



CEHD Curriculum Committee Information Guide

Fall 2026

[CEHD CC Website](#)

Below is information about the CEHD Curriculum Committee and curriculum change processes.

Committee Members:

Each department within CEHD has a faculty representative to the Curriculum Committee. The roster of committee members is listed on the CEHD CC website.

Committee Meeting Dates:

In Fall 2026, the Curriculum Committee will meet on **Tuesdays at 10am** on the following dates: **September 22, October 6, October 20, October 27** (tentative), and **December 1**. The committee will also meet on November 10, but no proposals will be reviewed in that meeting. Meetings will be held in Sangren 3120. Spring 2027 meeting dates and deadlines will be provided in November.

Curriculum Committee Calendar:

There are deadlines and committee meeting dates listed on the calendar. The CEHD Curriculum Committee Workflow Calendar is listed on the CEHD CC website and in this document.

Curriculum Proposal Development:

There are many resources available to assist CEHD faculty and department curriculum committees as they begin the curriculum change process. These resources are listed below.

- a. [CEHD CCC Proposal Creation and Review Guidelines](#) (updated for 24-25)
- b. [Faculty Senate Curriculum Review Process](#) website
- c. WMU Faculty Senate [General Principles of Curriculum Change](#) (June 2023)
- d. WMU Faculty Senate [Curriculum Change FAQ](#)

Curriculum Proposal Submission

All proposals must be submitted electronically in [Curriculum](#) *formerly known as Curriculog* (wmich.curriculog.com). Proposals should be **validated and launched** in Curriculum at least 30 days prior to the originator's preferred CEHD Curriculum Committee meeting date. See CEHD Curriculum Committee Calendar for proposal launch deadlines.

CEHD Curriculum Resources:

If you have any questions about the curriculum change process, you can reach out to the following faculty and staff listed below.

- a. Lisa DeChano-Cook, WMU Curriculum Manager at lisa.dechano@wmich.edu
- b. Glinda Rawls, CEHD Curriculum Committee Chair at glinda.rawls@wmich.edu
- c. Shannon Myers, CEHD Curriculum Manager at shannon.myers@wmich.edu
- d. Laura Perron, Administrative Assistant at laura.m.perron@wmich.edu

Additional Information Based on Proposal Type

Proposals that were validated and launched by May 5, 2026 were placed on the CEHD Curriculum Committee agenda in September 2026 .
Fall 2026 CEHD Curriculum Committee deadline for all proposal types must be approved by the Dean by October 31, 2026 , to be active in Fall 2027 .
All proposal types can be submitted to at any time and will be reviewed by the CEHD Curriculum Committee at a scheduled meeting once they are complete; however, the proposal can only take effect as outlined below.
<u>Non-WMU Essential Studies Course (new, change, deactivation, reactivation) Proposals</u> These are the only proposals that could have a fall or a spring start. • Fall start: approval by the Dean by October 31 of preceding academic year • Spring start: approval by the Dean by March 31 of preceding academic year
<u>WMU Essential Studies Course (new, delete, change) Proposals</u> • Fall start only: Approval by dean by October 31 of preceding academic year • Approval by the WMU Essential Studies Course Review and Approval Committee by December 31
<u>Program (new, delete, name change) Proposals</u> • Fall start only: Approval by the Dean by October 31 of preceding academic year • Approval by the Faculty Senate Undergraduate Studies Council and/or the Graduate Studies Council by November 30 • Approval by the Provost and Vice President for Academic Affairs and the WMU President by December 31 • Approval by the WMU Board of Trustees by January 31
<u>Program (changes) Proposals</u> Fall start only: Approval by the Dean by October 31 of preceding academic year
<u>Program (suspension of admission) Proposals</u> Immediate start once approved by the Dean, WMU curriculum manager, and Registrar's catalog manager. Note: This will only suspend admission to program. It does not remove the program from the catalog. To request admission be reinstated, notify WMU Curriculum Manager and CEHD Curriculum Committee Chair via email.