



WESTERN MICHIGAN UNIVERSITY

College of Education
and Human Development

College Curriculum Committee Minutes

Tuesday, April 14, 2026
10 a.m., 4550 Sangren Hall

Members Present: Glinda Rawls (CECP), Beixi Li (ELRT), Kimberly Doudna (FCS), Carol Weideman (HPHE), Virginia David (SPLS), Laura Ciccantell (AAC), Shannon Myers (AC), Allison Hart-Young (TLES substitution for Lori Farrer),

Members Absent: Lori Farrer (TLES), Derek Andree (ADV), Nicole Leffler (MKT), Taylor Boelk (MKT)

Guests: Kristal Ehrhardt (Dean's Office), Marcia Fетters (TLES), Christine Robertson (SPLS)

Call to order: 10:04 am by Glinda Rawls, CEHD CCC Chair

Approval of Agenda

Suggested changes to the agenda: Reviewing a draft of the 2026-2027 calendar before we discuss the bylaws.

Motion to approve the agenda with changes: Carole Weideman

Motion 2nd: Kimberly Doudna

Committee vote: Unanimous Approval

Approval of Minutes from the 3/24/2026 meeting

Suggested changes to the minutes: None

Motion to approve the minutes without changes: Virginia David

Motion 2nd: Carole Weideman

Committee vote: Unanimous Approval

Abstention: Allison Hart-Young

New Business

a. Curriculum Proposals

i. See table below.

b. Review of calendar for 2026-2027

i. Kimberly Doudna appreciated the May 5 launch date.

ii. Allison Hart-Young asked how the 2025-2026 schedule went: Glinda Rawls shared that it went well. Laura Ciccantell noted that Fall was still a busy time, but it went well. The more proposals that can be launched in the Spring, the better. Having multiple committee members review different parts of the proposals is helpful to break up the work. Virginia David stated that doing so helped her feel more engaged and less burdened.

Approval of the calendar for 2026-2027

Suggested changes to the calendar: None

Motion to approve the calendar without changes: Kimberly Doudna

Motion 2nd: Allison Hart-Young

Committee vote: Unanimous Approval

c. Review of Bylaws

i. Discussion of notes and edits in the bylaws.

1. We will have 13 representatives.

2. Each department will have a faculty representative.

3. There will be 6 voting faculty members.

4. Discussion of voting vs non-voting members.

5. Allison Hart-Young asked if marketing staff find the meetings useful. Glinda Rawls stated that they receive the minutes for review but do not typically attend the meetings.

6. Discussion of role of committee chair.

a. Laura Ciccantell suggested that the Chair start work right after the April meeting.

b. The Chair will assume the role in Summer I.

c. Discussion of funding for the Chair's work.

- d. The Chair does not vote.
7. Review of terms.
8. Staff representatives are on the committee based on their role.
9. Discussion of requiring members to attend meetings.
 - a. Laura Ciccantell stated that committee members should be required to review proposals and attend meetings. Shannon Meyers agreed.
 - b. Glinda Rawls reached out to other curriculum chairs prior to the meeting, and they each stated that attendance is recommended but not required at their committee meetings.
 - c. Should there be language in the bylaws that requires the Director of Advising and the Assistant Director of Advising to review curriculum proposals and attend CCC meetings? Shannon Meyers believes that if it isn't required, the work falls to others to complete. Glinda Rawls noted that no other curriculum committee requires specific members to attend meetings. Glinda Rawls stated that dictating something in a staff member's job description may be outside of the scope of the committee.
 - d. Allison Hart-Young asked if we could create a mechanism that requires anything related to Ed Prep to go through the EPCC Committee before it gets to the Curriculum Committee.
 - e. Kimberly Doudna suggested the bylaws could contain language such as "committee members must review but may attend". Glinda Rawls asked the group if everyone was in agreement with this wording and there was a consensus. Glinda Rawls thanked Kimberly for coming up with a solution to the bylaw language.
10. Allison Hart-Young asked about student members and their purpose on the committee. It may not be helpful to them as they have no access to view proposals. Allison Hart-Young suggested removing students from the process. Beixi Li supported removing the students. We will remove the student members of the committee from the bylaws.
11. We will remove the line, "The submission deadline will be at least two weeks prior to the scheduled meeting" from the bylaws.
12. Question about voting if the chair can't attend: The chair will never vote. If someone is chairing in place of the official chair, they will not vote, and a representative from their department will attend and vote.
13. Glinda Rawls will make updates to the draft of the bylaws and will send a revised edition to the committee.
14. The committee will continue to edit the bylaws in the fall.
15. Glinda Rawls will meet with Laura Dinehart to give her an update on the committee's work.
16. Glinda Rawls thanked the committee members and will ask Laura Dinehart to thank the committee too.

