the total return of the Lehman Brothers Intermediate Government/Credit Bond Index and the total return for the 3-5 year duration intermediate-term fixed income managers shall exceed the total return of the Lehman Brothers Aggregate Bond Index. The total return for the intermediate-term investment pool shall exceed a Blended Index composed of the Merrill Lynch 1-3 Year Government Bond Index, the Lehman Brothers Intermediate Government/Credit Bond Index and the Lehman

Brothers Aggregate Bond Index in the same historical proportions as the Intermediate Investment Pool asset mix.

- c) The total return for each active long-term investment manager (U.S. equity managers and funds) shall exceed the total return of the relevant benchmark: for large-cap active U.S. equity managers, the S&P 500 Index; for small-cap active U.S. equity managers, the Russell 2000 Index.
- d) The total return for each passive long-term investment manager (U.S. equity managers and funds) shall approximate the total return of the relevant benchmark (e.g., U.S. large-cap equity to approximate the S&P 500 Index).

2. **Variability**

- a) The standard deviation for each short-term investment manager shall not exceed the standard deviation of 52-week Treasury Bills.
- b) The standard deviation for each intermediate-term investment manager shall not exceed 1.2 times the standard deviation of the appropriate index (Merrill Lynch 1-3 Year Government Bond Index, Lehman Brothers Intermediate Government/Credit Bond Index or Lehman Brothers Aggregate Bond Index).
- c) The beta (volatility) for each active long-term investment manager (U.S. equity managers) shall not exceed 1.2 times that of their relevant equity benchmarks. Each active equity investment manager is expected to achieve a positive alpha (risk-adjusted return).
- d) The beta (volatility) for each passive long-term investment manager (U.S. equity managers) is expected to approximate the beta of their relevant equity benchmarks. The alpha (risk-adjusted return) for each passive equity manager is expected to approximate 0%.

3. **Peer Group Ranking**

- a) The total return for each intermediate-term investment manager shall rank in the top half of the appropriate Intermediate-Term Fixed Income Universe.
- b) The total return for each active long-term investment manager (U.S. equity managers) shall rank in the top half of the appropriate universes (e.g., large cap equity, small cap equity, small cap growth, etc.)

4. **Purchasing Power** - The total return for the long-term pool shall exceed the rate of inflation, as measured by the Consumer Price Index, plus 5%.

**GUIDELINES**

- 1. In today's rapidly changing and complex financial world, no list or types of categories of investments can provide continuous adequate guidance for achieving the investment objectives. Any such list is likely to be too inflexible to be suitable for the market environment in which investment decisions must be made. Therefore, it is the process by which investment strategies and decisions are developed, analyzed, adopted, implemented

and monitored, and the overall manner in which investment risk is managed, which determines whether an appropriate standard of reasonableness, care, and prudence has been met for these investments.

2. The requirements stated below apply to investments in non-mutual and non-pooled funds, where the investment manager is able to construct a separate, discretionary account on behalf of the University. Although the University cannot dictate policy to pooled/mutual fund investment managers, the University's intent is to select and retain only pooled/mutual funds with policies that are similar to this policy statement. All managers (pooled/mutual and separate), however, are expected to achieve the performance objectives.
  - a) Short-term investment managers must invest at least 50% of the portfolio in U.S. Government Securities and/or U.S. Government Agency issues.
  - b) No more than 10% of the portfolio, at cost, can be invested in any single issue, except the investments in U.S. Government Securities.
  - c) The weighted average credit quality is to be no less than "AAA" (or its equivalent rating by two national rating agencies) for the short-term investment pool accounts and "AA" for the intermediate-term investment pool accounts. In addition, the minimum acceptable credit quality at the time of purchase for individual securities shall be "AA" for the short-term pool accounts and "BBB" for the intermediate-term investment pool accounts.
  - d) Portfolio holdings for the short-term and intermediate-term investment pool accounts will be sufficiently liquid to ensure that 10% of the portfolio can be sold on a day's notice with no material impact on market value.
  - e) Commercial paper must be, at the time of purchase, rated within the highest classification established by not less than two national rating services.
  - f) The average weighted maturity for each short-term investment manager shall be between one day and one year. The average weighted maturity for each 1-3 year duration intermediate-term investment manager shall be between one year and three years and the duration for each 2-4 year intermediate-term duration manager shall be within one year of the duration of the Lehman Brothers Intermediate Government/Credit Bond Index and the duration of the 3-5 year duration intermediate-term manager shall be within 1.2 years of the Lehman Brothers Aggregate Bond Index.
  - g) Bank Certificates of Deposit and Bankers' Acceptances are to be rated within the top two rating classifications by any one national rating service. Foreign bank issues are capped at 10% of the total investment in this category.
  - h) Certificates of deposit shall not be excessively invested with any one bank.
  - i) The investment managers shall not utilize derivative securities to increase the actual or potential risk posture of the accounts. Subject to other provisions in this Investment Policy Statement, the use of primary derivatives, including, but not limited to, structured notes, lower class tranches of collateralized mortgage obligations (CMOs), principal only (PO) or interest only (IO) strips, inverse floating securities, futures contracts, options, short sales, margin trading, and such other specialized investment activity is prohibited.

Moreover, the investment managers are precluded from using derivatives to effect a leveraged portfolio structure (if options and futures are specifically approved by the University, such positions must be offset in their entirety by corresponding cash or securities).

The University must explicitly authorize the use of such derivative instruments, and shall consider certain criteria including, but not limited to, the following:

- i. Manager's proven expertise in such category.
  - ii. Value added by engaging in derivatives.
  - iii. Liquidity of instruments.
  - iv. Actively traded by major exchanges (or for over-the-counter positions, executed with major dealers).
  - v. Managers internal procedures to evaluate derivatives, such as scenario and volatility analysis and duration constraints.
- j) The investment manager shall handle the voting of proxies and tendering of shares in a manner that is in the best interest of the University and consistent with the investment objectives contained herein.
- k) For diversification purposes, each equity portfolio manager should have in excess of 20 positions.
- l) The investment manager shall immediately notify the University in writing of any material changes in its investment outlook, strategy, portfolio structure, ownership, or senior personnel.

### EVALUATION OF INVESTMENT MANAGERS

The investment managers will be reviewed on an ongoing basis and evaluated based upon the following additional criteria:

1. Ability to exceed the performance objectives stated in this Investment Policy Statement.
2. Adherence to the philosophy and style which were articulated to the University at, or subsequent to, the time the investment manager was retained.
3. Ability to exceed the performance of other investment managers who adhere to the same or similar style.
4. Continuity of personnel and practices at the firm.

### CONCLUSION

This statement of investment policy shall be reviewed annually. The investment performance will be reviewed on a quarterly basis and the report will be provided by an independent third party. The investment managers may provide any suggestions regarding appropriate adjustments to this statement or the manner in which investment performance is reviewed.

Acknowledged \_\_\_\_\_  
On Behalf of Western Michigan University

Date: \_\_\_\_\_

Acknowledged \_\_\_\_\_  
On Behalf of Fund Evaluation Group, Inc.

Date: \_\_\_\_\_

Acknowledged \_\_\_\_\_  
On Behalf of the Investment Manager

Date: \_\_\_\_\_

May 17, 2002
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**WESTERN MICHIGAN UNIVERSITY  
ANNUITY AND LIFE INCOME FUNDS  
Investment Policy Statement**

**PURPOSE**

The purpose of this Investment Policy is to establish a clear understanding of the philosophy and the investment objectives for the Western Michigan University (hereinafter, "University") Annuity and Life Income Funds. This document will further describe the standards that will be utilized by the University in monitoring investment performance, as well as, serve as a guideline for any investment manager retained.

**NATURE OF WESTERN MICHIGAN UNIVERSITY  
ANNUITY AND LIFE INCOME FUNDS**

The Annuity Funds consist of funds acquired by the University under various gift annuity agreements. The Life Income Funds consist of charitable remainder trusts for which the University is the trustee and remainderman. Upon termination of an annuity or trust agreement, the funds revert to the University. Depending on the donor's intention, these funds are then transferred either to unrestricted funds, designated University departments, or to the Western Michigan University Foundation.

**RESPONSIBILITY AND AUTHORITY**

1. The Vice President for Business and Finance shall report to the Board of Trustees as requested, or at least quarterly, the status of the investment portfolio.
2. The Vice President for Business and Finance shall, with the assistance of appropriate staff, continuously monitor and review the actions of the Investment Advisor/Custodian and the status of investments.
3. The Investment Advisor/Custodian shall be authorized to take investment actions within the guidelines described herein.
4. The Investment Advisor/Custodian shall report to the Vice President for Business and Finance, or appropriate staff, all changes in the investment portfolio when they occur.

## GENERAL OBJECTIVES

1. The goal of each Fund is to provide long-term growth while balancing the needs of the income beneficiary and Western Michigan University as the remainderman.
2. The overall asset allocation should reflect the following structure. Where necessary to achieve specific target income payments, the investment manager may deviate from the following recommended target allocations when so authorized by the Vice President for Business and Finance or his/her appropriate staff.

<u>Straight Unitrust</u>	<u>Target</u>	<u>Range</u>
Large Cap	45%	40-50%
Small Cap	10	5-15
International	10	5-15
Fixed Income	35	30-40
Cash	-	0-10

<u>Net Income Unitrust</u>	<u>Target</u>	<u>Range</u>
Large Cap	25%	20-30%
Small Cap	5	0-10
International	5	0-10
Fixed Income	65	60-70
Cash	-	0-10

<u>Pooled Income Fund</u>	<u>Target</u>	<u>Range</u>
Fixed Income	100%	90-100%
Cash	-	0-10

<u>Gift Annuity</u>	<u>Target</u>	<u>Range</u>
Large Cap	45%	40-50%
Small Cap	10	5-15
International	10	5-15
Fixed Income	35	30-40
Cash	-	0-10

Western Michigan University expects each of its managers to maintain a fully invested position. However, it is recognized that managers may have an amount of cash or cash equivalents from time to time.

## PERFORMANCE OBJECTIVES

Due to the inevitability of short-term market fluctuations that may cause variations in the investment performance, it is intended that the performance objectives will be achieved over a moving five-year period net of investment management fees and transaction costs. However, Western Michigan University reserves the right to evaluate and make any necessary

changes regarding the investment manager/fund over a shorter-term using the criteria established in the "Evaluation of Investment Manager" section of this policy.

1. **Benchmark** - The total return for each Fund shall approximate a target weighted index corresponding to the target asset mix. The benchmarks for each asset class will be:

Large Cap U.S. Equity	-	S&P 500 Index
Small Cap U.S. Equity	-	Russell 2000 Index
Non-U.S. Equity	-	Morgan Stanley Capital International Europe Australia Far East "EAFE" Index
Fixed Income	-	Lehman Brothers Aggregate Bond Index

The total return for each active equity manager shall exceed the relevant equity benchmark. Each passive equity manager shall approximate the total return of the relevant equity benchmark.

2. **Purchasing Power** - The total return for each Fund, except for those accounts that have donor restricted assets, shall exceed the Consumer Price Index plus:  
5% for Straight Unitrust accounts  
3% for Net Income accounts  
1.5% for Pooled Income Fund accounts  
5% for Gift Annuity accounts.
3. **Peer Group Ranking** – Each active manager shall rank in the top half of their relevant peer group universe (e.g. Large Cap Growth, Small Cap Value, Fixed Income,...).
4. **Volatility (Risk-Beta)** – Each active manager is expected to maintain a beta less than/equal to 1.20 times that of their relevant benchmarks. Each passive equity manager will be expected to maintain a volatility (beta) of approximately 1.00 versus the relevant equity benchmark.
5. **Risk-Adjusted Performance (Alpha)** - The risk-adjusted performance (alpha) for each active equity manager is expected to be positive. The risk-adjusted performance (alpha) for each passive equity manager is expected to approximate 0%.

### **GUIDELINES**

The guidelines stated below shall apply to the separately managed portfolios (i.e., non-pooled or non-mutual funds), unless prior written approval is obtained from the University to the contrary. Although the University cannot dictate policy to pooled/mutual fund investment managers, it is the University's intent to select and retain only pooled/mutual funds with policies that are similar to this policy.

It is not the University's practice to accept donor-restricted assets; when exceptions to this practice are necessary, the guidelines and objectives outlined in this policy shall not apply to those funds.

1. No more than 10% of the Fund, at market value, can be invested in the common stock of any single company.
2. There shall be no investments in non-marketable securities.
3. There shall be no purchase that would cause a position in the portfolio to exceed 5% of the issue outstanding.
4. May invest up to 100% of the portfolio in U.S. Government Securities and up to 50% of the fixed income portfolio in U.S. Government Agency issues.
5. No more than 10% of the fixed income portfolio, at cost, can be invested in any single issue, except the investments in U.S. Government Securities.
6. The weighted average credit quality for core bond managers is to be no less than "A" or its equivalent rating by two national rating agencies. In addition, the minimum acceptable credit quality at purchase shall be "BBB". Furthermore, the weighted average credit quality for high yield bond managers is to be no less than "BB" or its equivalent rating by two national rating agencies. In addition, the minimum acceptable credit quality at purchase shall be "B".
7. The duration of the portfolio shall be within plus or minus 50% of the benchmark index.
8. Commercial paper must be, at the time of purchase, rated within the highest classification established by not less than two national rating services.
9. Bank Certificates of Deposit and Bankers' Acceptances are to be rated within the top two rating classifications by any one national rating service. Foreign bank issues are capped at 25% of the total investment in this category.
10. The active investment managers shall not utilize derivative securities to increase the actual or potential risk posture of the University. Subject to other provisions in this Investment Policy, the use of primary derivatives, including, but not limited to, Structured Notes, lower class tranches of Collateralized Mortgage Obligations (CMOs), Principal Only (PO) or Interest Only (IO) Strips, Inverse Floating Securities, Futures Contracts, options, short sales, margin trading and such other specialized investment activity is prohibited.

Moreover, the investment managers are precluded from using derivatives to effect a leveraged portfolio structure (if options and futures are specifically approved by the University, such positions must be offset in their entirety by corresponding cash or securities).

The University must explicitly authorize the use of such derivative instruments, and shall consider certain criteria including, but not limited to, the following:

- i. Manager's proven expertise in such category.
  - ii. Value added by engaging in derivatives.
  - iii. Liquidity of instruments.
  - iv. Actively traded by major exchanges (or for over-the-counter positions, executed with major dealers).
  - v. Managers internal procedures to evaluate derivatives, such as scenario and volatility analysis and duration constraints.
11. Although the University reserves the right to vote proxies for all individually managed portfolios (not mutual or commingled funds), it may delegate this responsibility to the investment managers. In these cases, the investment managers shall provide, on a quarterly basis, an accounting of all non-routine (routine proxy votes include matters such as the approval of outside accountants and re-election of directors) proxy votes with explanations. The investment managers have the duty to vote proxies in a manner that is consistent with the investment objectives contained herein. We recognize the University could from time to time adopt socially responsible policies that may reduce the total return. We also recognize that certain proposals, if implemented, could have a substantial impact on the market prices of the securities held in the portfolio. Therefore, in the absence of specific socially responsible restrictions, proxies shall be voted on in a manner which maximizes the value of the portfolio's securities. Although each proxy vote must be examined on a case-by-case basis, we would generally expect to vote against proposals such as the approval of poison pills, golden parachutes, unequal voting rights plans, staggered boards, and the elimination of shareholder rights, which are designed to make it difficult for a company to be acquired or which have a tendency to entrench current management at the expense of shareholders.

### REAL ESTATE

Real estate received as a gift shall be sold as soon as possible, keeping in mind the market value at the date of the gift.

### EVALUATION OF INVESTMENT MANAGERS

The investment managers will be reviewed on an ongoing basis and evaluated based upon the following additional criteria:

1. Ability to exceed (active managers) or approximate (passive managers) the performance objectives stated in this Investment Policy.
2. Adherence to the philosophy and style which were articulated to the University at, or subsequent to, the time the investment manager was retained.
3. Ability to exceed (active managers) or approximate (passive managers) the performance of other investment managers who adhere to the same or similar style.
4. Continuity of personnel and practices at the firm.

### CONCLUSION

This statement of investment policy shall be reviewed annually. The investment performance will be reviewed on a quarterly basis and the report will be provided by an independent third party. The manager may provide any suggestions regarding appropriate adjustments to this statement or the manner in which investment performance is reviewed.

Acknowledged \_\_\_\_\_  
On Behalf of Western Michigan University

Date: \_\_\_\_\_

Acknowledged \_\_\_\_\_  
On Behalf of the Investment Manager

Date: \_\_\_\_\_

Acknowledged \_\_\_\_\_  
On Behalf of Fund Evaluation Group, Inc.

Date: \_\_\_\_\_

May 17, 2002
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SCOPE OF 2002 EXTERNAL AUDIT

Background

At the March 22, 2002 meeting, the Board reappointed the firm of Plante & Moran as the external auditors for the University. As such, Plante & Moran will perform the annual financial audit for Western Michigan University for the year ending June 30, 2002.

In keeping with past practice, the external auditors appear before the Board of Trustees to discuss the scope of their annual financial audit. This meeting also provides the Trustees with an opportunity to raise questions relative to the annual audit. Information regarding the scope of the audit and other related items of interest are also presented by the auditors. In addition, representatives from Plante & Moran are present to answer questions and address issues that you may have.

Recommended Motion

This is an informational item requiring no specific action of the Board of Trustees.

Western Michigan University  
Board of Trustees  
Budget and Finance Committee  
May 17, 2002

The meeting was called to order by Committee Chair Anthony at 10 a.m. on Friday, May 17, 2002, in Room 204, Bernhard Center.

Board committee members present: Trustee Anthony, Trustee Chormann, Trustee DeNooyer, Trustee Pero, Trustee St. John (ex officio) and President Floyd (ex officio).

Approval of the Minutes of the March 22, 2002 Committee Meeting. The minutes of the meeting were approved as distributed.

Gift Report. The gift report for March and April for 2002 was recommended for Board approval as reviewed by Vice President Bender.

Personnel Report. The committee recommended approval of the personnel report as reviewed by Assistant Vice President Rinker.

Vehicle Registration Rates. As presented by Assistant Vice President Rinker, the committee recommended Board approval of the proposed vehicle registration rate increase. As indicated the increase, effective fall semester 2002, provides funding for roadway and parking facility improvements.

Room and Board and Apartment Rental Rates. Vice President Swartz reviewed the recommended room and board and apartment rental rate schedule, effective fall semester 2002, indicating that increased costs, including health care and insurance costs, and refurbishing and deferred maintenance costs necessitate the higher rates. The committee recommended Board approval.

Fall 2002 Tuition Rates. In keeping with state guidelines, a proposed tuition increase of \$425 was recommended by the committee for Board approval. As is the practice, it was also indicated that student financial aid will increase proportionately.


Resolution re Modification of University Policy Statements. As reviewed by Assistant Vice President VanDerKley, the committee recommended Board approval of minor changes in the University's investment policy statements.

Resolution re General Revenue Bonds. The committee recommended Board approval of a resolution authorizing the issuance of bonds to finance a number of capital projects, including the completion of the College of Engineering and Applied Sciences and the Donald "J" Seely Athletic Center.

Scope of 2002 External Audit. Provided by Mr. Brad Thompson, Plante & Moran.

Adjournment. The meeting was adjourned at 11:10 a.m.

Respectfully submitted,

  
Betty A. Kocher  
Secretary  
Board of Trustees





Western Michigan University  
Board of Trustees  
Academic and Student Affairs Committee  
May 17, 2002

The meeting was called to order by Trustee Klohs in the absence of Committee Chair Aseritis at 11:15 a.m. on Friday, May 17, 2002, in Room 204, Bernhard Center.

Board committee members present: Trustee Holden, Trustee Klohs, Trustee St. John (ex officio) and President Floyd (ex officio).

Approval of the Minutes of the March 22, 2002 Committee Meeting. The minutes of the committee meeting were approved as distributed.

Grant Report. The committee recommended approval of the March and April 2002 grant report as presented by Dr. Luderer.

Personnel Report. The personnel report as presented by President Floyd was recommended by the committee for Board approval.

Name Changes

- a. Department of Blind Rehabilitation to Department of Blindness and Low Vision - The committee recommended Board approval for the name change. As indicated by Dr. Allen, the change better reflects the extensive research activities of faculty and the work, mission and goals of the department.
- b. Institute for Science Education to Mallinson Institute for Science Education - It was recommended that the Board approve the change. Dr. Allen noted that the naming recognizes the combined contributions of Drs. George and Jacqueline Mallinson to the institute and in particular the contributions of the late Dr. George Mallinson to the development of science education at the University.

The following four recommendations for degree programs do not involve new programs but are spin-offs of existing concentrations.

- a. Master of Arts in Evaluation, Measurement and Research
- b. Doctor of Philosophy in Evaluation, Measurement and Research
- c. Master of Arts in Human Resources Development
- d. Master of Arts in Socio-Cultural Foundations and Educational Thought

All were recommended for Board approval.

Extended University Programs Technology Fee. As reviewed by Dr. Walker, the committee recommended that the Board approve a change in the expending of the fee. Under the recommended action, the administration is authorized to expend the fee assessed to branch campus students in the same manner as authorized for main campus, allowing more diverse use of funds in support of expanding technological needs.


Page 2  
Academic and Student Affairs  
May 17, 2002

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Faculty Senate Constitutional Amendments. As presented by President Floyd, the committee recommended approval of amendments to the Faculty Senate Constitution. This is the last step in the approval process of amendments already approved by the Senate--one amendment dealing with substitute members and the other the holding time for actions on institutional policy.

Adjournment. The meeting was adjourned at 11:40 a.m.

Respectfully submitted,

  
Betty A. Kocher  
Secretary  
Board of Trustees

Sept 2002

WESTERN MICHIGAN UNIVERSITY BOARD OF TRUSTEES  
REGULAR MEETING  
FRIDAY, SEPTEMBER 20, 2002  
CONNABLE BOARD ROOM, BERNHARD CENTER  
2:00 p.m.

AGENDA

I. PROCEDURAL ITEMS

- |                                                               |          |
|---------------------------------------------------------------|----------|
| 1. Remarks by the Chair                                       | St. John |
| 2. Remarks by the President                                   | Floyd    |
| 3. Acceptance of the Agenda                                   | St. John |
| 4. Approval of the Minutes of the May 17 and July 25 Meetings | St. John |

II. ACTION ITEMS

- |                                                                                                                   |          |
|-------------------------------------------------------------------------------------------------------------------|----------|
| 5. Recommendation re Honorary Degree                                                                              | Floyd    |
| 6. WMU/AAUP Contract (ROLL CALL)                                                                                  | Floyd    |
| * 7. Academic and Student Affairs Committee Recommendations                                                       | Aseritis |
| a. Grant Report                                                                                                   | ASA-2    |
| b. Personnel Report                                                                                               | ASA-3    |
| c. Bachelor of Science in Engineering (Civil)                                                                     | ASA-4    |
| d. Master of Arts in Teaching Children Who Are Visually Impaired                                                  | ASA-5    |
| e. Name Change - Office of International Student Services to Office of International Student and Scholar Services | ASA-6    |
| f. Additional Revisions - Research Misconduct Policy                                                              | ASA-7    |
| g. Student Assessment Fee - Revision of Board Policy                                                              | ASA-8    |
| 8. Budget and Finance Committee Recommendations                                                                   | Anthony  |
| a. Gift Report                                                                                                    | BF-2     |
| b. Personnel Report                                                                                               | BF-3     |
| c. General Fund Operating Budget - 2002/03 (ROLL CALL)                                                            | BF-4     |
| d. Capital Outlay Budget Request - 2003/04                                                                        | BF-5     |
| e. Lease Agreement - Megee Printing, Inc. (ROLL CALL)                                                             | BF-6     |

III. INFORMATIONAL ITEM

- |                    |          |
|--------------------|----------|
| 9. Public Comments | St. John |
|--------------------|----------|

IV. EXECUTIVE SESSION (ROLL CALL)

St. John

Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 1  
September 20, 2002

REMARKS BY THE CHAIR

Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 2  
September 20, 2002

Remarks by the President

Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 3  
September 20, 2002

ACCEPTANCE OF THE AGENDA



Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 4  
September 20, 2002

APPROVAL OF THE MINUTES OF THE MAY 17 AND JULY 25 MEETINGS

RECOMMENDATION RE HONORARY DEGREE

It is recommended that an honorary doctor of public service degree be awarded to Senator Harry Gast (December 14, 2002). Senator Gast has served as a legislator for thirty-two years, eight as a State Representative and twenty-four years as a State Senator.

RATIFICATION OF WMU/AAUP CONTRACT (ROLL CALL)

It is recommended that the Board of Trustees approve a three-year contract with the WMU Chapter of the American Association of University Professors, effective September 6, 2002, with the segments dealing with salary, health care and related articles to be reopened before the end of first year of the contract. The agreement was ratified by the members of the AAUP Chapter on September 12.

GRANT REPORT

It is recommended that the grant report for May, June, July and August 2002  
be approved.

(Tab ASA-2)

PERSONNEL REPORT

It is recommended that the personnel report be approved.

(Tab ASA-3)

BACHELOR OF SCIENCE IN ENGINEERING (CIVIL)

It is recommended that the Board of Trustees approve the proposal to offer a Bachelor of Science in Engineering (Civil), effective fall 2003.

(Tab ASA-4)

MASTERS OF ARTS IN TEACHING CHILDREN WHO ARE VISUALLY IMPAIRED

It is recommended that the Board approve the proposal to offer a Master of Arts in Teaching Children Who Are Visually Impaired, effective spring semester 2003.

(Tab ASA-5)

NAME CHANGE - OFFICE OF INTERNATIONAL STUDENT SERVICES TO OFFICE OF INTERNATIONAL  
STUDENT AND SCHOLAR SERVICES

It is recommended that the Office of International Student Services be renamed  
the Office of International Student and Scholar Services, effective July 1, 2002.

(Tab 4SA-6)



ADDITIONAL REVISIONS - RESEARCH MISCONDUCT POLICY

It is recommended that the research misconduct policy be approved with the additional revisions.

(Tab ASA-7)

Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 7g.  
September 20, 2002

STUDENT ASSESSMENT FEE - REVISION OF BOARD POLICY

It is recommended that the Board approve the current policy regarding the assessment of student fees.

(Tab ASA-8)

GIFT REPORT

It is recommended that the gift report for May, June, July and August 2002 be approved.

(Tab BF-2)

PERSONNEL REPORT

It is recommended that the personnel report be approved.

(Tab BF-3)

GENERAL FUND OPERATING BUDGET - 2002/03 (ROLL CALL)

It is recommended that the general fund operating budget for 2002/03 be approved.

