
TRANSFER OF CREDIT COMMITTEE

Minutes of 3 March 2022

Call to Order

The regular meeting of the Western Michigan University Faculty Senate Transfer of Credit Committee was called to order at 2:03 p.m. on 3 March 2022 via Webex video conferencing by Scott Hennessy, chair.

Members in Attendance: Kerrie Harvey, Scott Hennessy, Melinda Holohan, Steve Miller, David Paul, Kenneth Smith

Members Absent: Edward Kudzia, MK Mohanan, Nicolas Witschi, Jeffrey Xie

Advisory Members Absent: Alice Molvern

Ex Officio Absent: Carrie Cumming

Guest: Randy Ott, Senior Director, Academic Collaboration, Merze Tate

Quorum

A quorum was present.

Agenda

[MOTION] It was moved by Paul, seconded by Harvey, to accept the agenda as presented. The motion carried unanimously.

Minutes

[MOTION] It was moved by Paul, seconded by Harvey, to approve the 13 January 2022 and 10 February 2022 minutes as presented. The motion carried unanimously.

Reports of Officers

Chair Hennessy thanked members for meeting on 10 February 2022 during his absence.

Due to the absence of Ex Officio Cumming, no reports were provided for the Undergraduate Studies Council or the Graduate Studies Council.

Report of University Representative

Due to his absence, Interim Curriculum Manager Witschi did not provide a report.

Unfinished Business

None.

New Business

Ott requested the committee identify transfer courses to meet WMU Essential Studies requirements. There was a process in place to award credit for both distribution areas and proficiencies under the old General Education program requirements. There is a need for a similar process for WMU Essential Studies. Ott, Miller, and Harvey will meet separately to develop a recommendation that will come back to this committee at the next meeting.

Discussion was held regarding Prior Learning Assessment (PLA). It was suggested that the College of Education and Human Development dean be asked to present the current process during an Academic Forum to encourage departments to consider developing prior learning processes.

Discussion was held regarding what it would take to develop a 3 plus 1 program at WMU. The community colleges have an interest, and some have developed programs with other four-year universities. It was

noted that a Memorandum of Action would be required. It was suggested that the committee develop a template for departments to use.

Discussion was held regarding department credit versus university credit for Credit by Recommendation Only (CBDRO) transfer courses. The possibility of universal block credit was suggested to clarify financial aid regarding credit limits. It was suggested that someone from another institution be invited to speak about best practices and the use of university credit.

Announcements

The Office of Student Transitions is currently looking for student employees to fill a number of positions.

The Admissions Office is seeking transfer student candidates to become student ambassadors.

Adjournment

[MOTION] It was moved by Paul, seconded by Harvey, to adjourn the meeting at 2:40 p.m. The motion carried unanimously. The Transfer of Credit Committee will meet next on 14 April 2022.

Approval

Submitted by Steve Miller, Secretary

Minutes approved on 14 April 2022.