

11 September 2023

TO: **Transfer of Credit Committee Members:** Robert Bensley, Lisa DeChano-Cook, Kenneth Franks, Kerrie Harvey, Scott Hennessy, Mitchel Keil, Edward Kudzia, Steven Miller, M.K. Mohanan, Kenneth Smith, Jeffrey Xie
Advisory Member: Randy Ott
Guest: Kimberly Beuchler, Director, Early College Programs; Carrie Cumming, Registrar

FROM: Melinda Holohan, Chair

**Transfer of Credit Committee
AGENDA**

14 September 2023, 2 to 3 p.m.

[Webex Link](#)

1. **Call to Order**
2. **Acceptance of the Agenda**
3. **Approval of Minutes**
 - a. Transfer of Credit Committee – 13 April 2023
4. **Reports of Officers**
 - a. Chair – Holohan
 - i. 2023-24 Transfer of Credit Membership and Charges
 - b. Ex Officio – Cumming
5. **Reports of University Representative**
 - a. Curriculum Manager Report – DeChano-Cook
6. **Unfinished Business**
 - a. Transfer of Credit Committee Membership – Holohan
 - b. Transfer of Credit Handbook – Holohan
 - i. Glossary of Terms
 - ii. FAQs
 - iii. Resource/Personnel Map
 - iv. Workflow
 - c. Other Identified Needs
 - i. University General Credit
 - ii. Credit by Department Recommendation Only Procedures
 - iii. Military Minors
7. **New Business**
8. **Announcements**
9. **Adjournment**