



5 January 2023

TO: WMU Essential Studies Executive Advisory Committee: Elissa Allen, Decker Hains, Elizabeth Isidro, Lindsay Jeffers, Lois Lemon, Jessica Parker, Brian Tripp, Kathryn Wagner, Carol Weideman

Advisory Members: Jonathan Bush, Carrie Cumming, Nicolas Witschi

Ex Officio Member: Lisa DeChano-Cook

GUEST: Randy W Ott, Director for Academic Collaboration

FROM: Brian Tripp, Chair

WMU Essential Studies Executive Advisory Committee:

AGENDA

10 January 2023 1:00 - 2:30 p.m.

[Webex Link](#)

1. **Call to Order**
2. **Acceptance of the Agenda**
3. **Approval of Minutes/Notes**
 - a. WMU Essential Studies Executive Advisory Committee – 11 October 2022 minutes
 - b. WMU Essential Studies Executive Advisory Committee – 08 November 2022 notes
4. **Reports of Officers**
 - a. Chair Report – Tripp
 - b. Ex Officio Report – DeChano-Cook
5. **Reports of University Representatives**
 - a. WMU Essential Studies Faculty Director – Bush
 - i. Senior Director, Academic Collaboration, Merze Tate College – Ott
 - b. Curriculum Manager – Witschi
6. **Unfinished Business**
 - a. Workgroup Reports
 - i. WMU Essential Studies Data Day Spotlight Wrap-up and Summary – Bush, Ott
 - ii. WMU Essential Studies Procedures and Handbook – Cumming, Hains, Summy, Tripp, Witschi
7. **New Business**
 - a. Spring 2023 WMU Essential Studies Help Session Topics and Dates – Bush, Ott
8. **Announcements**
9. **Adjournment**