Meeting adjournment:

Meeting adjourned at 12:50pm by Glinda Rawls, CEHD CCC Chair

Motion to adjourn the meeting: Allison Hart-Young

Motion 2nd: Kimberly Doudna

Committee vote: Unanimous Approval

Respectfully Submitted by Laura Perron

Curriculum Agenda #	Faculty Originator	Proposal Type	Proposal Name and Link Note: Log into Curriculum before clicking on the proposal link	Notes	Changes Needed (if any)	Motion (approve, approve w/revisions, deny, table)	1 st 2 nd	Result
Special Education and Literacy Studies								
1.	Kristal Ehrhardt	Graduate Course New	SPSY - 5330 - Introduction to Assessment & Data-Based Decision Making		- Under Proposed Course Corequisites, type "SPSY 5340 and SPSY 6110" - Syllabus doesn't indicate corequisites and credit hours; catalog doesn't indicate restrictions.	Approve with revisions	Carole Weideman Allison Hart-Young	Unanimous Approval
2.	Kristal Ehrhardt	Graduate Course New	SPSY - 5340 - Evidence-Based Reading Instruction & Intervention		Include grading scale and credit hours (syllabus). Catalog doesn't indicate restrictions	Approve with revisions	Allison Hart-Young Virginia David	Unanimous Approval
3.	Kristal Ehrhardt	Graduate Course New	SPSY - 6000 - School Organization & the Role of the School Psychologist		Syllabus doesn't indicate corequisites and credit hours.	Approve with revisions	Allison Hart-Young Kimberly Doudna	Unanimous Approval

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4.	Kristal Ehrhardt	Graduate Course New	SPSY - 6382 - Intensive Interventions for Challenging Behaviors		- Change Proposed Course Prerequisites to SPED 6380. - Add course restrictions to catalog copy if needed.	Approve with revisions	Allison Hart-Young Virginia David	Unanimous Approval
5.	Kristal Ehrhardt	Graduate Course New	SPSY - 6420 - Consultation & Coaching in Schools		- Double check listing proposed class type as lecture and not seminar. - Add course restrictions to catalog copy if needed.	Approve with revisions	Allison Hart-Young Kimberly Doudna	Unanimous Approval
6.	Kristal Ehrhardt	Graduate Course New	SPSY - 7100 - Internship in School Psychology		- Proposed Course Prerequisites should be SPSY. - Proposed Contact Hours reads “total of 1500 hours that includes students registering for internship Fall, Spring, and Summer 1 during 3rd year of study”. Needs to be stated differently. - Some of the above may need to be added to the course description. The course description reads 1500 hours, but it is over the course of 3 semesters. - Catalog copy subject should be SPSY. - Note course restrictions.	Approve with revisions	Allison Hart-Young Kimberly Doudna	Unanimous Approval
7.	Christine Robertson	Graduate Course New	SPSY - 6110 - School Psychology Practicum: Data-Based Decision Making		- Title this “Practicum I”. - Update to the language in Corequisites to SPED 5330 or SPSY 5330 and SPED 5340 or SPSY 5340. - Make corrections to the contact hours to include semester hours rather than weekly hours. Include a minimum of hours. - Review the syllabus and catalog copy and follow up with Christine and Kristal regarding the catalog copy.	Approve with revisions	Allison Hart-Young Carole Weideman	Unanimous Approval

