
**Campus Planning and Finance Council
Minutes of 21 October 2025****Call to Order**

The regular meeting of the Western Michigan University Faculty Senate Campus Planning and Finance Council was called to order at 3:02 p.m. on 21 October 2025, on Webex by LuMarie Guth, chair.

Members Present: Abigale Airo, Todd Barkman, Cheryl Bauman-Bruey, Mia Breznau, Shonda Buchanan, Kim Ganzevoort, LuMarie Guth, Brittani Jackson, Valerian Kwigizile, Nicholas Rowe, Wayne Stitt, Jan Van Der Kley, Sara VanderVeen

Members Absent: Lynne Heasley

Advisory Members Present: Jeff Spoelstra

Advisory Members Absent: Sara Nelson

Ex Officio: Osama Abudayyeh

Guest: Carrie Cumming, Registrar

Quorum

A quorum was present with 14 members in attendance, of the nine needed to establish a quorum.

Agenda

Chair Guth requested that Reports of Council/Committee Standing Committees be moved ahead of Reports of Officers.

[MOTION] It was moved by Buchanan, seconded by Stitt, to approve the agenda as amended. The motion carried unanimously.

Minutes

An amendment was proposed to strike the sentence "President Kavalhuna has indicated that space management is changing and will be engaged in a transparent capital outlay process." A second amendment was proposed to clarify current participation on the sustainability standing committee with the following text: "... including six faculty, three staff, and two student members."

[MOTION] It was moved by Kritzman, seconded by Stitt, to accept the 16 September 2025 minutes as amended. The motion carried unanimously.

Barkman and Breznau joined the meeting at 3:11 pm.

Guest(s) Report

Cumming described Memorandum of Action (MOA)-23/02: *Drop/Withdrawal Extension*. The council discussed the status of the tabled MOA, financial aid, impacts on retention, and similar extensions at other universities.

[MOTION] It was moved by Abudayyeh, seconded by Ganzevoort, to revise MOA -23/02:

Drop/Withdrawal Extension and put forward an amended version for consideration. With one opposed and one abstention, the motion carried.

Reports of Council/Committee Standing Committees

The council discussed and revised, as marked by strikethrough, the 2025-26 Sustainability Committee charges:

1. Identify and map sustainability stakeholders on campus, and establish communication networks for collaboration and information sharing to support campus projects.
2. Develop sustainability metrics related to the objectives in the University Strategic Plan and Master Plan; review applicable policies and recommend sustainability guidelines.
3. Provide a framework that campus agencies may use as benchmarks in making sustainable planning decisions related to infrastructure, construction, transportation, and land and water management projects.

4. Collaborate with project managers and clients to consider sustainability goals during planning for major capital projects, including renovations or new construction, transportation, and infrastructure.
5. Conduct special studies at the request of the Faculty Senate/CPFC.

[MOTION] It was moved by Buchanan, seconded by Jackson, to approve the charges as amended. The motion carried unanimously.

Reports of Officers

Chair Guth reported highlights of the last Faculty Senate meeting. The University Strategic Plan's focus was on well-being. A Roadmap of Wellbeing document was presented by Josh Koehnert and included activities. The dissolution of WMUx was discussed. Blue Cross and Blue Shield of Michigan presented on telehealth.

Ex Officio Abudayyeh did not provide a report.

Reports of University Representatives

Van Der Kley reported that the State of Michigan provided Michigan public universities a one-time 3% allotment. Tuition constraints were set for a two-year period and capped at 4%, not to exceed \$651. Another unique feature was a cap of 10% on administrative expense spending, which is not clearly defined. Violations will result in penalties. There was a base increase to MPSERS of \$3.2 to 3.6 million, but it was not part of WMU's annual support from the state, which may threaten it in the future, depending on state revenue and projections. Van Der Kley and Scarff will alternate attendance at future meetings.

Kwigizile, Breznau, and Stitt left the meeting at 4 pm.

Due to Nelson's absence, no Provost office report was provided.

