
5 April 2023

TO: WMU Essential Studies Executive Advisory Committee: Elissa Allen, Decker Hains, Elizabeth Isidro, Lindsay Jeffers, Lois Lemon, Jessica Parker, Brian Tripp, Kathryn Wagner, Carol Weideman

Advisory Members: Jonathan Bush, Carrie Cumming, Nicolas Witschi

Ex Officio Member: Lisa DeChano-Cook

GUEST(S): Randy W Ott, Director for Academic Collaboration

FROM: Brian Tripp, Chair

WMU Essential Studies Executive Advisory Committee:

AGENDA

11 April 2023 1:30 – 3 p.m.

[Webex Link](#)

1. **Call to Order**
2. **Acceptance of the Agenda**
3. **Approval of Minutes/Notes**
 - WMU Essential Studies Executive Advisory Committee – 14 March 2023 minutes
4. **Reports of Officers**
 - a. Chair Report – Tripp
 - b. Ex Officio Report – DeChano-Cook
5. **Reports of University Representatives**
 - a. Administrative Representative Report – WMU Essential Studies
 - i. 21 April WMU Essential Studies Executive Advisory/Course Review and Approval Committees Event Agenda Draft – Bush
 - ii. Preparations for Fourth-Year Review – Bush
 - iii. Template for 2022-23 WMU Essential Studies Annual Report – Bush
 - b. Administrative Representative Report - Academic Collaboration, Merze Tate College
 - i. WMU Essential Studies at Student Orientation – Ott
 - c. Administrative Representative Report – Witschi
6. **Unfinished Business**
 - a. Subcommittee Reports
 - i. Procedures and Handbook – Bush, Ott, DeChano-Cook, Hains, Witschi
 - ii. WMUx Open Position – Ott
 - b. Discussion – Ad Hoc Committee to Review WMU Essential Studies Transfer of Credit – DeChano-Cook
7. **New Business**
 - a. Election of WMU Essential Studies Executive Advisory Committee Officers – DeChano-Cook
 - b. Mode and Location for 2023-24 WMU Essential Studies Executive Advisory Committee Meetings – DeChano-Cook
8. **Announcements**
9. **Adjournment**