

4 February 2026

**TO:** **WMU Essential Studies Course Review and Approval Committee Members:**  
Jonathan Bush, Lisa DeChano-Cook, Anne-Marie Guidy-Oulai, Dana Hammond,  
Kwangmin Lee, Vincent Lyon-Callo, Matilda McLean, Marie Moreno, Agatha Slupek,  
Nathan Tabor, Kathryn Wagner  
**Advisory Members:** Jaquelyn Bizzell, Lucy Kent-Bracken, Melinda Lockett, Colleen  
Stano, Sharon VanDyken, Destiny Wallace  
**Ex Officiis:** Janet Hahn, Executive Board, Elissa Allen, Chair, WMU Essential Studies  
Executive Advisory Committee

**FROM:** Katherine Suender, Chair

**WMU Essential Studies Course Review and Approval Committee**

**AGENDA**

16 February 2026, 10 a.m. to 12 p.m.

[Webex Link](#)

1. **Call to Order**
2. **Acceptance of the Agenda**
3. **Approval of Minutes**
  - a. WMU Essential Studies Course Review and Approval Committee – 24 November 2025
4. **Reports of Officers**
  - a. Chair Report – Suender
  - b. Ex Officio Report – Hahn
  - c. WMU Essential Studies Executive Advisory Committee Report – Allen
5. **Reports of University Representatives**
  - a. WMU Essential Studies Faculty Director Report – Bush
  - b. Curriculum Manager Report – DeChano-Cook
6. **Unfinished Business**
  - a. Course Proposals for 31 October 2026
7. **New Business**
  - a. Committee Charges
    1. Create Assessment Plan Best Practices
      - i. Getting It Right the First Time
      - ii. Good Assessment Plans
      - iii. Common Mistakes
8. **Announcements**
9. **Adjournment**