

26 November 2024

**TO:** **Transfer of Credit Committee Members:** Lisa DeChano-Cook, Mioara Diaconu, Kenneth Franks, Kerrie Harvey, Scott Hennessy, Mitchel Keil, Melinda Koelling, Edward Kudzia, Steven Miller, Heather Smith, Kenneth Smith, Jeffrey Xie  
**Advisory Members:** Kimmy Beuchler, Randy Ott  
**Ex Officio:** Carrie Cumming  
**Guests:** Sarah Cheatham, Project and Training Specialist, Enrollment Management; Joe Milostan, Director, Study Abroad/International Enrichment; Alison Sprague, Associate Director, Study Abroad; Bret Wagner, Associate Professor, Marketing

**FROM:** Melinda Holohan, Chair

**Transfer of Credit Committee  
AGENDA**

9 January 2025, 2 - 3:30 p.m.

[Webex Link](#)

1. **Call to Order**
2. **Acceptance of the Agenda**
3. **Approval of Minutes**
  - a. Transfer of Credit Committee – 24 October 2024
4. **Guest Reports**
  - a. 2:05 – 2:35 p.m. Transferology Orientation – Cheatham/Ott
  - b. 2:35 – 3 p.m. Study Abroad Credit – Milostan/Sprague/Wagner
5. **Reports of Officers**
  - a. Chair Report – Holohan
  - b. Ex Officio Report – Cumming
6. **Reports of University Representatives**
  - a. Curriculum Manager Report –DeChano-Cook
7. **Unfinished Business**
  - a. Transfer Resource Guide – Holohan
    - i. Publication Work Group Updates
8. **New Business**
9. **Announcements**
10. **Adjournment**