

4 October 2022

**TO: WMU Essential Studies Executive Advisory Committee:** Elissa Allen, Decker Hains, Elizabeth Isidro, Lindsay Jeffers, Lois Lemon, Brian Tripp, Kathryn Wagner  
**Advisory Members:** Jonathan Bush, Carrie Cumming, Nicolas Witschi  
**Ex Officio Member:** Lisa DeChano-Cook  
**GUEST(S):** Randy Ott, Director for Academic Collaboration  
**FROM:** Brian Tripp, Chair

**WMU Essential Studies Executive Advisory  
Committee AGENDA**

11 October 2022, 1 to 2:30 p.m.

[Webex Link](#)

1. **Call to Order**
2. **Acceptance of the Agenda**
3. **Election of Officer – Tripp**
  - a. Secretary
4. **Approval of Minutes**
  - a. WMU Essential Studies Executive Advisory Committee – 13 September 2022 minutes
5. **Reports of Officers**
  - a. Chair Report – Tripp
  - b. Ex Officio Report – De-Chano-Cook
6. **Reports of University Representatives**
  - a. WMU Essential Studies Faculty Director – Bush
    - i. Senior Director, Academic Collaboration, Merze Tate College – Ott
  - b. Curriculum Manager – Witschi
  - c. Director for Academic Advising, Merze Tate College – Parker
7. **Reports of Councils/Committees Standing Committee(s)**
  - a. WMU Essential Studies Course Review and Approval Committee – Tripp
    - i. Committee Name
    - ii. Committee Representative
8. **Unfinished Business**
  - a. Subcommittee Reports
    - i. WMU Essential Studies Course Approval and Review Committee – Tripp
    - ii. Procedures and Handbook – Cumming, Hains, Tripp, Witschi
    - iii. Data Review and Troubleshooting Event – Allen, Bush, Witschi
9. **New Business**
10. **Announcements**
11. **Adjournment**