

# Supporting WMU Students to Secure Jobs

Career and Student Employment Services



**Satisfied with  
their job**

**Job related to  
their career field**



# Experiences Services



# Student Employment



# Handshake

- Explore
- Feed
- Inbox
- Jobs**
- Events
- People New
- Employers
- Career center

**Western Michigan University**  
View your school's resources

## Top jobs in your major

[View more](#)

<b>Daifuku America Corporation</b> Automotive <b>Mechanical Engineer I</b> Full-time job Novi, MI +1 (On-site) · 2 months ago	<b>CDI Engineering Solutions, LLC</b> Engineering & Construction <b>Mechanical Engineer I</b> Full-time job Midland, MI (On-site) · 2 months ago	<b>Benteler Automotive</b> Automotive <b>Process Engineer</b> Full-time job Holland, MI (On-site) · 4 months ago
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Not what you're looking for? [Update career interests.](#)

## Suggested job searches

## Videos for you

[Go to feed](#)

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Get the app



- Explore
- Feed
- Inbox

- Jobs
- Events
- People New
- Employers
- Career center

Search

WMU collections

Location

Onsite/remote

Full-time job

Internship



**Notify me about new jobs like this**

You will receive emails and notifications.  
[Manage notifications.](#)

18 jobs found Relevance

**WMU Department of Business I...**  
Higher Education

**Graduate Assistant Research Computer Info Systems/Cybersecurity**

\$1-2K/mo · On campus · Aug 25-Apr 25

Kalamazoo, MI · 6d ago

**WMU University Libraries**  
Higher Education

**Student Assistant for Archives**

\$12.50/hr · On campus

**WMU collection**

Kalamazoo, MI · 1wk ago

**WMU Office of Admissions**  
Higher Education

**Office of Admissions Student Ambassador**

\$12.48/hr · On campus

**WMU collection**

Kalamazoo, MI · 6d ago



**WMU University Libraries**  
Higher Education

# Student Assistant for Archives

Posted 1 week ago · Apply by May 9, 2025 at 6:00 AM

...

## At a glance

- \$12.50/hr**
- Onsite, based in Kalamazoo, MI**  
Work in person from the location
- On Campus Student Employment**  
Part-time
- US work authorization required**

## Job Summary

Student Assistant for Archives, Regional History, and Special Collections at the Zhang Legacy Collections Center, located on [East campus](#). This position will fulfill basic functions for all three collections, as well as more in-depth activities for either Archives, Regional History, or Special Collections.

## Essential Functions:...

Get the app

**Notify me about new jobs I**  
You will receive emails and notifications about new jobs that match your filters.  
[Manage notifications.](#)

18 jobs found

**WMU Department of Business Administration**  
Higher Education

**Graduate Assistant Research Coordinator**  
Systems/Cybersecurity

\$1-2K/mo · On campus · Aug 25-Apr 2025  
Kalamazoo, MI · 6d ago

**WMU University Libraries**  
Higher Education

**Student Assistant for Archives**

\$12.50/hr · On campus  
**WMU collection**  
Kalamazoo, MI · 1wk ago

**WMU Office of Admissions**  
Higher Education

**Office of Admissions Student Assistant**

\$12.48/hr · On campus  
**WMU collection**  
Kalamazoo, MI · 6d ago

### Filters

**Job type**

Full-Time Part-Time **On-Campus** Internship Job + More

Interviewing on campus

**Pay and benefits**

Paid Unpaid

**Additional compensation and benefits**

Medical Dental Vision Paid time off Signing bonus Bonus

Commission Tips Equity package Paid sick leave + Show more

[Clear](#) 18 jobs found **Show results**

> **All filters · 1**

**hives**

Student Assistant for Archives, Regional History, and Special Collections at the Zhang Legacy Collections Center, located on **East campus**. This position will fulfill basic functions for all three collections, as well as more in-depth activities for either Archives, Regional History, or Special Collections.

**Essential Functions:...**



Explore

Feed

Inbox

Jobs

Events

People New

Employers

Career center

Search

WMU collections

Location

Onsite/remote

Full-time job

Internship

All filters - 1



Notify me about new jobs like this



You will receive emails and notifications.