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					- The credit hours need to be examined. If it's 1-3 credits, it must also be "variable credits" and "repeatable for credit". If it's 3 credits, then it should not be repeatable or variable credits. - Remove banner title from catalog copy. - Change syllabus section to Enrollment Restrictions instead of "Students enrolled in..." - List any corequisites or prerequisites.			
8.	Christine Robertson	Graduate Course New	<u>SPSY - 6112 - School Psychology Practicum II: Consultation and Coaching</u>		- Make sure the credit hours in the proposal and catalog copy match. - Remove the shortened Banner title from the catalog copy. - Add clock hours to catalog copy. - Restriction in catalog copy mentions Master of Science in School Psychology. It should be Master of Art. - Proposed course corequisites should be listed as "(SPSY 6282 or SPED 6282) and SPSY 6420". SM - This course is listed as variable, 1-3, credits but not repeatable for credit. - Double check the number of proposed contact hours.	Approve with revisions	Allison Hart-Young Carole Weideman	Unanimous Approval
9.	Christine Robertson	Graduate Course New	<u>SPSY - 6113 - SPSY 6113 School Psychology Practicum III: Consultation and Counseling</u>		- Make sure the credit hours in the proposal and catalog copy match. - Remove the shortened Banner title from the catalog copy. - Add clock hours to catalog copy.	Approve with revisions	Carole Weideman Allison Hart-Young	Unanimous approval

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					- Restriction in catalog copy mentions Master of Science in School Psychology. It should be Master of Art. - Remove SPSY 6113 from Proposed Course Title. - This course is listed as variable, 1-3, credits but not repeatable for credit. - Double check the number of proposed contact hours. - Add major restrictions and information about corequisites. - Add a heading for the Catalog Description on the syllabus.			
10.	Christine Robertson	Graduate Course New	<u>SPSY - 6310 - Assessment of Cognition and Academic Achievement</u>		- Remove shortened Banner title from catalog copy. - Restriction in catalog copy mentions Master of Science in School Psychology. It should be Master of Art. - The course description on the syllabus is the catalog description. - Correct Course restriction heading – it isn't a course restriction it is a major restriction. - Catalog: Abbreviation name needs to be removed. Restricted majors should mirror others.	Approve with revisions	Carole Weideman Virginia David	Unanimous approval
11.	Christine Robertson	Graduate Course New	<u>SPSY - 6381 - Safe and Supportive School Climate</u>		- Remove shortened banner title from catalog copy. - Master of Arts, not a Master of Science. - Incorrect course title; Correct Course restriction information. Remove abbreviated name from catalog.	Approve with revisions	Carole Weideman Kimberly Doudna	Unanimous approval
12.	Christine Robertson	Graduate Course New	<u>SPSY - 6392 - Frameworks for</u>		Remove shortened banner title from catalog copy.	Approve with revisions	Carole Weideman Virginia David	Unanimous approval

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			<u>Disabilities and Disorders in Children</u>		Program is a Master of Arts, not a Master of Science.			
13.	Christine Robertson	Graduate Course New	<u>SPSY - 6400 - Childhood and Adolescent Development in Diverse Family Contexts</u>		- Remove shortened banner title from catalog copy. - Program is a Master of Arts, not a Master of Science.	Approve with revisions	Kimberly Doudna Carole Weideman	Unanimous approval
14.	Christine Robertson	Graduate Course New	<u>SPSY - 6430 - Systems-Level Consultation and Program Evaluation in Schools</u>		- Remove shortened banner title from catalog copy. - Program is a Master of Arts, not a Master of Science.	Approve with revisions	Carole Weideman Virginia David	Unanimous approval
15.	Christine Robertson	Graduate Course New	<u>SPSY - 6455 - School-Based Counseling and Mental Health Interventions</u>		- Remove shortened banner title from catalog copy. - Program is a Master of Arts, not a Master of Science. - Syllabus: The course description is the catalog description (might as well call it that). - Correct Course restriction heading – it isn't a course restriction it is a major restriction. - Catalog: Abbreviation name needs to be removed.	Approve with revisions	Kimberly Doudna Allison Hart-Young	Unanimous approval
16.	Kristal Ehrhardt	Graduate Program New	<u>Educational Specialist in School Psychology</u>		- Consider using EdS or Ed.S, both are in catalog copy for program. In catalog copy list of courses, SPSY 7100 Internship & Seminar in School - In catalog copy, SPSY 7100 should show for 9 credits. - Under Major/Program Restrictions, please type SPED 6380 as that course is now restricted to PBIC students only. - Update letter from ELRT to include waiver of EMR	Approve with revisions	Virginia David Kimberly Doudna	Unanimous approval

