

2026-2027 Timetable for:
AAUP Tenure (T), Promotion (P), and Sabbatical (S).

August 2026		
17	Remind faculty eligible for sabbatical application that their sabbatical applications are due in Info Ready no later than <u>October 1</u> . Latest date for the department chair to send materials to external reviewers.	P / S / T
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October 2026		
1	Date requested of external reviewers for returning their reviews (tenure and/or promotion).	P / T
	Sabbatical leave applications and proposals due in Info Ready.	S
15	Latest date for faculty member to submit tenure/promotion file to department chair/director (departmental office no later than 5 p.m.)	P / T
	Latest date for department chair to convene the first meeting of the department tenure committee (DTC) and/or the department promotion committee (DPC).	P / T
28	Latest date for faculty member to inform secondary DTC/DPC or department chair, in writing, of intent to appeal.	P / T
November 2026		
2	Proposals reviewed in Info Ready by the department and the department chair shall reach the Dean.	S
3	Latest date for secondary DTC and department chairs to inform faculty member of recommendation.	
5	Latest date for secondary DTC/DPC and department chairs to inform faculty member of recommendation.	
9	Latest date for recommendations from secondary DTC/DPC and department chairs to be submitted to candidate's home department DTC/DPC.	P / T
16	Latest date for deans to process sabbatical proposals via Info Ready to the Office of the Provost, which will submit files to the University Sabbatical Leave Committee.	S
	Latest date for DTC or DPC to inform faculty members of tenure/promotion recommendations.	P / T
19	Latest date for faculty member to inform DTC or DPC, in writing, of intent to appeal.	P / T
December 2026		
1	Latest date for the dean to convene the first meeting of the college promotion committee (CPC).	P

	Latest date for DTC and DPC recommendations, together with supporting data, to be presented to the department chair and, for promotion, simultaneously to the CPC.	P / T
15	Latest date for University Sabbatical Leave Committee recommendations and rankings to reach Office of the Provost.	S
January 2027		
12	Latest date for department chair to inform faculty member of recommendation.	P / T
	Latest date for the CPC to inform faculty member of recommendation.	P
15	Latest date for department chair to notify faculty members of eligibility for tenure and/or promotion review in 2027-2028.	Prep 2027-2028 P / T
	Latest date for faculty member to inform chair or CPC, in writing, of intent to appeal.	P / T
22	Latest date for DTC/DPC with the separate recommendations of the chair appended, and CPC recommendations, together with supporting data, to be presented to the dean.	P / T
31	Final recommendations shall be submitted at the next scheduled Board of Trustees meeting after January 31.	
February 2027		
1	The provost shall inform the faculty member of his/her final recommendations for sabbaticals no later than January 31.	S
	Latest date for faculty desiring early tenure or promotion review to notify the department chair who, in turn, shall inform the DTC/DPC in a timely fashion.	Prep 2027-2028 P / T
15	If applicable, latest date for the candidate, DTC/DPC, or department chair to call for external review (in academic year preceding final tenure review or promotion review for traditionally-ranked faculty).	Prep 2027-2028 P / T
22	Latest date for the dean to inform faculty member of tenure/promotion recommendation.	P / T
26	Latest date for the faculty member to inform dean, in writing, of intent to appeal.	P / T
March 2027		
8	Latest date for the dean to present the recommendations of the DTC and DPC + CPC, and the chairs, with the deans' separate recommendations appended, and with the tenure and/or promotion checklist, to the provost. Note: All supporting material submitted by a faculty member shall be held in, or returned to, the department or office of the dean until the final recommendations are submitted to the Board of Trustees, and, at that time, shall be returned to the faculty member. At the time the promotion/tenure recommendations are forwarded from the dean's office to the provost, all of the supporting material shall be included for each faculty member where the dean has overturned any of the preceding decisions.	P / T

15	If applicable, latest date for candidate and DTC/DPC to submit list of external evaluators to the department chair (for next academic year's process).	Prep 2027-2028 P / T
April 2027		
15	If applicable, latest date for the department chair to solicit external reviewers, and for the candidate to present materials for the external review process to the department chair (for next academic year's process).	Prep 2027-2028 P / T
	Latest date for the provost to inform faculty member of tenure/promotion recommendation.	P / T
20	Latest date for the faculty member to inform provost, in writing, of intent to appeal. In addition, a faculty member who requests an appeal hearing with the provost may also request that the supporting materials be forwarded to the provost's office for review prior to the scheduled hearing.	P / T
May 2027		
20	Latest date for the provost to inform the candidate of final tenure/promotion recommendation.	P / T
1-31	The recommendations of the provost shall be submitted to the Board of Trustees, to be acted upon at its next regularly scheduled meeting, which shall be held no later than July 31. For fiscal-year appointments, tenure/promotion will be effective July 1. For academic-year appointments, tenure/promotion will be effective at the beginning of the fall semester.	P / T
August 2027		
15	If applicable, latest date for the department chair to send materials to the external reviewers (tenure and/or promotion).	Prep 2027-2028 P / T