It is further recommended that the administrative intent to carry forward 2002/03  
lapsed year-end department balances to cover programmatic commitments be approved.

(Tab BF-4)

CAPITAL OUTLAY BUDGET REQUEST - 2003/04

It is recommended that the Capital Outlay Budget Request for 2003/04 be approved for submission to thte State of Michigan.

(Tab BF-5)

LEASE AGREEMENT - MEGEE PRINTING, INC. (ROLL CALL)

It is recommended that the treasurer/assistant treasurer be authorized to enter into a lease with Megee Printing, Inc. (not to exceed five years, with an option to renew for an additional five years) for a storefront at the University Plaza.

(Tab. BF-6)

Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 9  
September 20, 2002

PUBLIC COMMENTS



Western Michigan University  
Board of Trustees Meeting

Agenda Item No. IV  
September 20, 2002

EXECUTIVE SESSION (ROLL CALL)



WESTERN MICHIGAN UNIVERSITY BOARD OF TRUSTEES  
Academic and Student Affairs Committee  
Friday, September 20, 2002  
Room 204, Bernhard Center  
1:00 p.m.

AGENDA

Trustee Aseritis, Chair  
Trustee Holden  
Trustee Klohs  
Trustee St. John (ex officio)  
President Floyd (ex officio)

I. ACTION ITEMS

- |                                                                                                                         |                                              |
|-------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|
| 1. Approval of the Minutes of the March 22, 2002<br>Committee Meeting                                                   | Trustee Aseritis                             |
| 2. Grant Report                                                                                                         | Jack Luderer                                 |
| 3. Personnel Report                                                                                                     | President Floyd/Dan<br>Litynski/Diane Swartz |
| 4. Proposal to Offer a Bachelor of Science in<br>Engineering (Civil)                                                    | Dan Litynski                                 |
| 5. Proposal to Offer a Master of Arts in Teaching<br>Children Who Are Visually Impaired                                 | Dan Litynski                                 |
| 6. Name Change - Office of International Student<br>Services to Office of International Student and<br>Scholar Services | Dan Litynski                                 |
| 7. Additional Revisions - Research Misconduct Policy                                                                    | Jack Luderer                                 |
| 8. Student Assessment Fee - Revision of Board Policy                                                                    | Diane Swartz                                 |

II. INFORMATIONAL ITEMS

- |                                         |              |
|-----------------------------------------|--------------|
| 9. Residence Life Facility Improvements | Diane Swartz |
| 10. Programmatic Updates                | Diane Swartz |

Western Michigan University  
Board of Trustees  
Academic and Student Affairs

Agenda Item No. 1  
September 20, 2002

APPROVAL OF THE MINUTES OF THE MAY 17, 2002 COMMITTEE MEETING

Grant Report

Background

**May and June 2002**

The grant report for the months of May and June 2002 indicates a total of \$6,896,899.05 in externally funded awards and concludes the reporting for the fiscal year 2001-2002. Of the total, May awards amounted to \$2,769,396.24 or 40 percent and June awards amounted to \$4,127,502.81 or 60 percent. The fiscal year-to-date total is \$43,527,812.15.

*Awards by Category*

<i>Instruction</i>	<i>1,220,814.00</i>
<i>Research</i>	<i>3,872,861.74</i>
<i>Public Service</i>	<i>1,738,423.31</i>
<i>Academic Support</i>	<i>12,000.00</i>
<i>Student Services</i>	<i>32,800.00</i>
<i>Institutional Support</i>	<i>0.00</i>
<i>Operations and Maintenance of Plant</i>	<i>0.00</i>
<i>Scholarships and Fellowships</i>	<i>20,000.00</i>
<i>Total for May and June 2002</i>	<hr/> <i>\$6,896,899.05</i>

**July and August 2002**

The grant report for the months of July and August 2002 indicates a total of \$7,081,769.46 in externally funded awards. Of the total, July awards amounted to \$2,433,020.30 or 34 percent and August awards amounted to \$4,648,749.16 or 66 percent. The year-to-date total is \$7,081,769.46.

*Awards by Category*

<i>Instruction</i>	<i>451,596.50</i>
<i>Research</i>	<i>2,575,121.80</i>
<i>Public Service</i>	<i>2,167,918.16</i>
<i>Academic Support</i>	<i>1,365,000.00</i>
<i>Student Services</i>	<i>0.00</i>
<i>Institutional Support</i>	<i>522,133.00</i>
<i>Operations and Maintenance of Plant</i>	<i>0.00</i>
<i>Scholarships and Fellowships</i>	<i>0.00</i>
<i>Total for July and August 2002</i>	<hr/> <i>\$7,081,769.46</i>

Recommended Motion

It is recommended that the grant reports for May, June, July, and August 2002 be approved.

Western Michigan University  
Grants Awarded  
May 2002 to June 2002

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
<i>Instruction</i>				
To provide interdisciplinary training to students in rural communities and assess the need for a graduate certification program in rural interdisciplinary studies (Non-Competing Continuation)	U.S. Department of Health and Human Services	Ms. Kathi Fuller College of Health and Human Services	\$303,371.00	5/31/2002
To prepare personnel with certification as teachers of children with visual impairments and/or orientation and mobility with children (Non-Competing Continuation)	U.S. Department of Education	Dr. Annette C Skellenger Blind Rehabilitation Dr. Elizabeth Whitten Educational Studies	\$299,969.00	6/28/2002
To support the annual maintenance for thirty seats of CATIA software (Supplemental)	Dassault Systemes, Genesis Modeling Technologies, IBM, and Prince CATIA	Dr. Michael B Atkins Industrial and Manufacturing Engineering	\$208,754.00	6/30/2002
To compare the educational outcomes of the newly established problem-based learning track with the traditional physician assistant curriculum (Renewal)	U.S. Department of Health and Human Services	Mr. James Van Rhee Physician Assistant Mrs. Catherine Sonia Wardley College of Health and Human Services	\$173,843.00	6/25/2002
To provide rehabilitation teaching preparation for teachers who will focus upon the state vocational rehabilitation goal of assisting working-age adults to acquire independent living and communication skills (Non-Competing Continuation)	U.S. Department of Education	Dr. Susan V Ponchillia Blind Rehabilitation	\$100,000.00	6/28/2002
To support an interdisciplinary master's degree program in rehabilitation counseling and rehabilitation teaching (Non-Competing Continuation)	U.S. Department of Education	Dr. William R Wiener Blind Rehabilitation Dr. Alan J Hovestadt Counselor Education and Counseling Psychology	\$100,000.00	6/28/2002
To continue the work of WMU's Third Coast Writing Project, which offers an annual invitational summer institute for up to 20 Southwest Michigan teachers (Non-Competing Continuation)	National Writing Project Corporation	Dr. Ellen H Brinkley English	\$28,000.00	6/12/2002

Western Michigan University  
Grants Awarded

May 2002 to June 2002

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
<i>Instruction</i>				
To provide corporate training opportunities for students (Supplemental)	Kellogg Company	Dr. Susan R Stapleton Chemistry	\$6,877.00	6/7/2002
TOTAL INSTRUCTION			<u>\$1,220,814.00</u>	
<i>Research</i>				
To address the need for improved achievement in mathematics by Michigan students by building on the mathematics content and pedagogical background of participating teachers (Non-Competing Continuation)	National Science Foundation	Dr. Robert A Laing Dr. Ruth Ann Meyer Mathematics	\$1,087,681.00	6/25/2002
To provide evaluation services on the agency's Technology Innovation Challenge Grant, funded by the U.S. Department of Education (Competing Continuation)	Delta-Schoolcraft Intermediate School District	Dr. Mark Jenness Institute for Science Education	\$435,518.00	5/30/2002
To extend the ParInt software package for parallel integration, furnishing it with the characteristics of a problem-solving environment (New)	National Science Foundation	Dr. Elise DeDoncker Dr. Ajay K Gupta Computer Science	\$348,495.00	5/23/2002
To provide funding for the acquisition of computing and peripheral hardware to support collaborative research and research education in imaging and information visualization (New)	National Science Foundation	Dr. Ikhlas Abdel-Qader Electrical and Computer Engineering	\$236,880.00	6/10/2002
To investigate potential mediators for nitrogen-fixation in legume plants (New)	Herman Frasch Foundation	Dr. Elke Schoffers Chemistry	\$200,000.00	6/7/2002

Western Michigan University  
Grants Awarded

May 2002 to June 2002

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
<b>Research</b>				
To enhance the understanding of the neuromotor basis of stuttering and the development of improved forms of speech therapy for persons who stutter (Non-Competing Continuation)	U.S. Department of Health and Human Services	Dr. Michael D McClean Dr. Stephen M Tasko Speech Pathology and Audiology	\$182,828.00	5/8/2002
To obtain fundamental information on metal ion selectivities through an examination of separation and interfacial properties of the various organized microstructures (Non-Competing Continuation)	U.S. Department of Energy	Dr. Subra Muralidharan Chemistry	\$120,000.00	6/7/2002
To provide information relating to the use, selection, and placement of accessible pedestrian signals at appropriate intersections (New)	National Easter Seal Society/Project Action	Dr. William R Wiener The Graduate College	\$100,000.00	5/1/2002
To test the hypothesis that the oxidative state of a cell regulates the expression of a key antioxidant enzyme, glucose-6-phosphate dehydrogenase (New)	National Science Foundation	Dr. Susan R Stapleton Chemistry	\$92,991.00	6/21/2002
To develop nonsmooth analysis for semicontinuous functions and multivalued mappings on smooth manifolds and to apply these new analytical techniques to a variety of optimization and control problems (Non-Competing Continuation)	National Science Foundation	Dr. Iouri S Lediae Mr. Jay S Treiman Dr. Qiji Zhu Mathematics	\$80,000.00	6/10/2002
To research the selective and efficient separation of enantiomers employing chiral dendrimers in the stationary organic phase by centrifugal partition chromatography (Non-Competing Continuation)	PG Research Foundation, Inc.	Dr. Subra Muralidharan Chemistry	\$65,000.00	6/7/2002
To study animal health drugs (New)	Pharmacia	Dr. Susan R Stapleton Chemistry	\$62,892.00	5/10/2002



Western Michigan University  
Grants Awarded

May 2002 to June 2002

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
<b>Research</b>				
To enhance the understanding of the neuromotor basis of stuttering and the development of improved forms of speech therapy for persons who stutter (Supplemental)	U.S. Department of Health and Human Services	Dr. Michael D McClean Dr. Stephen M Tasko Speech Pathology and Audiology	\$62,854.36	6/18/2002
To improve global change studies by facilitating access to remote sensing imagery (Amendment)	National Aeronautics and Space Administration	Dr. Charles Emerson Geography	\$60,000.00	6/24/2002
To build a core competency in non-ideal solution chemistry necessary to effectively predict properties of high-level waste solutions (New)	Idaho National Engineering and Environmental Laboratory	Dr. Donald R Schreiber Chemistry	\$60,000.00	5/31/2002
To determine the efficacy of Kalsec natural products as antimicrobial agents in meats (Supplemental)	Kalsec, Inc.	Dr. Silvia Rossbach Dr. Robert C Eisenberg Biological Sciences	\$47,988.00	6/24/2002
To focus on a more compelling set of thermal studies to detail the relationship of copper alloy mold components to molding efficiency and quality (New)	Copper Development Association, Inc.	Dr. Paul V Engelmann Industrial and Manufacturing Engineering	\$38,600.00	5/1/2002
To partially support a technical coordinator for the mathematics curriculum project (Non-Competing Continuation)	The McGraw-Hill Companies, Inc.	Dr. Christian R Hirsch Mathematics	\$37,687.00	6/27/2002
To determine whether hypoxia interferes with calcium handling in arteriolar vascular smooth muscle cells (Non-Competing Continuation)	American Heart Association	Dr. Kenneth D Cohen Dr. William F Jackson Biological Sciences	\$37,500.00	6/7/2002
To conduct research and provide testing services in specialized areas of printing, papermaking, and inks in association with industry (Supplemental)	Various Industries	Mr. James T Schaper Auxiliary Enterprises	\$35,370.40	6/18/2002

Western Michigan University  
Grants Awarded

May 2002 to June 2002

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
<b>Research</b>				
To examine the functional basis of possible molecular substrates for neuronal outgrowth (Non-Competing Continuation)	Iowa State University	Dr. John Allen Jellies Biological Sciences	\$31,000.00	6/24/2002
To evaluate the processes and products of the development of a curriculum for a new manufacturing simulation degree at Mott Community College (New)	Charles Steward Mott Community College	Dr. Richard W Zinser Family and Consumer Sciences	\$30,000.00	5/7/2002
To partially support an implementation/professional development coordinator and an administrative assistant on the mathematics curriculum project (New)	The McGraw-Hill Companies, Inc.	Dr. Christian R Hirsch Mathematics	\$30,000.00	5/31/2002
To partially support an implementation/professional development coordinator and an administrative assistant on the mathematics curriculum project (Non-Competing Continuation)	The McGraw-Hill Companies, Inc.	Dr. Christian R Hirsch Mathematics	\$30,000.00	6/27/2002
To continue as the external evaluator of the Appalachia Educational Laboratory (New)	Appalachia Educational Laboratory, Inc.	Dr. Arlen R Gullickson The Evaluation Center	\$30,000.00	5/24/2002
To improve pregnancy outcomes, maternal and child health, and families' economic self-sufficiency (New)	Berrien County Health Department	Dr. Sharon L Anderson Center for Community Asset Building	\$28,085.00	5/1/2002
To design, develop, and guide the conducts of an evaluation of the railroad safety pilot program entitled Behavior Based Safety Pilot (New)	U.S. Department of Transportation	Dr. Gary J Miron The Evaluation Center	\$24,999.99	5/31/2002

Western Michigan University  
Grants Awarded

May 2002 to June 2002

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
<b>Research</b>				
To provide the Michigan Alcohol and Other Drugs Survey to various school districts to obtain an accurate estimate of the nature and seriousness of alcohol and other drug use by students (Supplemental)	Various Michigan School Districts	Dr. Thomas L VanValey Kercher Center for Social Research	\$20,991.50	5/24/2002
To investigate the feasibility of producing methane anaerobically from waste wood and waste paper (New)	U.S. Department of Agriculture	Dr. Said M Abubakr Paper and Printing Science and Engineering	\$20,000.00	6/10/2002
To provide professional services to SouthEastern Regional Vision for Education, Inc.'s (SERVE) evaluation and quality control unit through external evaluation assistance to assess SERVE's development and accountability needs (New)	University of North Carolina at Greensboro	Dr. Arlen R Gullickson The Evaluation Center	\$20,000.00	5/31/2002
To plan and provide sustained learning activities regarding transition education and services for students with disabilities (New)	Marquette-Alger Regional Educational Service Agency	Dr. Paula D Kohler Educational Studies	\$19,951.00	5/31/2002
To provide the Michigan Alcohol and Other Drugs Survey to various school districts to obtain an accurate estimate of the nature and seriousness of alcohol and other drug use by students (Supplemental)	Various Michigan School Districts	Dr. Thomas L VanValey Kercher Center for Social Research	\$15,236.47	6/18/2002
To support student research on the economic and/or humanistic impact of endometriosis and contraception (New)	Pharmacia	Dr. Donald L Alexander Economics	\$15,000.00	6/18/2002
To provide the Michigan Alcohol and Other Drugs Survey to various school districts to obtain an accurate estimate of the nature and seriousness of alcohol and other drug use by students (Supplemental)	Various Michigan School Districts	Dr. Thomas L VanValey Kercher Center for Social Research	\$14,266.04	5/1/2002

Western Michigan University  
Grants Awarded

May 2002 to June 2002

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
<b>Research</b>				
To provide the Michigan Alcohol and Other Drugs Survey to various school districts to obtain an accurate estimate of the nature and seriousness of alcohol and other drug use by students (Supplemental)	Various Michigan School Districts	Dr. Thomas L VanValey Kercher Center for Social Research	\$13,124.95	5/28/2002
To conduct research and provide testing services in specialized areas of paper science engineering in association with industry (Supplemental)	Various Industries	Mr. James T Schaper Auxiliary Enterprises	\$12,462.09	6/18/2002
To conduct research and provide testing services in specialized areas of paper science engineering in association with industry (Supplemental)	Various Industries	Mr. James T Schaper Auxiliary Enterprises	\$12,165.00	5/31/2002
To redesign the first of three mathematics content courses for elementary teachers (New)	Michigan State University	Dr. Kathleen Kline Mathematics	\$10,722.48	6/21/2002
To support student research on the impact of antibiotic therapy on hospital length of stay and the impact of infectious disease states on absenteeism (Non-Competing Continuation)	Pharmacia	Dr. Donald L Alexander Economics	\$10,000.00	6/18/2002
To start up and maintain reactors to test different treatment methods for contaminated soil (New)	Earth Tech, Inc.	Dr. Daniel P Cassidy Geosciences	\$9,815.00	6/7/2002
To study the microscopic theory of nuclear and hypernuclear structure and reactions (Non-Competing Continuation)	National Science Foundation	Dr. Dean W Halderson Physics	\$9,500.00	5/2/2002

Western Michigan University  
Grants Awarded

May 2002 to June 2002

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
<i>Research</i>				
To conduct research and provide testing services in specialized areas of printing, papermaking, and inks in association with industry (Supplemental)	Various Industries	Mr. James T Schaper Auxiliary Enterprises	\$8,899.34	5/31/2002
To plan, coordinate, and implement start-up activities as part of a quality continuous improvement process (New)	Livingston Educational Service Agency	Dr. Paula D Kohler Educational Studies	\$8,052.00	6/12/2002
To perform the electron spin resonance spectroscopy of putative zwitterionic diradical intermediates in photoinduced electron-transfer substitution (Supplemental)	American Chemical Society	Dr. John B Miller Chemistry	\$8,000.00	6/10/2002
To provide an evaluation on laser-surface-textured tungsten carbide seals (New)	Penn United Technology, Inc.	Dr. Philip J Guichelaar Mechanical and Aeronautical Engineering	\$6,625.00	6/20/2002
To study the dynamics of Wolbachia bacteria infections in Panamanian wasps (Supplemental)	National Science Foundation	Dr. David DeWayne Shoemaker Biological Sciences	\$6,000.00	6/21/2002
To provide an evaluation of laser-surface-textured and near-frictionless-carbon-coated mechanical face seals (New)	Argonne National Laboratory	Dr. Philip J Guichelaar Mechanical and Aeronautical Engineering	\$5,040.00	6/20/2002
To provide the Eisenhower Consortium for Mathematics and Science at SERVE with external evaluation assistance to assess developmental and accountability needs (New)	University of North Carolina at Greensboro	Dr. Arlen R Gullickson The Evaluation Center	\$5,000.00	5/31/2002

Western Michigan University  
Grants Awarded

May 2002 to June 2002

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
<b>Research</b>				
To develop instrumentation that remains accurate in icing conditions and can clearly indicate to the pilot the flight characteristics of the aircraft (New)	Michigan Space Grant Consortium	Dr. Frank L Severance Electrical and Computer Engineering	\$5,000.00	6/20/2002
To provide the SouthEast Initiatives Regional Technology in Education Consortium at SERVE with external evaluation assistance to assess developmental and accountability needs (New)	University of North Carolina at Greensboro	Dr. Arlen R Gullickson The Evaluation Center	\$5,000.00	5/31/2002
To conduct failure analysis for carbon graphite using light microscopy, electron microscopy, and infrared spectroscopy (New)	Blackmer	Dr. Philip J Guichelaar Mechanical and Aeronautical Engineering	\$3,600.00	6/10/2002
To provide blister analyses (New)	Rexnord Corporation, Seal Operation	Dr. Philip J Guichelaar Mechanical and Aeronautical Engineering	\$3,300.00	6/11/2002
To partially support an implementation/professional development coordinator and an administrative assistant on the mathematics curriculum project (Supplemental)	The McGraw-Hill Companies, Inc.	Dr. Christian R Hirsch Mathematics	\$3,136.17	6/6/2002
To develop photographic tributes for elder midwives of the Yupik and Inuit communities of west-central Alaska (New)	Alaska Humanities Forum	Dr. Lisa A Wolfe Bronson School of Nursing	\$3,000.00	6/27/2002
To develop a remote differential global positioning system receiver for visually impaired environments (New)	Michigan Space Grant Consortium	Dr. Frank L Severance Electrical and Computer Engineering	\$2,500.00	6/20/2002

Western Michigan University  
Grants Awarded

May 2002 to June 2002

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
<b>Research</b>				
To develop computer-based components to complement three current constructivist framework courses: Constructing Physics Understanding, Powerful Ideas in Physical Science, and Physics by Inquiry (Supplemental)	San Diego State University Foundation	Dr. Robert H Poel Institute for Science Education	\$104.95	6/24/2002
TOTAL RESEARCH			<b>\$3,872,861.74</b>	
<b>Public Service</b>				
To provide daily living, communication, behavior control, and social skill services to developmentally disabled adults (Supplemental)	Kalamazoo Community Mental Health Services	Ms. Carol Sundberg Center For Disability Services	\$651,703.28	6/3/2002
To provide daily living, communication, behavior control, and social skill services to developmentally disabled adults (Supplemental)	Kalamazoo Community Mental Health Services	Ms. Carol Sundberg Center For Disability Services	\$503,152.63	5/30/2002
To design and restructure preservice and professional development programs to enlist, equip, and empower middle school science teachers (New)	National Science Foundation	Dr. David W Rudge Institute for Science Education Dr. William W Coburn College of Education Dr. Robert H Poel Physics	\$271,125.00	5/29/2002
To conduct sports education camps for youths with visual impairments nationally, based on the local model (Non-Competing Continuation)	U.S. Department of Education	Dr. Paul E Ponchillia Blind Rehabilitation	\$145,200.00	6/28/2002

Western Michigan University  
Grants Awarded

May 2002 to June 2002

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
<b>Public Service</b>				
To conduct a 14-day summer institute for 36 high school students on design, engineering, and technology (New)	Kalamazoo Regional Educational Service Agency	Dr. Steven E Butt Industrial and Manufacturing Engineering	\$54,000.00	5/2/2002
To conduct a seven-day summer institute for 28 high school students who will build and investigate intelligent robots (New)	Kalamazoo Regional Educational Service Agency	Dr. Frank L Severance Electrical and Computer Engineering	\$21,250.00	5/2/2002
To develop a workshop called On-Line Staff Development for Program Directors (New)	Michigan Virtual University	Dr. James J Bosco Educational Studies	\$15,000.00	5/29/2002
To provide substance abuse treatment services to the cocaine indigent program (Renewal)	Kalamazoo County Human Services Department	Dr. C. Dennis Simpson School of Community Health Services Mr. James H Kendrick Unified Clinics	\$12,500.00	5/29/2002
To provide scoring services for authorized users of the National Association of Secondary School Principals school climate survey and satisfaction survey (Supplemental)	National Association of Secondary School Principals	Dr. Arlen R Gullickson The Evaluation Center	\$10,748.00	6/28/2002
To support the transfer of petroleum technology to domestic oil and gas producers (Supplemental)	Petroleum Technology Transfer Council	Dr. William B III Harrison Geosciences	\$10,000.00	5/31/2002
To enhance the Career and Technical Teacher Education program at WMU (New)	Michigan Department of Career Development	Dr. Carl A Woloszyk Family and Consumer Sciences	\$10,000.00	5/23/2002



Western Michigan University  
Grants Awarded  
May 2002 to June 2002

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
<b>Public Service</b>				
To develop an online training program for K-12 teachers to develop their skills in creating instructional units that teach Internet navigational and research skills to K-12 students (New)	Michigan Virtual University	Dr. Howard R Poole Educational Studies	\$9,979.00	6/10/2002
To provide scoring services for authorized users of the National Association of Secondary School Principals school climate survey and satisfaction survey (Supplemental)	National Association of Secondary School Principals	Dr. Arlen R Gullickson The Evaluation Center	\$6,363.00	5/30/2002
To plan and conduct an evaluation with data collected from a 100+ contact-hour workshop with twenty or more participating elementary teachers with five Operation Primary Physical Science modules (Supplemental)	Louisiana State University	Dr. Robert H Poel Center for Science Education	\$5,000.00	6/21/2002
To compare patients who have completed the cardiac rehabilitation program at Bronson Hospital's Cardiac Rehabilitation Services with those who have been referred to the program but failed to complete it (New)	Bronson Center for Clinical and Community Research	Dr. R Wayne Fuqua Psychology	\$5,000.00	5/22/2002
To provide supervisory aftercare services for drug- and alcohol-dependent federal offenders (Supplemental)	U.S. District Court	Mr. James H Kendrick Unified Clinics	\$2,518.79	5/20/2002
To provide supervisory aftercare services for drug- and alcohol-dependent federal offenders (Supplemental)	U.S. District Court	Mr. James H Kendrick Unified Clinics	\$1,883.61	6/21/2002
To support managing the WMU office of the Michigan Space Grant Consortium (Supplemental)	Michigan Space Grant Consortium	Dr. Frank L Severance Electrical and Computer Engineering	\$1,600.00	6/7/2002

Western Michigan University  
Grants Awarded  
May 2002 to June 2002

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
<b>Public Service</b>				
To compare two meeting processes: formal consensus decision-making and Robert's Rules (New)	American Humanities, Inc.	Ms. Janice Wassenaar Maatman School of Public Affairs and Administration	\$1,400.00	6/21/2002
TOTAL PUBLIC SERVICE			<b>\$1,738,423.31</b>	
<b>Academic Support</b>				
To support a summer institute with integrated teacher support to attract females to engineering and technology (New)	Michigan Space Grant Consortium	Dr. Edmund Tsang College of Engineering and Applied Sciences	\$10,000.00	6/7/2002
To create a series of articles dealing with diversity issues for publication in the student-run newspaper at Loy Norrix High School (New)	Southern Poverty Law Center	Dr. Sue Ellen Isacksen College of Arts and Sciences	\$2,000.00	5/23/2002
TOTAL ACADEMIC SUPPORT			<b>\$12,000.00</b>	
<b>Student Services</b>				
To reduce underage and excessive drinking among first-year students (New)	Prevention Network	Mr. Victor J Manzoni Vice President for Student Affairs	\$30,000.00	5/23/2002

