

**Transfer of Credit Committee  
Minutes of 9 April 2026**

**Call to Order**

The regular meeting of the Western Michigan University Faculty Senate Transfer of Credit Committee was called to order at 2:03pm on 9 April 2026 via Webex by Marie Moreno, chair.

**Members Present:** Ryan Downing, Lisa DeChano-Cook, Kenneth Franks, Kerrie Harvey, Melinda Holohan, Randall Janes, Melinda Koelling, Edward Kudzia, Marie Moreno, Michele Sanchez

**Members Absent:** Mitchel Keil, Karen Lancendorfer, Kenneth Smith

**Advisory Members Present:** Carrie Cumming, Randy Ott

**Advisory Members Absent:** Kimmy Beuchler

**Ex Officio:** Jessica Cataldo

**Quorum**

A quorum was present with 10 members in attendance, of the six needed to establish a quorum.

**Acceptance of the Agenda**

Memoranda of Action-26/05: *Establish Equivalency Level Acceptance of American Council of Education Military Credit Policy* was removed from the agenda as it was approved at the 2 April Faculty Senate meeting.

**[MOTION]** It was moved by DeChano-Cook, seconded by Downing, to accept the agenda as amended. The motion carried unanimously.

**Approval of Minutes**

**[MOTION]** It was moved by DeChano-Cook, seconded by Harvey, to approve the 5 March 2026 minutes as distributed. The motion carried unanimously.

**Reports of Officers**

Chair Moreno reported that Michele Sanchez, Senior Associate Director of Admissions, will assume Scott Hennesy's seat on the committee.

Ex Officio Cataldo reported that several Memoranda of Action (MOAs) from the Undergraduate Studies Committee are currently under review. These include MOA-26/06: *Revision of Undergraduate Catalog and Addition to the Graduate Catalog Extension of Drop/Withdrawal Period* and MOA-26/08: *Revision of Credit/No Credit Policy to Allow Major/Minor Credit*. It was noted that the Graduate College must review proposed changes to the last day to withdraw before advancing to the Faculty Senate, and such an MOA would not be expected until next academic year.

**Unfinished Business**

Holohan and Cataldo reported that the Faculty Senate Executive Board reviewed the transfer credit resource guide and identified concerns. The document does not conform to the required Content Management System and is not compliant with the Americans with Disabilities Act (ADA). The immediate goal is to clarify specific concerns raised by the Undergraduate Studies Council (USC). Cataldo will follow up to identify and document those concerns to determine next steps. Ott reported that several current initiatives are broadly connected to transfer credit efforts. Momentum is growing around a proposed assured admissions agreement with the Kalamazoo Valley Community College. The agreement is currently under consideration at the presidential level and would not supersede existing admissions requirements, particularly for selective programs. Ott also provided an update on the Transfer Success Project, part of the Michigan Lifelong Education, Advancement, and Potential (MI LEAP) initiative, which focuses on the development and improvement of transfer pathways. Meetings held in March brought together approximately 250–300 participants at Delta College to begin structuring the pathways. Discussions included reverse transfer processes that would allow students to transfer credits earned at a

four-year institution back to a two-year institution to complete an associate degree. Next steps include virtual meetings with pathway experts to further refine the structure. The goal is to establish approximately 10 transfer pathways by fall 2027 in areas including computer information systems, education, healthcare, design, and business. Reverse transfer agreements are also being expanded with multiple community colleges, and efforts are underway to implement reverse transfer processes through the National Student Clearinghouse.

**New Business**

The committee discussed potential MOAs and priorities for the 2026-27 academic year. Topics included exploring a departmental review process for transfer credits and identifying if a designated office or individual is responsible for overseeing transfer student outcomes and supporting student success at WMU. The committee also expressed interest in examining credit policies related to Career and Technical Education (CTE).

**Announcements**

None.

**Adjournment**

**[MOTION]** It was moved by DeChano-Cook, seconded by Downing, to adjourn the meeting at 2:43p.m. The motion carried unanimously. The Transfer of Credit Committee will meet next in 2026 fall semester.

**Approval**

Submitted by Ryan Downing, Secretary

Minutes were approved \_\_\_\_\_ 2026.

DRAFT