

Western Michigan University Graduate Student Checklist

1. Learn about WMU and our Community

- Visit campus for a tour or special event
- Review graduate programs
- Discover resources for graduate students, including health services and housing
- Explore the community of Kalamazoo, Michigan

2. Connect with Faculty

- Contact the academic department of interest to schedule a meeting with faculty.
- Inquire into their research, funding and teaching opportunities

3. Apply for Admission and Submit Application Materials

- Submit a domestic online Application for Admission and provide supplemental application materials. International student application information is available here. Application requirements and deadlines vary by department.
- Request official transcripts be sent to graduate-transcripts@wmich.edu or Western Michigan University, Graduate College, 1903 W Michigan Avenue, Kalamazoo, MI 49008-5242 USA.
- Test score codes: GRE code 1902, TOEFL code 1902

4. Receive Official Letter of Acceptance with Western ID Number (WIN)

- Access WMU Login:
- WMU email - all official University communications are sent to this account
- Register for classes –use WIN to access online registration and direct questions to the department offering the course
- Online orientation - access information on student resources
- Responsible Conduct of Research – a mandatory online course for all newly admitted degree-seeking graduate students. No cost or credit is applied. The course can be accessed on the Graduate College's RCR webpage.

5. Pay for College

- Identify potential funding opportunities
- Complete the Free Application for Federal Student Aid (FAFSA) beginning October 1 for the upcoming year. The WMU Student Financial Aid Application Checklist is available for your reference and WMU's school code is 002330.
- Learn about our deferred payment plan for those with company reimbursement benefits.