Western Michigan University  
Grants Awarded  
May 2002 to June 2002

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
<b>Student Services</b>				
To provide breakfast, snacks, and lunches for the children in the Children Place Learning Center (New)	Michigan Department of Education	Ms. Joan E Ashley Auxiliary Enterprises	\$2,800.00	5/31/2002
		TOTAL STUDENT SERVICES	<u>\$32,800.00</u>	
<b>Scholarships and Fellowships</b>				
To provide support for two chemical and/or paper engineering summer internships at regional industries to investigate pollution prevention problems (New)	Michigan Department of Environmental Quality	Dr. Peter E Parker Paper and Printing Science and Engineering	\$20,000.00	5/1/2002
		TOTAL SCHOLARSHIPS AND FELLOWSHIPS	<u>\$20,000.00</u>	
		GRAND TOTAL	<u>\$6,896,899.05</u>	

Western Michigan University  
Grants Awarded

July 2002 to August 2002

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
<i>Instruction</i>				
To increase the supply of fully qualified professionals from diverse cultural and ability groups to serve children with high-incidence disabilities (Non-Competing Continuation)	U.S. Department of Education	Dr. Yvette D Hyter Dr. Michael J Clark Dr. Nickola W Nelson Speech Pathology and Audiology	\$180,025.00	8/7/2002
To prepare travel instructors with the competencies necessary to work with individuals who have mobility limitations (Non-Competing Continuation)	U.S. Department of Education	Dr. William R Wiener Blind Rehabilitation	\$74,994.00	7/31/2002
To support a doctoral student who will serve as a learning manager and teacher for children of all ages using precision teaching techniques (New)	Haughton Learning Center	Dr. James E Carr Psychology	\$2,854.50	8/6/2002
To prepare school psychologists to serve students with high-incidence disabilities (Non-Competing Continuation)	U.S. Department of Education	Dr. Kristal E Ehrhardt Dr. Galen Alessi Psychology	\$193,723.00	8/15/2002
TOTAL INSTRUCTION			<u>\$451,596.50</u>	
<i>Research</i>				
To investigate the liquid flow of Eldec's flowmeter using Particle Image Velocimetry and Laser Doppler Velocimetry (New)	Eldec Corporation	Dr. Parviz Merati Mechanical and Aeronautical Engineering	\$6,500.00	8/13/2002
To understand the relationship between falls and the amount of light and other human environmental variables in the elderly (Non-Competing Continuation)	Bronson Center for Clinical and Community Research	Dr. Stanley Paul Mr. David Orchanian Occupational Therapy	\$12,090.00	8/26/2002

Western Michigan University  
Grants Awarded

July 2002 to August 2002

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
<b>Research</b>				
To convert a pre-existing survey to optical scan format (New)	Stryker and Endias, Inc.	Ms. Lyndell R Bleyer Community Information Systems	\$6,449.00	7/11/2002
To develop course materials for the fundamentals of steam system design (New)	American Society of Heating, Refrigerating and Air-Conditioning Engineers, Inc.	Dr. Peter E Parker Paper and Printing Science and Engineering	\$30,000.00	7/26/2002
To examine directed attentional capacity (DAC) in women with high-risk pregnancies (New)	Bronson Center for Clinical and Community Research	Mary Ann Stark School of Nursing	\$5,131.00	8/23/2002
To design and conduct two elements of the examination of Amtrak safety initiative entitled Rulebook Consolidation Project (New)	U.S. Department of Transportation	Dr. Christopher D Nelson The Evaluation Center	\$4,740.00	8/1/2002
To support a research experience for undergraduates on oxidative stress and glucose-6-phosphate dehydrogenase (Supplemental)	National Science Foundation	Dr. Susan R Stapleton Chemistry	\$3,750.00	7/24/2002
To conduct an evaluation of the Cleveland Community Schools (a charter schools project in Ohio) (Competing Continuation)	The Cleveland Foundation	Dr. Gary J Miron The Evaluation Center	\$94,915.00	8/14/2002
To analyze MI-ACCESS, an alternative assessment developed for all students with the most severe mental and physical disabilities (New)	BETA, Inc.	Dr. Edward Brooks Applegate Educational Studies	\$108,978.00	8/23/2002

Western Michigan University  
Grants Awarded

July 2002 to August 2002

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
<b>Research</b>				
To evaluate the effectiveness of two Stryker products as compared to four of their leading competitors for the task of descending a set of stairs and negotiating a 90-degree turn (New)	Stryker Medical	Dr. Tycho K Fredericks Industrial and Manufacturing Engineering	\$3,645.80	7/15/2002
To rapidly and effectively communicate information about research-related ethical issues and decision-making across the several colleges (Non-Competing Continuation)	National Science Foundation	Dr. Michael S. Pritchard Center for the Study of Ethics Dr. Sylvia Culp Philosophy Dr. R. W. Fuqua Psychology	\$141,309.00	7/31/2002
To develop smart wireless sensors using hybrid surface acoustic wave sensors for measurement systems (New)	National Science Foundation	Dr. Massood Zandi Atashbar Electrical and Computer Engineering	\$150,000.00	8/19/2002
To map Allegan County (New)	Michigan Department of Environmental Quality	Dr. Alan Kehew Geosciences	\$41,125.00	8/23/2002
To update the evaluation design and work plan for the continuation of the longitudinal evaluation of the Waianae self-help housing initiative (Competing Continuation)	Consuelo Zobel Alger Foundation	Dr. Daniel L. Stufflebeam The Evaluation Center	\$222,218.00	8/12/2002
To investigate bending stresses in a gear tooth (New)	R7 Group LLC	Dr. Daniel Kujawski Mechanical and Aeronautical Engineering	\$2,656.00	8/12/2002

Western Michigan University  
Grants Awarded

July 2002 to August 2002

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
<i>Research</i>				
To promote the use of collaborative and interactive technology to ensure that pre-service teachers meet and practice rigorous standards in the process of infusing their teaching with active collaborative learning practices (Supplemental)	U.S. Department of Education	Dr. Robert J Leneway College of Education	\$311,748.00	7/10/2002
To develop, administer, and analyze a survey of citizens who are visiting the five Kalamazoo County Parks during the summer season (New)	Kalamazoo County	Dr. James E Carr Psychology	\$2,500.00	8/29/2002
To create a joint virtual institute of excellence to explore the impact of wireless technology on teaching and learning, research, and service (New)	U.S. Department of Education	Mrs. Viji Muralidharan Information Technology	\$500,000.00	7/11/2002
To provide further evaluation of the tri-harmonic resonator to improve the performance of the production model (New)	Stryker Instruments	Dr. Koorosh Naghshineh Mechanical and Aeronautical Engineering	\$2,200.00	7/24/2002
To support research and technology development in partnership with three other universities and a state school for the blind that will aid blind and low-vision pedestrians in negotiating complex intersections (Non-Competing Continuation)	U.S. Department of Health and Human Services	Dr. Richard G Long Blind Rehabilitation	\$779,667.00	7/8/2002
To assess the discriminative stimulus properties of gamma-hydroxybutyrate (GHB) and its precursors gamma-butyrolactone (GBL) and 1,4-BD in rats (Non-Competing Continuation)	U.S. Department of Health and Human Services	Dr. Lisa E Baker Dr. Alan D Poling Psychology	\$145,500.00	8/29/2002
TOTAL RESEARCH			<b>\$2,575,121.80</b>	

Western Michigan University  
Grants Awarded

July 2002 to August 2002

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
<b>Public Service</b>				
To target low-income students, first-generation students, and students from groups underrepresented in graduate education to help them reach their potential and gain access to careers in graduate education and doctoral studies (Supplemental)	U.S. Department of Education	Mrs. Maxine R Gilling Division of Multicultural Affairs	\$10,000.00	8/19/2002
To provide supervisory after care for drug- and alcohol-dependent federal offenders (Supplemental)	U.S. District Court	Mr. James H Kendrick Unified Clinics	\$3,428.24	8/8/2002
To gather data, conduct teacher interviews, and prepare a report of project accomplishments based on available data (New)	EduCare Foundation	Dr. Mark Jenness Institute for Science Education	\$2,500.00	7/9/2002
To provide supervisory aftercare services for drug- and alcohol-dependent federal offenders (Supplemental)	U.S. District Court	Mr. James H Kendrick Unified Clinics	\$1,500.50	7/12/2002
To provide substance abuse residential treatment services in a prison setting (Supplemental)	Michigan Department of Corrections	Dr. C. Dennis Simpson School of Community Health Services Mr. James H Kendrick Unified Clinics	\$10,000.00	8/6/2002
To provide child welfare specialty supervision field placement to Family Independence Agency staff pursuing an MSW degree with a child welfare specialty (New)	Family Independence Agency	Dr. Earlie M Washington School of Social Work	\$11,025.00	8/23/2002
To prevent and reduce the incidence of drug and alcohol abuse and provide comprehensive treatment services to the substance abusing population and those affected by such abuse (New)	Kalamazoo County Human Services Department	Mr. James H Kendrick Unified Clinics	\$12,500.00	8/6/2002



Western Michigan University  
Grants Awarded

July 2002 to August 2002

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
<b>Public Service</b>				
To provide scoring services and reporting for authorized users of the National Association of Secondary School Principals surveys (New)	National Association of Secondary School Principals	Dr. Arlen R Gullickson The Evaluation Center	\$1,085.00	7/5/2002
To obtain substance abuse treatment services for prisoners, parolees, and probationers (New)	Michigan Department of Corrections	Dr. C. Dennis Simpson School of Community Health Services Mr. James H Kendrick Unified Clinics	\$50,000.00	8/6/2002
To provide daily living, communication, behavior control, and social skill services to developmentally disabled adults (Supplemental)	Kalamazoo Community Mental Health Services	Ms. Carol Sundberg Center for Disability Services	\$116,357.62	8/31/2002
To provide athletic trainers with a paid internship (New)	Various Sponsors	Dr. Michael G Miller Health, Physical Education and Recreation	\$209,100.00	8/12/2002
To develop a coalition of Egyptian and American universities focused on environmental problems related to groundwater supply and contamination in the Sinai peninsula and the Eastern Desert of Egypt (New)	U.S. Department of State	Dr. Alan Kehew Dr. William A Sauck Geosciences	\$221,116.00	8/16/2002
To target low-income students, first-generation students, and students from groups underrepresented in graduate education to help them reach their potential and gain access to careers in graduate education and doctoral studies (Non-Competing Continuation)	U.S. Department of Education	Mrs. Maxine R Gilling Division of Multicultural Affairs	\$236,714.00	8/9/2002
To provide daily living, communication, behavior control, and social skill services to developmentally disabled adults (Supplemental)	Kalamazoo Community Mental Health Services	Ms. Carol Sundberg Center for Disability Services	\$329,419.80	8/8/2002

Western Michigan University  
Grants Awarded  
July 2002 to August 2002

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
<b>Public Service</b>				
To provide outpatient residential treatment services for the Kalamazoo Residential Programming Center (New)	Michigan Department of Corrections	Dr. C. Dennis Simpson School of Community Health Services	\$444,000.00	8/6/2002
To generate in Upward Bound Program participants the skills and motivation necessary to complete a program of secondary education and to enter and succeed in a program of postsecondary education (Non-Competing Continuation)	U.S. Department of Education	Mr. Derrick L Davis Division of Multicultural Affairs	\$509,172.00	7/11/2002
TOTAL PUBLIC SERVICE			<b>\$2,167,918.16</b>	
<b>Academic Support</b>				
To hold a site license of the mechanical design software package SolidEdge for any machine at WMU's College of Engineering and Applied Sciences (New)	Unigraphics Solutions, Inc.	Dr. Jorge Rodriguez Industrial and Manufacturing Engineering	\$1,300,000.00	8/1/2002
To support curriculum development, faculty development, and student/community activities to promote greater study of the Japanese language and increased awareness and understanding of Japan's cultural and business environment (Non-Competing Continuation)	U.S. Department of Education	Dr. F William McCarty Finance and Commercial Law Dr. Hideko Abe Asian and Middle Eastern Languages	\$65,000.00	7/10/2002
TOTAL ACADEMIC SUPPORT			<b>\$1,365,000.00</b>	

Western Michigan University  
Grants Awarded  
July 2002 to August 2002

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
<i>Institutional Support</i>				
Intergovernmental Personnel Act (IPA) assignment to serve as director, Division of Human Resource Development at the National Science Foundation (New)	National Science Foundation	Dr. Donald E Thompson Vice President for Research and Dean of the Graduate College	\$522,133.00	8/29/2002
TOTAL INSTITUTIONAL SUPPORT			\$522,133.00	
GRAND TOTAL			\$7,081,769.46	

## **PERSONNEL REPORT**

### **Administrative Appointments**

Robert Aardema, Chair of the Faculty, College of Aviation, effective August 5, 2002 through August 31, 2002.

Robert Aardema, Interim Dean, College of Aviation, effective September 1, 2002.

Michael Atkins, Dean, College of Engineering and Applied Sciences, effective September 1, 2002.

David Burnie, Associate Dean, Haworth College of Business, effective August 5, 2002.

Alexander Enyedi, Professor and Chair, Department of Biological Sciences, effective June 24, 2002.

Eileen Evans, Associate Vice President for Research, Division of Research and Sponsored Programs, effective August 12, 2002 through August 11, 2004.

Arlen Gullickson, Director, The Evaluation Center, effective August 5, 2002.

Daniel Litynski, Provost and Vice President for Academic Affairs, effective September 1, 2002.

John Luderer, Vice President for Research, Division of Research and Sponsored Programs, effective August 12, 2002 through August 11, 2004.

Paul Pancella, Professor and Chair, Department of Physics, effective July 1, 2002.

Joseph Reish, Dean, University Libraries, effective July 1, 2002.

William Wiener, Dean, The Graduate College, effective August 12, 2002 through August 11, 2004.

### **Administrative Professional Development Leave**

Donald Thompson, Vice President for Research, Division of Research and Sponsored Programs, effective August 12, 2002 through August 11, 2004.

### **Administrative Retirements**

Timothy Light, Special Assistant to the President for Internationalization, effective April 30, 2003.

### **Return to Faculty**

Thomas Bailey, Associate Vice President for Academic Affairs, effective August 5, 2002.

Richard Hodges, Associate Professor, Department of Accountancy, effective June 24, 2002.

Roman Rabiej, Professor Department of Construction Engineering, Materials Engineering and Industrial Design, effective August 5, 2002.

William Santiago-Valles, Director, Institute for the Study of Race and Ethnic Relations, effective August 5, 2002.

John Tanis, Professor, Department of Physics, effective August 5, 2002.

### **Faculty Appointments with Tenure**

Thomas Bailey, Professor and Director, Environmental Studies Program, effective August 5, 2002.

William Santiago-Valles, Associate Professor, Africana Studies Program, effective August 5, 2002.

Daniel Stufflebeam, Distinguished University Professor, The Evaluation Center, effective August 5, 2002.

### **Appointments - Tenure Track**

Betsy Aller, Assistant Professor, Department of Industrial and Manufacturing Engineering, effective August 5, 2002.

Eric Austin, Instructor, School of Public Affairs and Administration, effective August 5, 2002.

Parsa Choudhury, Assistant Professor, Department of Teaching, Learning and Leadership, effective August 5, 2002.

Carol Crumbaugh, Assistant Professor, Department Teaching, Learning and Leadership, effective August 5, 2002

Bradford Dennis, Assistant Professor, University Libraries, effective July 1, 2002.

Kieran Fogarty, Associate Professor, Department of Occupational Therapy, effective August 5, 2002.

Charles Henderson, Assistant Professor, Department of Physics, effective August 5, 2002.

Karen Hornefer-Ginter, Assistant Professor, School of Community Health Services, effective August 5, 2002.

**Appointments - Tenure Track (Continued)**

James Kiddle, Assistant Professor, Department of Chemistry, effective August 5, 2002.

Nancy Mansberger, Instructor, Department of Teaching, Learning and Leadership, effective August 5, 2002.

L. Scott Marsh, Associate Professor, Department of Dance, effective July 1, 2002.

Eileen McPartland, Assistant Professor, University Counseling and Testing Center, effective August 5, 2002.

Mustafa Mirzeler, Assistant Professor, Africana Studies Program, effective August 5, 2002.

Lori Muse, Assistant Professor, Department of Management, effective August 5, 2002.

HaeSun Park, Assistant Professor, Department of Family and Consumer Sciences, effective August 5, 2002.

Mark Ricard, Associate Professor, Department of Health, Physical Education and Recreation, effective August 5, 2002.

JoAnn Roznowski, Assistant Professor, Department of Marketing, effective December 9, 2002.

Karen Vocke, Assistant Professor, Department of English, effective August 5, 2002.

Michael Whang, Assistant Professor, University Libraries, effective September 4, 2002.

Jordan Yin, Assistant Professor, Department of Geography, effective August 5, 2002.

Takashi Yoshida, Assistant Professor, Department of History, effective August 5, 2002.

**Reappointments - Term**

Nicholas Andraeadis, Assistant Professor, Department of Counselor Education and Counseling Psychology, effective August 5, 2002 through August 3, 2003.

Linda Baird, Instructor, Department of Accountancy, effective August 5, 2002 through June 22, 2003.

Carol Bennett, Instructor, Department of Business Information Systems, effective August 5, 2002 through August 3, 2003.

Timothy Berg, Assistant Professor, Department of History, effective August 5, 2002 through August 3, 2003.

Louann Bierlein-Palmer, Assistant Professor, Department of Teaching, Learning and Leadership, effective August 5, 2002 through August 3, 2003.

### **Reappointments - Term (Continued)**

Darlene Burk, Instructor, Department of Management, effective August 5, 2002 through August 3, 2003.

Lisa Colgren, Instructor, Department of Accounting, effective August 5, 2002 through August 3, 2003.

Scott Cowan, Assistant Professor, School of Music, effective August 5, 2002 through August 3, 2003.

Mark Crawford, Instructor, Department of Mathematics, effective August 5, 2002 through August 3, 2003.

E. Bryce Dickey, Instructor, Family and Consumer Sciences, effective August 5, 2002 through August 3, 2003.

Heidi Douglas-Vogley, Assistant Professor, Department of Speech Pathology and Audiology, effective August 5, 2002 through August 3, 2003.

Tracy DuBay, Instructor, Department of Educational Studies, effective August 5, 2002 through August 3, 2003.

Lori Farrer, Instructor, Family and Consumer Sciences, effective August 5, 2002 through August 3, 2003.

Scott Fleming, Instructor, Department of Computer Science, effective August 5, 2002 through August 3, 2003.

Bob Hicok, Instructor, Department of English, effective August 5, 2002 through August 3, 2003.

Jeremy Hierholzer, Instructor, College of Aviation, effective August 5, 2002 through August 3, 2003.

Karen Hileski, Instructor, Department of Mathematics, effective August 5, 2002 through August 3, 2003.

Delores Jackson, Instructor, WMU Bronson School of Nursing, effective August 5, 2002 through August 3, 2003.

Paula Jamison, Assistant Professor, Department of Occupational Therapy, effective June 13, 2002 through August 3, 2003.

Anna Jelaso, Assistant Professor, Environmental Studies Program, effective August 5, 2002 through August 3, 2003.

Eva Jerome, Instructor, WMU Bronson School of Nursing, effective August 5, 2002 through August 3, 2003.

**Reappointments - Term (Continued)**

James Kendrick, Assistant Professor, School of Community Health Services, effective June 24, 2002 through June 30, 2003.

Allen Landers, Assistant Professor, Department of Physics, effective August 5, 2002 through August 3, 2003.

Ann Leary, Instructor, School of Social Work, effective August 5, 2002 through August 3, 2003.

Helen Lee, Assistant Professor, Department of Blindness and Low Vision Studies, effective August 5, 2002 through August 3, 2003.

Zahida Luqmani, Instructor, Department of Business Information Systems, effective August 5, 2002 through August 3, 2003.

Cheryl Lyon-Jenness, Assistant Professor, Department of History, effective August 5, 2002 through August 3, 2003.

John Mellein, Instructor, School of Social Work, effective August 5, 2002, through August 3, 2003.

Anne-Marie Oulai, Instructor, Department of Business Information Systems, effective August 5, 2002 through August 3, 2003.

Elizabeth Phillips, Instructor, WMU Bronson School of Nursing, effective August 5, 2002 through August 3, 2003.

Ronald Prange, Instructor, Department of Finance and Commercial Law, effective August 5, 2002 through August 3, 2003.

Randall Rozema, Associate Professor, Department of Mechanical and Aeronautical Engineering, effective date August 5, 2002 through August 3, 2003.

Jean Treacy, Instructor, Department of Teaching, Learning, and Leadership, effective August 5, 2002 through August 3, 2003.

Carol Weideman, Instructor, Department of Health, Physical Education and Recreation, effective date August 5, 2002 through August 4, 2003.

Lisa Wolfe, Instructor, WMU Bronson School of Nursing, effective date August 5, 2002 through August 3, 2003.

**Appointments – Term**

Noel Allende-Goitia, Assistant Professor, School of Music, effective August 5, 2002 through August 3, 2003.



### **Appointments - Term (Continued)**

Ellen Benson, Instructor, Department of Teaching, Learning, and Leadership, effective August 5, 2002 through August 3, 2003.

Nancy Beukema, Assistant Professor, Department of Blindness and Low Vision Studies, effective August 5, 2002 through August 3, 2003.

Karen Bondarchuk, Instructor, Department of Art, effective August 5, 2002, through August 3, 2003.

Daniel Briggs, Instructor, Department of Mathematics, effective August 5, 2002 through August 3, 2003.

Maira Bundza, Assistant Professor, University Libraries, effective August 12, 2002 through August 11, 2003.

Laurel Campbell, Instructor, Department of Mathematics, effective August 5, 2002 through August 3, 2003.

Kathleen Conway, Instructor, Department of Health, Physical Education, and Recreation, effective August 5, 2002 through August 3, 2003.

Mary Cook, Instructor, Department of English, effective August 5, 2002 through August 3, 2003.

Angela Counterman, Instructor, WMU Bronson School of Nursing, effective August 5, 2002 through August 3, 2003.

James Danenberg, Instructor, Department of Business Information Systems, effective August 5, 2002 through August 3, 2003.

Thayma Darby, Instructor, Department of Mathematics, effective August 5, 2002 through August 3, 2003.

Tracy DeMars, Instructor, Department of Teaching, Learning, and Leadership, effective August 5, 2002 through August 3, 2003.

Allison Downey, Assistant Professor, Department of Theatre, effective August 5, 2002, through August 3, 2003.

Jacqueline Eckert, Assistant Professor, Department of Occupational Therapy, effective August 5, 2002 through August 3, 2003.

Julie Evans, Assistant Professor, School of Music, effective August 5, 2002 through August 3, 2003.

Richard Frankel, Assistant Professor, Department of History, effective August 5, 2002 through August 3, 2003.

### **Appointments - Term (Continued)**

Olivia Gabor, Assistant Professor, Department of Foreign Languages and Literatures, effective August 5, 2002 through August 3, 2003.

Gina Garza-Kling, Instructor, Department of Mathematics, effective August 5, 2002 through August 3, 2003.

Monica Griffin, Assistant Professor, School of Music, effective August 5, 2002 through August 3, 2003.

Gabrielle Halko, Assistant Professor, Department of English, effective August 5, 2002 through August 3, 2003.

Robert Hardin, Instructor, Department of Computer Science, effective August 5, 2002 through August 3, 2003.

Matthew Johnston, Assistant Professor, Department of Art, effective August 5, 2002 through August 3, 2003.

Eunjeong Kim, Instructor, Department of Mathematics, effective August 5, 2002 through August 3, 2003.

Jeanne LaCosse, Assistant Professor, Department of Teaching, Learning, and Leadership, effective August 5, 2002 through August 3, 2003.

James Laser, Instructor, Department of Mathematics, effective May 13, 2002 through August 3, 2003.

Tia Lillie, Instructor, Department of Health, Physical Education and Recreation, effective August 5, 2002 through August 3, 2003.

Robert McConnell, Assistant Professor, School of Public Affairs and Administration, effective August 5, 2002 through August 3, 2003.

Judy McGowan, Instructor, Department of Family and Consumer Sciences, effective August 5, 2002 through August 3, 2003.

Frances Morrow, Instructor, School of Social Work, effective August 5, 2002 through August 3, 2003.

Suzan Olson, Instructor, Department of Physician Assistant, effective July 1, 2002 through June 30, 2003.

Erik Pederson, Instructor, Department of Mechanical and Aeronautical Engineering, effective August 5, 2002 through August 3, 2003.

Chotirose Permpikul, Assistant Professor, Department of English, August 5, 2002 through August 3, 2003.

**Appointments - Term (Continued)**

Thomas Rienzo, Instructor, Department of Business Information Systems, effective August 5, 2002 through August 3, 2003.

Liliana Rodriguez-Campos, Instructor, Department of Educational Studies, effective August 5, 2002 through August 3, 2003.

Patricia Rogers, Assistant Professor, Department of History, effective August 5, 2002 through August 3, 2003.

Matthew Sanger, Instructor, Department of Educational Studies, effective August 5, 2002 through August 3, 2003.

Mark Schreiner, Instructor, Department of Statistics, effective August 5, 2002 through August 3, 2003.

Jennifer Smirnoff, Assistant Professor, Department of Counselor Education and Counseling Psychology, effective August 5, 2002 through August 3, 2003.

Regina Spellers, Assistant Professor, Department of Communication, effective August 5, 2002, through August 3, 2003.

Jacinda Swanson, Instructor, Department of Political Science, effective August 5, 2002 through August 3, 2003.

Kevin Weakley, Instructor, Department of Geography, effective August 5, 2002 through August 3, 2003.

Patricia Wesley, Assistant Professor, Department of English, effective August 5, 2002 through August 3, 2003.

Joseph Whitt, Assistant Professor, Department of Economics, effective August 5, 2002 through August 3, 2003.

William Zinkus, Assistant Professor, Department of English, effective August 5, 2002 through August 3, 2003.

**Academic Career Specialists - Continuing**

Mary Baukus, Assistant Academic Career Specialist, WMU Bronson School of Nursing, effective August 5, 2002.

Elizabeth Fox, Instructor-Academic Career Specialist, Department of Business Information System, effective August 5, 2002.

Kathryn Hillenbrand, Assistant Academic Career Specialist, Department of Speech Pathology and Audiology, effective August 5, 2002.

### **Academic Career Specialists - Continuing (Continued)**

Marilyn Kritzman, Instructor Academic Career Specialist, Department of Communication, effective August 5, 2002.

Adelia VanMeter, Assistant Academic Career Specialist, Department of Speech Pathology and Audiology, effective August 5, 2002.

### **Academic Career Specialist Reappointments -Term**

Alberta Bee, Assistant Academic Career Specialist, WMU Bronson School of Nursing, effective August 5, 2002 through August 3, 2003.