VanderVeen reported that Golden Oaks construction continues. The new pedestrian green space is open. Work continues on the on driveway to The Oaklands with consultation of the tree committee and is expected to hone in on the least impactful options. The Oaklands house renovation project is starting again. WMU took bids for a project at Dalton, including screens in the round. All but two-wayfinding signage were updated with maps in pedestrian zones and vehicular signs are planned to be next. A couple of roof replacement projects are scheduled for this fall. Additional projects mentioned included Seibert door, the President's residence renovation, MGGRE, Brown, and Ring Road intersections. WMU is concluding the five-year Capital Outlay revision and resubmitting for Knauss. The plan goes to the Board of Trustees on 30 October.

Spoelstra reported that collaborators are fielding new Student Sustainability Grant inquiries, and the upcoming deadline for the competition is 5 December. Spoelstra is scheduled to speak at the Board of Trustees meeting on 30 October regarding the recent project and experiential learning.

Due to Breznau's absence, no WSA report was provided.

Airo reported that there are GSA events coming up for accelerated masters, a dissertation workshop, and entertainment activities as well.

Unfinished Business

Chair Guth led a discussion regarding future meeting topics pertaining to charges #1 through #9.

1. Review the composition of the council in order to meet the 51% faculty membership as defined in the Faculty Senate Bylaws.
 - Ongoing
2. Convene the standing committee on sustainability and develop its formal charges in alignment with the CPFC roles and charges. All actions should culminate in a final report submitted to the CPFC. Conclude the initiative by producing a report to the Executive Board and Faculty Senate membership.
 - Ongoing

3. Review Strategic Resource Management budget model implementation, rules, and regulations. Conclude the initiative by producing a report to the Executive Board and Faculty Senate membership.
 - The council discussed several possible topics, including the impact of recent State actions, the impacts of the federal government shutdown, interacting with the Dean's SRM committee, potential budget shortfalls, the use of quality metrics, updates for the 2026-27 budget model, and FARS impact factors.
 - Invitees to be considered for near-term or late spring agendas include Vice President for Research and Innovation Remzi Seeker, committee member Colleen Scarff, Interim Provost and Vice President for Academic Affairs Christopher Cheatham, and/or the Dean's SRM committee.
4. Review, provide input, and report on the campus master plan and construction projects that are in the various stages of planning or implementation. Review and assess the need for and amount of deferred maintenance across all WMU buildings and campuses. Conclude the initiative by producing a report to the Executive Board or a Memorandum of Action.
 - Ongoing with Campus Master Plan and five-year capital outlay.
 - Topic for November or December, depending on Solomon's availability on Charge #6.
5. Review, provide input, and report on the downtown Kalamazoo arena project with a focus on security, liability, and accessibility. Conclude the initiative by producing a report to the Executive Board or a Memorandum of Action.
 - Bartholomae and Breneman are engaged with the owners and planners.
 - A task force is being formed that will include VanderVeen as a member.
 - Additionally, a workgroup was formed, including VanderVeen, Spoelstra, Bruey, and Rowe.
6. Review and report on University efforts to positively impact recruitment and retention. A focus area should include a review of Financial Aid budget packaging and guidelines. Conclude the initiative by producing a report to the Executive Board or a Memorandum of Action.
 - Members are interested in how much WMU pays for recruitment and website strategies. Ganzevoort and Buchanan will reach out to Kristen Solomon in Enrollment Management to attend the 16 December or 20 January meeting.
7. Review the scope and description of the council's role statement and assess the effectiveness of the council's practices.
8. At the annual April CPFC meeting, the council members must review the draft year-end report to be submitted to the Faculty Senate office by the council chair no later than May 30.
9. Address any continuing or outstanding issues or initiatives as directed by the Faculty Senate Executive Board, members of the council, faculty, and/or academic administrators. Conclude the initiative by producing a report to the Executive Board or a Memorandum of Action.
 - Nothing new.

Buchanan left the meeting at 4:40 p.m.

Adjournment

[MOTION] It was moved by Abudayyeh, seconded by Barkman, to adjourn the meeting at 4:42 p.m. The motion carried unanimously. The Campus Planning and Finance Council will meet next on 18 November 2025 on Webex at 3 p.m.

Approval

Submitted by Jeff Spoelstra, Secretary

Minutes were approved on 18 November 2025.