[Manage notifications.](#)

18 jobs found



WMU Department of Business I...  
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**WMU University Libraries**

Higher Education

# Student Assistant for Archives

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Save

Apply

## At a glance

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Get the app



## Inbox



**Robert Humphrey**

City Year  
Hi WMU, Do you want to...

4/25/22



**LINDSEY BROEKHUIS**

US Navy  
WMU, We are looking for career...

4/7/22



**Sean Redden**

US Navy  
Hi WMU, My name is Electronics...

10/8/21

**Robert Humphrey**

Recruiter at City Year



Mon, Apr 25, 2:06 PM



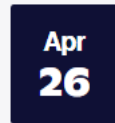
Hi WMU,

Do you want to create positive change in the community but not sure what path to take? [City Year Detroit](#) is continually investing in [career pathways](#) for our AmeriCorps members.

Through various professional development opportunities and corporate partnerships, we pride ourselves on fostering the space you need to excel professionally after your year of service. I'm excited to share a few upcoming events that City Year is hosting that you might find interesting as you consider your future career. Check out the details below and RSVP fo...

[View full message](#)

### MEET THE TEAM



City Year

**City Year Career Pathways: Detroit  
Public Schools Community District**

11:00am - 12:00pm

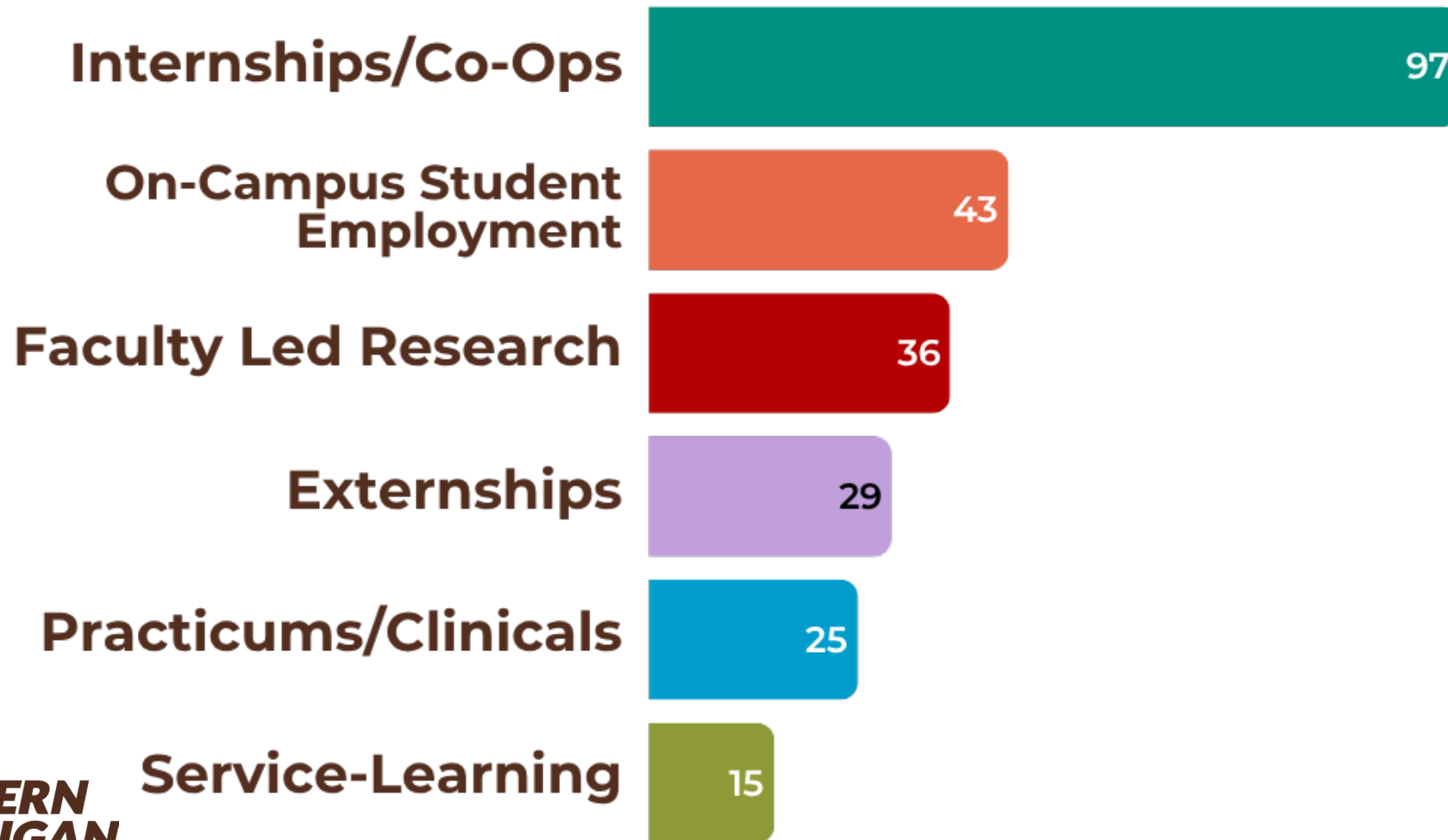
Type a message...

