

1 September 2026

TO: **Undergraduate Studies Council:** Mert Atilhan, Jessica Birnbaum,
Jessica Cataldo, Carrie Cumming, Lisa DeChano-Cook, Fiona Dougherty,
Kerry Hegele, Irma Lopez, Dylan McGlothlin, Natalio Ohanna, Priyanka
Sharma, Bret Wagner, Rebecca West
Advisory Members: Tomika Griffin-Brown, Colleen Stano
Ex Officio: David Rudge

GUESTS: Janet Hahn, Faculty Senate President, Decker Hains, Faculty Senate
Director, Sue Brodasky, Faculty Senate Administrator

FROM: Faculty Senate Office

Undergraduate Studies Council

REVISED AGENDA

8 September 2026 – 2:30 to 3:30 p.m.

[Webex Link](#)

1. Acceptance of the Agenda

2. Approval of Minutes

- a. Undergraduate Studies Council Meeting Minutes of 14 April 2026

3. Leadership Training

- a. Duties and Responsibilities of Officers and Members – Hahn
- b. Development and Revisions of Charges – Hahn
- c. Meeting Procedures and Parliamentary Practices – Hains
- d. Technology Notes – Hains
- e. Faculty Senate Office Procedures – Brodasky

4. Election of Officers – Rudge

- a. Chair

- b. Vice Chair
- c. Secretary
- 5. Council 2026-27 Charges – Hahn**
- 6. Announcements**
- 7. Adjournment**

COUNCILS ONLY: Elected members who cannot attend the meeting are asked to send a substitute of their choice who also represents their respective college. Non-elected members are not restricted as to whom they may designate to substitute for them.