
**Campus Planning and Finance Council
Minutes of 20 May 2025****Call to Order**

The regular meeting of the Western Michigan University Faculty Senate Campus Planning and Finance Council was called to order at 3:04 p.m. on 20 May 2025 via Webex video conferencing by LuMarie Guth, chair.

Members Present: Todd Barkman, Cheryl Bruey, Kim Ganzevoort, LuMarie Guth, Lynne Heasley, Valerian Kwigizile, Geoffrey Lindenberg, Colleen Scarff, Wayne Stitt, Sara VanderVeen,

Members Absent: Shonda Buchanan, Mohammad Daneshvar Kakhki, Luke Kritzman, Jessyca Olvera, Jan Van Der Kley

Advisory Members Present: Sara Nelson, Jeff Spoelstra,

Advisory Members Absent: Tony Proudfoot

Ex Officio Member Present: Osama Abudayyeh

Quorum

A quorum was present with nine members in attendance of nine was needed to establish a quorum.

Agenda

[MOTION] It was moved by Barkman, seconded by Bruey, to accept the agenda. The motion carried unanimously.

Minutes

[MOTION] It was moved by Ganzevoort, and seconded by Heasley, to approve the 15 April 2025 minutes as amended. With one abstention, the motion carried.

Reports of Officers

Chair Guth report included an update from the Faculty Senate 8 May meeting. Three Memorandum of Actions (MOA) were on the agenda, and details can be found in the Senate Snapshot Issue 62. The meeting's focus was on internationalization, per the WMU Strategic Plan. WMU Government Relations presented on the State Budget and WMU Advocacy

Ex Officio Abudayyeh did not provide a report.

New Business

Chair Guth presented the Campus Planning and Finance Council Year-end Report. A discussion was held to make revisions. The CPFC Roles Statement was reviewed. The CPFC 2025-26 charges were discussed and finalized.

[MOTION] It was moved by Bruey, seconded by Heasley, to approve the Year-end Report. The motion carried unanimously.

Abudayyeh exited the meeting at 4:24 pm

Reports of Councils/Committees Standing Committee(s)

Heasley provided the Sustainability Committee report, which included:

- Spoelstra volunteered to serve on the Sustainability Committee
- Student leaders are aware of the creation of the committee, and are interested in serving
- Bertman and Heasley are generating a list of content experts for consideration
- The committee is expected to seat a maximum of 15 members
 - Bertman, Breznau, WSA Sustainability Director, Kwigizile, Martini, Palmer, Root, Spoelstra, VanderVeen, and Heasley are the initial membership, of which five are faculty
 - There will be a meeting to discuss processes and recruitment

- The committee will reflect on the CPFC's roles and begin identifying the sustainability relationships on campus, especially with respect to the University Master Plan and Strategic Plan
- The first committee meeting will be in the fall
- Committee meetings are listed on the CPFC website

Reports of University Representatives

Scarff reported on University Budgets and Business and Finance, which included:

- There was a recent meeting with the Deans on the SRM review process
 - No structural changes
 - There will be a change in graduate tuition moving from 100% college of major to college of record, with a four-year phase-in
- The Michigan Senate has a draft budget, but there is no House version so far
- Michigan State University and the University of Michigan are expected to open admissions more broadly
- Three building roofs experienced major damage on campus in recent storms

Barkman and Kwigizile exited the meeting at 4:33 pm

Nelson reported on Provost Budget and Personnel, which included:

- Undergraduate fall enrollment headcount is up 0.4%; graduate enrollment is down 7.0%; the total is down 1.0%
- Retention First Year In Any College Students (FYIACS) is up 0.9%, freshmen up 0.4%, sophomores up 0.9%, juniors up 1.4%, seniors down 3.4%
- Fall point-to-point beginner confirmations are up 4.3%
- Fall housing contracts are up 8.8%
- Last year's Free Application for Federal Student Aid (FAFSA) challenges complicate interpretations
- Regarding discussions on altering the mid-term grade reporting date in relation to the withdrawal deadline, Lisa Dechano-Cook, Curriculum Manager, will bring the topic back to the council next academic year
- Multiple units or departments request mid-term grades for early intervention

VanderVeen reported on capital projects, which included:

- Ellsworth parking structure project slowed to mitigate excessive water
- New residence hall work continues with mass timber
 - Project staff and faculty from engineering connected on mass timber
 - A project webcam is available
- Vandercook demolition begins at the end of May with hazardous material removal first; completion expected by the end of August
- A Pedestrian Mall extension update was published in WMU Today today; completion expected by fall
- Board of Trustees Fountain renovation and repair starts next week
- A project on the Center for Advancing Arts Research is in design, including a lab space with immersive technology
- A traffic study of locations around the ring road, crossings, and pedestrian zones is underway and follows from the Master Plan
- Space verification data will be entered into the new space management software this summer and into the fall
- Capital outlay is supported in the Michigan Senate currently, but is uncertain in the House

Spaelstra reported on sustainability:

- Work continues on WMU's second Climate Action Plan
 - Draft Greenhouse Gas Emissions Inventories are in review for fiscal years 2023 and 2024
- Collaborators will begin collecting data and assembling WMU's third Sustainability Tracking, Assessment, and Rating System (STARS) report in July

Unfinished Business

None.

Announcements

None.

Adjournment

Guth adjourned the meeting at 4:45 pm. The Campus Planning and Finance Council is adjourned until fall 2025.

Approval

Submitted by Jeff Spoelstra, Secretary

Minutes approved on 16 September 2025.