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**ACADEMIC AND INFORMATION TECHNOLOGY COUNCIL**  
**Minutes of 16 March 2026 Meeting****Call to Order**

The regular meeting of the Western Michigan University Faculty Academic and Information Technology Council was called to order at 10 am on 16 March 2026, via Webex by Jessica Cataldo, chair.

**Members Present:** Brian Carnell, Jessica Cataldo, Paul Gallagher, Andrew Holmes, Pavel Ikononov, Katie Marshall, Joshua Naranjo, Abena Pinamang, Geraldine Rinna, Daniela Schroeter

**Members Absent:** Chad Edwards, Michael Kahwaji, Cara Masselink, Scott Puckett

**Advisory Members Present:** Bryon Glock

**Ex Officio Present:** Kieran Fogarty

**Guest:** Timothy Broadwater, College of Aviation

**Quorum**

A quorum was present with 11 members in attendance of the nine required to establish quorum.

**Agenda**

**[MOTION]** It was moved by Ikononov, seconded by Schroeter, to accept the agenda as provided. The motion carried unanimously.

**Minutes**

**[MOTION]** It was moved by Schroeter, seconded by Carnell, to approve the 16 February 2026 minutes as provided. The motion carried unanimously.

**Reports of Officers**

Chair Cataldo did not provide a report.

Ex Officio Fogarty discussed the composition of the council for the next academic year, noting that the council will need to elect a chair, vice chair, and secretary. Fogarty asked council members to indicate who was going to be returning to the council for the next academic year.

**Reports of University Representatives**

Holmes provided the Office of Information and Technology report, which included:

- Guidance was sought for American with Disabilities Act compliance. It was noted that certain required government documents (e.g., Federal Aviation Administration flight logs) that are not accessible may be linked within course materials; however, the University is not obligated to remediate external government documents for accessibility. Emphasis was placed on institutional responsibility for internally developed content.
- The stated objective for Elearning courses is to achieve 100% accessibility compliance across all instructional materials. Instructors were advised to consult the WMU Digital Accessibility team for support in ensuring compliance and improved content usability.
- Gallagher demonstrated a web-based PDF remediation tool he developed. The tool is currently being transitioned to production hardware by OIT, with a planned rollout anticipated later in the year.

Carnell provided the Educational Technology report, which included:

- Digital accessibility [trainings](#) are ongoing.

Glock provided the Enterprise Application Success report, which included:

- A cross-functional campus group is actively developing a faculty communication pathway within Salesforce, with implementation anticipated later this year. Rinna is serving as the AITC's representative on this initiative.

**Unfinished Business**

Marshall discussed the report of the cybersecurity subcommittee, which recommends adherence to security best practices guidelines established by the National Institute of Standards and Technologies

(NIST). Holmes indicated that alignment with these guidelines provides the OIT with a strategic foundation to implement changes as it undertakes a comprehensive overall of its identity and access management framework.

**[MOTION]** It was moved by Fogarty, seconded by Ikononov, to provide the cybersecurity report to the Faculty Senate Executive Board. The motion carried unanimously.

### **New Business**

Cataldo noted that the council's webpage currently includes a link to Elearning standards and suggested that the standards should be revisited. Fogarty recommended removing the link, stated that the standards were proposed but never formally approved.

### **Adjournment**

**[MOTION]** It was moved by Ikononov, seconded by Schroeter, to adjourn the meeting at 10:50 a.m. The motion carried unanimously.

### **Approval**

Submitted by Brian Carnell, Secretary

Minutes were approved 20 April 2026