

1 April 2025

TO: **Undergraduate Studies Council Members:** Jessica Birnbaum, Lucy Clark, Carrie Cumming, Lisa DeChano-Cook, Tomika Griffin-Brown, Dave Karowe, Irma Lopez, Dylan McGlothlin, Scott Slawinski, Katherine Suender, Yuanliang Sun, Bret Wagner
Advisory Member: Colleen Stano
Ex Officio: David Rudge

FROM: Diane Riggs, Chair

**Undergraduate Studies Council
REVISED AGENDA**

8 April 2025, 3 to 5 p.m.

[Webex Link](#)

1. **Call to Order**
2. **Acceptance of the Agenda**
3. **Approval of Minutes**
 - a. Undergraduate Studies Council – 11 March 2025 Minutes
4. **Reports of Officers**
 - a. Chair Report – Riggs
 - b. Ex Officio Report – Rudge
5. **Reports of University Representatives**
 - a. Curriculum Manager – DeChano-Cook
 - b. Academic Advising, Merze Tate College – Griffin-Brown
6. **Old Business**
 - a. Memorandum of Action 25/03 – Riggs
 - b. Experiential Learning Definition – Riggs
 - c. Service-Learning Sub Committee - Riggs
7. **New Business**
 - a. Memorandum of Action: Establishment of Minimum Credits in an Undergraduate Major for No Required Minor – DeChano-Cook
 - b. Subcommittee Reports – Riggs
 - c. Year-End Report Discussion – Riggs
 - d. Vote on Undergraduate Studies Council 2025-26 Meeting Format – Riggs
 - e. Elections of Undergraduate Studies Council 2025-26 Officers – Rudge
8. **Announcements**
9. **Adjournment**

COUNCILS ONLY: Elected members who cannot attend the meeting are asked to send a substitute of their choice who also represents their respective college. Non-elected members are not restricted as to whom they may designate to substitute for them.