
WMU Essential Studies Course Review and Approval Committee

Minutes of 5 December 2022

Call to Order

The regular meeting of the Western Michigan University Faculty Senate WMU Essential Studies Course Review and Approval Committee was called to order at 10:04 a.m. on 5 December 2022 via Webex by Carol Weideman, chair.

Members in Attendance: Kirsty Eisenhart, Beth Ernst, Gina Kling, Michele McGrady, Matilda McLean, Carol Weideman

Member Absent: Dana Hammond

Advisory Members Present: Jacquelyn Bizzell, Nick Gauthier, Anthony Helms, Melinda Lockett, Colleen Stano, Nicolas Witschi

Advisory Members Absent: Sharon Van Dyken, Shannon Myers

Ex Officio: Sarah Summy, Faculty Senate President

Guest: Jonathan Bush, WMU Essential Studies Faculty Director

Quorum

A quorum was present.

Agenda

There was no agenda to approve.

Minutes

[MOTION] It was moved by Ernst, seconded by Eisenhart, to approve the 21 November 2022 minutes as presented. The motion was carried unanimously.

Kling joined the meeting at 11:04 a.m.

Ernst left the meeting at 11:31 a.m.

Reports of Officers

Chair Weideman reported on the curriculum review process, which was distributed prior to the meeting, including how members were navigating the proposals. Discussion was held regarding comments and who has access in Curriculog. Chair Weideman and President Summy will discuss individual comments within the system and how to be sure initiators are not contacting individual committee members.

Reports of Council/Committee Standing Committees

None.

Reports of University Representatives

Bush reminded the committee of the upcoming Data Spotlight event on Friday, 9 December 2022, at the College of Health and Human Services. All who are able are encouraged to attend. Bush requested the list of proposals for cyclic review that are not receiving a response from the initiator to be sent to Chair Weideman and Bush for follow-up. Bush reported on his meeting with Helms regarding the Lee Honors College courses. Bush and Helms are working to move forward and will follow up with the committee.

Witschi reported on adjustments to be made to the course proposal process through Curriculog. Some forthcoming changes include more complete templates and the disclaimer on the checklist to be more prominent. Witschi emphasized the need for initiators to check the appropriate boxes on Curriculog for the requested changes. For example, if a title change is requested, the title change box needs to be checked.

Unfinished Business

Team 1 discussed proposals for the 2021 cyclic review period. The following courses have not received responses to requests for changes or documents and were sent to Chair Weideman and Bush for follow-up:

1. AAAS 2800
2. AAAS 3000
3. AAAS 3010
4. ARAB 2750
5. CHIN 2750
6. ECE 2210
7. GEOG 3200
8. HIST 2125
9. JPNS 2750
10. LANG 3750
11. PHIL 3330
12. REL 3145
13. SLHS 2000

[MOTION] It was moved by McGrady, seconded by Eisenhart, to approve the following courses: ART 2230, GEOG 2560, and HIST 3850. The motion carried unanimously.

New Business

Team 2 discussed proposals for the 2022 cyclic review.

[MOTION] It was moved by McGrady, seconded by Eisenhart, to approve the following courses: ANTH 1100, ANTH 1500, ANTH 2100, ANTH 2500, ANTH 2510, ANTH 3470, BIOS 1050, BIOS 1120, BIOS 1980, CCE 4850, CIS 2500, CIS 2640, CS 4910, DANC 4850, ECON 1020, ECON 2190, ECON 3190, ENGL 1120, ENGL 3050, ENGL 3060. The motion carried unanimously.

The following courses were denied:

1. ANTH 1200
2. ART 1300
3. AVS 1200
4. CLAS 1500
5. ECE 4820
6. EDMM1500
7. EDMM 4910
8. ENGL 2090
9. ENGL 4090
10. ENGL 4840
11. ENVS 4370.

Team 3 discussed proposals for the 2022 cyclic review.

[MOTION] It was moved by Helms, seconded by McGrady, to approve the following courses: AVS 1801, LS 1045. The motion carried unanimously.

The following courses were denied:

1. MKTG 2750
2. MUS 2090
3. PADM 1500
4. THEA 3700

Adjournment

[MOTION] It was moved by McGrady, seconded by Eisenhart, to adjourn the meeting at 11:57 a.m. The motion carried unanimously. The WMU Essential Studies Course Review and Approval Committee will meet next on 23 January 2023 via Webex at 10 a.m.

Approval

Submitted by Michele McGrady, Secretary

Minutes approved on 23 January 2023.