

1 December 2025

TO: **Undergraduate Studies Council Members:** Mert Altihan, Jessica Birnbaum, Jessica Cataldo, Carrie Cumming, Lisa DeChano-Cook, Kerry Hegele, Dave Karowe, Irma Lopez, Dylan McGlothlin, Natalio Ohanna, Diane Riggs, Priyanka Sharma, Yuanliang Sun
Advisory Members: Tomika Griffin-Brown, Coleen Stano
Ex Officio: David Rudge

FROM: Bret Wagner, Chair

**Undergraduate Studies Council
AGENDA**

Tuesday, 9 December 2025, 3 to 5 p.m.

[Webex Link](#)

1. **Call to Order**
2. **Acceptance of the Agenda**
3. **Approval of Minutes**
 - a. Undergraduate Studies Council – 11 November 2025 Minutes
4. **Reports of Officers**
 - a. Chair Report – Wagner
 - b. Ex Officio Report – Rudge
5. **Reports of University Representatives**
 - a. Curriculum Manager – DeChano-Cook
 - b. Academic Advising – Griffin-Brown
6. **Reports of Standing Committees**
 - a. Transfer Credit Committee – Cataldo
7. **New Business**
 - a. Curriculum™ Proposals – Wagner
 - i. New Program: Aviation Professional Studies (APSJ)
 - ii. New Program: Elementary Education 3-6 and Teaching English to Speakers of Other Languages (TESOL) (ETLJ)
 - iii. Engineering Management (Accelerated) (ENMQ)
 - iv. Name Change: Family Science and Services Major (FSVJ)
 - v. New Program: Interdisciplinary Design (IDGJ)
 - vi. New Program: Interdisciplinary Fine Arts Minor (IFAN)
 - vii. Name Change: Mathematics - Secondary Education Minor (MHSN)
 - viii. New Program: Product Design Minor (APDN)
 - ix. New Program: Social Studies: Economics (SEEN)
 - x. New Program: Special Education K-12 (SPCJ)
 - xi. Name Change: Teaching and Learning Mathematics Major (MHTJ)
 - xii. New Program: Undergraduate Certificate in Artificial Intelligence (ARIF)
 - xiii. Program Delete: Youth and Community Development Major (YCVJ)

b. Reduce Required Credits from 122 to 120 for an Undergraduate Degree – Wagner

8. Unfinished Business

- a. Memorandum of Action 25/12 – *Establish Cross-Listed Courses Policy* – Wagner
- b. Proposed Memorandum of Action on Faculty-Driven Learning Assessment (DLA) Opportunities for Undergraduate Program – Wagner
- b. Review Memorandum of Action 18/05 – *Creation of a GPA Revision Policy* – Wagner, Cumming, Stano, Griffin-Brown

9. Adjournment

COUNCILS ONLY: Elected members who cannot attend the meeting are asked to send a substitute of their choice who also represents their respective college. Non-elected members are not restricted as to whom they may designate to substitute for them.