



## TRANSFER OF CREDIT COMMITTEE

Minutes of 11 April 2024

### Call to Order

The regular meeting of the Western Michigan University Faculty Senate Transfer of Credit Committee was called to order at 2:02 p.m. on 11 April 2024, via Webex by Melinda Holohan, chair.

**Members in Attendance:** Lisa DeChano-Cook, Kenneth Franks, Scott Hennessy, Melinda Holohan, Edward Kudzia, Steve Miller, Kenneth Smith, Jeffrey Xie

**Members Absent:** Kerrie Harvey, Mitchel Keil, M.K. Mohanan, Robert Bensley

**Advisory Members Present:** Kimmy Beuchler, Randy Ott

**Ex Officio:** Carrie Cumming

### Quorum

A quorum was present with eight members in attendance, of whom eight were needed to establish a quorum.

### Agenda

**[MOTION]** It was moved by Smith, seconded by Franks, to accept the agenda. The motion carried unanimously.

### Minutes

**[MOTION]** It was moved by DeChano-Cook, seconded by Cumming, to approve the 13 March 2024 minutes as presented. The motion carried unanimously.

### Reports of Officers

Chair Holohan thanked TCC members for reviewing the Teams channel materials and agreed to extend today's meeting to two hours.

Ex Officio Cumming reported that the Undergraduate Studies Council approved a child welfare minor and a bachelor's in social work. WMU is hosting a graduation reception for Kalamazoo Valley Community College students in the Fetzer Center.

### Reports of University Representatives

DeChano-Cook did not provide a report.

### Unfinished Business

Chair Holohan reported gaps in the glossary of terms and will send TCC members to do a review the compiled and missing content and to answer questions.

DeChano-Cook reported that WMU is currently out-of-date with the Higher Learning Commission (HLC). Regarding Memorandum of Action 24/03, Provost Vasquez Heilig is in support of giving department credit to courses that are not approved within the 14-day review period.

**[MOTION]** It was moved by Miller, seconded by Franks, to accept MOA 24/03 as written. The motion passed unanimously.

### New Business

TCC members agreed to continue meeting online for 2024-25.

**[MOTION]** It was moved by Miller, seconded by DeChano-Cook, to elect Holohan to continue as TCC chair and Miller to continue as secretary for 2024-25. The motion passed unanimously.

Due to Harvey's absence, the position of TCC vice chair will remain open.

The College of Education and Human Development Career and Technical Education Transfer Credit Proposal will continue to be postponed.

**Announcements**

None.

**Adjournment**

**[MOTION]** It was moved by Xie, seconded by Hennessy, to adjourn the meeting at 3:43 p.m. The motion carried unanimously. The Transfer of Credit Committee's next meeting date will be determined over the summer.

**Approval**

Submitted by Steve Miller, Secretary

Minutes approved on 12 September 2024.