

---

**EXPERIENTIAL LEARNING COMMITTEE  
Minutes of 19 February 2026 Meeting**

**Call to Order**

The regular meeting of the Undergraduate Council Experiential Learning Committee was called to order at 1:33 p.m. on 19 February 2026, via Webex virtual conferencing by David Rudge, Ex Officio

**Members Present:** Tim Buchanan, Evan Heiser, Mark Kelley, Damon Miller, Alyssa Moon, Diane Riggs, Sue Steuer, Wendy Swalla, Patricia Villalobos (substitute for Yuanling Sun)

**Advisory Members Present:** Sara Nelson, Tony Proudfoot

**Ex Officios President:** Joe Milostan, David Rudge

**Guest:** Bret Wagner, Chair, Undergraduate Studies Council

**Quorum**

A quorum was present with 11 members in attendance of the six needed to establish a quorum.

**Agenda**

**[MOTION]** It was moved by Rudge, seconded by Swalla, to accept the agenda as presented. The motion carried unanimously.

**Election of Officers**

Ex Officio Rudge solicited volunteers for the leadership seats. There were no nominations for chair. The chair election was postponed to the next meeting.

**[MOTION]** It was moved by Rudge, seconded by Riggs, to elect Kelley as vice chair. The motion carried.

**[MOTION]** It was moved by Rudge, seconded by Kelley, to elect Riggs as secretary. The motion carried.

**Reports of Officers**

Ex Officio Rudge reported on the history of the formation of the committee.

Ex Officio Milostan reported on the Study Abroad Program and Global Classroom projects as they relate to experiential learning.

**Reports of University Representatives**

Wanger charged the committee.

**New Business**

Discussion was held regarding the committee charges, which included:

- Service Learning, Experience-Driven Learning, and Global Learning as defined in MOA-25/03 was reviewed. Links to related policies, including MOA-18/09 and MOA-14/05 were shared and will be distributed to committee members.
- Members noted that the service-learning course approval process declined during the COVID-19 pandemic. Reestablishing a consistent approval and oversight process was identified as a priority.
- Proudfoot, Rudge, and Nelson will develop a rubric to guide Experience-Driven Learning implementation and evaluation. A report is expected by the end of the academic year. The resulting framework may serve as the foundation for a future Memorandum of Action (MOA).
- The committee discussed the need to recruit additional members to strengthen representation across academic units and ensure broader university participation.

**Announcements**

None.

**Adjournment**

Ex Officio Rudge adjourned the meeting at 2:25 p.m. The Experiential Learning Committee will meet next on 19 March 2026, via Webex at 1:30 p.m.

**Approval**

Submitted by Diane Riggs, Secretary

Minutes were approved 16 April 2026.