
TRANSFER OF CREDIT COMMITTEE

Minutes of 10 February 2022

Call to Order

The regular meeting of the Western Michigan University Faculty Senate Transfer of Credit Committee was called to order at 2:03 p.m. on 10 February 2022 via Webex video conferencing by Kerrie Harvey, vice chair.

Members in Attendance: Kerrie Harvey, Melinda Holohan, Steve Miller, Kenneth Smith, Nicolas Witschi

Members Absent: Scott Hennessy, Edward Kudzia, MK Mohanan, David Paul, Jeffrey Xie

Advisory Members Present: Alice Molvern

Ex Officio Absent: Carrie Cumming

Quorum

A quorum was not present.

Agenda

Without a quorum, no motions could be made to accept the agenda.

Minutes

Without a quorum, no motions could be made to approve the minutes.

Reports of Officers

Vice Chair Harvey did not provide a report.

Due to the absence of Ex Officio Cumming no reports were provided for the Undergraduate Studies Council or the Graduate Studies Council.

Report of University Representative

Interim Curriculum Manager Witschi did not provide a report.

Unfinished Business

None.

New Business

Discussion was held regarding the current credit by department recommendation process. Definitions and the need to clarify and provide support to individuals who decide on whether or not to award credit were reviewed. It was suggested that a workflow be created to assist with the process once it is determined. Additionally, discussion is needed regarding prior learning credits and to determine where information about the process will be housed, along with the need for a standardized process. The committee suggested setting up a shared folder in Teams to collect and develop documents.

Announcements

None.

Adjournment

[MOTION] It was moved by Witschi, seconded by Smith, to adjourn the meeting at 2:44 p.m. The motion carried unanimously. The Transfer of Credit Committee will meet next on Thursday, 3 March 2022.

Approval

Submitted by Steve Miller, Secretary

Minutes approved on 3 March 2022.