
**WMU Essential Studies Course Review and Approval Committee
Minutes of 15 September 2025**

Call to Order

The regular meeting of the Western Michigan University Faculty Senate WMU Essential Studies Course Review and Approval Committee was called to order at 10:02 a.m. on 15 September 2025, via Webex by Elissa Allen, Ex Officio.

Members Present: Lisa DeChano-Cook, Anne Marie Guidy-Oulai, Dana Hammond, Kwangmin Lee, Vincent Lyon-Callo, Matilda McLean, Nathan Tabor

Members Absent: Jonathan Bush, Mustafa Mirzeler, Marie Moreno, Agatha Slupek

Advisory Members Present: Jacquelyn Bizzell, Lucy Kent-Bracken, Melinda Lockett, Christine Robinson, Colleen Stano, Sharon VanDyken, Destiny Wallace

Ex Officio Present: Elissa Allen

Guest: Kristy Eisenhart, Mathematics

Quorum

A quorum was present with eight members in attendance of the six needed to establish a quorum.

Agenda

[MOTION] It was moved by Guidy-Oulai, seconded by Hammond, to accept the agenda as presented. The motion carried unanimously.

Approval of Minutes

[MOTION] It was moved by Lee, seconded by Lyon-Callo, to accept the 21 April 2025 minutes as presented. The motion carried unanimously.

Election of Officers

Having no volunteers for chair, the election was postponed to the next meeting.

[MOTION] It was moved by McLean, seconded by DeChano-Cook, to elect Tabor as vice chair. The motion carried.

[MOTION] It was moved by Tabor, seconded by Hammond, to elect Lee as secretary. The motion carried.

Reports of Officers

Ex Officio Allen charged the committee.

Reports of University Representatives

DeChano-Cook suggested scheduling meetings for each Monday during November to prepare for an expected influx of course proposals. The Faculty Senate staff will be asked to create the calendar invites.

Unfinished Business

None.

New Business

Ex Officio Allen postponed all course proposals to the next meeting.

Adjournment

Ex Officio Allen adjourned the meeting at 10:30 a.m. The WMU Essential Studies Course Review and Approval Committee will meet next on 20 October via Webex.

Approval

Submitted by Kwangmin Lee, Secretary

Minutes approved on 20 October 2025.