ACADEMIC AND INFORMATION TECHNOLOGY COUNCIL
Minutes of 21 February 2022

Call to Order
The regular meeting of the Western Michigan University Faculty Senate Academic and Information Technology Council was called to order at 10:02 a.m. on 21 February 2022, via Webex video conferencing by Amy Bocko, chair.

Members in Attendance: Amy Bocko, Colin Cork, Paul Gallagher, Annette Hamel, Andrew Holmes, Pavel Ikonomov, Cara Masselink, Geraldine Rinna, Zoann Snyder
Members Absent: Christopher Biggs, Timothy Broadwater, Brian Carnell, Clifton Ealy, Derrick McIver, Scott Puckett, Evan Stoor
Ex Officio Absent: Kieran Fogarty
Guest(s): Jill Braman, Graduate Student; Bryon Glock, Director of Information Technology; Arnold Taylor, Interim Deputy Chief Information Officer

Quorum
A quorum was present.

Agenda
Due to Carnell's absence, his report was removed.
[MOTION] It was moved by Cork, seconded by Ikonomov, to accept the agenda as amended. The motion carried unanimously.

Minutes
Acronyms were corrected.
[MOTION] It was moved by Ikonomov, seconded by Cork, to approve the 15 November 2021 minutes as amended. The motion carried unanimously.

Glock joined the meeting at 10:17 a.m.

Reports of Officers
Chair Bocko did not provide a report.

Due to Ex Officio Fogarty absence, no report was provided.

Reports of University Representatives
Holmes provided the Office of Information Technology report. Discussion was held regarding budget restructuring, specifically cybersecurity, including insurance, password management, hardware refresh, current staffing issues, aspirational goals for the Instructional Technology Center, and the possibility of transitioning to lifecycles for everything.

Unfinished Business
Chair Bocko reviewed the suggested amendments to the 2021-22 council charges. (additions in bold and removals are strikeout)

1. Charge #3: Develop best practices for advancing **the instructional environment**, shared classroom instruction, and collaborative projects between multiple University sites, including ~~Webex~~ **virtual meeting software**. Conclude the initiative by producing a report to the Executive Board or a Memorandum of Action.

[MOTION] It was moved by Cork, seconded by Ikonomov, to accept the amendment to charge #3. The motion carried unanimously

2. Charge #5: Engage the University in the use of virtual reality **and artificial intelligence**. Conclude the initiative by producing a report to the Executive Board or a Memorandum of Action.

[MOTION] It was moved by Cork, seconded by Ikonomov, to accept the amendment to charge #5. The motion carried unanimously

New Business

Due to a Webex technology issue, Gallagher was unable to share the Library Transformative Agreements. The topic was postponed to the next meeting.

Announcements

Glock reported that WMUx will be replacing the HelpHub knowledge base and ticketing system.

Adjournment

[MOTION] It was moved by Cork, seconded by Ikonomov, to adjourn the meeting at 10:50 a.m. The motion carried unanimously. The Academic and Information Technology Council will meet next on 21 March 2022 virtually via Webex at 10 a.m.

Approval

Submitted by Geraldine Rinna, Secretary

Minutes approved on 18 April 2022.