
3 September 2026

TO: **Graduate Studies Council:** Stephanie Althoff, Upul Attanayake, Christine Byrd-Jacobs, Micky Carignano, Lisa DeChano-Cook, Jennifer Fiore, Michael Harnar, Cindy Linn, Meghann Meeusen, Larry Simon, Marcellis Zondag
Advisory Member: Carrie Cumming
Ex Officio: Laura Teichert

GUESTS: Janet Hahn, Faculty Senate President, Decker Hains, Faculty Senate Director, Sue Brodasky, Faculty Senate Administrator

FROM: Faculty Senate Office

Graduate Studies Council

AGENDA

10 September 2026 – 3 to 4 p.m.

[Webex Link](#)

1. Acceptance of the Agenda

2. Approval of Minutes

- a. Graduate Studies Council Meeting Minutes of 23 April 2026

3. Leadership Training

- a. Duties and Responsibilities of Officers and Members – Hahn
- b. Development and Revisions of Charges – Hahn
- c. Meeting Procedures and Parliamentary Practices – Hains
- d. Technology Notes – Hains
- e. Faculty Senate Office Procedures – Brodasky

4. Election of Officers – Teichert

- a. Chair

- b. Vice Chair
- c. Secretary
- 5. Council 2026-27 Charges – Hahn**
- 6. Announcements**
- 7. Adjournment**

COUNCILS ONLY: Elected members who cannot attend the meeting are asked to send a substitute of their choice who also represents their respective college. Non-elected members are not restricted as to whom they may designate to substitute for them.