Send

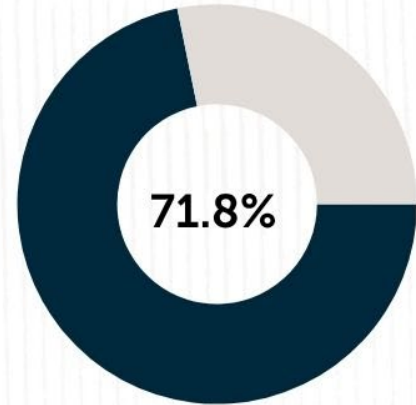
# Internships



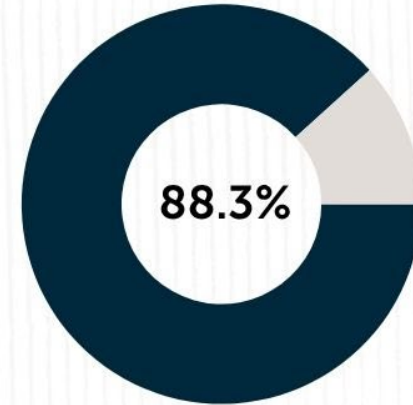
# % of Employers saying type of opportunity is **valuable** on a resume.



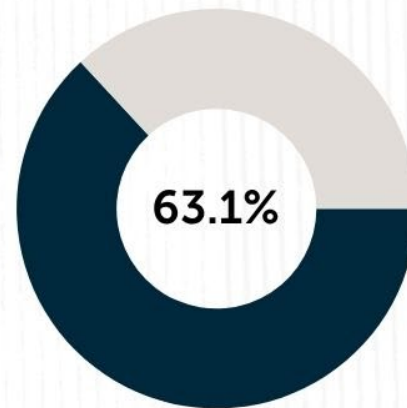
# Intern to Full-time Job Offers



↑ Offer Rate  
9.9%



↑ Acceptance Rate  
5.5%



↑ Conversion Rate  
12.5%



Source: 2026 Internship & Co-op Report

# Broncos Lead Paid Internship Program



# Student Organizations



# Events on Campus



# Volunteer



# All Campus Volunteer Weekends



**Services** to support  
students to secure jobs



# Career Academy Workshops

- **Job Search Basics**
- **Resume 1.0**
- **Interviewing**
- Earn a WMU professional **padfolio** for completing all three
- 2208 WMU Student Center
- Can be requested by RSOs through [wmich.edu/career](http://wmich.edu/career)



# Career Lab

- 2206 WMU Student Center
  - **4 days a week**
- College of Engineering & Applied Sciences
  
- Pop-ups
  - College of Health and Human Services
  - College of Aviation
  - College of Education and Human Development



# Help with a Job Search

- **Career Coaching**

- One-on-one, ongoing relationship to help students get a job when they need a little more help



# Meet Employers

- Employer Visits
- Networking events
- Job Fairs



# Headshots

- **Free** for all students
- Every Friday
- By **appointment** or drop-in
- 2206 WMU Student Center - **Career Lab**



# Questions?

