
WMU Essential Studies Course Review and Approval Committee
Minutes of 23 January 2023

Call to Order

The regular meeting of the Western Michigan University Faculty Senate WMU Essential Studies Course Review and Approval Committee was called to order at 10:05 a.m. on 23 January 2023 via Webex by Carol Weideman, chair.

Members in Attendance: Kirsty Eisenhart, Beth Ernst, Dana Hammond, Carol Weideman

Members Absent: Michele McGrady, Matilda McLean, Gina Kling

Advisory Members Present: Jaquelyn Bizzell, Nick Gauthier, Melinda Lockett, Shannon Myers, Colleen Stano, Sharon Van Dyken, Nicolas Witschi

Advisory Members Absent: Anthony Helms

Ex Officio: Decker Hains

Guest: Jonathan Bush, WMU Essential Studies Faculty Director

Quorum

A quorum was present.

Agenda

[MOTION] It was moved by Ernst, seconded by McGrady, to accept the agenda as presented. The motion carried unanimously.

Minutes

[MOTION] It was moved by Ernst, seconded by Eisenhart, to approve the 19 December 2022 minutes. The motion carried unanimously.

Reports of Officers

Due to consistent meeting conflicts, steps are in place for actively recruiting a replacement for vacant seats. Chair Weideman held an open discussion on the review process of documenting comments for the cyclic review, new proposals, and proposal changes. The committee agreed to use the Teams folder for documenting individual comments that would be used for small group discussion. Proposals remaining from the 2021-22 cycle were rejected in Curriculog with a message to contact Bush for guidance. These proposals will be resubmitted for review.

Ex Officio Hains did not provide a report.

Reports of Council/Committee Standing Committees

None.

Reports of University Representatives

Bush discussed the 9 December 2022 Data Spotlight event. He will be reviewing the data and learning from event attendees. Work on the Faculty Senate webpage needs to be developed to fully update the page with Curriculog processes.

Witschi did not provide a report.

Witschi left the meeting at 10:30 a.m.

Unfinished Business

Teams 2 and 3 discussed applications for 2022-23 cyclic review.

[MOTION] It was moved by Ernst, seconded by Eisenhart, to approve curriculum proposals Family and Consumer Sciences (FCS) 1030 and FCS 1090. The motion carried unanimously.

Gauthier left the meeting at 10:45 a.m.

Ernst left the meeting at 10:45 a.m.

Hains joined the meeting at 10:50 a.m.

New Business

None.

Announcements

The WMU Essential Studies Course Review and Approval Committee will dedicate the 17 April 2023 meeting to reflect on what has been learned and to improve the process for the submission of new courses, course improvements, and the cyclic review.

Adjournment

[MOTION] It was moved by Eisenhart, seconded by Hains, to adjourn the meeting at 11:57 p.m. The WMU Essential Studies Course Review and Approval Committee will meet next on 20 February 2023 via Webex at 10 a.m.

Approval

Submitted by Carol Weideman, Chair

Minutes approved on 20 February 2023.