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1 December 2025

**TO:** **Professional Concerns Committee Members:** Jennifer Foster, Thomas Gorczyca, Mariana Levin, Matilda McLean, Richard Meyer, John Miller, Marian Tripplett, Amy Zufelt  
**Ex Officio:** C. Dennis Simpson  
**Advisory Members:** Eric McConnell, Sarah Meiser

**FROM:** Michael Kahwaji, Chair

**Professional Concerns Committee  
AGENDA**

10 December 2025, 12:30 to 1:30 p.m.

[Webex Link](#)

1. **Call to Order**
2. **Acceptance of the Agenda**
3. **Approval of Minutes**
  - a. Professional Concerns Committee – 19 November 2025 Minutes
4. **Reports of Officers**
  - a. Chair Report – Kahwaji
  - b. Ex Officio Report – Simpson
5. **Reports of University Representatives**
  - a. Student Rights and Responsibilities – Erskine
  - b. Office of the Ombuds – McConnell
6. **Unfinished Business**
  - a. Discussion on the Update on Artificial Intelligence Syllabus Statement - Academic and Information Technology Council Review – Zufelt
7. **New Business**
  - a. Commencement Update – McConnell
8. **Announcements**
9. **Adjournment**