

4 October 2022

TO: **WMU Essential Studies Executive Advisory Committee:** Elissa Allen, Decker Hains, Elizabeth Isidro, Lindsay Jeffers, Lois Lemon, Brian Tripp, Kathryn Wagner
Advisory Members: Jonathan Bush, Carrie Cumming, Nicolas Witschi
Ex Officio Member: Lisa DeChano-Cook

GUEST(S): Randy Ott, Director for Academic Collaboration

FROM: Brian Tripp, chair

**WMU Essential Studies Executive Advisory
Committee AGENDA**

11 October 2022, 1 to 2:30 p.m.

[Webex Link](#)

1. **Call to Order**
2. **Acceptance of the Agenda**
3. **Election of Officer – Tripp**
 - a. Secretary
4. **Approval of Minutes**
 - a. WMU Essential Studies Executive Advisory Committee – 13 September 2022 minutes
5. **Reports of Officers**
 - a. Chair Report – Tripp
 - b. Ex Officio Report – De-Chano-Cook
6. **Reports of University Representatives**
 - a. WMU Essential Studies Faculty Director – Bush
 - i. Senior Director, Academic Collaboration, Merze Tate College – Ott
 - b. Curriculum Manager – Witschi
 - c. Director Academic Advising, Merze Tate College – Parker
7. **Reports of Councils/Committees Standing Committee(s)**
 - a. WMU Essential Studies Course Review and Approval Committee – Tripp
 - i. Committee Name
 - ii. Committee Representative
8. **Unfinished Business**
 - a. Subcommittee Reports
 - i. WMU Essential Studies Course Approval and Review Committee – Tripp
 - ii. Procedures and Handbook – Cumming, Hains, Tripp, Witschi
 - iii. Data Review and Troubleshooting Event – Allen, Bush, Witschi
9. **New Business**
10. **Announcements**
11. **Adjournment**