
13 March 2023

TO: WMU Essential Studies Executive Advisory Committee: Elissa Allen, Decker Hains, Elizabeth Isidro, Lindsay Jeffers, Lois Lemon, Jessica Parker, Brian Tripp, Kathryn Wagner, Carol Weideman

Advisory Members: Jonathan Bush, Carrie Cumming, Nicolas Witschi

Ex Officio Member: Lisa DeChano-Cook

GUESTS: Randy W Ott, Director for Academic Collaboration, Sarah Summy, Faculty Senate Executive Board, President

FROM: Brian Tripp, Chair

WMU Essential Studies Executive Advisory Committee:

AGENDA

14 March 2023 1:30 – 3:00 p.m.

[Webex Link](#)

1. **Call to Order**
2. **Acceptance of the Agenda**
3. **Approval of Minutes/Notes**
 - a. WMU Essential Studies Executive Advisory Committee – 10 January 2023 minutes
 - b. WMU Essential Studies Executive Advisory Committee – 14 February 2023 minutes
4. **Reports of Officers**
 - a. Chair Report – Tripp
 - b. Ex Officio Report – DeChano-Cook
5. **Reports of University Representatives**
 - a. Administrative Representative Report - WMU Essential Studies
 - i. 21 April WMU Essential Studies Executive Advisory/ WMU Essential Studies Essential Studies Course Review and Approval Committees Working Meeting - Bush
 - ii. WMU Essential Studies Program Updates - Bush
 - b. Administrative Representative Report - Academic Collaboration, Merze Tate College
 - i. WMU Admissions Events – Ott
 - ii. WMU Essential Studies Course Distribution Tool Dashboard – Ott
 - iii. Refined SLO data from Elearning – Ott
 - iv. Kalamazoo Valley Community College and Kellogg Community College Events - WMU Essential Studies Ties – Ott
 - c. Administrative Representative Report - Curriculum – Witschi
6. **Unfinished Business**
 - a. Subcommittee Reports
 - i. Procedures and Handbook – Cumming, DeChano-Cook, Hains, Tripp, Witschi
 - ii. Open Position - WMUx Appointed Administrative Member
 - b. Discussion – Spring WES Event Help Session Update – Bush, Ott
7. **New Business**
8. **Announcements**
9. **Adjournment**