
TRANSFER OF CREDIT COMMITTEE

Minutes of 9 January 2025

Call to Order

The regular meeting of the Western Michigan University Faculty Senate Transfer of Credit Committee was called to order at 2 p.m. on January 9, 2025, via Webex by Melinda Holohan, chair.

Members in Attendance: Melinda Holohan, Jeffrey Xie, Steve Miller, Kenneth Smith, Lisa DeChano-Cook, Carrie Cumming, Mitchel Kiel, Heather Smith, Kenneth Franks, Melinda Koelling, Mioara Diacou

Members Absent: Scott Hennessy

Advisory Members Present: Kimmy Beuchler and Randy Ott

Advisory Members Absent: None.

Ex Officio: Carrie Cumming

Guests: Sarah Cheatham, Project and Training Specialist, Enrollment Management; Joe Milostan, Director, Study Abroad/International Enrichment; Alison Sprague, Associate Director, Study Abroad; Bret Wagner, Associate Professor, Marketing

Quorum

A quorum was present with 13 members in attendance, of the eight needed for a quorum.

Agenda

[MOTION] It was moved by K. Smith, seconded by DeChano-Cook, to accept the agenda. The motion carried unanimously.

Minutes

[MOTION] It was moved by DeChano-Cook, seconded by Cumming, to approve the 24 October 2024 minutes. The motion carried unanimously.

Kudzia attended the meeting at 2:08 p.m.

Guest Reports

Cheatham and Ott provided the committee with an overall review of Transferology, which is a self-guided credit evaluation and lead generation tool. Some of the highlights include that it is used nationally, free for students to use, the ability to search by major/program of interest, and it replaces the current TES credit evaluation system. Cheatham answered questions from the committee based on this review.

Mlostan, Sprague, and Wagner joined the committee to discuss some clarifications regarding Study Abroad credit and Study Abroad credit taken credit/no credit and whether these types of courses can count toward major/minor requirements. Something to note is that WMU Study Abroad credits come back to WMU as WMU courses after being pre-approved before leaving to study abroad.

Reports of Officers

Chair Holohan introduced and welcomed Dr. Melinda Koelling as a new member representing the College of Arts and Sciences.

Ex Officio member Cumming had nothing to report, as USC meets next Tuesday.

Reports of University Representatives:

University Curriculum Manager DeChano-Cook had no report.

Unfinished Business

Holohan, Harvey, Ott, and Miller met with a representative from WMUx to talk about the Transfer Resource Guide layout and continue to make progress on the overall guide.

New Business

None.

Announcements

None.

Adjournment

[MOTION] It was moved by K. Smith, seconded by Harvey, to adjourn the meeting at 3:17 p.m. The motion carried unanimously. The Transfer of Credit Committee will meet next on Thursday, 13 February 2025.

Approval

Submitted by Steve Miller, Secretary.

Minutes approved on 13 February 2025.