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					5400/6400 on EMR 5410 and 6450. - The impact report for SPED 6380 shows that students in PBIC, APBC, APEM, AREM, SCTM, SMTQ, and TVHM all have SPED 6380 in their program. According to Banner, PBIC is the only restriction listed. That means that students in those other programs will need assistance when registering in SPED 6380. My recommendation is that SPLS complete a graduate course change proposal to include all of those program codes, as well as the program codes for the EdS and MA in school psychology. - In 5-year enrollment plan, should this read “At the end of 5 years of program operation, i.e., June 2032, we will have graduated between 36-45 school psychologists.” Maybe?			
17.	Kristal Ehrhardt	Graduate Program New	<u>Master of Arts in School Psychology</u>		- Under Major/Program Restrictions, please type SPED 6380 only - In 5-year enrollment plan, should this read “At the end of 5 years of program operation, i.e., June 2032, we will have graduated between 36-45 school psychologists.”	Approve with revisions	Kimberly Doudna Laura Ciccantell	Unanimous approval
Teaching, Learning, and Educational Studies								
18.	Marcia Feters	Graduate Course New	<u>ED - 6670 - Teaching Social Studies in Elementary Classrooms</u>		- Course catalog needs course title and credits listed - Change Class Type to “Lecture” for schedule building reasons.	Approve with revisions	Allison Hart-Young Virginia David	Unanimous approval

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					- To Rationale: add a “C” to the first word--”urrently” - To Strat Plan & Effect on Dept Offerings, add: “No effect on TLES offerings. The new course will replace ED 5020 that has been taught for the last four years.” - Syllabus needs to be updated for ED 6670. Doesn’t include subject/course or title; however, it does include information on ED 5020 throughout.			
19.	Marcia Fetters	Graduate Course New	ED - 6680 - Teaching Elementary School Science		- Need credit hours. - Change Class Type to “Lecture” for schedule building reasons. - To Strat Plan & Effect on Dept Offerings, add: “No effect on TLES offerings. The new course will replace ED 5020 that has been taught for the last four years.	Approve with revisions	Allison Hart-Young Kimberly Doudna	Unanimous approval
20.	Marcia Fetters	Graduate Course New	ED - 6720 - Teaching in Elementary Schools - Practicum		- Course catalog needs course title and credits listed- include subject and course number - Co-req: change to ED 6725 - Change class type to “Supervision or Practicum” - To Strat Plan & Effect on Dept Offerings, add: “No effect on TLES offerings. The new course will replace ED 7100 that has been taught for the last four years in the EI Ed program.”	Approve with revisions	Virginia David Kimberly Doudna	Unanimous approval
21.	Marcia Fetters	Graduate Course New	ED - 6725 - Teaching Elementary Students Practicum Seminar: Focusing on Classroom Environment		- Course catalog needs course title and credits listed - include subject and course number.	Approve with revisions	Allison Hart-Young Kimberly Doudna	Unanimous approval

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					- Co-req: change to ED 6720 (now says 6XXX) - To Strat Plan & Effect on Dept Offerings, add: “No effect on TLES offerings. The new course will replace ED 7100 that has been taught for the last four years in the EI Ed program.” - Change course type to seminar or lecture			
22.	Marcia Fetters	Graduate Course New	ED - 6780 - Teaching in Elementary Schools Internship		- Course catalog needs course title and credits listed, co-requisites listed, and required clock hours. - Please also include subject and course number. - Co-req: change to ED 6785 (now says 6XXX) - change class type to “Supervision or Practicum” - To Strat Plan & Effect on Dept Offerings, add: “No effect on TLES offerings. - Syllabus should read “ED 6780” and include clock hours. - No effect on TLES offerings.	Approved with revisions	Allison Hart-Young Virginia David	Unanimous approval
23.	Marcia Fetters	Graduate Course New	ED - 6785 - Elementary Education Internship Seminar: Instruction and Assessment		- Course catalog needs course title and credits listed, co-requisites listed, and required clock hours. - Please also include subject and course number in catalog copy. - co-req: change to ED 6780 (now says 6XXX) - Change class type to “Lecture” for schedule building reasons - To Strat Plan & Effect on Dept Offerings, add: “No effect on TLES offerings. - Syllabus should read “ED 6785”	Approved with revisions	Allison Hart-Young Kimberly Doudna	Unanimous approval

Glinda Rawls, chair

2025-2026 CEHD Curriculum Committee

glinda.rawls@wmich.edu