



3 October 2023

TO: **Transfer of Credit Committee Members:** Robert Bensley, Lisa DeChano-Cook, Kenneth Franks, Kerrie Harvey, Scott Hennessy, Mitchel Keil, Edward Kudzia, Steven Miller, M.K. Mohanan, Kenneth Smith, Jeffrey Xie
Advisory Member: Kimmy Beuchler, Randy Ott
Ex Officio: Carrie Cumming

FROM: Melinda Holohan, Chair

**Transfer of Credit Committee
AGENDA**

5 October 2023, 2 to 3 p.m.

[Webex Link](#)

1. **Call to Order**
2. **Acceptance of the Agenda**
3. **Approval of Minutes**
 - a. Transfer of Credit Committee – 14 September 2023
4. **Reports of Officers**
 - a. Chair – Holohan
 - i. Membership Vacancies
 1. Arts and Sciences Appointed Member
 2. Haenicke Institute for Global Education (International Partnerships)
 - b. Ex Officio – Cumming
5. **Reports of University Representative**
 - a. Curriculum Manager Report – DeChano-Cook
6. **Unfinished Business**
 - a. Transfer Credit Resource Guide – Holohan
 - i. Glossary of terms
 - ii. FAQs
 - iii. Resource/Personnel map
 - iv. Workflow
 - v. Special Topics
 1. Military Transfer Resources/Processes
 2. International Transfer Resources/Processes
 3. Credit by Department Recommendation Only Procedures
 4. Other Items
7. **New Business**
8. **Announcements**
9. **Adjournment**