14 September 2026

TO: **WMU Essential Studies Executive Advisory Committee:** Beth Ernst, Dana Hammond, Anthony Helms, Elizabeth Isidro, Matilda McLean, Jessica Parker, Brian Tripp, Luchara Wallace
Advisory Members: Elissa Allen, Carrie Cumming, Lisa DeChano-Cook
Ex Officio(s): Decker Hains

FROM: Elissa Allen, Chair

WMU Essential Studies Executive Advisory Committee

REVISED AGENDA

22 September 2026 – 1 to 2:30 p.m.

Webex Link

1. **Acceptance of the Agenda**
2. **Approval of Minutes**
    a. WMU Essential Studies Executive Advisory Committee Meeting Minutes of 8 September 2026
    b. WMU Essential Studies Executive Advisory Committee Meeting Minutes of 22 September 2026
3. **Election of Officer** – Hains
    a. Secretary
    b. WMU Essential Studies Executive Advisory Committee Representative to the Course Review and Approval Committee
4. **Action Item**
5. **Reports of Officers**
    a. Chair Report – Allen/Tripp
    b. Ex Officio Report – Hains
6. **Reports of University Representatives**
    a. WMU Essential Studies Interim Faculty Director – Allen
    b. Curriculum Manager – DeChano-Cook

c. Honors College Report – Helms
d. Merze Tate College Report – Wallace

7. **Reports of Standing Committee**
    a. WMU Essential Studies Course Review and Approval Committee Update – Allen
8. **Unfinished Business**– Allen/Tripp
    a. Student Learning Outcome Rubric Review
        i. Proposed Project Timeline and Batch Review Process
        ii. Science with a Lab Rubric Status
        iii. Societies and Cultures/World Languages Rubric Status
        iv. Establish Rubric Review Working Groups
        v. Faculty Feedback of WMU Essential Studies Process
9. **New Business**
    a. Development of WMU Essential Studies Synchronous/Asynchronous Online Level 3 Curriculum – Allen/Tripp
    b. Student Engagement – Allen/Tripp
        i. Development of Student Led WMU Essential Studies Opportunities
        ii. Increase Student Awareness of WMU Essential Studies
10. **Announcements**
11. **Adjournment**