



**Western Michigan University**  
**Request Principal Investigator Status**

Refer to WMU's [Eligibility to Serve as WMU Principal Investigators on Sponsored Projects Policy](#) to determine your eligibility to serve as an investigator on an externally funded project. To request an exception to the policy, return this completed form to your Research Program Officer in the Office of Research and Innovation.

Name of Candidate for PI Status: \_\_\_\_\_

Department/Unit: \_\_\_\_\_

College/Area: \_\_\_\_\_

Current WMU Appointment Type: \_\_\_\_\_

Current WMU FTE: \_\_\_\_\_

Percentage of time to be allocated to the project: \_\_\_\_\_

Title Requested:            \_\_\_\_\_ Principal Investigator  
   \_\_\_\_\_ Co-Principal Investigator

Funding Source/Agency: \_\_\_\_\_

Project Title: \_\_\_\_\_

Project Period(s):            Start Date: \_\_\_\_\_

   End Date: \_\_\_\_\_

Project budget estimate    \_\_\_\_\_

Attach your CV and provide a justification for requesting PI Status including your current WMU role in the department/unit and your role in the proposed project.

Applicant Certification: I agree to serve as principal investigator or co-principal investigator and I will comply with all applicable WMU policies and procedures and all sponsor requirements.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

WMU Recommendations: I recommend the approval of the requested PI or CO-PI eligibility. By signing below, I accept responsibility and agree that my unit will provide appropriate administrative support.

\_\_\_\_\_  
Chair/Director Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chair/Director Name

\_\_\_\_\_  
Dean or VP Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dean or VP Name

Return completed form and CV to requesting [department Research Program Officer](#) at the Office of Research and Innovation.

WMU Institutional Approval: I approve the requested PI or CO-PI eligibility for this specified project. Should any circumstances change, this approval may be revoked at the discretion of the Vice President for Research and Innovation.

\_\_\_\_\_  
Vice President for Research and Innovation

\_\_\_\_\_  
Date