

7 November 2025

TO: **Academic and Information Technology Council:** Brian Carnell, Chad Edwards, Paul Gallagher, Andrew Holmes, Pavel Ikononov, Michale Kahwaji, Katie Marshall, Cara Masselink, Lochlan McElroy, Jushua Naranjo, Abena Pinamang, Scott Puckett, Geraldine Rinna, Daniela Schroeter
Advisory: Bryan Glock
Ex Officio: Kieran Fogarty
Guest: Richard Carbonneau, Assistant Registrar

FROM: Jessica Cataldo, Chair

**Academic and Information Technology Council
AGENDA**

Monday, 17 November 2025, 10 a.m. to 12 p.m.

[Webex Link](#)

1. **Call to Order**
2. **Acceptance of the Agenda**
3. **Approval of Minutes**
 - a. Academic Information Technology Council – 20 October 2025 Minutes
4. **Guest Reports**
 - a. Hyflex Course Listing – Carbonneau
5. **Reports of Officers**
 - a. Chair Report – Cataldo
 - b. Ex Officio Report – Fogarty
6. **Reports of University Representatives**
 - a. Office of Information Technology Report – Holmes
 - b. Center for Teaching, Learning and Development – Carnell
 - c. Student Success Hub – Glock
7. **Unfinished Business**
 - a. MOA-25/11: Revise Undergraduate and Graduate Catalogs Course Delivery Definitions – Marshall
8. **New Business**
 - a. Subcommittee Report – Cataldo and Marshall
9. **Announcements**
 - a. Virtual Meeting Platform Survey - Cataldo
10. **Adjournment**

COUNCILS ONLY: Elected members who cannot attend the meeting are asked to send a substitute of their choice who also represents their respective college. Non-elected members are not restricted as to whom they may designate to substitute for them.