Teresa Crumpton, Assistant Academic Career Specialist, Department of Speech Pathology and Audiology, effective July 1, 2002 through June 22, 2003.

Kathi Fuller, Associate Academic Career Specialist, School of Community Health Services, effective June 24, 2002 through June 23, 2003.

Cynthia Hutchinson, Assistant Academic Career Specialist, Department of Physician Assistant, effective August 5, 2002 through August 3, 2003.

Matthew Rushlau, Assistant Academic Career Specialist, Department of Counselor Education and Counseling Psychology, effective July 1, 2002 through June 30, 2003.

Catherine Wardley, Assistant Academic Career Specialist, College of Health and Human Services and Department of Physician Assistant, effective June 24, 2002 through June 22, 2003.

### **Academic Career Specialist Appointment-Term**

Eileen Buckley, Instructor Academic Career Specialist, Department of Family and Consumer Sciences, effective August 5, 2002 through August 3, 2003.

### **Joint Appointment**

Annette Skellenger, Associate Professor, Joint Appointment in Blindness and Low Vision Studies and Educational Studies, effective August 5, 2002.

### **Reappointments – Adjunct**

Quinn Benson, Adjunct Assistant Professor, Department of Finance and Commercial Law, effective October 1, 2002 through September 30, 2005.

Charles Dannison, Adjunct Associate Professor, Department of Family and Consumer Sciences, effective October 1, 2002 through September 30, 2005.

Ralph Gordon, Adjunct Professor, Department of History, effective October 1, 2002 through September 30, 2005.

**Reappointments – Adjunct (continued)**

Barbara McCrea, Adjunct Assistant Professor, Department of Political Science, effective October 1, 2002 through September 30, 2005.

R. Scott Ryder, Adjunct Assistant Professor, Department of Finance and Commercial Law, effective October 1, 2002 through September 30, 2005.

Robert Smith, Adjunct Professor, Department of Music, effective October 1, 2002 through September 30, 2005.

**Appointments - Adjunct**

Willis Cain, Adjunct Assistant Professor, School of Community Health Services, effective October 1, 2002 through September 30, 2005.

Chris Clatterbuck, Adjunct Assistant Professor, School of Community Health Services, effective October 1, 2002 through September 30, 2005.

David Linn, Adjunct Assistant Professor, Department of Biological Sciences, effective October 1, 2002 through September 30, 2005.

Jeremy Linton, Adjunct Assistant Professor, School of Community Health Services, effective October 1, 2002 through September 30, 2005.

Michele Marquardt, Adjunct Assistant Professor, Department of Finance and Commercial Law, effective October 1, 2002 through September 30, 2005.

Michelle Miller-Adams, Adjunct Assistant Professor, Department of Political Science, effective October 1, 2002 through September 30, 2005.

**Resignations**

Nabil Abdelfattah, Assistant Professor, Department of Asian and Middle Eastern Languages, effective August 5, 2002.

Dina Bangdel, Assistant Professor, Department of Art, effective August 4, 2002.

Arthur Boyles, Academic Career Specialist, College of Aviation, effective August 31, 2002.

Kasim Biber, Assistant Professor, Department of Mechanical and Aeronautical Engineering, effective September 2, 2002.

Edward Daly, Professor, Department of Psychology, effective August 5, 2002.

Peter Garside, Academic Career Specialist, College of Aviation, effective July 30, 2002.

Brian Goetz, Instructor, Department of Mathematics, effective August 4, 2002.

**Resignations (Continued)**

Geraldine Gorman, Assistant Professor, WMU Bronson School of Nursing, effective April 28, 2002.

Kenneth Miles, Academic Career Specialist, College of Aviation, effective August 30, 2002.

Samuel Pavel, Assistant Professor, Department of Economics, effective August 4, 2002.

Murari Shah, Assistant Professor, Department of Industrial and Manufacturing Engineering, effective August 5, 2002.

Shoshana Shonfeld-Ringel, Assistant Professor, School of Social Work, effective August 4, 2002.

Molly Vass, Associate Professor, School of Community Health Services, effective August 16, 2002.

Teresa Whitt-Walton, Assistant Professor, Department of Educational Studies, effective August 4, 2002.

**Retirements with Emeriti Status**

Leander Jones, Professor Emeritus, Africana Studies Program, effective April 30, 2003.

Timothy Light, University Professor Emeritus of Comparative Religion and Asian and Middle Eastern Languages, effective April 30, 2003.

George Robeck, Associate Professor Emeritus, Department of Communication, effective December 31, 2002.

**Retirement**

Pamela Keesler, Assistant Academic Career Specialist, Career English Language Center for International Students, effective August 31, 2002.

**Promotions**

Alexander Enyedi, Professor, Department of Biological Sciences, effective July 1, 2002.

Kathi Fuller, Associate Academic Career Specialist, School of Community Health Services, effective June 24, 2002.

**Professional Development Leaves**

Barbara Brotherton, Associate Professor, Department of Art, August 5, 2002, through August 3, 2003.

### **Professional Development Leaves (Continued)**

Evelyn Clingerman, Assistant Professor, WMU Bronson School of Nursing, effective August 5, 2002 through August 3, 2003.

Timothy Diamond, Associate Professor, Department of Sociology, effective August 5, 2002 through August 3, 2003.

### **NON-ACADEMIC**

#### **Appointments**

David Corstange, Interim Director, Intercollegiate Athletics, effective August 26, 2002.

Gary M. Kirk, M.D., Director, Sindecuse Health Center, effective July 15, 2002.

Suzie Nagel, Associate Dean of Students, effective August 1, 2002.

Vernon Payne, Associate Vice President for Student Affairs, effective August 1, 2002.

Martha Warfield, Assistant Vice President for Student Affairs, effective August 1, 2002.

#### **Retirements**

Mary Ann Haws-Johnson, Coordinator, Education Library, University Libraries, effective June 30, 2002.

Shirley West, Office Associate, Department of Comparative Religion, effective August 31, 2002.

Christine G. Zimmer, Director, Health Promotion and Education, Sindecuse Health Center, effective August 31, 2002.

PROPOSAL TO OFFER A BACHELOR OF SCIENCE IN ENGINEERING (CIVIL)

Background

Study of the possibility of offering a civil engineering bachelor's degree at WMU began in 1997 with the appointment of a task force to make a recommendation to the dean of the College. Based upon review of other program offerings in the state and employment projections, this study group recommended initiation of such a program, and the group developed a model four-year curriculum consistent with other programs in the college and with accreditation standards. In January 2000 a team of external consultants was invited to review and update the proposal. This group consisted of civil engineers from three other institutions: Tulane, University of Florida, and University of Arkansas. This group reviewed the original proposal, suggested some minor revisions, and proposed equipment and staffing levels sufficient to support a civil engineering program at WMU.

Program Summary

The proposed program builds on WMU's current strengths in construction and structural engineering. The new curriculum will have many courses in common with the program in construction engineering and with other accredited engineering programs at WMU. Also, the departments of Paper and Printing Science and Engineering and Geosciences offer courses in environmental engineering and in air and water pollution control and in hydrology, water resources, hydraulics, and soils. Thus, the program in civil engineering complements programs already present at the University. Moreover, the program as designed allows for some elective flexibility so that students may choose to specialize within the civil disciplines of construction, structural, transportation, and geotechnical engineering. The civil engineering program has been designed to meet EAC/ABET standards for both general engineering and civil engineering.

Program Requirements

The proposed curriculum for the Bachelor of Science in Engineering (Civil) requires 130 hours of course work, including general education course work, required pre-engineering courses, required core civil engineering course, and electives. Presuming satisfactory academic performance and adequate prerequisite background, a student in this curriculum may complete the degree in four years (eight semesters).

Market

No other universities in west Michigan offer a civil engineering program. Ferris State offers a program in surveying engineering; Calvin, Hope, and Grand Valley offer programs in general engineering only. WMU offers nine undergraduate engineering programs, six of which are accredited, and two others will undergo first-time review for accreditation in fall 2002.

Civil engineering remains a major area of employment in the U.S. and internationally. The U.S. Bureau of Labor Statistics projects that the growth rate for civil engineers will be "faster than average," corresponding to occupations with growth rates in the range of 21 to 35% over ten years. Also, the State of Michigan occupational data show employment for civil engineers within the State is expected to grow (by additional new positions and replacement positions) by approximately 20% over a ten-year period. Moreover, the National Science Foundation data on numbers of degrees awarded show a national total of civil engineering degrees of 17,000 to 18,000 per year in recent years. When compared to projected openings, these data show an unmet national need of 3,000 to 4,000 civil engineering positions annually.



The department predicts an enrollment of approximately 30-45 additional freshman students per year in civil engineering in addition to the current similar number in construction engineering. Steady state enrollment, once both programs are filled, is expected to be approximately 120 students in civil engineering and another 120 in construction engineering. Growth beyond that would depend upon both resources and demand.

Approval Process

The proposed Bachelor of Science in Engineering (Civil) has been approved by the Department of Construction Engineering, Materials Engineering, and Industrial Design; the College of Engineering and Applied Sciences; the Faculty Senate; the Provost and President; and the Academic Officers of the Presidents Council, State Universities of Michigan.

Recommended Motion: It is recommended that the Board of Trustees approve the proposal to offer a Bachelor of Science in Engineering (Civil), effective fall 2003.

PROPOSAL TO OFFER A MASTER OF ARTS IN TEACHING CHILDREN WHO ARE VISUALLY IMPAIRED

Background

The proposed Master of Arts in Teaching Children Who Are Visually Impaired is a spin-off from the currently offered (since the fall of 1998) Master of Arts in Special Education with a concentration in Teaching Children Who Are Visually Impaired. The proposal changes the program's title and incidental program requirements only.

The current (and spin-off) program is part of a dual degree curriculum offered by the Department of Educational Studies (M.A. in Special Education with a concentration in Teaching Children Who Are Visually Impaired) and the Department of Blindness and Low Vision Studies (M.A. in Orientation and Mobility with a concentration in Teaching Children). Each degree program may be elected and completed separately, or in combination; in combination, the overall number of credits needed to earn both degrees is reduced because several courses are commonly required.

The current M.A. in Special Education with a concentration in Teaching Children Who Are Visually Impaired differs significantly in core requirements and purpose from the other concentrations in the Master of Arts in Special Education. Therefore, the change in title would allow the proposed program to be recognized as the separate entity that it is, independent of the other existing special education concentrations.

Program Summary

The M.A. in Teaching Children Who Are Visually Impaired prepares teachers to work with children with visual impairments in public and residential schools. Instruction is provided in skills to support the regular education curriculum as well as the expanded core curriculum specific to children with visual impairments. Graduates are eligible to become certified teachers of children with visual impairments. Students may choose to combine this degree with preparation as an orientation and mobility specialist to attain dual competency in the Master of Arts in Teaching Children Who Are Visually Impaired and the Master of Arts in Orientation and Mobility with a concentration in Teaching Children.

Program Requirements

The M.A. in Teaching Children Who Are Visually Impaired program requires fifty hours of course work. Combined with the M.A. in Orientation and Mobility with a concentration in Teaching Children, the total hours required are sixty-five.

The incidental changes in course work currently required are few. A single, one-hour course is deleted because it focuses on *adults*; one three-hour course is replaced with another thought to be more germane for the program's *teacher* audience; one three-hour course is increased to a four-hour course; and a capstone, comprehensive examination is added.

Market

The audience for the proposed program remains unchanged. The program enrolls approximately fifteen students per year.

Approval Process

The proposed Master of Arts in Teaching Children Who Are Visually Impaired has been approved by the Department of Educational Studies, the College of Education, the Faculty Senate, the Provost and President, and the Academic Officers of the Presidents Council State Universities of Michigan.

Recommended Motion: It is recommended that the Board of Trustees approve the proposal to offer a Master of Arts in Teaching Children Who Are Visually Impaired, effective Spring Semester 2003.

NAME CHANGE - OFFICE OF INTERNATIONAL STUDENT SERVICES TO OFFICE OF INTERNATIONAL STUDENT AND SCHOLAR SERVICES

Background

The rationale for renaming the Office of International Student Services to the Office of International Student and Scholar Services is to more accurately reflect the scope of services that are provided by staff in the office -- not only for international students -- but also for visiting international scholars and for some foreign-born faculty at the University. OISS will continue to facilitate the visits of international scholars, which are a vital part of our many international programs but does not have visibility in the current office title. Further, the term "Office of International Student and Scholar Services" is widely used across peer institutions that emphasize international programs.

Recommended Motion

It is recommended that the Office of International Student Services be renamed the Office of International Student and Scholar Services, effective July 1, 2002.

ADDITIONAL REVISIONS - RESEARCH MISCONDUCT POLICY

Background

At its March 22, 2002 meeting, the Board of Trustees approved the revised policy for responding to allegations of research misconduct. Revisions brought the policy into compliance with changes in the U.S. Public Health Service (PHS) regulation, 42 CFR Part 50, Subpart A, "Responsibility of PHS Awardee and Applicant Institutions for Dealing with and Reporting Possible Misconduct in Science." An institution's failure to comply with its assurance and the requirements of 42 CFR Part 50, Subpart A, may result in enforcement action, including loss of funding, and in an investigation conducted by the sponsoring agency.

The policy sets forth the rules and procedures by which the University addresses allegations of research misconduct and applies to all individuals at Western Michigan University engaged in funded research and sponsored programs or research intended for scholarly presentation, including that which is supported by or for which support is requested from PHS. These additional revisions improve the document's readability. There are no substantive changes. (Revised policy available in Board office.)

Recommended Motion

It is recommended that the research misconduct policy be approved with the additional revisions.

### **Student Assessment Fee—Revision of Board Policy**

#### **Background**

Pursuant to the United States Supreme Court cases, *Rosenberger v. University of Virginia*, 515 U.S. 819 (1995) and *University of Wisconsin v. Southworth*, 529 U.S. 217 (2000), if student assessment fees are collected, the fees must be distributed in a “viewpoint neutral” fashion. Neither the Supreme Court or the lower courts have provided much guidance on what constitutes “viewpoint neutrality.” However, current WMU Board policy (approved many years ago) includes a statement which prohibits expending funds “to finance political candidates and campaigns and religious purposes.”

Updating the University’s policy is advisable to ensure that it is broad enough to be consistent with these recent Supreme Court decisions while maintaining enough flexibility to survive future courts’ interpretation of the meaning of “viewpoint neutrality” without the need for continuing Board policy amendments. Guidelines for the appropriate distribution of student fees can then be implemented, and amended as necessary, in accordance with Board policy and the most current state of the law.

The Western Student Association has passed two resolutions calling upon the Board to change the Student Assessment fee funding policy “to provide religious programs the equal opportunity to receive funding” and “so the WSAAC be allowed to fund political programs.” The administration has met with Western Student Association leadership on this matter, who concur that it would be appropriate to amend the relevant portion of the current Board policy as follows:

#### **Current language**

“ . . . No funds may be expended for private corporations, to finance political candidates and campaigns and religious purposes, or for any activity contrary to University policy and procedures, the laws of the State of Michigan and the federal government. . . ”

#### **Proposed language**

“ . . . No funds may be expended for private corporations or for any activity contrary to University policy, rules, or procedures and/or applicable state and federal law . . . ”

Finally, it should be noted that receiving student fees should not be misinterpreted as meaning that those organizations speak on behalf of, are part of, or controlled by the University; that the University is responsible for the organizations’ contracts or other acts or omissions; or that the University approves or disapproves of the organizations’ goals and activities.

Recommended Action

It is recommended that the Board revise the current policy regarding the assessment of student fees as set forth above.

## ACADEMIC AND STUDENT-RELATED POLICIES

### *Student assessment fee*

- 1) The university will collect a student assessment fee from all enrolled graduate and undergraduate students (full- and/or part-time on campus) each semester or session at the time tuition is paid. This fee helps support student organizations and the activities they sponsor on campus.
- 2) Funds so assessed and collected will be accounted for in the University agency fund and be awarded to individual registered student organizations. Five percent of the monies collected are designated to benefit general projects and activities that benefit all student organizations.
- 3) Specific assessments currently proposed are \$12 per semester and \$6 per session subject to an increase by a vote from a simple majority of students voting in a campus-wide election.
- 4) All monies collected will be distributed by the Western Student Association Allocation Committee, the Graduate Student Advisory Committee, Campus Activities Board and other student organizations seeking student assessments in the future.
- 5) Unused monies allotted to registered student organizations will be returned to the Western Student Association Allocation Committee's fund at the end of each semester.
- 6) Registered student organizations will be funded for programs contributing to the cultural, educational, recreational or physical well being of the college community.

No funds may be expended for personal benefit of individuals with the exception of a portion of the revenue which may be used to compensate primarily SAF-funded student agency executive leadership positions. These awards are subject to the recommendation and approval of a review board composed of representatives of the affected student agencies and the director of student activities and leadership programs and the approval of the vice president for student affairs. No funds may be expended for private corporations, to finance political candidates and campaigns and religious purposes, or for any activity contrary to University policy and procedures, the laws of the State of Michigan and the federal government.

Specific criteria and uses of student funds will be established by the Western Student Association Allocation Committee in cooperation with the vice president for student affairs and/or the vice president's designee. With the exception of these limitations and annual audits, registered student organizations otherwise will have complete autonomy in the spending of monies allotted to them.

(Approved by Board of Trustees March 16, 1973)



Western Michigan University  
Board of Trustees  
Budget and Finance Committee

Agenda Item No. 1  
September 20, 2002

APPROVAL OF THE MINUTES OF THE MAY 17, 2002 COMMITTEE MEETING

Western Michigan University  
Board of Trustees  
Budget and Finance Committee

Agenda Item No. 2  
September 20, 2002

### GIFT REPORT

#### Background

This report includes activity for the months of May, June, July and August. Current and deferred cash gifts for May, June, July and August were \$617,797, \$867,793, \$2,152,344 and \$445,548 respectively. Total cash and deferred gifts for the year ended June 30, 2002 were \$19,866,384, an increase of \$3,542,925 over the prior year. The year-to-date total for the current fiscal year is \$2,597,892. This represents an increase of \$1,312,461 over last fiscal year. Information regarding major gifts is provided.

#### Recommended Motion

It is recommended that this gift report including activity for the months of May, June, July and August be approved.

**WESTERN MICHIGAN UNIVERSITY  
GIFTS RECEIVED**

**WMUF CASH GIFTS:**

	May 2002	May 2001	Over (Under)	Year-to-date 2001-02	Year-to-date 2000-01	Over (Under)
Alumni	\$ 157,000	\$ 187,216	\$ (30,216)	\$ 1,864,940	\$ 1,609,700	\$ 255,240
Individual Friends	121,571	117,981	3,590	2,364,025	4,540,496	(2,176,471)
Corporations/Foundations/Other Orgns	305,718	201,771	103,947	5,904,564	7,374,405	(1,469,841)
Estate Gifts	33,508	220,391	(186,883)	8,312,656	1,561,465	6,751,191
<b>CURRENT CASH GIFTS</b>	<b>\$ 617,797</b>	<b>\$ 727,359</b>	<b>\$ (109,562)</b>	<b>\$ 18,446,185</b>	<b>\$ 15,086,066</b>	<b>\$ 3,360,119</b>

**DEFERRED GIFTS: Charitable remainder trusts  
and annuities (shown at fair market value)**

Net present value as of date of gift:

FY 2001 \$178,726

FY 2002 \$271,231

**SUBTOTAL-CURRENT CASH & DEFERRED GIFTS**

**NON-CASH GIFTS:**

**SUBTOTAL-GIFTS RECEIVED BY WMU FOUNDATION**

**PAPER TECHNOLOGY FOUNDATION**

Cash Gifts:

Non-Cash Gifts:

**SUBTOTAL-GIFTS RECEIVED BY PAPER TECH. FDN.**

**TOTAL GIFTS**

	\$ 658,493	\$ 788,184	\$ (129,691)	\$ 25,145,703	\$ 17,261,971	\$ 7,883,732
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**WESTERN MICHIGAN UNIVERSITY  
GIFTS RECEIVED**

**WMUF CASH GIFTS:**

	June 2002	June 2001	Over (Under)	Year-to-date 2001-02	Year-to-date 2000-01	Over (Under)
Alumni	\$ 155,801	\$ 451,019	\$ (295,218)	\$ 2,020,741	\$ 2,060,719	\$ (39,978)
Individual Friends	58,624	78,415	(19,791)	2,422,649	4,618,911	(2,196,262)
Corporations/Foundations/Other Orgns	653,368	253,539	399,829	6,557,932	7,627,944	(1,070,012)
Estate Gifts	-	93,816	(93,816)	8,312,656	1,655,281	6,657,375
<b>CURRENT CASH GIFTS</b>	<b>\$ 867,793</b>	<b>\$ 876,789</b>	<b>\$ (8,996)</b>	<b>\$ 19,313,978</b>	<b>\$ 15,962,855</b>	<b>\$ 3,351,123</b>

**DEFERRED GIFTS: Charitable remainder trusts  
and annuities (shown at fair market value)**

Net present value as of date of gift:

FY 2001 \$210,248

FY 2002 \$271,231

**SUBTOTAL-CURRENT CASH & DEFERRED GIFTS**

	\$ 867,793	\$ 932,829	\$ (65,036)	\$ 19,866,384	\$ 16,323,459	\$ 3,542,925
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**NON-CASH GIFTS:**

**SUBTOTAL-GIFTS RECEIVED BY WMU FOUNDATION**

	28,658	269,595	(240,937)	5,565,126	1,624,746	3,940,380
	\$ 896,451	\$ 1,202,424	\$ (305,973)	\$ 25,431,510	\$ 17,948,205	\$ 7,483,305

**PAPER TECHNOLOGY FOUNDATION**

Cash Gifts:

Non-Cash Gifts:

**SUBTOTAL-GIFTS RECEIVED BY PAPER TECH. FDN.**

	9,865	11,951	(2,086)	328,353	409,637	(81,284)
	-	-	-	292,156	118,504	173,652
	\$ 9,865	\$ 11,951	\$ (2,086)	\$ 620,509	\$ 528,141	\$ 92,368

**TOTAL GIFTS**

	\$ 906,316	\$ 1,214,375	\$ (308,059)	\$ 26,052,019	\$ 18,476,346	\$ 7,575,673
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**WESTERN MICHIGAN UNIVERSITY  
GIFTS RECEIVED**

**WMUF CASH GIFTS:**

Alumni  
Individual Friends  
Corporations/Foundations/Other Orgns  
Estate Gifts

**CURRENT CASH GIFTS**

	July 2002	July 2001	Over (Under)	Year-to-date 2002-03	Year-to-date 2001-02	Over (Under)
\$	74,515	\$ 98,790	\$ (24,275)	\$ 74,515	\$ 98,790	\$ (24,275)
	44,667	64,752	(20,085)	44,667	64,752	(20,085)
	2,025,662	648,426	1,377,236	2,025,662	648,426	1,377,236
	7,500	187,941	(180,441)	7,500	187,941	(180,441)
\$	2,152,344	\$ 999,909	\$ 1,152,435	\$ 2,152,344	\$ 999,909	\$ 1,152,435
	-	-	-	-	-	-

**DEFERRED GIFTS: Charitable remainder trusts  
and annuities (shown at fair market value)**

Net present value as of date of gift:

FY 2001 \$0

FY 2002 \$0

**SUBTOTAL-CURRENT CASH & DEFERRED GIFTS**

\$	2,152,344	\$ 999,909	\$ 1,152,435	\$ 2,152,344	\$ 999,909	\$ 1,152,435
	776,380	681,221	95,159	776,380	681,221	95,159
\$	2,928,724	\$ 1,681,130	\$ 1,247,594	\$ 2,928,724	\$ 1,681,130	\$ 1,247,594

**NON-CASH GIFTS:**

**SUBTOTAL-GIFTS RECEIVED BY WMU FOUNDATION**

**PAPER TECHNOLOGY FOUNDATION**

Cash Gifts:

Non-Cash Gifts:

**SUBTOTAL-GIFTS RECEIVED BY PAPER TECH. FDN.**

	125,385	1,748	123,637	125,385	1,748	123,637
\$	125,385	\$ 1,748	\$ 123,637	\$ 125,385	\$ 1,748	\$ 123,637

**TOTAL GIFTS**

\$	3,054,109	\$ 1,682,878	\$ 1,371,231	\$ 3,054,109	\$ 1,682,878	\$ 1,371,231
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**WESTERN MICHIGAN UNIVERSITY  
GIFTS RECEIVED**

**WMUF CASH GIFTS:**

Alumni	August 2002	August 2001	Over (Under)	Year-to-date 2002-03	Year-to-date 2001-02	Over (Under)
Individual Friends	\$ 118,079	\$ 147,058	\$ (28,979)	\$ 192,594	\$ 245,848	\$ (53,254)
Corporations/Foundations/Other Orgns	67,377	58,637	8,740	112,044	123,389	(11,345)
Estate Gifts	160,092	78,866	81,226	2,185,754	727,292	1,458,462
	100,000	961	99,039	107,500	188,902	(81,402)
<b>CURRENT CASH GIFTS</b>	<b>\$ 445,548</b>	<b>\$ 285,522</b>	<b>\$ 160,026</b>	<b>\$ 2,597,892</b>	<b>\$ 1,285,431</b>	<b>\$ 1,312,461</b>

**DEFERRED GIFTS: Charitable remainder trusts  
and annuities (shown at fair market value)**

Net present value as of date of gift:

FY 2001 \$0

FY 2002 \$0

**SUBTOTAL-CURRENT CASH & DEFERRED GIFTS**

\$ 445,548	\$ 285,522	\$ 160,026	\$ 2,597,892	\$ 1,285,431	\$ 1,312,461
71,262	47,539	23,723	847,642	728,760	118,882
\$ 516,810	\$ 333,061	\$ 183,749	\$ 3,445,534	\$ 2,014,191	\$ 1,431,343

**NON-CASH GIFTS:**

**SUBTOTAL-GIFTS RECEIVED BY WMU FOUNDATION**

**PAPER TECHNOLOGY FOUNDATION**

Cash Gifts:

Non-Cash Gifts:

**SUBTOTAL-GIFTS RECEIVED BY PAPER TECH. FDN.**

1,905	8,828	(6,923)	127,290	10,576	116,714
248,500	-	248,500	248,500	-	248,500
\$ 250,405	\$ 8,828	\$ 241,577	\$ 375,790	\$ 10,576	\$ 365,214

**TOTAL GIFTS**

\$ 767,215	\$ 341,889	\$ 425,326	\$ 3,821,324	\$ 2,024,767	\$ 1,796,557
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## **GIFTS & PLEDGES \$10,000 AND OVER**

**May, June, July and August 2002**

### **Cash Gifts May:**

Dr. H. Lewis Batts, Jr. Estate	\$25,000	Unrestricted Fund at Western
State of Michigan	16,915	Unrestricted Fund at Western (From the logo license plate program)
The Wal-Mart Foundation	15,000	Food Marketing Program

### **Cash Gifts June:**

Charitable Gift Fund	\$10,000	Lee Honors College Dean's Discretionary Fund
Anonymous Donor	14,000	WMUK-FM radio station
Mrs. Peggy Sorensen	38,500	Hap Sorensen Endowment Fund for Men's Tennis
	1,500	Gary Fund for men's tennis recruitment

### **Cash Gifts July:**

Georgia-Pacific Foundation, Inc.	\$10,000	Food Marketing Program Scholarship
	5,000	Food Marketing Program
Anonymous Donor	117,000	Unrestricted Fund at Western
	11,650	Plaza Arts Circle
Greenleaf Asset Management, Inc.	10,000	Mike Gary Athletic Fund
Kellogg Company	51,000	Food Marketing Program
	10,000	Food Marketing Program Scholarship
Procter & Gamble Fund	125,000	Technical Enhancement of Paper Products Project*
Target Stores	15,000	Miller Auditorium for the Buster Bronco Family Series

### **Cash Gifts August:**

Mr. and Mrs. Edward J. Fletcher	\$10,000	Rose Iciek Memorial Scholarship in Elementary and Secondary Ed
State of Michigan	17,965	Unrestricted Fund at Western (WMU Logo License Plates)
The Great Atlantic & Pacific Tea Company, Inc.	10,000	Food Marketing Program Scholarship
Mr. and Mrs. John C. Wattles	25,000	Unrestricted Fund at Western
Jean A. LaBelle Estate	100,000	Jean Warner LaBelle Fund

**New Cash Pledges May:**

Anonymous Donors	\$100,000	Donald "J" Seelye Athletic Center
Anonymous Donors	10,000	Music Education Scholarship
Anonymous Donor	500,000	New Art Facility
	250,000	WMUK-FM Radio Station Equipment Fund
Dr. and Mrs. William B. Harrison	10,000	Geosciences Core Laboratory Facility
Anonymous Donor	25,000	Donald "J" Seelye Athletic Center

**New Cash Pledges June:**

Mr. Jim McKinley	\$50,000	Donald "J" Seelye Athletic Center
	25,000	Gary Fund for football
	25,000	Mike Gary Athletic Fund
	50,000	McKinley Financial Foundation Endowed Scholarship
Kalamazoo Community Foundation	25,000	William and Fiona Denny Distinguished Music Student Scholarship

**New Cash Pledges July:**

Mr. Lyndon L. Cronen	\$50,000	First Agency Foundation Endowed Scholarship
Mr. and Mrs. Philip F. Faustman	10,000	Marcella S. and Philip F. Faustman Vocal Music Scholarship
	10,000	Marcella S. and Philip F. Faustman Music Theatre Scholarship
Ms. Kathleen Hickman and Ms. Jessica A. Peot	14,000	Craig B. Peot Memorial Endowed Scholarship
Mr. and Mrs. Joseph D. Seidel	10,000	To establish an unendowed scholarship
Dr. Diane K. Swartz	10,000	Designation to be determined
Harold & Grace Upjohn Foundation	\$185,000	Harold & Grace Upjohn Foundation Endowed Medallion

\*Paper Technology Foundation, Inc. gifts.



