

8 September 2025

**TO:** **Academic and Information Technology Council:** Jessica Cataldo, Brian Carnell, Paul Gallagher, Annette Hamel, Nancy Hock (Substitute for Cara Masselink), Andrew Holmes, Pavel Ikononov, Michael Kahwaji, Kate Marshall, Joshua Naranjo, Scott Puckett, Geraldine Rinna, Daniela Schroeter,  
**Ex Officio:** Kieran Fogarty  
**Guest:** Bryon Glock, Amy Naugle, Faculty Senate President  
**Absent Members:** Cara Masselink

**FROM:** Jessica Cataldo, Chair

**Academic and Information Technology Council  
REVISED AGENDA**

**Monday, 15 September 2025, 10 a.m. to 12 p.m.**

[Webex Link](#)

1. **Call to Order**
2. **Acceptance of the Agenda**
3. **Approval of Minutes**  
Academic and Information Technology Council – 19 May 2025 minutes
4. **Elections**
  - a. Election of Academic and Information Technology Council Secretary – Fogarty
5. **Reports of Officers**
  - a. Academic and Information Technology Council 2025-26 Charges – President Naugle
  - b. Chair Report – Cataldo
  - c. Ex Officio Report - Fogarty
6. **Reports of University Representatives**
  - a. Office of Information Technology Report – Holmes
  - b. WMUx – Carnell
  - c. Student Success Hub - Glock
7. **Unfinished Business**
  - a. Memorandum of Action on Course Definitions – Marshall
8. **New Business**
  - a. Council Work Plan – Cataldo
  - b. Artificial Intelligence Syllabus Statement – Kahwaji
9. **Announcements**
10. **Adjournment**

***COUNCILS ONLY: Elected members who cannot attend the meeting are asked to send a substitute of their choice who also represents their respective college. Non-elected members are not restricted as to whom they may designate to substitute for them.***