
**CAMPUS PLANNING AND FINANCE COUNCIL
Minutes of 17 March 2026 Meeting**

Call to Order

The regular meeting of the Western Michigan University Faculty Senate Campus Planning and Finance Council was called to order at 3:01 p.m. on 17 March 2026, via Webex by LuMarie Guth, chair.

Members Present: Cheryl Bauman-Bruey, Shonda Buchanan, Kristhyna Fermin, Kim Ganzevoort, LuMarie Guth, Lynne Heasley, Brittani Jackson, Valerian Kwizile, Nicholas Rowe, Colleen Scarff, Wayne Stitt, Sara VanderVeen

Members Absent: Todd Barkman, Mia Breznau

Advisory Members Present: Sara Nelson, Jeff Spoelstra

Ex Officio Present: Osama Abudayyeh

Quorum

A quorum was present with 13 members in attendance, of the nine needed to establish a quorum.

Acceptance of the Agenda

[MOTION] It was moved by Bruey, seconded by Ganzevoort, to accept the agenda as provided. The motion carried unanimously.

Approval of Minutes

Prior meeting minutes were unavailable for review.

Kalamazoo Event and Athletic Performance Center

Guests Bartholomae and Michell were unable to attend the meeting. Chair Guth postponed the topic and will ask the Faculty Senate office to make arrangements to reschedule the topic to another meeting date.

Reports of Officers

Chair Guth deferred to Ganzevoort for an update on the March Faculty Senate meeting. Ganzevoort reported that MOA-26/04: Revise Undergraduate Catalog Graduate Requirements, which lowers the credits to graduate from 122 to 120 was approved. The theme of the meeting was Academic Excellence. The Faculty Senate Snapshot was referenced for additional details.

Chair Guth reported that WMU President Kavalhuna canceled a planned CPFC working group meeting. The council has been placed on a waitlist for rescheduling on the President's calendar. The intended purpose of the meeting is to discuss ongoing work related to the University's budget model and to review CPFC charges associated with the council's roles. VanderVeen, Bruey, and Rowe requested inclusion in the rescheduled meeting.

Ex Officio Abudayyeh reported that council elections have been moved to September due to the absence of a May meeting. It was further noted that the Faculty Senate bylaws permit chairs to be elected for up to three consecutive years.

Reports of University Representatives

Scarff delivered the Business and Finance report, noting that the Huron Consulting Group is advancing the strategic budget project with a target summary report date of 30 April. An internal review with deans is scheduled for mid-April. A transition toward an incremental budget model is anticipated by July. Scarff shared the previously distributed Huron Request for Proposal.

Nelson provided the Provost's Office report. Since the last update, undergraduate beginner admissions increased by 0.1%, transfers decreased by 0.6%, master's enrollment declined by 4.2%, and doctoral enrollment declined by 7.1%. Confirmations are down 5.4%, and housing contracts decreased by 2.8%. Academic Affairs is reviewing financial aid processes and observing similar national trends. Faculty engagement is being emphasized to improve student yield. Interim Provost Cheatham recently announced that Kalamazoo Valley Community College students will be automatically enrolled moving forward.

VanderVeen provided the Facilities report, that residence hall renovations remain on schedule and within budget. Multiple capital projects are progressing, including the Dalton Center, Michigan Geological Repository for Research and Education (MGRRE) facility, Bill Brown Alumni Football Center renovation, and The Oaklands redesign. Additional initiatives include planning studies for the College of Health and Human Services and Waldo Library, space management tools evaluation, and campus redesign opportunities enabled by WMU's purchase of the Newell Rubbermaid facility on Parkview campus.

Fermin and Stitt left the meeting at 3:45 p.m.

As the Sustainability report Spoelstra stated that spring 2026 Student Sustainability Grant proposals are under review. A summary of the University's electric vehicle charging infrastructure will be provided during summer I.

Breznau was absent; therefore, no Western Student Association report was provided.

Having left the meeting Fermin did not provide a Graduate Student Association report

Reports of Council Standing Committee

Heasley provided the Sustainability Committee report, noting that five CPFC members currently serve on the committee. It was recommended that if chair Bertman is unable to attend CPFC meetings to provide updates one of the other members be asked to do so. The Committee has developed a comprehensive inventory of Sustainability Hubs across campus. The next phase will focus on defining the relationships among these hubs, including identifying the strength and nature of those connections. Ongoing work includes evaluating digital relationship-mapping tools and exploring data and dashboard solutions such as Microsoft Power Business Information system for data storage and visualization. The committee is also assessing existing University tools, including Microsoft SharePoint and Microsoft Teams, for potential use as an intranet to support University-wide communication and collaboration. It was noted that the Committee is scheduled to meet again tomorrow.

Unfinished Business

Chair Guth led a discussion of CPFC charges and role. Unfinished Charges can move to the next year. Regarding the role, there were suggestions to add wellness/wellbeing to the role statement. Discussion was held.

Adjournment

[MOTION] It was moved by Ganzevoort, seconded by Rowe, to adjourn the meeting at 4:37 p.m. The motion carried unanimously.

The Campus Planning and Finance Council will meet next on 21 April 2026 via Webex at 3 p.m.

Approval

Submitted by Jeff Spoelstra, Secretary

Minutes were approved on 21 April 2026.