PERSONNEL REPORT

Appointments

Jeffrey Breneman, Vice President for Legislative Affairs and Chief of Staff, effective July 1, 2002.

Dean Honsberger, Associate Vice President for Budget and Planning, effective July 1, 2002.

Carol Hustoles, Vice President for Legal Affairs and General Counsel, effective July 1, 2002.

Lowell Rinker, Associate Vice President for Business, effective July 1, 2002.

Jan Van Der Kley, Associate Vice President for Finance, effective July 1, 2002.

Retirements

Janice Argue, Contract and Grant Specialist II, Grants and Contracts, effective August 31, 2002.

Robert Day, Custodian, Plant-Building Custodial and Support, effective June 30, 2002.

Evaline Marks, First, Valley 3 Dining Service, effective August 31, 2002.

Phyllis Paul, Office Assistant, Public Safety, effective September 30, 2002.

Sandra Williams, Second Cook, Valley 3 Dining Service, effective July 31, 2002.

Western Michigan University  
Board of Trustees  
Budget and Finance Committee

Agenda Item No. 4  
September 20, 2002

GENERAL FUND OPERATING BUDGET 2002/03

Recommended Motion

It is recommended that the general fund operating budget for 2002/03 be approved. It is further recommended that the administrative intent to carry forward 2002/03 lapsed year-end departmental balances to cover programmatic commitments be approved.

# WESTERN MICHIGAN UNIVERSITY

## Estimated Beginning Board Budget

Fiscal Year 2002/03

	2001/02 Estimated Board Budget	Changes	2002/03 Estimated Board Budget
<u>Revenue</u>			
State Appropriations - Base	\$125,714,321	(\$37,121)	\$125,677,200
Tuition - On & Off Campus	111,323,456	19,266,666	130,590,122
Investment Income	897,942	(400,000)	497,942
Indirect Cost Recovery	1,500,000	300,000	1,800,000
Special Fees	860,000	50,000	910,000
All Other	380,605	350,000	730,605
Departmental Revenue	855,416	2,900	858,316
Total Revenue	<u>\$241,531,740</u>	<u>\$19,532,445</u>	<u>\$261,064,185</u>
<u>Expense</u>			
Engineering & Applied Science	\$11,829,563	\$4,284,729	\$16,114,292
Business	12,516,384	451,076	12,967,460
Education	11,475,502	587,307	12,062,809
Continuing Education	8,565,270	342,647	8,907,917
Arts & Sciences	45,286,499	(194,503)	45,091,996
Aviation	1,831,699	2,139,251	3,970,950
Fine Arts	9,514,775	521,570	10,036,345
Health & Human Services	9,859,322	414,708	10,274,030
Misc. Units & Reserves	4,434,895	(34,461)	4,400,434
Subtotal Instruction	\$115,313,909	\$8,512,324	\$123,826,233
Research	\$2,954,035	\$84,237	\$3,038,272
Public Service	3,188,818	135,829	3,324,647
Academic Support	28,077,822	1,722,075	29,799,897
Student Services	20,376,167	3,173,719	23,549,886
Institutional Support	25,964,848	1,065,133	27,029,981
Operation & Maintenance of Plant	29,202,255	1,444,984	30,647,239
Student Financial Aid	19,118,163	1,675,612	20,793,775
Subtotal	\$128,882,108	\$9,301,589	\$138,183,697
Target Budget Reduction	(2,664,277)	2,664,277	0
Excess Expenses Over Income	0	(945,745)	(945,745)
Total Expense	<u>\$241,531,740</u>	<u>\$19,532,445</u>	<u>\$261,064,185</u>

# WESTERN MICHIGAN UNIVERSITY

## BUDGET OUTLOOK FOR 2002/03

### 2001/02 BUDGET BASE PRIOR TO CHANGES (In Thousands)

2001/02 Revenue Base	\$241,531.7
2001/02 Expense Base	241,531.7

<b>Subtotal - Difference</b>	<b>\$0.0</b>
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### **2002/03 BUDGET CHANGES (In Thousands)**

#### **REVENUE CHANGES**

State Appropriation Increase for 2002/03 (0.00% Increase)	(\$37.1)
Estimated Tuition Increase for 2002/03	
On-Campus (9.20% Resident and 13.2% Non-Resident Tuition Increase, 2.51% Enrollment Change)	17,782.2
Off-Campus (9.20% Tuition Increase, 1.25% Enrollment Change)	1,484.4
Indirect Cost Recovery	300.0
Interest Income	(400.0)
Other Income (Application Fees, A/R Service Charge)	400.0
Departmental Revenue	2.9
	2.9

<b>Subtotal 2002/03 - Revenue Changes</b>	<b>\$19,532.4</b>
-------------------------------------------	-------------------

#### **EXPENSE CHANGES**

Compensation Increase	\$7,245.5
Fringe Benefit Cost Increase (10.00%)	2,404.5
Supplies (2.00%)	511.0
Utilities Increase (3.50%)	378.7
Student Financial Aid (9.20%)	1,568.3
Library Acquisitions (5.00%)	253.6
Academic Programming	1,400.0
College of Aviation	2,000.0
College of Engineering	1,219.4
Debt Service	2,447.1
Athletics - Gender Equity	250.0
New Buildings Opening	500.0
Research Support Plan	300.0
	300.0

<b>Subtotal 2002/03 - Expense Changes</b>	<b>\$20,478.1</b>
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<b>Excess of Expenditures Over Revenue</b>	<b><u>(\$945.7)</u></b>
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CAPITAL OUTLAY BUDGET REQUEST FOR 2003/04

Background

As a public institution of higher education in the State of Michigan, Western Michigan University is required to submit an annual project request for consideration by the Governor and the Legislature.

Recommended Motion

It is recommended that the Capital Outlay Budget Request for 2003/04 be approved for submission to the State of Michigan.

**WESTERN MICHIGAN UNIVERSITY**  
**FY 2004 Capital Outlay Project Request**  
 October 25, 2002

<u>Project Title</u>	<u>Total Cost</u>	<u>State Funds</u>	<u>WMU Share</u>
<b>State Supported Projects</b>			
<i>First Priority:</i> Sangren Hall Renovation	\$ 30.0 M	\$ 22.5 M	\$ 7.5 M
Kohrman Hall Renovation	\$ 30.0 M	\$ 22.5 M	\$ 7.5 M
Chemistry Building	\$ 40.0 M	\$ 30.0 M	\$ 10.0 M
East Campus Facilities	\$ 60.0 M	\$ 45.0 M	\$ 15.0 M
<i>East Hall</i>	\$ 32.0 M	\$ 24.0 M	\$ 8.0 M
<i>Site Development</i>	\$ 4.0 M	\$ 3.0 M	\$ 1.0 M
<i>West &amp; North Halls</i>	\$ 24.0 M	\$ 18.0 M	\$ 6.0 M

**LEASE AGREEMENT – Megee Printing, Inc.**

**Background**

The recently announced closing of Brink Printing Services has made available a storefront in the University Plaza on Howard Street, owned by the University. The owner of Megee Printing, Inc., (also owner of the Copy Desk, located in the Bernhard Center), has expressed interest in locating in the vacant space, effective September 1, 2002.

The tenant would be given a 5-year lease, with one 5-year renewal, at his option. This would extend the time Megee Printing could occupy the space until August 31, 2012. This is consistent with the expiration of other tenants within the building. The monthly rent will be set at \$2,000 per month, with annual increases set a 3%.

- It is the Administration's recommendation that the Board of Trustees approve the proposed lease.

**Recommended Motion**

It is recommended that the Board authorize the treasurer or assistant treasurer to enter into a new lease, not to exceed five years, with an option to renew for an additional five years, with Megee Printing, Inc., for a storefront at the University Plaza.

Western Michigan University  
Board of Trustees  
Budget and Finance Committee

Agenda Item No.7  
September 20, 2002

ANNUITY AND LIFE INCOME FUNDS REPORT



Western Michigan University  
Board of Trustees  
Budget and Finance Committee

Agenda Item No. 8  
September 20, 2002

OPERATING CASH ACCOUNT REPORT



Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 9  
September 20, 2002

RESIDENCE LIFE FACILITY IMPROVEMENTS

Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 10  
September 20, 2002

PROGRAMMATIC UPDATES



WESTERN MICHIGAN UNIVERSITY BOARD OF TRUSTEES  
Budget and Finance Committee  
Friday, September 20, 2002  
Room 204, Bernhard Center  
12:30 p.m.

AGENDA

Trustee Anthony, Chair  
Trustee Chormann  
Trustee DeNooyer  
Trustee Pero  
Trustee St. John(ex officio)  
President Floyd (ex officio)

I. ACTION ITEMS

- |                                                                     |                          |
|---------------------------------------------------------------------|--------------------------|
| 1. Approval of the Minutes of the May 17, 2002<br>Committee Meeting | Trustee Anthony          |
| 2. Gift Report                                                      | Bud Bender               |
| 3. Personnel Report                                                 | President Floyd/Bob Beam |
| 4. General Fund Operating Budget - 2002/03                          | Dean Honsberger          |
| 5. Capital Outlay Budget Request - 2003/04                          | Bob Beam                 |
| 6. Lease Agreement - Megee Printing, Inc.                           | Bob Beam                 |

III. INFORMATIONAL ITEMS

- |                                         |          |
|-----------------------------------------|----------|
| 7. Annuity and Life Income Funds Report | Bob Beam |
| 8. Operating Cash Account Report        | Bob Beam |

WESTERN MICHIGAN UNIVERSITY BOARD OF TRUSTEES  
REGULAR MEETING  
FRIDAY, DECEMBER 13, 2002  
CONNABLE BOARD ROOM, BERNHARD CENTER  
11:30 a.m.

AGENDA

I. PROCEDURAL ITEMS

- |                                                              |          |
|--------------------------------------------------------------|----------|
| 1. Remarks by the Chair                                      | St. John |
| 2. Remarks by the President                                  | Floyd    |
| 3. Acceptance of the Agenda                                  | St. John |
| 4. Approval of the Minutes of the September 20, 2002 Meeting | St. John |

II. ACTION ITEMS

- |                                                                                                                                                                                                                                                                   |          |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| 5. Resignation of President                                                                                                                                                                                                                                       | St. John |
| 6. Appointment of Interim President                                                                                                                                                                                                                               | St. John |
| 7. Recommendation re Honorary Degree                                                                                                                                                                                                                              | St. John |
| 8. Resolution re Presidential Search Process                                                                                                                                                                                                                      | St. John |
| 9. 2003 Board Dates                                                                                                                                                                                                                                               | Kocher   |
| 10. Revised Board Bylaws                                                                                                                                                                                                                                          | Hustoles |
| 11. Academic and Student Affairs Committee Recommendations                                                                                                                                                                                                        | Aseritis |
| a. Grant Report                                                                                                                                                                                                                                                   | ASA-2    |
| b. Personnel Report                                                                                                                                                                                                                                               | ASA-3    |
| c. Establishment of Nanotechnology Research and Computation Institute (NRCI)                                                                                                                                                                                      | ASA-4    |
| d. Proposal to Divide the Department of Construction Engineering Materials into Three Separate Academic Units: the Department of Civil and Construction Engineering, the Department of Materials Science and Engineering, and the Department of Industrial Design | ASA-5    |
| e. Proposal to Create a New Academic Unit, International Studies Program, to be Housed in the College of Arts and Sciences                                                                                                                                        | ASA-6    |
| f. Recommended Division of Intercollegiate Athletics' Policy on Drug Education and Random Drug Testing                                                                                                                                                            | ASA-7    |
| 12. Budget and Finance Committee Recommendations                                                                                                                                                                                                                  | Anthony  |
| a. Gift Report                                                                                                                                                                                                                                                    | BF-2     |
| b. Personnel Report                                                                                                                                                                                                                                               | BF-3     |

Board of Trustees Meeting  
December 13, 2002 Agenda  
(continued)

	c. Recommendation re Proposal 4	BF-4
ROLL CALL	d. WMU/Cooley Law School Construction/Lease Agreement	BF-5
ROLL CALL	e. Lease Agreement - Kampus Kabob	BF-6
ROLL CALL	f. WMU/Lake Michigan College Lease Agreement-South Haven	BF-7
ROLL CALL	g. Street Right of Way Vacations	BF-8
ROLL CALL	h. Property Access Easements	BF-9
ROLL CALL	i. Howard Street Right of Way	BF-10

III. INFORMATIONAL ITEM

13. Public Comments	St. John
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Western Michigan University  
Board of Trustees Meeting

Agenda Item No.1  
December 13, 2002

REMARKS BY THE CHAIR

Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 2  
December 13, 2002

REMARKS BY THE PRESIDENT

Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 3  
December 13, 2002

ACCEPTANCE OF THE AGENDA

Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 4  
December 13, 2002

APPROVAL OF THE MINUTES OF THE SEPTEMBER 20, 2002 MEETING

Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 5  
December 13, 2002

RESIGNATION OF PRESIDENT

It is recommended that the resignation of President Elson S. Floyd be accepted,  
effective January 5, 2003.

Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 6  
December 13, 2002

APPOINTMENT OF INTERIM PRESIDENT

It is recommended that Provost and Vice President for Academic Affairs Daniel Litynski be appointed Interim President of Western Michigan University, effective January 6, 2003.

Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 7  
December 13, 2002

RECOMMENDATION RE HONORARY DEGREE

It is recommended that an honorary Doctor of Public Service degree be awarded to President Elson S. Floyd at the December 14 commencement.

Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 8  
December 13, 2002

RESOLUTION RE PRESIDENTIAL SEARCH PROCESS

It is recommended that the following resolution be approved.

**RESOLUTION**

WHEREAS, President Elson S. Floyd has announced his resignation from Western Michigan University effective January 5, 2003; and

WHEREAS, the Board of Trustees recognizes its responsibility to lead the presidential search process and select the seventh President of Western Michigan University; and

WHEREAS, the Board further recognizes the importance of input in this process from the University community and beyond;

IT IS THEREFORE RESOLVED that the Board establishes a Presidential Search Advisory Committee (PSAC) with representative membership recommended for appointment by the Board Chair and Vice Chair, and that the PSAC will serve in an advisory/informational capacity and assist the Board in the identification of qualified candidates for the presidency; and

IT IS RESOLVED that the Board expressly reserves all power and authority to issue additional directives to the PSAC, make its own decision regarding the acceptability of the PSAC's recommendations, add its own candidate recommendations at any time during the search process, and elect any individual of its choosing as President; and

IT IS FURTHER RESOLVED that:

1. The Board has engaged the services of an executive search firm, A.T. Kearney, to assist in the search.
2. The PSAC will meet at its earliest opportunity to begin the search process and will provide progress reports as appropriate to the Board.
3. The PSAC and Board will consult with the General Counsel as needed.
4. The Board Chair/Vice Chair and the PSAC Chair will be the spokespersons during the search process. The Board Secretary will serve as search coordinator.
5. The PSAC will be guided by presidential selection criteria to be approved by the Board and shall conduct the initial reviewing of candidates in such a manner to ensure that confidentiality is strictly observed in accordance with Michigan law. The PSAC shall carry out the University's commitment to principles and policies of diversity and pluralism, and shall conduct the search in a manner that enhances the stature of Western Michigan University.
6. The Board will provide direction to the PSAC regarding communication between the Board and the PSAC and any members thereof, and the PSAC and Board may meet periodically as needed.
7. The PSAC will make a final recommendation to the Board concerning its slate of the best-qualified candidates. However, no candidate shall be eliminated from consideration until such time that the Board officially selects a President. After receiving the PSAC recommendation, the Board of Trustees as a whole will then continue the search process and determine the President with an election at a formal session of the Board.

IT IS THEREFORE RECOMMENDED that the search process, as indicated above and the membership of the Presidential Search Advisory Committee as follows, be approved by the Board of Trustees.



The PSAC members are:

- Richard St. John, PSAC Chair of Kalamazoo, Michigan;
- Trustee Birgit M. Klohs of Grand Rapids, Michigan;
- Trustee Vernice D. Anthony of Warren, Michigan;
- Trustee James Holden of Bloomfield Hills, Michigan;
- Dr. Ariel L. H. Anderson, WMU professor of teaching, learning and leadership;
- Susan Broman, executive director of the Steelcase Foundation of Grand Rapids, Michigan;
- Dr. Adrian "Ed" Edwards, chairperson of WMU's Department of Finance and Commercial Law;
- George A. Franklin, WMU trustee emeritus and vice president of the Kellogg Company of Battle Creek, Michigan;
- Dr. Peter W. Krawutschke, WMU professor of foreign languages and literatures and president of the WMU Faculty Senate;
- Dr. Gary Mathews, WMU professor of social work and president of the WMU chapter of the American Association of University Professors;
- Dr. Margaret Merrion, Dean, College of Fine Arts, WMU;
- Judith K. Phelps, administrative assistant in WMU's Office of Admissions and Orientation;
- Angela D. Sillmon, a senior computer information systems major from Plymouth, Michigan; and
- Dr. Lewis Walker, WMU professor emeritus of sociology

2003 BOARD DATES

It is recommended that schedule of Board dates for 2003 be approved:

January 24

March 14

May 9

July 18

September 12

December 12

(Schedule is subject to additions/deletions/changes as needed.)

Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 10  
December 13, 2002

REVISED BOARD BYLAWS

It is recommended that the revised bylaws of the Western Michigan University Board of Trustees be approved.

Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 11a.  
December 13, 2002

GRANT REPORT

It is recommended that the grant report for September and October 2002 be approved.

(Tab ASA-2)

Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 11b.  
December 13, 2002

PERSONNEL REPORT

It is recommended that the personnel report be approved.

(ASA-3)

Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 11c.  
December 13, 2002

ESTABLISHMENT OF NANOTECHNOLOGY RESEARCH AND COMPUTATION INSTITUTE (NRCI)

It is recommended that the Nanotechnology Research and Computation Center be established and report to the Provost through the Vice President for Research, effective December 13, 2002.

(ASA-4)

PROPOSAL TO DIVIDE THE DEPARTMENT OF CONSTRUCTION ENGINEERING MATERIALS INTO THREE  
SEPARATE ACADEMIC UNITS: THE DEPARTMENT OF CIVIL AND CONSTRUCTION ENGINEERING,  
THE DEPARTMENT OF MATERIALS SCIENCE AND ENGINEERING, AND THE DEPARTMENT OF INDUSTRIAL  
DESIGN

It is recommended that the Board of Trustees approve the proposal to divide the Department of Construction Engineering, Materials Engineering and Industrial Design into three separate academic departments: the Department of Civil and Construction Engineering, the Department of Materials Science and Engineering, and the Department of Industrial Design.

(ASA-5)

Western Michigan University  
Board of Trustees Meeting

Agenda Item No.11e.  
December 13, 2002

PROPOSAL TO CREATE A NEW ACADEMIC UNIT, INTERNATIONAL STUDIES PROGRAM, TO BE  
HOUSED IN THE COLLEGE OF ARTS AND SCIENCES

It is recommended that the Board of Trustees approve the proposal to create a new academic unit named the International Studies Program to be housed in the College of Arts and Sciences.

(ASA-6)



DIVISION OF INTERCOLLEGIATE ATHLETICS' POLICY ON DRUG EDUCATION AND RANDOM DRUG TESTING

It is recommended that the Board of Trustees approve the Western Michigan University Division of Intercollegiate Athletics' Policy on Drug Education and Random Drug Testing, and authorize the Division, in conjunction with the Office of the General Counsel, to develop and implement procedures for the policy and begin the random drug testing program for student athletics at WMU.

(ASA-7)

Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 12a.  
December 13, 2002

GIFT REPORT

It is recommended that the gift report for September and October 2002 be approved.

(BF-2)

Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 12b.  
December 13, 2003

PERSONNEL REPORT

It is recommended that the personnel report be approved.

(BF-3)

RECOMMENDATION RE PROPOSAL 4

Confirming earlier discussion, it is recommended that the Board's opposition to Proposal 4 be formally noted.

(BF-4)

WMU/COOLEY LAW SCHOOL CONSTRUCTION/LEASE AGREEMENT - ROLL CALL

It is recommended that the treasurer/assistant treasurer be authorized to execute the necessary documents to effect a construction and lease agreement with Cooley Law School and Ionia Associates to expand the academic partnering between the two institutions to WMU's downtown Grand Rapids campus.

(BF-5)

LEASE AGREEMENT - KAMPUS KABOB - ROLL CALL

It is recommended that the treasurer/assistant treasurer be authorized to enter into a lease, not to exceed three years, with an option to renew for an additional three years, with Habes Wardal and Rabih Debaja, for a storefront at the University Plaza.

(BF-6)

WESTERN MICHIGAN UNIVERSITY - LAKE MICHIGAN COLLEGE (SOUTH HAVEN) - ROLL CALL

It is recommended that the treasurer/assistant treasurer be authorized to execute the necessary documents to effect a long-term operating and lease agreement with Lake Michigan College, to enable the placement of WMU's Extended University Programs in South Haven.

(BF-7)

Western Michigan University  
Board of Trustees Meeting

Agenda Item No12g,  
December 13, 2002

STREET RIGHT OF WAY VACATIONS - ROLL CALL

It is recommended that the administration be authorized to execute any utility easements necessary part of the property transfer.

(BF 8,9,10)



Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 12h.  
December 13, 2002

PROPERTY ACCESS EASEMENTS - ROLL CALL

It is recommended that the administration be authorized to execute access easements listed as necessary, in conjunction with the vacation of the street right of ways.

(BF 8,9,10)

Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 12i.  
December 13, 2002

HOWARD STREET RIGHT OF WAY - ROLL CALL

It is recommended that the Board approve the granting of an additional right of way on Howard Street to the City of Kalamazoo for the indicated project and authorize the administration to execute the required documents once they are finalized.

(BF-8,9,10)

Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 13  
December 13, 2002

PUBLIC COMMENTS



Dec 2002

WESTERN MICHIGAN UNIVERSITY BOARD OF TRUSTEES  
REGULAR MEETING  
FRIDAY, DECEMBER 13, 2002  
CONNABLE BOARD ROOM, BERNHARD CENTER  
11:30 a.m.

