
12 April 2023

TO: **Professional Concerns Committee Members:** John Jellies, Timothy Palmer, Karen Schieman, Elizabeth Terrel, Rena VanDerwall
Ex Officio: John Jellies
Advisory Members: Joseph Erskine, Eric McConnell (substituting for Kathy Mitchell)

FROM: John Miller, chair

**Professional Concerns Committee
AGENDA**

19 April 2023, 12:30 to 1:30 p.m.

[Webex Link](#)

1. **Call to Order**
2. **Acceptance of the Agenda**
3. **Approval of Minutes**
 - a. Professional Concerns Committee – 15 March 2023 minutes
4. **Reports of Officers**
 - a. Chair Report – Miller
 - b. Ex Officio Report – Jellies
5. **Reports of University Representatives**
 - a. Office of Student Conduct – Erskine
 - b. Office of the Ombuds – McConnell
6. **Unfinished Business**
 - a. Committee Practices and Effectiveness – Miller/Terrel
 - b. Memorandum of Action 20/03: *Syllabus Template* – Miller
 - c. Faculty Training – Miller/Palmer/VanDerwall
7. **New Business**
 - a. Election of Professional Concerns Committee Officers – Jellies
 - b. Mode and Location for 2023-24 Professional Concerns Committee Meetings – Jellies
 - c. Professional Concerns Committee 2022-23 Annual Report - Miller
8. **Announcements**
9. **Adjournment**