

28 November 2023

TO: **Transfer of Credit Committee Members:** Robert Bensley, Lisa DeChano-Cook, Kenneth Franks, Kerrie Harvey, Scott Hennessy, Mitchel Keil, Edward Kudzia, Steven Miller, M.K. Mohanan, Kenneth Smith, Jeffrey Xie
Advisory Members: Kimmy Beuchler, Randy Ott
Ex Officio: Carrie Cumming

FROM: Melinda Holohan, Chair

**Transfer of Credit Committee
AGENDA**

30 November 2023, 2 - 3 p.m.

[Webex Link](#)

1. **Call to Order**
2. **Acceptance of the Agenda**
3. **Approval of Minutes**
 - a. Transfer of Credit Committee – 5 October 2023
4. **Reports of Officers**
 - a. Chair Report – Holohan
 - b. Ex Officio Report – Cumming
5. **Reports of University Representatives**
 - a. Curriculum Manager Report – DeChano-Cook
6. **New Business**
7. **Unfinished Business**
 - a. Resource Guide Workgroup Reports
 - i. Undergrad – Hennessy
 - ii. Graduate – Cummings
 - iii. High School/Early College – Beuchler
 - iv. Military – Franks
 - v. International – Monahan
 - vi. CBDRO – Miller
 - b. Resource Guide Next Steps
 - i. Best Practices/Processes/Procedures
 - ii. Workflow/Key Personnel/Contacts
 - iii. Helpful Resources
 - iv. Definition of Terms
 - v. FAQ's
8. **Announcements**
9. **Adjournment**