AGENDA

I. PROCEDURAL ITEMS

- |                                                              |          |
|--------------------------------------------------------------|----------|
| 1. Remarks by the Chair                                      | St. John |
| 2. Remarks by the President                                  | Floyd    |
| 3. Acceptance of the Agenda                                  | St. John |
| 4. Approval of the Minutes of the September 20, 2002 Meeting | St. John |

II. ACTION ITEMS

- |                                                                                                                                                                                                                                                                   |          |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| 5. Resignation of President                                                                                                                                                                                                                                       | St. John |
| 6. Appointment of Interim President                                                                                                                                                                                                                               | St. John |
| 7. Recommendation re Honorary Degree                                                                                                                                                                                                                              | St. John |
| 8. Resolution re Presidential Search Process                                                                                                                                                                                                                      | St. John |
| 9. 2003 Board Dates                                                                                                                                                                                                                                               | Kocher   |
| 10. Revised Board Bylaws                                                                                                                                                                                                                                          | Hustoles |
| 11. Academic and Student Affairs Committee Recommendations                                                                                                                                                                                                        | Aseritis |
| a. Grant Report                                                                                                                                                                                                                                                   | ASA-2    |
| b. Personnel Report                                                                                                                                                                                                                                               | ASA-3    |
| c. Establishment of Nanotechnology Research and Computation Institute (NRCI)                                                                                                                                                                                      | ASA-4    |
| d. Proposal to Divide the Department of Construction Engineering Materials into Three Separate Academic Units: the Department of Civil and Construction Engineering, the Department of Materials Science and Engineering, and the Department of Industrial Design | ASA-5    |
| e. Proposal to Create a New Academic Unit, International Studies Program, to be Housed in the College of Arts and Sciences                                                                                                                                        | ASA-6    |
| f. Recommended Division of Intercollegiate Athletics' Policy on Drug Education and Random Drug Testing                                                                                                                                                            | ASA-7    |
| 12. Budget and Finance Committee Recommendations                                                                                                                                                                                                                  | Anthony  |
| a. Gift Report                                                                                                                                                                                                                                                    | BF-2     |
| b. Personnel Report                                                                                                                                                                                                                                               | BF-3     |

Board of Trustees Meeting  
December 13, 2002 Agenda  
(continued)

	c. Recommendation re Proposal 4	BF-4
ROLL CALL	d. WMU/Cooley Law School Construction/Lease Agreement	BF-5
ROLL CALL	e. Lease Agreement - Kampus Kabob	BF-6
ROLL CALL	f. WMU/Lake Michigan College Lease Agreement-South Haven	BF-7
ROLL CALL	g. Street Right of Way Vacations	BF-8
ROLL CALL	h. Property Access Easements	BF-9
ROLL CALL	i. Howard Street Right of Way	BF-10

III. INFORMATIONAL ITEM

13. Public Comments	St. John
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Western Michigan University  
Board of Trustees Meeting

Agenda Item No.1  
December 13, 2002

REMARKS BY THE CHAIR



Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 2  
December 13, 2002

REMARKS BY THE PRESIDENT

Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 3  
December 13, 2002

ACCEPTANCE OF THE AGENDA

Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 4  
December 13, 2002

APPROVAL OF THE MINUTES OF THE SEPTEMBER 20, 2002 MEETING

Western Michigan University  
Board of Trustees Meeting

Agenda Item No.5  
December 13, 2002

RESIGNATION OF PRESIDENT

It is recommended that the resignation of President Elson S. Floyd be accepted,  
effective January 5, 2003.

APPOINTMENT OF INTERIM PRESIDENT

It is recommended that Provost and Vice President for Academic Affairs Daniel Litynski be appointed Interim President of Western Michigan University, effective January 6, 2003.

RECOMMENDATION RE HONORARY DEGREE

It is recommended that an honorary Doctor of Public Service degree be awarded to President Elson S. Floyd at the December 14 commencement.

RESOLUTION RE PRESIDENTIAL SEARCH PROCESS

It is recommended that the following resolution be approved.

**RESOLUTION**

WHEREAS, President Elson S. Floyd has announced his resignation from Western Michigan University effective January 5, 2003; and

WHEREAS, the Board of Trustees recognizes its responsibility to lead the presidential search process and select the seventh President of Western Michigan University; and

WHEREAS, the Board further recognizes the importance of input in this process from the University community and beyond;

IT IS THEREFORE RESOLVED that the Board establishes a Presidential Search Advisory Committee (PSAC) with representative membership recommended for appointment by the Board Chair and Vice Chair, and that the PSAC will serve in an advisory/informational capacity and assist the Board in the identification of qualified candidates for the presidency; and

IT IS RESOLVED that the Board expressly reserves all power and authority to issue additional directives to the PSAC, make its own decision regarding the acceptability of the PSAC's recommendations, add its own candidate recommendations at any time during the search process, and elect any individual of its choosing as President; and

IT IS FURTHER RESOLVED that:

1. The Board will engage the services of a private executive search firm to assist in the search.
2. The PSAC will meet at its earliest opportunity to begin the search process and will provide progress reports as appropriate to the Board.
3. The PSAC and Board will consult with the General Counsel as needed.
4. The Board Chair/Vice Chair and the PSAC Chair will be the spokespersons during the search process. The Board Secretary will serve as search coordinator.
5. The PSAC will be guided by presidential selection criteria to be approved by the Board and shall conduct the initial reviewing of candidates in such a manner to ensure that confidentiality is strictly observed in accordance with Michigan law. The PSAC shall carry out the University's commitment to principles and policies of diversity and pluralism, and shall conduct the search in a manner that enhances the stature of Western Michigan University.
6. The Board will provide direction to the PSAC regarding communication between the Board and the PSAC and any members thereof, and the PSAC and Board may meet periodically as needed.
7. The PSAC will make a final recommendation to the Board concerning its slate of the best-qualified candidates. However, no candidate shall be eliminated from consideration until such time that the Board officially selects a President. After receiving the PSAC recommendation, the Board of Trustees as a whole will then continue the search process and determine the President with an election at a formal session of the Board.

IT IS THEREFORE RECOMMENDED that the search process, as indicated above and the membership of the Presidential Search Advisory Committee as follows, be approved by the Board of Trustees.

The PSAC members are:

- Richard St. John, PSAC Chair of Kalamazoo, Michigan;
- Trustee Birgit M. Klohs of Grand Rapids, Michigan;
- Trustee Vernice D. Anthony of Warren, Michigan;
- Trustee James Holden of Bloomfield Hills, Michigan;
- Dr. Ariel L. H. Anderson, WMU professor of teaching, learning and leadership;
- Susan Broman, executive director of the Steelcase Foundation of Grand Rapids, Michigan;
- Dr. Adrian "Ed" Edwards, chairperson of WMU's Department of Finance and Commercial Law;
- George A. Franklin, WMU trustee emeritus and vice president of the Kellogg Company of Battle Creek, Michigan;
- Dr. Peter W. Krawutschke, WMU professor of foreign languages and literatures and president of the WMU Faculty Senate;
- Dr. Gary Mathews, WMU professor of social work and president of the WMU chapter of the American Association of University Professors;
- Dr. Margaret Merrion, Dean, College of Fine Arts, WMU;
- Judith K. Phelps, administrative assistant in WMU's Office of Admissions and Orientation;
- Angela D. Sillmon, a senior computer information systems major from Plymouth, Michigan; and
- Dr. Lewis Walker, WMU professor emeritus of sociology



2003 BOARD DATES

It is recommended that schedule of Board dates for 2003 be approved:

January 24

March 14

May 9

July 18

September 12

December 12

(Schedule is subject to additions/deletions/changes as needed.)

REVISED BOARD BYLAWS

It is recommended that the revised bylaws of the Western Michigan University Board of Trustees be approved.

GRANT REPORT

It is recommended that the grant report for September and October 2002 be approved.

(Tab ASA-2)

Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 11b.  
December 13, 2002

PERSONNEL REPORT

It is recommended that the personnel report be approved.

(ASA-3)

ESTABLISHMENT OF NANOTECHNOLOGY RESEARCH AND COMPUTATION INSTITUTE (NRCI)

It is recommended that the Nanotechnology Research and Computation Center be established and report to the Provost through the Vice President for Research, effective December 13, 2002.

(ASA-4)

PROPOSAL TO DIVIDE THE DEPARTMENT OF CONSTRUCTION ENGINEERING MATERIALS INTO THREE  
SEPARATE ACADEMIC UNITS: THE DEPARTMENT OF CIVIL AND CONSTRUCTION ENGINEERING,  
THE DEPARTMENT OF MATERIALS SCIENCE AND ENGINEERING, AND THE DEPARTMENT OF INDUSTRIAL  
DESIGN

It is recommended that the Board of Trustees approve the proposal to divide the Department of Construction Engineering, Materials Engineering and Industrial Design into three separate academic departments: the Department of Civil and Construction Engineering, the Department of Materials Science and Engineering, and the Department of Industrial Design.

(ASA-5)

PROPOSAL TO CREATE A NEW ACADEMIC UNIT, INTERNATIONAL STUDIES PROGRAM, TO BE  
HOUSED IN THE COLLEGE OF ARTS AND SCIENCES

It is recommended that the Board of Trustees approve the proposal to create a new academic unit named the International Studies Program to be housed in the College of Arts and Sciences.

(ASA-6)

DIVISION OF INTERCOLLEGIATE ATHLETICS' POLICY ON DRUG EDUCATION AND RANDOM DRUG TESTING

It is recommended that the Board of Trustees approve the Western Michigan University Division of Intercollegiate Athletics' Policy on Drug Education and Random Drug Testing, and authorize the Division, in conjunction with the Office of the General Counsel, to develop and implement procedures for the policy and begin the random drug testing program for student athletics at WMU.

(ASA-7)



Western Michigan University  
Board of Trustees Meeting

Agenda Item No.12a.  
December 13, 2002

GIFT REPORT

It is recommended that the gift report for September and October 2002 be approved.

(BF-2)

Western Michigan University  
Board of Trustees Meeting

Agenda Item No.12b.  
December 13, 2003

PERSONNEL REPORT

It is recommended that the personnel report be approved.

(BF-3)

RECOMMENDATION RE PROPOSAL 4

Confirming earlier discussion, it is recommended that the Board's opposition to  
Proposal 4 be formally noted.

(BF-4)

WMU/COOLEY LAW SCHOOL CONSTRUCTION/LEASE AGREEMENT - ROLL CALL

It is recommended that the treasurer/assistant treasurer be authorized to execute the necessary documents to effect a construction and lease agreement with Cooley Law School and Ionia Associates to expand the academic partnering between the two institutions to WMU's downtown Grand Rapids campus.

(BF-5)

LEASE AGREEMENT - KAMPUS KABOB - ROLL CALL

It is recommended that the treasurer/assistant treasurer be authorized to enter into a lease, not to exceed three years, with an option to renew for an additional three years, with Habes Wardal and Rabih Debaja, for a storefront at the University Plaza.

(BF-6)

WESTERN MICHIGAN UNIVERSITY - LAKE MICHIGAN COLLEGE (SOUTH HAVEN) - ROLL CALL

It is recommended that the treasurer/assistant treasurer be authorized to execute the necessary documents to effect a long-term operating and lease agreement with Lake Michigan College, to enable the placement of WMU's Extended University Programs in South Haven.

(BF-7)

STREET RIGHT OF WAY VACATIONS - ROLL CALL

It is recommended that the administration be authorized to execute any utility easements necessary part of the property transfer.

(BF 8,9,10)

PROPERTY ACCESS EASEMENTS - ROLL CALL

It is recommended that the administration be authorized to execute access easements listed as necessary, in conjunction with the vacation of the street right of ways.

(BF 8,9,10)



HOWARD STREET RIGHT OF WAY - ROLL CALL

It is recommended that the Board approve the granting of an additional right of way on Howard Street to the City of Kalamazoo for the indicated project and authorize the administration to execute the required documents once they are finalized.

(BF-8,9,10)

Western Michigan University  
Board of Trustees Meeting

Agenda Item No. 13  
December 13, 2002

PUBLIC COMMENTS



WESTERN MICHIGAN UNIVERSITY BOARD OF TRUSTEES  
Academic and Student Affairs Committee  
Friday, December 13, 2002  
Room 204, Bernhard Center  
9:15 a.m.

AGENDA

Trustee Aseritis, Chair  
Trustee Holden  
Trustee Klohs  
Trustee St. John (ex officio)  
President Floyd (ex officio)

I. ACTION ITEMS

1. Approval of the Minutes of the September 20, 2002  
Committee Meeting  
Trustee Aseritis
2. Grant Report  
Vice President Luderer
3. Personnel Report  
Provost Litynski/Vice  
President Swartz
4. Establishment of Nanotechnology Research and  
Computation Institute (NRCI)  
Provost Litynski/Vice  
President Luderer
5. Proposal to Divide the Department of Construction  
Engineering Materials Engineering and Industrial  
Design into Three Separate Academic Units: the  
Department of Civil and Construction Engineering,  
the Department of Materials Science and Engineering,  
and the Department of Industrial Design  
Provost Litynski
6. Proposal to Create a New Academic Unit, International  
Studies Program, to be Housed in the College of Arts  
and Sciences  
Provost Litynski
7. Recommended Division of Intercollegiate Athletics'  
Policy on Drug Education and Random Drug Testing  
Acting Athletic Director  
Corstange

II. INFORMATIONAL ITEM

8. University Colors  
President Floyd

Western Michigan University  
Board of Trustees  
Academic and Student Affairs Committee

Agenda Item No. 1  
December 13, 2002

APPROVAL OF THE MINUTES OF THE SEPTEMBER 20, 2002 COMMITTEE MEETING

Grant Report

Background

The grant report for the months of September and October 2002 indicates a total of \$11,452,531.11 in externally funded awards. Of the total, September awards amounted to \$6,403,737.16 or 56 percent and October awards amounted to \$5,048,793.95 or 44 percent. The year-to-date total is \$18,524,300.57.

**September and October 2002**

*Awards by Category*

<i>Instruction</i>	<i>17,700.00</i>
<i>Research</i>	<i>9,111,063.73</i>
<i>Public Service</i>	<i>584,486.38</i>
<i>Academic Support</i>	<i>534,619.00</i>
<i>Student Services</i>	<i>0.00</i>
<i>Institutional Support</i>	<i>0.00</i>
<i>Operations and Maintenance of Plant</i>	<i>1,204,662.00</i>
<i>Scholarships and Fellowships</i>	<i>0.00</i>
<i>Total for September and October 2002</i>	<i>\$11,452,531.11</i>

Notable awards for this period were from the National Science Foundation, U.S. Department of Education, U.S. Department of Health and Human Services, U.S. Environmental Protection Agency, Michigan Department of Education, Kalamazoo Community Mental Health Services, and University of Michigan.

Recommended Motion

It is recommended that the grant report for September and October 2002 be approved.

Western Michigan University  
Grants Awarded

September 2002 to October 2002

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
Instruction				
To develop new teacher inquiry groups that will explore their classroom practices in teaching writing in Kalamazoo Public Schools (Supplemental)	National Writing Project Corporation	Dr. Ellen H Brinkley English	\$10,000.00	9/26/2002
To provide a basic and broad overview of papermaking, pulping, printing and coating (New)	Diversified Chemical Technologies, Inc	Dr. Said M Abubakr Paper and Printing Science and Engineering	\$7,700.00	9/3/2002
TOTAL INSTRUCTION			\$17,700.00	
Research				
To support the Midwest Educational Reform Consortium, a collaborative partnership designed to restructure public schools and to reform teacher preparation to improve academic achievement in all students (Non-Competing Continuation)	U.S. Department of Education	Dr. Joseph Kretoivics College of Education	\$2,981,201.00	9/24/2002
To continue to provide new tools for helping federal, state, and local officials determine ecosystem and human health risks related to contaminants found in the Kalamazoo River watershed and other watersheds worldwide (New)	U.S. Environmental Protection Agency	Dr. Charles F Ide Environmental Institute Dr. Jay C Means Chemistry	\$2,678,050.00	10/25/2002
To develop, field test, and bring to publication a revision of the four-year high-school mathematics curriculum (New)	National Science Foundation	Dr. Christian R Hirsch Mathematics	\$874,987.00	9/6/2002

Western Michigan University  
Grants Awarded

September 2002 to October 2002

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
<b>Research</b>				
To provide doctoral students with the skills required to conduct research at the interface of the biospheric and atmospheric sciences (Non-Competing Continuation)	University of Michigan	Dr. Steven B Bertman Chemistry Dr. David N Karowe Biological Sciences	\$529,417.00	10/25/2002
To conduct research and provide testing services in specialized areas of paper coating in association with industry (Renewal)	Various Industries	Mr. James Schaper Coating Pilot Plant	\$500,000.00	10/8/2002
To conduct research and provide testing services in specialized areas of paper science engineering in association with industry (Renewal)	Various Industries	Mr. James Schaper Paper Pilot Plant	\$450,000.00	10/8/2002
To support the project, Exploring the Correlates of Success in American Charter Schools: Providing a Research Base for Improvement (Non-Competing Continuation)	U.S. Department of Education	Dr. Gary J Miron The Evaluation Center	\$211,376.00	10/14/2002
To conduct research and provide testing services in specialized areas of printing, papermaking, and inks in association with industry (Renewal)	Various Industries	Mr. James Schaper Printing Pilot Plant	\$200,000.00	10/8/2002
To develop nonsmooth analysis for semicontinuous functions and multivalued mappings on smooth manifolds and to apply these new analytical techniques to a variety of optimization and control problems (Non-Competing Continuation)	National Science Foundation	Dr. Iouri S Lediaev Dr. Qiji Zhu Mr. Jay S Treiman Mathematics	\$80,000.00	9/19/2002
To investigate transition phenomena in flows over underbodies using the Reynolds-average Navier-Stokes equations (New)	Office of Naval Research	Dr. William W Liou Mechanical and Aeronautical Engineering	\$79,901.00	10/31/2002



Western Michigan University  
Grants Awarded

September 2002 to October 2002

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
<b>Research</b>				
To study the collision processes in which electron correlation effects are important (Non-Competing Continuation)	U.S. Department of Energy	Dr. John A Tanis Physics	\$70,000.00	9/6/2002
To design and conduct two elements of the examination of Amtrak safety initiative entitled Rulebook Consolidation Project (Supplemental)	U.S. Department of Transportation	Dr. Christopher D Nelson The Evaluation Center	\$60,041.20	10/2/2002
To develop two survey instruments to be used in assessing the impact of the agri-tourism industry on the economy of Michigan (New)	Michigan Department of Agriculture	Dr. Deborah Che Geography	\$59,500.00	9/3/2002
To provide professional development, inclusive of coaching, mentoring, and modeling, to professional staff of local elementary schools and public school academies (New)	St. Clair County Intermediate School District	Dr. Pamela J Zeller The Evaluation Center	\$50,000.00	10/30/2002
To assess the process of the Community Access Program (CAP) grant and anticipated outcomes (New)	Healthy Futures/MedRan	Dr. Victoria C Ross Sociology	\$41,000.00	10/28/2002
To conduct experimental and theoretical studies of the load sequence effects on fatigue crack growth resistance (Non-Competing Continuation)	Office of Naval Research	Dr. Daniel Kujawski Mechanical and Aeronautical Engineering	\$40,000.00	10/30/2002
To evaluate The Enrichment Channel (TEC) project (New)	Detroit Public Television	Dr. Pamela J Zeller The Evaluation Center	\$40,000.00	10/8/2002

Western Michigan University  
Grants Awarded

September 2002 to October 2002

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
<b>Research</b>				
To focus on a more compelling set of thermal studies to detail the relationship of copper alloy mold components to molding efficiency and quality (Supplemental)	Copper Development Association, Inc.	Dr. Paul V Engelmann Industrial and Manufacturing Engineering	\$25,000.00	9/23/2002
To produce tools derived from photoionization calculations using Cloudy, and then applying them to the existing and future/planned spectra data sets of active galactic nuclei outflows (New)	Space Telescope Science Institute	Dr. Kirk T Korista Physics	\$21,978.00	9/16/2002
To convene a comprehensive fetal alcohol syndrome (FAS) clinic, to use and promote the use of the FAS prescreening and screening tools and develop and maintain an advisory coalition on FAS (New)	Michigan Department of Community Health	Dr. James A Henry School of Community Health Services	\$15,000.00	9/6/2002
To develop a new 3 credit hour laboratory course in experimental high throughput screening (HTS) methods (New)	The Society for Biomolecular Screening	Dr. Brian C Tripp Biological Sciences	\$15,000.00	9/20/2002
To convene a comprehensive fetal alcohol syndrome (FAS) clinic, to use and promote the use of the FAS prescreening and screening tools and develop and maintain an advisory coalition on FAS (Supplemental)	Michigan Department of Community Health	Dr. James A Henry School of Community Health Services	\$15,000.00	10/31/2002
To measure flow velocities inside the Eldec jet fuel flowmeter using particle image velocimetry (New)	Eldec Corporation	Dr. Parviz Merati Mechanical and Aeronautical Engineering	\$14,064.00	10/2/2002
To renew funding for a post-graduate internship that will assist the Holistic Health Care Program with both curricular and research activities (Renewal)	The John E. Fetzer Institute, Inc.	Dr. Thomas R Holmes School of Community Health Services	\$13,529.00	9/20/2002

Western Michigan University  
Grants Awarded

September 2002 to October 2002

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
<b>Research</b>				
To reinforce ethical journalism through interviews and articles (New)	Ethics and Excellence in Journalism Foundation	Dr. Sue Ellen Isacksen Communication	\$9,965.00	10/8/2002
To assist the City of Portage in a telephone survey of residents to obtain their viewpoints on city services and other important issues (New)	City of Portage	Dr. David J Hartmann Sociology	\$7,907.00	10/16/2002
To test, measure and evaluate acceleration forces in free-fall lifeboats to infer their potential for causing human injury (New)	Ernst Hatecke, GmbH	Dr. James K Nelson Jr Construction Engineering, Materials Engineering, and Industrial Design	\$7,036.82	9/6/2002
To assist the City of Wyoming in a mail survey of residents to obtain their viewpoints on city services and other important issues (New)	City of Wyoming	Dr. David J Hartmann Sociology	\$6,628.00	9/6/2002
To provide funding for the acquisition of computing and peripheral hardware to support collaborative research and research education in imaging and information visualization (Supplemental)	National Science Foundation	Dr. Ikhlas Abdel-Qader Electrical and Computer Engineering	\$6,250.00	10/17/2002
To develop a new 3 credit hour laboratory course in experimental high throughput screening (HTS) methods (Supplemental)	The Society for Biomolecular Screening	Dr. Brian C Tripp Biological Sciences	\$3,750.00	10/7/2002
To perform a noise evaluation of the actuators used on adjustable-height tables (New)	Suspa, Incorporated	Dr. Koorosh Naghshineh Mechanical and Aeronautical Engineering	\$3,000.00	10/17/2002

Western Michigan University  
Grants Awarded

September 2002 to October 2002

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
<b>Research</b>				
To examine filler bowls with severe pitting to identify the failure mechanism (New)	Fogg Filler Company	Dr. Philip J Guichelaar Mechanical and Aeronautical Engineering	\$1,460.00	9/4/2002
To develop and implement service learning modules for two introductory gerontology courses (Supplemental)	Association for Gerontology in Higher Education	Dr. Donna M Weinreich School of Community Health Services	\$12.71	10/23/2002
To design and conduct two elements of the examination of Amtrak safety initiative entitled Rulebook Consolidation Project (Supplemental)	U.S. Department of Transportation	Dr. Christopher D Nelson The Evaluation Center	\$10.00	9/1/2002
			<b>TOTAL RESEARCH</b>	<b>\$9,111,063.73</b>
<b>Public Service</b>				
To serve 50 high school students annually through a Math and Science Upward Bound program (Non-Competing Continuation)	U.S. Department of Education	Dr. Martha B Warfield Division of Multicultural Affairs	\$218,545.00	9/30/2002
To provide daily living, communication, behavior control, and social skill services to developmentally disabled adults (Supplemental)	Kalamazoo Community Mental Health Services	Ms. Carol Sundberg Center for Disability Studies	\$109,597.67	9/30/2002

Western Michigan University  
Grants Awarded

September 2002 to October 2002

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
<b>Public Service</b>				
To provide technical assistance to the Network of 33 Mathematics and Science Centers in Michigan (New)	Grand Valley State University	Dr. Deanna S Draze Institute for Science Education	\$81,500.00	10/23/2002
To provide toddler child care to low-income student parents (Non-Competing Continuation)	U.S. Department of Education	Dr. Andrea B Smith Dr. Barbara L Harris Teaching, Learning, and Leadership	\$73,380.00	9/18/2002
To provide evaluation technical assistance to program staff as the professional development materials are created and implemented (New)	San Diego State University Foundation	Dr. Mark Jenness Institute for Science Education	\$44,812.00	9/18/2002
To unite with other Michigan universities to train faculty and integrate academic service-learning into teacher preparation programs (Non-Competing Continuation)	Eastern Michigan University	Dr. Gunilla Holm Educational Studies	\$25,000.00	10/23/2002
To support a WMU Organizational Behavior Management graduate student assistantship (New)	Association for Behavior Analysis	Dr. R Wayne Fuqua Psychology	\$12,427.00	9/20/2002
To contribute to the 2002-2003 WMU lecture/seminar series "The Methodology of Benefit-Cost Analysis" (New)	The W.E. Upjohn Institute for Employment Research	Dr. Bassam E Harik Economics	\$6,000.00	9/6/2002
Supplemental funding for providing meals to the children participating in the Children's Place Learning Center program (Non-Competing Continuation)	Michigan Department of Education	Ms. Joan E Ashley Auxiliary Enterprises	\$4,404.00	9/9/2002

Western Michigan University  
Grants Awarded

September 2002 to October 2002

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
<b>Public Service</b>				
To provide supervisory after care for drug- and alcohol-dependent federal offenders (Supplemental)	U.S. District Court	Mr. James H Kendrick Unified Clinics	\$3,485.67	9/10/2002
To provide supervisory after care for drug- and alcohol-dependent federal offenders (Supplemental)	U.S. District Court	Mr. James H Kendrick Unified Clinics	\$2,560.04	10/18/2002
To target low-income students, first-generation students, and students from groups underrepresented in graduate education to help them reach their potential and gain access to careers in graduate education and doctoral studies (Supplemental)	U.S. Department of Education	Mrs. Maxine R Gilling Division of Multicultural Affairs	\$2,120.00	9/18/2002
To provide scoring services and reporting for authorized users of the National Association of Secondary School Principals surveys (Supplemental)	National Association of Secondary School Principals	Dr. Arlen R Gullickson The Evaluation Center	\$655.00	9/9/2002
TOTAL PUBLIC SERVICE			<b>\$584,486.38</b>	
<b>Academic Support</b>				
To address the specific risk factors of underrepresented students and to provide supportive services during their time at college (Non-Competing Continuation)	U.S. Department of Education	Miss. Marilyn V Duke Academic Skills Center	\$263,019.00	9/4/2002

Western Michigan University  
Grants Awarded

September 2002 to October 2002

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
<b>Academic Support</b>				
To provide doctoral fellowships to underrepresented doctoral students (New)	Michigan Department of Education	Ms. Griselda Daniel The Graduate College	\$118,091.00	9/4/2002
To use the support of the National Science Foundation Bridges for Engineering Education program to plan and pilot initiatives that provide opportunities for increased interaction among education and engineering faculty and students (New)	National Science Foundation	Dr. Edmund Tsang College of Engineering and Applied Sciences	\$99,793.00	9/4/2002
To serve education and pre-education students from minority groups which are currently underrepresented in the field of teaching (New)	Michigan Department of Career Development	Dr. M Arthur Garmon Teaching, Learning, and Leadership	\$53,716.00	9/30/2002
TOTAL ACADEMIC SUPPORT			<b>\$534,619.00</b>	
<b>Operations and Maintenance</b>				
To complete 19,954 sq. ft. of research laboratory and office space in WMU's new college of Health and Human Services building (New)	U.S. Department of Health and Human Services	Dr. Janet I Pisaneschi College of Health and Human Services	\$1,204,662.00	9/30/2002
TOTAL OPERATIONS AND MAINTENANCE			<b>\$1,204,662.00</b>	
GRAND TOTAL			<b>\$11,452,531.11</b>	

## **PERSONNEL REPORT**

### **Administrative Appointments**

Paul Engelmänn, Professor and Interim Chair, Department of Industrial and Manufacturing Engineering, effective September 1, 2002.

