
ACADEMIC AND INFORMATION TECHNOLOGY COUNCIL

Minutes of 18 April 2022

Call to Order

The regular meeting of the Western Michigan University Faculty Senate Academic and Information Technology Council was called to order at 10:02 a.m. on 18 April 2022, via Webex by Amy Bocko, chair.

Members in Attendance: Amy Bocko, Timothy Broadwater, Brian Carnell, Clifton Ealy, Paul Gallagher, Annette Hamel, Andrew Holmes, Pavel Ikononov, Cara Masselink, Geraldine Rinna, Zoann Snyder

Members Absent: Christopher Biggs, Colin Cork, Derrick McIver, Scott Puckett, Evan Stoor

Ex Officio in Attendance: Kieran Fogarty

Guest(s): Bryon Glock, Director Enterprise Applications for Information Technology; Ed Martini, Vice Provost for WMUx, Arnold Taylor, Interim Deputy Chief Information Officer

Quorum

A quorum was present.

Agenda

[MOTION] It was moved by Ikononov, seconded by Ealy, to accept the agenda as presented. The motion carried unanimously.

Election of Officers:

[MOTION] It was moved by Ealy, seconded by Fogarty, to elect Bocko as chair. The motion carried unanimously.

[MOTION] It was moved by Bocko, seconded by Fogarty, to elect Ealy as vice chair. The motion carried unanimously.

The secretary was not elected.

Minutes

[MOTION] It was moved by Ikononov, seconded by Gallagher, to approve the 21 February 2022 minutes as presented. The motion carried unanimously.

Reports of Officers

Chair Bocko reported on the council charges which will be included in the year-end report.

Ex Officio Fogarty indicated that the council charges need prioritization and focus. He will provide more information in the future.

Masselink joined the meeting at 10:29 a.m.

Reports of University Representatives

Holmes reported that cybersecurity and data networks are top priorities, budget proposals and strategies have been created to address these items. A mandatory Cybersecurity Summit may be planned in October. External sender email notification is live for all WMU employees. Financial and Human Resources are needed for resolution of outstanding Office of Information and Technology issues. OIT will create a committee of people affected to work on this project. It was noted that the Supported Software Policy (OS, Browser, data connections, etc.) and Supported (purchased) Device Policy may not rise past the level of a procedure and are being re-evaluated. Restructuring the OIT budget is ongoing. OIT is completing an inventory of long-term commitments. Taylor indicated that during summer 35 classrooms will be updated using the new instructional standards. University Computing Center will be open at the

beginning of the summer I semester. A plan for a unified communications platform is also underway. This plan will reduce redundancies and possibly eliminate desk telephones.

Carnell reported that WMUx is planning to expand instructional technology services to faculty.

Unfinished Business

Glock presented updates to the Campus Connection Project, which is the new salesforce instance that will replace the current GoWMU. Release 1 closes in May. The public launch date is 31 May 2022. This will be presented at an upcoming Faculty Senate meeting.

New Business

Martini joined the meeting at 10:34 a.m.

Martini presented Course Delivery Definitions. This document was updated to clarify definitions and best practices, and to remove COVID references and specific applications (i.e. Webex was replaced by “distance education technologies”). Suggested addition indicating that class time is in Eastern Standard Time unless otherwise noted in the syllabus. This language may be added to the course catalog. Ex Officio Fogarty will inquire if this change needs to be in the form of a Memorandum of Action.

The agenda item regarding Higher Education and use of Artificial Intelligence was postponed.

Announcements

None.

Adjournment

[MOTION] It was moved by Broadwater, seconded by Ealy, to adjourn the meeting at 11:31 a.m. The motion carried unanimously. The Academic and Information Technology Council will meet next on 16 May 2022, via WebEx at 10 a.m.

Approval

Submitted by Geraldine Rinna, Secretary

Minutes approved on 19 September 2022.