CAMPUS PLANNING AND FINANCE COUNCIL
REVISED Minutes of 22 September 2026

Call to Order

The regular meeting of the Western Michigan University Faculty Senate Campus Planning and Finance Council was called to order at 3 p.m. on 22 September via Webex by Todd Barkman, chair.

Members Present: Amaya Banks, Todd Barkman, Cheryl Bruey, Shonda Buchanan, Micky Carignano (substitute for LuMarie Guth), Kim Ganzevoort, Lynne Heasley, Valerian Kwigizile, Lucy Olson (substitute for Estella Soumis), Amanda Remo (substitute for Brittani Jackson), Colleen Scarff, Sara VanderVeen
Members Absent: Nicholas Rowe, Wayne Stitt, Jan Van Der Kley
Advisory Members Present: Sara Nelson, Jeff Spoelstra
Ex Officio: Amy Naugle

Quorum

A quorum was present with 12 members in attendance, of the nine needed to establish quorum

Agenda

[***MOTION***] It was moved by Bruey, seconded by Remo, to accept the agenda as provided. The motion carried unanimously.

Minutes

[***MOTION***] It was moved by Naugle, seconded by Bruey, to approve the 8 September 2026 minutes as distributed. The motion carried unanimously.

Reports of Officers

Chair Barkman did not provide a report.

Ex Officio Naugle's reported on the Executive Board meeting and its discussion of WMU's designation as a R1 institution, and the goal to achieve R1 status while retaining student focus, balance among research, growth, student needs, and experience-driven learning. Additional topics included faculty involvement in the matriculation ceremony, Higher Learning Commission, programmatic alignment, process and instrument to evaluate the president and provost, as well as Christopher Cheatham's appointment as Provost and Executive Vice President of Academic Affairs.

Reports of University Representatives

Scarff provided the Business and Finance report establishing approximate timeline for the University budget to be posted. WMU's budget is has been revised for this financial year. Carlos Rodriguez has been named as the incoming Chief Financial Officer and Senior Vice President for Business and Finance, he starts on 1 Oct. The WMU Administration Redesign initiative continues. Western's enrollment shortfall is in line with projections.

VanderVeen provided the Planning, Design and Construction report which included progress on current construction projects: new Michigan Geological Repository for Research and Education (MGRRE) building on Parkview campus; interior and exterior renovations of the Oaklands; the Autism Center; the College of Health and Human Services integrated planning study for building and unified clinics; the Waldo Library Reimagining project; Facilities' salt barn relocation; and State designating funding for Knauss Hall. A council representative will attend an upcoming planning session that will engage stakeholders in discussions of pedestrian safety in regards to Lot 13 near the Student Recreation Center. The five-year capital outlay working group is working to update the 5-yr capital outlay plan, which is posted online annually. The annual space survey will be launched in November to support the space management software update. New office space allocation guidelines will universally apply University-wide and include variables such as space size, nature of the work needed, and other benchmarks for planning. Deferred maintenance and asset renewal remain central to facilities

planning and budgeting.

Olson provided the Western Student Association report noting that WSA leadership attended a student association leadership conference, and will host a mental health fair 15 October.

Spoelstra provided the Sustainability Committee report stating that the committee will meet in October to review its charges from CPFC, and provide recommendations. The committee's 2025-26 charges are available on the Faculty Senate website. Spoelstra also summarized sustainability work on campus, as well as specific events and opportunities such as student funding and the campus-wide Sustainability Bash.

Unfinished Business

Chair Barkman reviewed charges #1 and #2 regarding welcoming and establish relationships with incoming Chief Financial Officer and Senior Vice President for Business and Finance Carlos Rodriguez, who will attend the council's 20 October meeting. Further discussion of the council charges suggested items that may be considered outside the scope of the council. Additional information will be obtained from the Executive Board and revisited at a future meeting.

CPFC Meeting Modalities

The council reflected on the pros, cons, and challenges of different meeting modalities, and resolved to host the 20 October meeting in-person to welcome Chief Financial Officer and Senior Vice President Rodriguez.

New Business

VanderVeen, in regards to Charge #9, noted that the Facilities Management - Planning, Design & Construction will publish the updated five-year capital project list and the overall plan, including newly added projects following the Board of Trustees meeting. The list will be presented to Space Advisory Committee at the 24 September meeting. The 5-yr Capital Plan Working Group is also working on a capital project proposal

process that is intended to establish a transparent process for identifying and prioritizing projects on the capital outlay priority list.

Announcements

VanderVeen asked council members to participate in the Lot 13 parking and drive intersection planning work; please reach out if interested.

Adjournment

[MOTION] It was moved by Bruey, seconded by VanderVeen, to adjourn the meeting at 5 p.m. The motion carried unanimously. The Campus Planning and Finance Council will meet next on 20 October 2026 at 3 p.m. in person at a location to be determined.

Approval

Submitted by Lynne Heasley, Secretary
Minutes were approved on 20 October 2026.