

---

**WMU Essential Studies Course Review and Approval Committee**  
Minutes of 19 September 2022**Call to Order**

The regular meeting of the Western Michigan University Faculty Senate WMU Essential Studies Course Review and Approval Committee was called to order at 10 a.m. on 19 September 2022, virtually via Webex by Carol Weideman, chair.

**Members in Attendance:** Jonathan Bush, Kirsty Eisenhart, Beth Ernst, Dana Hammond, Michele McGrady, Matilda McLean

**Members Absent:** Gina Kling, Kathryn Thomsen

**Advisory Members Present:** Jacquelyn Bizzell, Nick Gauthier, Melinda Lockett, Colleen Stano, Sharon VanDyken, Nicolas Witschi

**Advisory Members Absent:** Anthony Helms, Shannon Myers

**Ex Officio Present:** Sarah Summy

**Guest:** Nathan Nguyen, Director, LGBT Student Services

**Quorum**

A quorum was present.

**Agenda**

**[MOTION]** It was moved by Ernst, seconded by Stano, to accept the agenda as presented. The motion carried unanimously.

**Minutes**

Approval of the 18 April 2022 minutes was postponed to the next meeting.

Kling joined the meeting at 11:10 a.m.

Ernst left the meeting at 11:15 a.m.

**Reports of Officers**

Chair Weideman reviewed the location of materials and forms in the Teams folder. She focused on organizing the committee's work for 2022-23.

President Summy did not provide a report.

**Reports of Standing Committees**

None.

**Reports of University Representatives**

Bush reported on student learning outcomes (SLO) integrity in the assessment plans and discussed the cyclical review process.

Witschi provided instructions on the Curriculog proposal review and recommendations processes.

**Unfinished Business**

Committee members separated into teams. Team 1 and Team 2 reviewed unfinished business of the cyclical review curriculum proposals.

**New Business**

Team 3 reviewed the new business of WMU Essential Studies new curriculum course proposals.

**Announcements**

None.

**Adjournment**

**[MOTION]** It was moved by McGrady, seconded by Eisenhart, to adjourn the meeting at 12 p.m. The motion carried unanimously. The WMU Essential Studies Course Review and Approval Committee will meet next on 17 October 2022 via Webex at 10 a.m.

**Approval**

Submitted by Michele McGrady, secretary

Minutes approved on 17 October 2022.