
Campus Planning and Finance Council

Minutes of 15 April 2025

Call to Order

The regular meeting of the Western Michigan University Faculty Senate Campus Planning and Finance Council was called to order at 3:07 p.m. on 15 April 2025 via Webex video conferencing by LuMarie Guth, chair.

Members Present: Kim Ganzevoort, LuMarie Guth, Lynne Heasley, Luke Kritzman, Valerian Kwigizile, Geoffrey Lindenberg, Jan Van Der Kley, Sara VanderVeen (substitute for David Dakin)

Members Absent: Todd Barkman, Cheryl Bruey, Shonda Buchanan, Mohammad Daneshvar Kakhki, Jessyca Olvera, Colleen Scarff

Advisory Members Present: Sara Nelson, Jeff Spoelstra

Advisory Members Absent: Tony Proudfoot

Ex Officio Member Present: Osama Abudayyeh

Quorum

A quorum was present with 9 members in attendance, of the 8 needed to establish a quorum.

Agenda

[MOTION] It was moved by Lindenberg, seconded by Ganzevoort, to accept the agenda. The motion carried unanimously.

Minutes

[MOTION] It was moved by Kwigizile, and seconded by Ganzevoort, to approve the 18 March 2025 minutes. With one abstention, the motion carried.

Reports of Officers

Chair Guth reported on the Faculty Senate meeting on 3 April 2025. The CPFC Memorandum of Action (MOA) on a sustainability committee passed with no questions. The MOA that was put forward had details; a simplified version was passed.

Ex Officio Abudayyeh did not provide a report.

Elections

[MOTION] It was moved by Abudayyeh, seconded by Kwigizile, to elect Guth as CPFC 2025-26 chair. The motion carried unanimously.

[MOTION] It was moved by Abudayyeh, seconded by Guth, to elect Ganzevoort as CPFC 2025-26 vice chair. The motion carried unanimously.

[MOTION] It was moved by Abudayyeh, seconded by Kwigizile, to elect Spoelstra as CPFC 2025-26 secretary. The motion carried unanimously.

Reports of University Representatives

VanderVeen reported:

1. Partial progress made on capital outlay
 - a. The current request is Knauss Hall
 - b. Leaders in Lansing are suggesting that there will be no funding for capital outlay
2. Space Advisory meets 22 May 2025
3. A Task Force is likely to become a standing committee to work on future capital outlay
4. Why Knauss for several years?
 - a. Same strategy this year
 - b. Process is political, and there is a rubric

- c. Government relations stay in close communication with leaders in Lansing
 - d. New Master Plan puts WMU in a strong position
- 5. Ellsworth parking structure removal continues
- 6. Mass timbers will arrive soon for the new Valley residence hall
- 7. Vandercook demolition out for bid
- 8. Numerous summer projects are planned and will be detailed on the Facilities Management website
- 9. Design work is wrapping up on the Pedestrian Mall extension and is addressing access to The Oaklands
- 10. Design work is underway to update wayfinding
- 11. Michigan Geological Repository for Research and Education (MGRRE) is out of bid and into construction by fall
- 12. Starting design work with Athletics on several projects in Brown and Seelye
- 13. The new space management software rollout is in preparation
- 14. Question – Activity at the President’s residence?
 - a. Occupied through May 21
 - b. Maintenance and renovation activities are expected.

Chair Guth is reaching out to Andrew Holmes, OIT, and preparing the CPFC year-end report.

Van Der Kley reported:

- 1. Budget challenges likely
- 2. The Michigan House at 0% increase, and the Michigan Senate has not stated a position
- 3. WMU is looking to issue bonds for the new Valley residence hall
- 4. Chair Guth credited the Office of Research and Innovation (ORI) for recent help with grant disruptions and threats
 - a. Expressed appreciation for the visit to campus by Michigan Attorney General Dana Nessel
- 5. ORI focused on the recent Department of Education (DOE) and Facilities and Administrative (F&A) rate reduction to 15%
 - a. Recent calculated impact of approximately \$800K.

Spoelstra reported:

- 1. A student-led, grant-funded project called the SheShed has seen early success and is expected to result in a “campus free-store”, like a Goodwill store, for reusable items collected during residence hall move-out to be offered to future students at low-to-no cost
- 2. Work continues on WMU’s second-ever Climate Action Plan
 - a. Draft Fiscal Year 2023 and 2024 greenhouse gas inventories are in review
- 3. Resources have been aligned, and WMU will undertake our third-ever university-side sustainability report, called the Sustainability Tracking, Assessment, and Rating System (STARS) report

Kritzman reported:

- 1. Western Student Association (WSA) will host an end-of-year celebration
- 2. The executive cabinet has confirmed two positions
- 3. Work is being planned for the summer
- 4. Kritzman or another WSA member will be appointed to the CPFC for 2025-26.

Reports of Councils/Committees Standing Committee(s)

Heasley reported:

- 1. Meeting with Steven Bertman next to discuss strategic committee seats for the first year
- 2. Any summer or first-year meetings will be considered a test period
- 3. Looking at content expertise available across campus
- 4. Planning to report back on the May 2025 CPFC meeting
 - a. Chair Guth indicated that CPFC has a 20 May meeting and encouraged attendance to achieve quorum and requested members send alternates, if necessary
- 5. Ex Officio Abudayyeh stated that committee charges come from CPFC.

Unfinished Business

None.

Announcements

Chair Guth indicated that the May meeting will involve approving the CPFC annual report. Chair Guth is seeking input on charges for the CPFC and Sustainability Committee. Faculty Senate Executive Board reviews, edits, and approves charges. An email will be sent asking for input by the end of the week on charges and willingness to meet on 20 May.

Chair Guth shared information about the WMU Library “Seed Library” activities and status.

Adjournment

[MOTION] It was moved by Abudayyeh, seconded by Heasley, to adjourn the meeting at 4:30 p.m. The motion carried unanimously. The Campus Planning and Finance Council will meet on 20 May 2025 via Webex video conferencing at 3 p.m.

Approval

Submitted by Jeff Spoelstra, Secretary

Minutes approved on 20 May 2025.