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**CENTERS AND INSTITUTES COMMITTEE**

Minutes of 10 December 2025

**Call to Order**

The regular meeting of the Western Michigan University Faculty Senate Centers and Institutes Committee was called to order at 10:02 a.m. on 10 December 2025, via Webex by Decker Hains, chair.

**Members in Attendance:** Ron Cisler, Decker Hains, Sara Nelson, Jana Schulman, Lee Wells

**Members Absent:** Dustin Altschul, Matthew Ross

**Ex Officio:** Kimberly Buchholz

**Quorum**

A quorum was present with five members in attendance; of five was needed to establish a quorum.

**Agenda**

**[MOTION]** It was moved by Cisler, seconded by Schulman, to accept the agenda. The motion carried.

**Minutes**

**[MOTION]** It was moved by Schulman, seconded by Cisler, to accept the minutes of 12 November 2025. The motion carried.

**Reports of Officers**

Chair Hains did not provide a report.

Ex Officio Buchholz did not provide a report.

**Unfinished Business**

The current Centers and Institutes Comprehensive List has been updated to include an additional field regarding a center's level (i.e., University, College, or Department). The CIC believes that the comprehensive list is complete and will send the list to the Provost's Council for finalization. The CIC determined that the nature of a center would be described as either Research, Instruction, Clinical, Outreach, and/or Service. A request for these terms will be sent to the Faculty Senate.

The CIC will focus on the development of the Process for New Centers and Institutes Review process during the spring 2026 semester. The process will move away from the current white paper application to a form that will consist of the information necessary to align with the current yearly report.

**New Business**

None.

**Announcements**

None.

**Adjournment**

The meeting was adjourned by Chair Hains at 10:37 a.m. The Centers and Institutes Committee will next meet on 14 January 2026 at 10 a.m. via Webex.

**Approval**

Submitted by Lee Wells, Secretary

The Centers and Institutes Committee did not approve the 10 December Meeting Minutes