Moshen Guizani, Professor and Chair, Department of Computer Science, effective December 23, 2002.

William Rantz, Associate Professor and Interim Chair, College of Aviation, effective September 1, 2002.

### **Administrative Return to Faculty**

Jay Means, Professor and Chair, Department of Chemistry, effective October 13, 2002.

### **Faculty Appointments - With Tenure**

Katharine Cummings, Director of the Collaborative for Innovation and Teaching Excellence (CITE), effective September 1, 2002. (Dr. Cummings is also an Associate Professor in the Department of Teaching, Learning, and Leadership).

Subra Muralidharan, Director, Nanoscale Research and Computation Institute, effective December 13, 2002. (Dr. Muralidharan is also an Associate Professor in the Department of Chemistry).

### **Appointments - Tenure Track**

Cheryl Bruey, Faculty Specialist II (Professional Specialist), Department of Theatre, effective September 30, 2002.

Kathryn Lewis, Assistant Professor, University Counseling and Testing Center, effective September 3, 2002.

Jodie Palmer, Faculty Specialist I (Professional Specialist), Department of Teaching, Learning and Leadership, effective December 9, 2002.

Cynthia Pietras, Assistant Professor, Department of Psychology, effective August 4, 2003.

Vladimir Risukhin, Associate Professor, College of Aviation, effective September 16, 2002.



**Reappointments - Term**

Charlene Brown, Assistant Professor, School of Community Health Services, effective August 5, 2002 through August 3, 2003.

Jerry McLaughlin, Assistant Professor, Department of Counselor Education and Counseling Psychology, effective August 5, 2002 through August 3, 2003.

**Appointments - Term**

Gayle Ahleman, Instructor, Department of Teaching, Learning and Leadership, effective August 5, 2002 through August 3, 2003.

Cori Ignatovich, Assistant Professor, Department of Industrial and Manufacturing Engineering, effective August 5, 2002 through August 3, 2003.

William Pearch, Assistant Professor, Department of Teaching, Learning and Leadership, effective December 9, 2002 through August 1, 2004.

**Joint Appointment**

Marcia Feters, Assistant Professor, Department of Teaching, Learning and Leadership and the Mallinson Institute for Science Studies, effective August 6, 2001.

**Reappointment - Adjunct**

Do Ik Lee, Adjunct Professor, Department of Paper and Printing Science and Engineering, effective January 1, 2003 through December 31, 2005.

**Appointments - Adjunct**

Kelly Kinsley, Adjunct Assistant Professor, Department of Physician Assistant, effective January 1, 2003 through December 31, 2005.

Thomas Kostrzewa, Adjunct Assistant Professor, Department of Political Science, effective January 1, 2003 through December 31, 2005.

Prasad Mangalaramanan, Adjunct Assistant Professor, Department of Mechanical and Aeronautical Engineering, effective January 1, 2003 through December 31, 2005.

Dennis Padla, Adjunct Assistant Professor, Department of Physician Assistant, effective January 1, 2003 through December 31, 2005.

Michael Reed, Adjunct Associate Professor, Department of Anthropology, effective January 1, 2003 through December 31, 2005.

Mark Sloane, Adjunct Assistant Professor, Department of Physician Assistant, effective January 1, 2003 through December 31, 2005.

**Appointments - Adjunct (Continued)**

Erik Vetne, Adjunct Assistant Professor, Department of Physician Assistant, effective January 1, 2003 through December 31, 2005.

**Resignations**

Jaclyn Maxwell, Assistant Professor, Department of Comparative Religion, effective August 4, 2002.

Andrew Purvis, Assistant Professor, Department of Manufacturing Engineering, effective August 5, 2002.

Tal Simmons, Associate Professor, Department of Anthropology, effective August 3, 2003.

Tianyou Wang, Associate Professor, Department of Educational Studies, effective December 13, 2002.

**Retirements with Emeriti Status**

Suzanne Davis, Assistant Professor Emerita, Department of Teaching, Learning and Leadership, effective April 26, 2003.

John Michael, Professor Emeritus, Department of Psychology, effective April 26, 2003.

**Retirements**

Lorna Kierepka, Faculty Specialist II (Professional Specialist), Department of Industrial and Manufacturing Engineering, effective August 31, 2003.

**Promotion**

William Rantz, Associate Professor and Interim Chair, College of Aviation, effective September 1, 2002.

**Tenure**

William Rantz, Associate Professor and Interim Chair, College of Aviation, effective September 1, 2002.

**Sabbatical Leaves**

Robert Anemone, Department of Anthropology

Jan Bedrosian, Department of Speech Pathology and Audiology

Jose Brandao, Department of History

Ellen Brinkley, Department of English

**Sabbatical Leaves (continued)**

Benjamin Caballero, Department of Foreign Languages and Literature

Paul Clements, Department of Political Science

Janet Coryell, Department of History

Cat Crotchett, Department of Art

Satish Deshpande, Department of Management

Tycho Fredericks, Department of Industrial and Manufacturing Engineering

Arthur Garmon, Department of Teaching, Learning and Leadership

Jaimy Gordon, Department of English

Richard Hathaway, Department of Mechanical and Aeronautical Engineering

Emily Hauptmann, Department of Political Science

Elizabeth Hoger, Department of Business Information Systems

Thomas Holmes, School of Community Health Services

Antonio Isea, Department of Foreign Languages and Literatures

Lynn N. Johnson, Department of Teaching, Learning and Leadership

Richard Junger, Department of Communication

Robert Landeros, Department of Management

Yuri Ledyayev, Department of Mathematics

David Lemberg, Department of Geography

Jay Lindquist, Department of Marketing

Koorosh Naghshineh, Department of Mechanical and Aeronautical Engineering

Nina Nelson, Department of Dance

Mark Orbe, Department of Communication

Elaine Phillips, Department of University Counseling and Testing Center

Linda Reeser, School of Social Work

**Sabbatical Leaves (Continued)**

Silvia Rossbach, Department of Biological Sciences

Andrea Smith, Department of Teaching Learning and Leadership

Paul Solomon, Department of Art

C. Richard Spates, Department of Psychology

Joseph Stoltman, Department of Geography

Donna Talbot, Department of Counselor Education and Counseling Psychology

M. Scot Tanner, Department of Political Science

Xiaojun, Wang, Department of Asian and Middle Eastern Languages

Daneen Wardrop, Department of English

**NON-ACADEMIC****Appointments**

Lynn Kelly-Albertson, Executive Director of Professional and Career Development for the Division of Student Affairs, effective September 1, 2002.

**Retirement**

Judy Dunn, Athletic Equipment Handler, University Recreation, effective July 31, 2002.

**ESTABLISHMENT OF WESTERN MICHIGAN UNIVERSITY'S  
NANOTECHNOLOGY RESEARCH AND COMPUTATION CENTER - NRCC**

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Background

Western Michigan University's Nanotechnology Research and Computation Center (NRCC) will provide leadership, institutional support, and organization to assist WMU faculty engaged in science, engineering, and technology research at the atomic and nanometer scales. Nanotechnology is an increasingly important field of study, both nationally and internationally. It includes nanoscience and nanoengineering and encompasses the design, synthesis, and characterization of nanomaterials, where an interdisciplinary approach is crucial and essential. Computational nanotechnology research also uses large scale computing to investigate complex phenomena in order to comprehend and predict the behavior of nanosystems. The Center is expected to attract funded research and increase undergraduate and graduate student educational opportunities. A full-time scientist-director will lead the NRCC, and along with its external advisory board, is responsible for the organization and advancement of the University's nanotechnology research endeavors.

WMU is a national leader in nanobioenvironmental chemistry research. Several WMU faculty from disciplines such as the biological sciences, chemistry, physics, and engineering are currently pursuing discoveries in the fields of nanoscience and nanoengineering. A nanometer ( $10^{-9}$  m) is one billionth of a meter, which is approximately the width of 10 hydrogen atoms laid side by side, or about one thousandth the length of a typical bacterium. Nanotechnology is concerned with materials and systems whose structures and components exhibit improved properties, phenomena, and processes due to their nanoscale size. The ultimate goal is to exploit these properties by gaining control of structures and devices at atomic, molecular, and supramolecular levels and to efficiently manufacture and use these devices. Discoveries will lead to advances in fields ranging from molecular biology and medicine to advanced manufacturing. In Kalamazoo, for example, the biotechnology cluster of innovative firms located within WMU's Business and Technology Research Park is receiving national notice.

The NRCC director, Professor Subra Murali, holds a Ph.D. in chemistry from the University of Notre Dame and provides scholarly leadership for the Institute. Professor Murali's research involves nano science and nanotechnology, and analytical, inorganic, organic, and physical chemistry. His doctoral thesis was on the determination of the electronic structure of biologically important molecules employing x-ray photoelectron spectroscopy. Following his Ph.D. studies, Dr. Murali was a postdoctoral research associate at the Radiation Laboratory at the University of Notre Dame where he investigated novel approaches to solar energy conversion. He was also a research associate at the Ames Laboratory at Iowa State University as well as a senior scientist at the Strategic Metals Recovery Research Facility at the University of Arizona. Dr. Murali has several funded nano projects with multiyear funding of over \$2 million and has also published over 70 scholarly papers in academic journals with numerous presentations at major conferences in the USA, Europe, Japan, and China.

Recommended Motion

It is recommended that the Nanotechnology Research and Computation Center be established and report to the Provost through the Vice President for Research, effective December 13, 2002.

PROPOSAL TO DIVIDE THE "DEPARTMENT OF CONSTRUCTION ENGINEERING, MATERIALS ENGINEERING, AND INDUSTRIAL DESIGN" INTO THREE SEPARATE ACADEMIC UNITS: THE "DEPARTMENT OF CIVIL AND CONSTRUCTION ENGINEERING," THE "DEPARTMENT OF MATERIALS SCIENCE AND ENGINEERING," AND THE "DEPARTMENT OF INDUSTRIAL DESIGN"

Background

The present department contains three independent and unrelated programs, each viable and representing a strength of the University. The three programs have very different needs in regard to faculty, laboratories and laboratory equipment, and students. Housing the three unrelated programs in a single unit does not provide for common use of resources or faculty. Therefore, to manage better the resources of the units and to provide for growth and improved accountability of the programs, division into three separate departments is proposed.

By separating the programs as proposed, accountability for the programs will be improved, and will be evident through all levels of the administration because students associated with a specific academic program will be more readily identifiable, student enrollments and the resulting revenue will be identified with a specific program, and the financial resources necessary to operate the program will be directly associated with it. Further, questions arising about resource allocation, faculties, and faculty workloads and qualifications during professional evaluation (specifically tenure and promotion) for a specific program will be minimized. Additionally, nanotechnology and materials is a focus of the University and College; moving the materials program to departmental status is consistent with and supports that focus.

Hiring, evaluating, and promoting faculty will be improved through the proposed restructuring. Normally, faculty have academic rank and are tenured in a department bearing the name of their major discipline. Furthermore, faculty evaluations for promotion and tenure are conducted by individuals of the same discipline. This is the fairest situation as individuals in a discipline are best able to evaluate the qualification of an individual in the same discipline. In the present structure, an individual in one discipline may be evaluated by someone in another unrelated discipline having minimal basis upon which to measure accomplishments. After restructuring, this will no longer be an issue.

The proposed changes will have no negative effect on other programs or department in the College. The curricula for all degree programs that will be housed in the new departments have been previously approved; no curricular changes will occur as a result of the departmental restructuring. Also, there will be no effect on currently enrolled students as a result of the restructuring. The only difference is the department in which the degree is administered.

No additional resources will be required as a direct result of the restructuring. The current chair of the Department of Construction Engineering, Materials Engineering, and Industrial Design was hired to chair that department and to inaugurate the civil engineering program that was recently approved. This individual will become the Chair of the Department of Civil and Construction Engineering, and will administer the Department of Materials Science and Engineering and the Department of Industrial Design as well. This will not cause an administrative load as all three programs are currently under his administration. Further, the current administrative staff and technical staff are adequate for support of the three departments.

#### Approval Process

The faculty and staff of the Department of Construction Engineering, Materials Engineering, and Industrial Design support the division into three separate departments. The College of Engineering and Applied Sciences Curriculum Committee also support the name change, as did the administration of the College, the Faculty Senate Executive Board, and the Provost and President.

Recommended Motion: It is recommended that the Board of Trustees approve the proposal to divide the Department of Construction Engineering, Materials Engineering, and Industrial Design into three separate academic departments, the Department of Civil and Construction Engineering, the Department of Materials Science and Engineering, and the Department of Industrial Design.

PROPOSAL TO CREATE A NEW ACADEMIC UNIT, "INTERNATIONAL STUDIES PROGRAM," TO BE HOUSED IN THE COLLEGE OF ARTS AND SCIENCES

Background

The Haenicke Institute for International and Area Studies proposes the establishment of an International Studies Program within the College of Arts and Sciences and transferring revised programs now administered by the Institute to the College of Arts and Sciences.

Since 1960 WMU has offered curricular programs in international and area studies. Originally, these programs consisted of an M.A. in international and area studies, and interdisciplinary minors in African, Asian, European, Latin American, and comparative/cross-cultural studies.

With the closure in 1978 of the old Institute of International and Area Studies, the M.A. and the comparative/cross-cultural program came to an end. The other programs moved about several units, among them the College of General Studies and the Office of International Affairs. In 1999 the Haenicke Institute for International and Area Studies inherited the administrative responsibility for the coordinate majors and minors in area studies, none of which had been reviewed or updated since the early 1980's.

Housing such extensive programs in an institute that is not part of an academic college is unprecedented at WMU. The vast majority of the courses in these programs are housed in the College of Arts and Sciences, and in the process of renovating these programs it became clear it is necessary to reaffirm College of Arts and Sciences custodianship of the programs as uniquely liberal arts-based contributions by that college to international education at WMU.

During the past two years the Haenicke Institute and the College of Arts and Sciences Office of the Dean have reviewed program structure in international education at a number of peer institutions as well as other universities with similar resources and program scope. A faculty committee examined the programs and made recommendations for program revisions that would improve our access to existing faculty expertise as well as reflect more realistically the extent of our faculty resources and revitalize enrollments. The proposal to create a new academic unit named the International Studies Program to be housed in the College of Arts and Sciences grew out of the faculty committee recommendations, which also included an proposal to establish an undergraduate major and minor in Global and International Studies and to revise existing area studies minors in accordance with faculty expertise and course work available on a regular basis.

Approval Process

The Haenicke Institute for International and Area Studies and the College of Arts and Sciences Curriculum Committee unanimously support the creation of the new International Studies Program unit, as do the administration of the College, the Faculty Senate Executive Board, and the Provost and President.

Recommended Motion: It is recommended that the Board of Trustees approve the proposal to create a new academic unit named the International Studies Program to be housed in the College of Arts and Sciences.



**Western Michigan University- Intercollegiate Athletics' Drug Education and Random Drug Testing Policy**

**Background**

Western Michigan University's Division of Intercollegiate Athletics is currently drug testing student athletes pursuant to NCAA guidelines and regulations, other regulations, and as part of our Student Athlete Code of Conduct. As an NCAA Division I institution, WMU is subject to drug testing in football and men's and women's track and field as part of the NCAA Year Round Campus Drug Testing Program. WMU's current testing focuses on street/recreational drugs, while the NCAA's program addresses performance-enhancing drugs.

In March of 2002, WMU's Division of Intercollegiate Athletics contracted with The National Center for Drug Free Sport to develop a random drug testing policy and program for our athletes. This was a collaborative effort with The Center, the Office of the General Counsel, and ICA. The policy, as well as a draft of procedures for implementing the policy, have been reviewed by department administrators, coaches, the Office of the General Counsel and Vice President for Legal Affairs, Office of Student Conduct, and Office of Financial Aid. A copy of the Division of Intercollegiate Athletics' Policy on Drug Education and Drug Testing is attached.

**Purpose**

The Division of Intercollegiate Athletics believes that drug testing, in certain circumstances, is appropriate:

- to ensure the health, safety and welfare of our student athletes
- to promote fair competition in intercollegiate athletics
- to affirm compliance with applicable rules and regulations on drug and alcohol abuse
- to identify student athletes who are abusing drugs or alcohol and assist them before they harm themselves or others.

The intent of this policy is to prevent substance abuse by student athletes through education, testing, and professional guidance/referral.

**Recommended Motion**

It is recommended that the Board of Trustees approve the **Western Michigan University Division of Intercollegiate Athletics' Policy on Drug Education and Random Drug Testing**, and authorize the Division, in conjunction with the Office of the General Counsel, to develop and implement procedures for the policy and begin the random drug testing program for student athletes at WMU.

**Western Michigan University  
Division of Intercollegiate Athletics  
Policy on Drug Education and Random Drug Testing**

**Overview**

Western Michigan University is concerned with the health, safety and welfare of the student-athletes who participate in its athletic programs and represent the University in competitive athletics. Substance abuse is one of the most important issues facing athletics and society today. The use of illegal drugs, misuse of legal drugs and dietary supplements, use of performance-enhancing substances, use of alcohol and inappropriate use of tobacco are inconsistent with the standards expected of student-athletes at Western Michigan University. Substance use and abuse in sports can pose risks to student-athletes' health and negatively affect their academic and athletic performance. It can also compromise the integrity of athletic competition and the ideals and programs of Western Michigan University.

**Purpose**

Drug testing in certain circumstances is appropriate to promote the health, safety and welfare of our student-athletes, to promote fair competition in intercollegiate athletics, to affirm compliance with applicable rules and regulations on drug and alcohol abuse, to identify student-athletes who are improperly using drugs or alcohol, and to assist them before they harm themselves or others. It is also important to provide educational programming that will support a positive decision-making process.

The purpose of this policy is to address the problems of substance use and abuse by student-athletes through education, testing, and professional guidance.

- Education – providing student-athletes and athletics staff with accurate information about the problems associated with substance use in sport, promoting health and safety in sport
- Testing –includes analyzing biological specimens to detect prohibited substances student-athletes may introduce to their bodies and associated punitive consequences resulting from use detailed in this policy; and
- Professional Referral – facilitating appropriate treatment and rehabilitation of student-athletes.

**Authorization of Random Drug Testing**

The Division of Intercollegiate Athletics is authorized to engage in testing in accordance with the procedures promulgated as a result of this policy, and to impose those corrective measures, including sanctions, included in those procedures.

## **Procedures**

The Division of Intercollegiate Athletics, in conjunction with the Vice President for Legal Affairs and General Counsel, shall develop, implement, and amend as deemed appropriate, procedures and regulations to implement this policy. Those procedures will provide for the duties and obligations of student-athletes' and describe the mechanism for policing and enforcing this policy. The procedures will further provide for corrective measures and sanctions for those student-athletes who violate this policy or the procedures promulgated pursuant to this policy. The policy and the resulting procedures shall be administered by the Division of Intercollegiate Athletics. Nothing in this policy or the resulting procedures should be construed to create a contract between student-athletes and WMU.

Adopted by the Board of Trustees of Western Michigan University December 13, 2002

Western Michigan University  
Board of Trustees  
Academic and Student Affairs Committee

Agenda Item No. 8  
December 14, 2002

UNIVERSITY COLORS



## MEMORANDUM

To: Board of Trustees

From: Elson S. Floyd

A handwritten signature in black ink, appearing to read "ESF", written over the name "Elson S. Floyd".

Date: December 4, 2002

Re: University's Colors

As we approach our centennial year, it is important that we recognize our traditions. One of our longest traditions is the University's colors of brown and gold. Because of the accent colors used in recent years by our athletic teams, a number of alumni, faculty, students, staff and friends question whether WMU has changed its colors from brown and gold to black and gold.

Following is a brief recap of how black has become increasingly a part of the University's color scheme and promotional efforts.

### History

A 1904 faculty committee appointed by President Dwight B. Waldo developed the University's colors of brown and gold. History of the period is sketchy, but the colors are thought to represent the Brown-eyed Susans prevalent on Prospect Hill, WMU's original campus. Over the years, the shades of brown and gold used to represent the University have remained similar to the chocolate brown and yellow of the Brown-eyed Susan.

### Unpopular school colors

These traditional colors, which were generally not well presented in merchandise or uniforms, have never been very popular with students, faculty, alumni or friends.

From the '80s to the present, one tangible reflection of the dislike for brown and gold was the fact that Bronco logo merchandise in University colors was the least

popular merchandise sold in the bookstore. As a result, the bookstore had logo merchandise produced in non-school colors like navy blue, green, gray, red, etc. This merchandise out sold logo apparel in the school colors by a wide margin.

### **New athletic logo and color scheme**

Leading up to the development of a new athletic logo in 1998, University promotional materials had virtually discontinued the use of yellow, switching to metallic gold. Brown continued to be used, but primarily as an accent or secondary color to the metallic gold. This change was made to upgrade the look, quality, and impact of our publications.

In 1998, the athletic department approached the President's Office about changing the school's athletic logo and updating the Bronco identity. There had been many changes in Bronco athletics, and the Athletic Department felt that a new logo would help to communicate its new direction. Athletics held very preliminary discussions with SME Design, a New York firm that specialized in developing logos and identity programs for colleges and professional sports teams. Before proceeding with a redesign, they sought the President's approval and funding for the development of a new logo and identity program.

Athletics asked the Office of University Relations to join them in gaining the support of the president and to assist in coordinating the project. University Relations developed a proposal and funding plan for the project that was approved by the president. The cost of the development project was split between Athletics, Auxiliary Enterprises (bookstore), and University Relations.

A steering committee was established to work with SME to develop the new logo. The committee consisted of: Kathy Beauregard and Bob D'Amelio from Athletics, Greg Dobson from the President's Office, Jim Schaper and Terry Hudson from Auxiliary Enterprises, and Matt Kurz from University Relations.

The committee and SME staged a number of input sessions with the following groups: students, athletes, alumni, friends, faculty and coaches. The strengths and weaknesses of the old logo and the University's colors were discussed as well as the goals for the new logo.

### **Color was a key issue**

During the SME research, color was a major issue for all groups. There were several consistent themes:

1. a universal dislike among all groups for the brown and yellow that was used in clothing, uniforms and campus signage;
2. the difficulty that athletics had purchasing uniforms that reflected the brown and yellow color scheme;
3. the extra cost involved because brown uniforms were special order apparel; and
4. a very positive response to the way metallic gold and brown were used instead of the yellow and brown in University publications.

### **New logo and color scheme**

Throughout the development process for the new logo the various constituent groups reviewed and gave input to SME and the steering committee. The new logo that was created was primarily metallic gold with brown, black and silver accents. SME Design recommended that the University move to a metallic color palate emphasizing gold and that brown be downplayed. In addition, it was recommended that black and silver be added as accent colors.

Instead of using brown as a primary color for clothing and uniforms, SME recommended that its use be diminished. In addition, SME felt that black could be used effectively as a background color for clothing and uniforms with the new logo carrying the University's colors. SME's rationale was that many teams with unpopular colors had improved their image and popularity by diminishing the emphasis of an objectionable color.

SME cited the NFL Tampa Bay Buccaneers and Northwestern University from the Big Ten as examples of successfully adding an accent color as a way to improve the look of uniforms and logo merchandise. In both instances the team/school colors were not changed.

Tampa Bay, whose team colors are orange and white, added a dark gray to their color scheme. Their new color scheme was introduced along with a coaching change and a new direction for this very unsuccessful franchise. The new uniforms featured gray helmets with orange and white logo; gray pants with orange and white stripes; and either, orange or white jerseys. Tampa went from one of the least successful franchises to one of the most popular both on the field and in the sale of NFL logo apparel sales after this change.

Northwestern, which has school colors of purple and white, suffered from a losing athletic tradition and unpopular school merchandise as well. In the early 1990s a

new athletic logo and new color scheme were adopted to help underscore a change in the direction of the athletic program at Northwestern.

With the creation of a new logo, NU added black as an accent color to help improve the appeal of its merchandise. Black was used for football helmets, pants, and jerseys and extensively in logo apparel. While it was not adopted as a school color, it became the dominant background color for the purple and white "N" logo that was developed. The change in apparel and better performance on the football field translated to a significant increase in the popularity of Northwestern logo merchandise.

### **Bookstore and uniforms emphasize black**

The new Bronco color scheme that was adopted gave flexibility to use gold, khaki/tan, brown, black, gray and white backgrounds for the new logo. However, black became the most popular option with the bookstore and the coaches. That was because black clothing was readily available from suppliers, most people liked black, it did not cost extra as did brown, and it was easier to find an acceptable black than it was to find an acceptable gold or brown.

The first bookstore merchandise was almost exclusively black. While black is still the bookstore's first choice they do have a good assortment of other colors. Sales of logo apparel increased significantly with the introduction of the new logo and color scheme.

New football uniforms, designed by the Office of University Relations, emphasized gold over brown and black. These uniforms included a gold helmet; gold pants; a black home jersey with gold, brown and white trim and numerals; and a white away jersey with gold and brown trim. The black jersey was selected instead of dark brown because it was less expensive and more attractive. In addition, it was felt that there would be little visual difference between black and dark brown for fans in the stands. Players, fans and recruits all loved the new uniforms and logo.

Other new uniforms, which were not designed by University Relations, usually were either black or white with the new logo carrying the school colors. Most of these new uniforms had virtually no brown or gold, other than the Bronco logo, because extra detail meant extra cost.

### **In conclusion**

The administration believes that the official University colors should remain brown and gold. The accent colors adopted by athletics should also continue to be used,



University's Colors  
December 4, 2002  
Page 5

with black as a primary accent color, because of the cost savings that can be realized in athletic uniforms.

I'd be happy to discuss this issue further with you at your convenience.

ESF:mk



WESTERN MICHIGAN UNIVERSITY BOARD OF TRUSTEES  
Budget and Finance Committee  
Friday, December 13, 2002  
Room 204, Bernhard Center  
10 a.m.

