



EXECUTIVE BOARD
Minutes of 13 June 2025

Call to Order

The regular meeting of the Western Michigan University Faculty Senate Executive Board was called to order at 10:30 a.m. on 25 April 2025, in Ellsworth Hall room 3201 and via Webex, by Amy Naugle, president.

Roll Call

Members in Attendance: Osama Abudayyeh, Kimberly Buchholz, Anthony DeFulio, Kieran Fogarty, Wanda Hadley, Janet Hahn, Amy Naugle, David Rudge, Laura Teichert

Member Absent: C. Dennis Simpson

Parliamentarian: Decker Hains

Recording Secretary: Sue Brodasky, Administrator

Quorum

A quorum was present with nine members in attendance, of the six needed to establish quorum.

Agenda

[MOTION] It was moved by Rudge, seconded by Teichert, to accept the agenda as provided. The motion carried.

Minutes

[MOTION] It was moved by Rudge, seconded by Hahn, to approve the 28 April 2025 minutes as provided. The motion carried.

Reports of Officers

President Naugle's report included:

- Meetings are upcoming with WMU President Montgomery and Interim Provost Cheatham.
- A meeting with President-elect Kavalhuna is scheduled for Thursday.
- The timeline and decision regarding a potential provost search remain unclear.
- A transition team has been formed but has not received its charges or a meeting schedule. Faculty representatives on the team include President Naugle and Director Buchholz. The team also includes two deans, two student representatives (GSA and WSA presidents), two administrators, and members from collective bargaining. The primary task of the team is to support listening sessions.
- Regarding the strategic plan, President-elect Kavalhuna is expected to continue with the current plan until it concludes, after which next steps will be reassessed.
- President Naugle participated in the commencement tribute to President Montgomery.
- The shared governance retreat will be rescheduled for the fall.

Due to Vice President Simpson absence no report was provided.

New Business

President Naugle acknowledged the request for representatives to serve on the Emerging Scholar Award Committee. Discussion was held. DeFulio will inquire with the Research and Creative Activities Council in the fall.

President Naugle led discussion regarding Executive Board retreat planning. The 8 August meeting date was selected to start at 8 a.m. with breakfast catered. President-elect Kavalhuna will attend 10:30 to 11 a.m.

President Naugle provided an overview of the past chair trainings and opened discussion to planning for the 5 September 2025 event. The meeting will be held in the Student Center room 2211 from 9:30 a.m. to 12 p.m. with breakfast catered.

Unfinished Business

President Naugle addressed the issue of Executive Board members voting in favor of a Memorandum of Action at an Executive Board meeting only to oppose it at the Senate meeting. She requested that all discussion and concerns pertaining to MOAs take place during the Executive Board meetings to avoid dissent during the Senate sessions.

President Naugle emphasized that any concerns should be raised at the Executive Board meeting before the MOA advances to the Senate. Members were asked to communicate their positions to President Naugle and the Executive Board. It was clarified that a vote at the Executive Board meeting serves only to forward the MOA to the full Senate, not to approve the action of the MOA.

Reports of Councils and Committees

Fogarty provided the Academic and Information Technology Council report via email, which included:

- Holmes presented the OIT report, which included the following:
 - The Security and Privacy Officer position remains unfilled. Holmes is serving as interim. The job posting is currently progressing through WMU's Human Resources system. The Network Administrator position is also vacant.
 - The Webex Meeting App is available in multiple versions with different features and pricing. A restricted access policy for the full suite version, intended for teaching assistants, is under review and expected to launch next year.
 - The Principle of Least Privilege policy aims to enhance security and compliance by limiting access for users, systems, and processes to only what is necessary.
 - An overview of approved generative Artificial Intelligence tools for campus use has been provided, including related data classification policies and usage guidelines.
 - A comparison guide outlines the features of various web conferencing platforms available through WMU.

- Carnell presented the WMUx report:
 - Course content from faculty who separate from WMU will be deleted 20 days after the semester ends.
 - WMU Essential Studies course data will be retained for long-term access.
- Due to Glock absence, there was not a Student Success Hub report provided.
- The council discussed challenges caused by the rapidly changing IT landscape and institutional bureaucracy, noting their contribution to inefficiencies, platform incompatibilities, and difficulty in communicating essential IT updates to faculty.
- Masselink was elected AITC Secretary for the 2025–26 term.

Abudayyeh provided the Campus Planning and Finance Council report via email, which included:

- The annual report was discussed and approved.
- The council discussed and approved next year's proposed charges.
- The Sustainability Committee is currently recruiting members. Heasley, will serve as the council's liaison to the committee, providing the committee a sense of the expertise it is seeking, including some suggested names of those who will be invited to join the committee.

Announcements

- Hains reported that Jason Glass has left the University. It is not known if and when the position in WMUx will be posted.
- Brodasky reported that an offer of employment will be distributed today for the candidate for the Faculty Senate Administrative Assistant II position.

Adjournment

President Naugle adjourned the meeting at 11:15 p.m. The Executive Board will meet next on 27 June 2025 at 10:30 a.m. in Ellsworth Hall, room 3201 and via Webex.

Approval

Submitted Sue Brodasky, Faculty Senate Administrator

Minutes were approved 27 June 2025.