AGENDA

Trustee Anthony, Chair  
Trustee Chormann  
Trustee DeNooyer  
Trustee Pero  
Trustee St. John (ex officio)  
President Floyd (ex officio)

I. ACTION ITEMS

- |                                                                        |                                                     |
|------------------------------------------------------------------------|-----------------------------------------------------|
| 1. Approval of the Minutes of the September 20, 2002 Committee Meeting | Trustee Anthony                                     |
| 2. Gift Report                                                         | Vice President Bender                               |
| 3. Personnel Report                                                    | Vice President Beam                                 |
| 4. Recommendation re Proposal 4                                        | President Floyd                                     |
| 5. WMU/Cooley Law School Construction/Lease Agreement                  | Associate Vice President Rinker/Vice Provost Walker |
| 6. Lease Agreement - Kampus Kabob                                      | Associate Vice President Rinker                     |
| 7. WMU/Lake Michigan College Lease Agreement-South Haven               | Associate Vice President Rinker                     |
| 8. Street Right of Way Vacations                                       | Vice President Beam                                 |
| 9. Property Access Easements                                           | Vice President Beam                                 |
| 10. Howard Street Right of Way                                         | Vice President Beam                                 |

II. INFORMATIONAL ITEM

- |                         |                                       |
|-------------------------|---------------------------------------|
| 11. Plante Moran Report | Vice President Beam/<br>Brad Thompson |
|-------------------------|---------------------------------------|

Western Michigan University  
Board of Trustees  
Budget and Finance Committee

Agenda Item No. 1  
December 13, 2002

APPROVAL OF THE MINUTES OF THE SEPTEMBER 20, 2002 COMMITTEE MEETING

Western Michigan University  
Board of Trustees  
Budget and Finance Committee

Agenda Item No. 2  
December 13, 2002

### GIFT REPORT

#### Background

This report includes activity for the months of September and October. Current and deferred cash gifts for September and October were \$2,327,232 and \$777,919 respectively. The year-to-date total for current and deferred cash gifts is \$5,703,043. This represents an increase of \$1,452,348 over last fiscal year. Information regarding major gifts is provided.

#### Recommended Motion

It is recommended that this gift report including activity for the months of September and October be approved.

**WESTERN MICHIGAN UNIVERSITY  
GIFTS RECEIVED**

**WMUF CASH GIFTS:**

Alumni  
Individual Friends  
Corporations/Foundations/Other Orgns  
Estate Gifts

**CURRENT CASH GIFTS**

September 2002	September 2001	Over (Under)	Year-to-date 2002-03	Year-to-date 2001-02	Over (Under)
\$ 129,980	\$ 95,379	\$ 34,601	\$ 322,574	\$ 341,227	\$ (18,653)
71,564	64,229	7,335	183,608	187,618	(4,010)
75,688	152,335	(76,647)	2,261,442	879,627	1,381,815
2,000,000	5,316	1,994,684	2,107,500	194,218	1,913,282
\$ 2,277,232	\$ 317,259	\$ 1,959,973	\$ 4,875,124	\$ 1,602,690	\$ 3,272,434
50,000	-	50,000	50,000	-	50,000

**DEFERRED GIFTS:** Charitable remainder trusts  
and annuities (shown at fair market value)

Net present value as of date of gift:

FY 2002 \$0

FY 2003 \$40,214

**SUBTOTAL-CURRENT CASH & DEFERRED GIFTS**

\$ 2,327,232 \$ 317,259 \$ 2,009,973 \$ 4,925,124 \$ 1,602,690 \$ 3,322,434

**NON-CASH GIFTS:**

**SUBTOTAL-GIFTS RECEIVED BY WMU FOUNDATION**

185,595 23,849 161,746 1,033,237 752,609 280,628  
\$ 2,512,827 \$ 341,108 \$ 2,171,719 \$ 5,958,361 \$ 2,355,299 \$ 3,603,062

**PAPER TECHNOLOGY FOUNDATION**

Cash Gifts:

Non-Cash Gifts:

774 110,491 (109,717) 128,064 121,067 6,997  
- - - 248,500 248,500 248,500  
\$ 774 \$ 110,491 \$ (109,717) \$ 376,564 \$ 121,067 \$ 255,497

**SUBTOTAL-GIFTS RECEIVED BY PAPER TECH. FDN.**

\$ 2,513,601 \$ 451,599 \$ 2,062,002 \$ 6,334,925 \$ 2,476,366 \$ 3,858,559

**TOTAL GIFTS**

**WESTERN MICHIGAN UNIVERSITY  
GIFTS RECEIVED**

**WMUF CASH GIFTS:**

Alumni	October 2002	October 2001	Over (Under)	Year-to-date 2002-03	Year-to-date 2001-02	Over (Under)
Individual Friends	\$ 148,557	\$ 233,456	\$ (84,899)	\$ 471,131	\$ 574,683	\$ (103,552)
Corporations/Foundations/Other Orgns	113,724	83,737	29,987	297,332	271,355	25,977
Estate Gifts	515,638	2,311,509	(1,795,871)	2,777,080	3,191,136	(414,056)
	-	19,303	(19,303)	2,107,500	213,521	1,893,979
<b>CURRENT CASH GIFTS</b>	<b>\$ 777,919</b>	<b>\$ 2,648,005</b>	<b>\$ (1,870,086)</b>	<b>\$ 5,653,043</b>	<b>\$ 4,250,695</b>	<b>\$ 1,402,348</b>

**DEFERRED GIFTS: Charitable remainder trusts  
and annuities (shown at fair market value)**

Net present value as of date of gift:

FY 2002 \$0

FY 2003 \$40,214

**SUBTOTAL-CURRENT CASH & DEFERRED GIFTS**

**NON-CASH GIFTS:**

**SUBTOTAL-GIFTS RECEIVED BY WMU FOUNDATION**

	October 2002	October 2001	Over (Under)	Year-to-date 2002-03	Year-to-date 2001-02	Over (Under)
	\$ 777,919	\$ 2,648,005	\$ (1,870,086)	\$ 5,703,043	\$ 4,250,695	\$ 1,452,348
	7,369	56,593	(49,224)	1,040,606	809,202	231,404
	\$ 785,288	\$ 2,704,598	\$ (1,919,310)	\$ 6,743,649	\$ 5,059,897	\$ 1,683,752

**PAPER TECHNOLOGY FOUNDATION**

Cash Gifts:

Non-Cash Gifts:

**SUBTOTAL-GIFTS RECEIVED BY PAPER TECH. FDN.**

	October 2002	October 2001	Over (Under)	Year-to-date 2002-03	Year-to-date 2001-02	Over (Under)
	74,945	10,450	64,495	203,009	131,517	71,492
	-	-	-	248,500	-	248,500
	\$ 74,945	\$ 10,450	\$ 64,495	\$ 451,509	\$ 131,517	\$ 319,992

**TOTAL GIFTS**

	October 2002	October 2001	Over (Under)	Year-to-date 2002-03	Year-to-date 2001-02	Over (Under)
	\$ 860,233	\$ 2,715,048	\$ (1,854,815)	\$ 7,195,158	\$ 5,191,414	\$ 2,003,744

**GIFTS & PLEDGES \$10,000 AND OVER**  
**September and October 2002**

**Cash Gifts September:**

Gwen Frostic Estate	\$2,000,000	Unrestricted Fund at Western
Mrs. Betty J. Cinq-Mars	\$10,000	Cinq-Mars Scholarship

**Cash Gifts October:**

DaimlerChrysler Corporation Fund	\$25,000	Unrestricted Fund at Western
Anonymous Donor	15,000	Zack York Scholarship in Theatre

**New Pledges September:**

Bronson Healthcare Group	\$1,200,000	College of Health & Human Services Campus
Mr. Norman E. Slack	75,000	Norman Slack Endowed Scholarship

**New Pledges October:**

Denso North America Foundation	\$100,000	College of Engineering & Business Technology Park
Mr. Noel J. Kott and Ms. Holly S. Powell	12,000	Donald "J" Seelye Athletic Center
Mr. and Mrs. David J. Simpson	50,000	Carol A. and David J. Simpson Premiere Fund for the College of Fine Arts
Wege Foundation	25,000	Campus Sustainability Assessment Project

**New Deferred September:**

Mr. and Mrs. James D. Kalleward	\$1,000,000	Life Insurance Program
Anonymous Donor	350,000	Bequest
Anonymous Donor	132,000	Bequest
Mr. and Mrs. Arthur E. Hearn, Jr.	\$50,000	Gift Annuity Program

**New Deferred October:**

Mrs. Jean B. Wagner	\$800,000	Bequest
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\*Paper Technology Foundation, Inc. gifts.



PERSONNEL REPORT

Appointment

Carrick Craig, Associate General Counsel, effective December 13, 2002.

Retirements

Berwin Bergman, Carpet/Tile Layer, Plant Maintenance, effective December 31, 2002.

Robert Bowsher, Jr., Custodian, Plant-Building, Custodial & Support, effective December 31, 2002.

Alvera Fredericks, Custodian, Residence Life, effective December 31, 2002.

Mary Gardner, Custodian, Plant-Building, Custodial & Support, effective December 31, 2002.

Edward Hixson, Painter, Plant Maintenance Services, effective February 28, 2003.

Richard Soule, Painter, Plant Maintenance Services, effective January 31, 2003.

Ruth Sparks, Custodian, Residence Life, effective December 31, 2002.

RECOMMENDATION RE PROPOSAL 4

Confirming earlier discussion, it is recommended the Board's opposition to Proposal 4 be formally noted.

RESOLUTION

WHEREAS, a special interest group has drafted a proposed amendment to the Constitution of the State of Michigan, Proposal 4, that would permanently allocate funding to hospital operations and other special interests; and

WHEREAS, Proposal 4 would permanently allocate approximately \$300 million annually of state funds without opportunity for public oversight; and

WHEREAS, Proposal 4 would create a permanent, non-public corporation in the Constitution of the State of Michigan that would receive \$50 million of state revenues annually over the next 20 years with no opportunity for public scrutiny; and

WHEREAS, Proposal 4 would eliminate the ability of the Michigan Legislature to shift these state funds to other critical needs, such as health care or education, as they arise; and

WHEREAS, the passage of Proposal 4 will endanger the Michigan Merit Award program, causing over 78,000 students to miss out on receiving the \$2,500 Michigan Merit Award Scholarship this year; and

WHEREAS, the passage of Proposal 4 could have a detrimental financial impact on current and future Western Michigan University students who qualify for the Michigan Merit Award scholarship as well as a financial strain on their families;

BE IT THEREFORE RESOLVED, that the Board of Trustees of Western Michigan University believes Proposal 4 is poor public policy for the State of Michigan and accordingly would be harmful to higher education, health or any other major responsibility of state government; and

BE IT FURTHER RESOLVED, that the Board of Trustees of Western Michigan University urges the people of Michigan to defeat Proposal 4.

**Western Michigan University – Cooley Law School Construction/Lease Agreement**

Background

WMU's Cherry St. facility in downtown Grand Rapids delivers our graduate programs through Extended University Programs to Grand Rapids area residents. When that facility was constructed, the 4<sup>th</sup> and 5<sup>th</sup> floors were left in an unfinished state, anticipating possible future need.

As the Board is aware, WMU has embarked on some academic partnering with Cooley Law School at WMU's Lansing location. Discussions between the two institutions have led to recommend further partnering in the Grand Rapids area.

It is anticipated that Cooley will need one of the top two floors of our facility to get its program off of the ground. In addition, it plans to construct a building across the street from our location to fully house its programs. Since that will be several years in the making, and it desires to begin delivery of program immediately, the need for one of our two floors in the interim fits well with our projected need for the space. In addition, the construction costs to finish the WMU space will be funded by the landlord (Ionia Associates). Facility rent to WMU will be increased accordingly, and a sub-lease between WMU and Cooley will recapture the increased rent. The rental arrangement will include the 4<sup>th</sup> floor and associated common areas for a four-year period. A draft term sheet that summarizes the relationship is attached. Final details continue to be developed and negotiated.

The Administration recommends that the Board authorize the Administration to enter into an agreement that addresses the lease terms with Cooley Law School.

Recommended Motion

It is recommended that the Board of Trustees authorize the treasurer or assistant treasurer to execute the necessary documents to effect a construction and lease agreement with Cooley Law School and Ionia Associates, to expand the academic partnering between the two institutions to WMU's downtown Grand Rapids campus.

**WESTERN MICHIGAN UNIVERSITY ("WMU")  
and  
THOMAS M. COOLEY LAW SCHOOL ("Cooley")**

**FACILITY LEASE AGREEMENT  
4<sup>TH</sup> FLOOR OF WMU GRADUATE CENTER**

**November 26, 2002**

**Draft Term Sheet**

1. Leased Premises: 4<sup>th</sup> Floor of WMU Graduate Center at 200 Ionia, SW, Grand Rapids, MI 49503 – 12,840 square feet useable space. Includes seven (7) offices and five (5) classrooms, a reading room, a meeting room, and a reception area.  
  
Shared use of Common Area consisting of CyberCafe, Lower Level Vending, Main Lobby and Vestibule, Passenger Elevator, Loading Dock to Service Elevator, Stairways, and Third Floor Study Area. Conference rooms and Grand Hall available at WMU standard rates.
2. Term: Four (4) years.
3. Commencement Date: Completion of Landlord's Work (target date is July 1, 2003).
4. Base Rent: Determined as (a) increase in rent under WMU/Ionia Lease due to build out, plus (b) Common Area Allocation.
  - Increase in rent under (a) is determined as cost of build out multiplied by .11 which resulting dollar figure is added to Annual Base Rent of WMU/Ionia Lease.
  - Common Area Allocation under (b) is 3.5% of current Annual Base Rent under the WMU/Ionia Lease after increase for the build out. The percentage (i.e., 3.5%) is determined by multiplying the Cooley Percentage times the Common Area as a percentage of Total Useable Square Footage.
  - Cooley Percentage is 23.3%, determined as ratio of Cooley Leased Premises to Total Useable Square Footage.
  - Base Rent will increase 2% annually.
5. Additional Rent: 23.3% of WMU's costs for HVAC, utilities, taxes, cable, housekeeping, security, snow removal, trash removal, wireless Internet access, and other direct costs of operation.
6. Payment. Base Rent and Additional Rent will be due on the first of each month in advance. Additional Rent will be prorated in advance.

7. Direct Costs Paid by Cooley: Includes telephone, insurance, relocation, non-wireless Internet access, extra security services.
8. Landlord's Work: Build Out of Leased Premises will be undertaken by Landlord pursuant to a Construction Contract with a not-to-exceed guaranteed maximum price and a Budget with Cooley allowances. Any additional improvements/change orders will be at Cooley's expense payable prior to the Commencement Date.
9. Approvals by WMU and Cooley:
  - Budget.
  - Build Out Plans and Specifications.
  - Landlord's Work Prior to Completion.
10. Furniture/Furnishings: Landlord's Work will include fixtures/furniture/furnishings as described in Build Out Plans and Specifications.
11. Cooley to Provide: Cooley to provide personal computers, telecommunications systems, minor furnishings, artwork, library shelving, and library tables/chairs.
12. Signage: Cooley will be allowed mutually acceptable sign on western exposure of building, subject to local zoning and historic redevelopment approval.
13. Maintenance/Repairs: Landlord and WMU responsible for maintenance and repairs. Cooley responsible for damage caused by Cooley or its students.
14. Security: Cooley-authorized personnel to have key/pass code access. WMU security must be present for public/student use of building. Regular building hours are 7:30 a.m. to 10:00 p.m. Monday through Thursday and 7:30 a.m. to 5:00 p.m. Friday. Other times are by request at Cooley's expense.
15. Parking: Not included.
16. Insurance. Each party to provide acceptable coverage.
17. Conferences: WMU has first right to host any Cooley sponsored conference, continuing legal education or events in Grand Rapids' area (at Cooley's expense). All catering at the building to be provided by WMU's exclusive caterer. Vending machines to be provided by WMU's exclusive vendor.

**LEASE AGREEMENT – Kampus Kabob**

**Background**

The expiration of a lease to Alternatives of Kalamazoo has made available a storefront in the University Plaza on Howard Street, owned by the University. Habes Wardal and Rabih Debaja, the two owners of Aladdin's Palace, have expressed interest in locating a middle-eastern restaurant in that vacant space, effective October 1, 2002.

The tenants would be given a 3-year lease, with one 3-year renewal, at their option. This would extend the time Aladdin's could occupy the space until September 30, 2008. This is well within the expiration dates of other tenants within the building. The monthly rent will be set at \$1,400 per month, with annual increases set at 3%.

It is the Administration's recommendation that the Board of Trustees approve the proposed lease.

**Recommended Motion**

It is recommended that the Board authorize the treasurer or assistant treasurer to enter into a new lease, not to exceed three years, with an option to renew for an additional three years, with Habes Wardal and Rabih Debaja, for a storefront at the University Plaza.

**Western Michigan University – Lake Michigan College (South Haven)**

**Background**

As an addendum to the relationship the Board of Trustees approved in December 2001, approving a WMU presence at the Benton Harbor campus of Lake Michigan College, the Administration is recommending a similar relationship in South Haven. Lake Michigan College has secured State funding for a building to offer their lower level undergraduate classes in South Haven. The administrations of both WMU and LMC are supportive of extending our current relationship, which provides for WMU to offer upper level undergraduate and graduate classes at the same location.

Unlike the agreement approved last year, WMU will not construct its own building, but rather provide pro-rata funding for its portion of the building LMC will construct. WMU will benefit from the share supported by the State (50%), and will have minimal long-term expenses in exchange for providing the financial support at the front end. It is estimated that WMU's share of the building cost will be approximately \$250,000, representing approximately 4,000 square feet. Because WMU would provide the needed cost of constructing its portion of the building, a long-term operating agreement and lease would include nominal rent, and WMU's pro-rated cost for utilities, maintenance, and operations. While the final detail form of the relationship is still being negotiated, a draft term sheet is attached for the Board's review.

It is the recommendation of the Administration that the Board authorize the Administration to enter into a long-term operating agreement and lease with Lake Michigan College.

**Recommended Motion**

It is recommended that the Board of Trustees authorize the treasurer or assistant treasurer to execute the necessary documents to effect a long-term operating and lease agreement with Lake Michigan College, to enable the placement of WMU's Extended University Programs in South Haven, Michigan.

**WESTERN MICHIGAN UNIVERSITY ("WMU")  
and  
LAKE MICHIGAN COLLEGE ("LMC")  
SOUTH HAVEN PROJECT**

**November 20, 2002**

"Draft" Term Sheet

1. Leased Premises: 4000 square feet at Phoenix Road, South Haven ("WMU Area"). Includes 2 offices, 1 conference room, and 4 classrooms.  
  
Use of Common Area, including parking lot, grounds, entrance, halls, restrooms, library, study rooms, student lounge.
2. Term: Five (5) years, plus three (3) additional five (5)-year terms at WMU's option.
3. Commencement Date: Completion of construction (target date is August 15, 2003).
4. Payment: WMU will pay one-half (1/2) of additional costs of constructing WMU Area, not to exceed \$250,000. The remaining construction costs will be paid by LMC (out of state funding for which LMC has qualified). WMU will have no further obligation to pay rent.
5. Service Fee: WMU will pay that percentage which is the proportion of the WMU Area to the total square footage, of LMC's costs for HVAC, utilities, taxes, cable, housekeeping, security, snow removal, trash removal, and other direct costs of operation.
6. Payment Upon Non-Renewal: LMC to pay WMU \$175,000 at end of Initial Term, \$75,000 at end of First Renewal Term, without interest in 5 equal installments over 4 years.
7. Payment Upon Earlier Termination: LMC to pay WMU upon occurrence of an Earlier Termination Event (e.g., LMC default, destruction of building, or mutual agreement). WMU to receive \$250,000, less \$16,667 for each year of Lease, payable without interest in 5 equal installments over 4 years.
8. LMC's Work: Complete construction of building including WMU Area.
9. Approvals by WMU:
  - Plans and Specifications
  - Work Prior to Completion
  - Punch List
10. Furniture/Furnishings: WMU to provide furniture and furnishings to WMU Area.



11. Signage: WMU will be allowed signs at campus entryways, drives and buildings after consultation with LMC.
12. Maintenance/Repairs: LMC responsible for maintenance and repairs. WMU responsible for damage caused by WMU or its students.
13. Parking: Included without charge.
14. Insurance. Each party to provide acceptable coverage.

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WEST MICHIGAN AVENUE/HOWARD STREET PROJECT

Background

As part of the development of the western edge of our campus, we have assessed traffic conditions on West Michigan Avenue and Howard Street with the help of a traffic consulting firm, HNTB from Lansing, Michigan. As a result of the analysis, the University and the City of Kalamazoo are coordinating efforts to improve pedestrian safety and address vehicular traffic flow. The City will concentrate its efforts on the roadway improvements at the Howard Street and West Michigan Avenue intersection and the University will concentrate its efforts on West Michigan Avenue east of Howard Street.

At this time the administration is asking that the Board authorize the execution of three separate motions described below that are related to improving vehicular traffic flow and pedestrian safety on Howard Street and West Michigan Avenue.

Recommendations:

- Item 8 - 1) **STREET RIGHT OF WAY VACATIONS:** In conjunction with the above project, the City of Kalamazoo will vacate existing road right of ways at 1) West Michigan Avenue between Howard Street and Haenicke Hall, 2) Buckout Street north of Michigan Avenue and 3) Knollwood Avenue between Michigan Avenue and Western Avenue. Western Michigan University will then maintain these streets, as appropriate, as a part of the campus road system. In order to maintain existing utilities in these streets, easements will need to be executed with the City and utility corporations, including Consumers Energy and Ameritech at the completion of the project.

Recommended Motion: It is recommended that the Board authorize the administration to execute any utility easements necessary as part of the property transfer. See separate item for property access easements.

- I 9 - 2) **PROPERTY ACCESS EASEMENTS:** As a result of the vacation of the street right of ways at Michigan Avenue and Knollwood Avenue, easements for access to private property located on these streets is necessary. Properties include the University Bookstore on Michigan Avenue and three buildings owned by Michigan Christian Campus Ministries (His House) on Knollwood Avenue.

Recommended Motion: It is recommended that the Board authorize the administration to execute access easements for the above listed properties as necessary, in conjunction with the vacation of the street right of ways.

- Item 10 - 3) **HOWARD STREET RIGHT OF WAY:** As part of the City of Kalamazoo project to improve the intersection of Howard Street and Michigan Avenue, the City is requesting additional right of way on the east side of Howard Street, in conjunction with the proposed widening of the street.

Recommended Motion: It is recommended that the Board approve the granting of an additional Right of Way on Howard Street to the City of Kalamazoo for the above noted project, and authorize the administration to execute the required documents once they are finalized.

Western Michigan University  
Board of Trustees  
Budget and Finance Committee

Agenda Item No. 11  
December 13, 2002

PLANTE MORAN REPORT



RESOLUTION RE PRESIDENTIAL SEARCH PROCESS

It is recommended that the following resolution be approved.

**RESOLUTION**

WHEREAS, President Elson S. Floyd has announced his resignation from Western Michigan University effective January 5, 2003; and

WHEREAS, the Board of Trustees recognizes its responsibility to lead the presidential search process and select the seventh President of Western Michigan University; and

WHEREAS, the Board further recognizes the importance of input in this process from the University community and beyond;

IT IS THEREFORE RESOLVED that the Board establishes a Presidential Search Advisory Committee (PSAC) with representative membership recommended for appointment by the Board Chair and Vice Chair, and that the PSAC will serve in an advisory/informational capacity and assist the Board in the identification of qualified candidates for the presidency; and

IT IS RESOLVED that the Board expressly reserves all power and authority to issue additional directives to the PSAC, make its own decision regarding the acceptability of the PSAC's recommendations, add its own candidate recommendations at any time during the search process, and elect any individual of its choosing as President; and

IT IS FURTHER RESOLVED that:

1. The Board will engage the services of an executive search firm, A.T. Kearney, to assist in the search process.
2. The PSAC will meet at its earliest opportunity to begin the search process and will provide progress reports as appropriate to the Board.
3. The PSAC and Board will consult with the General Counsel as needed.
4. The Board Chair/Vice Chair and the PSAC Chair will be the spokespersons during the search process. The Board Secretary will serve as search coordinator.

RESOLUTION RE PRESIDENTIAL SEARCH PROCESS

Page Two

5. The PSAC will be guided by presidential selection criteria to be approved by the Board and shall conduct the initial reviewing of candidates in such a manner to ensure that confidentiality is strictly observed in accordance with Michigan law. The PSAC shall carry out the University's commitment to principles and policies of diversity and pluralism, and shall conduct the search in a manner that enhances the stature of Western Michigan University.
6. The Board will provide direction to the PSAC regarding communication between the Board and the PSAC and any members thereof, and the PSAC and Board may meet periodically as needed.
7. The PSAC will make a final recommendation to the Board concerning its slate of the best-qualified candidates. However, no candidate shall be eliminated from consideration until such time that the Board officially selects a President. After receiving the PSAC recommendation, the Board of Trustees as a whole will then continue the search process and determine the President with an election at a formal session of the Board.

IT IS THEREFORE RECOMMENDED that the search process, as indicated above and the membership of the Presidential Search Advisory Committee as follows, be approved by the Board of Trustees.

Attach.

The PSAC members are:

- Richard St. John, PSAC Chair of Kalamazoo, Michigan;
- Trustee Birgit Klohs of Grand Rapids, Michigan;
- Trustee Vernice D. Anthony of Warren, Michigan;
- Trustee James Holden of Bloomfield Hills, Michigan;
- Dr. Ariel Anderson, WMU professor of teaching, learning and leadership;
- James Brady, WMU trustee emeritus and past chair of WMU Foundation, attorney, Miller, Johnson, Snell & Cummiskey, Grand Rapids, Michigan;
- Susan Broman, executive director of the Steelcase Foundation of Grand Rapids, Michigan;
- Dr. Adrian "Ed" Edwards, chairperson of WMU's Department of Finance and Commercial Law;
- George Franklin, WMU trustee emeritus and vice president of the Kellogg Company of Battle Creek, Michigan;
- Dr. Peter W. Krawutschke, WMU professor of foreign languages and literatures and president of the WMU Faculty Senate;
- Dr. Gary Mathews, WMU professor of social work and president of the WMU chapter of the American Association of University Professors;
- Dr. Margaret Merrion, Dean, College of Fine Arts, WMU;
- Judith Phelps, administrative assistant in WMU's Office of Admissions and Orientation;
- Angela Sillmon, a senior computer information systems major from Plymouth, Michigan; and
- Dr. Lewis Walker, WMU professor emeritus of sociology