

14 March 2025

**TO:** **Transfer of Credit Committee Members:** Lisa DeChano-Cook, Mioara Diaconu, Kenneth Franks, Kerrie Harvey, Scott Hennessy, Mitchel Keil, Melinda Koelling, Edward Kudzia, Steven Miller, Heather Smith, Kenneth Smith, Jeffrey Xie  
**Advisory Members:** Kimmy Beuchler, Randy Ott  
**Ex Officio:** Carrie Cumming

**FROM:** Melinda Holohan, Chair

**Transfer of Credit Committee  
AGENDA  
Thursday, 20 March 2025, 2 - 3:30 p.m.**  
[Webex Link](#)

1. **Call to Order**
2. **Acceptance of the Agenda**
3. **Approval of Minutes**
  - a. Transfer of Credit Committee – 13 February 2025
4. **Reports of Officers**
  - a. Chair Report – Holohan
  - b. Ex Officio Report – Cumming
5. **Reports of University Representatives**
  - a. Curriculum Manager Report –DeChano-Cook
6. **Unfinished Business**
  - a. Transfer Resource Guide – Holohan
    - i. Publication Work Group Updates
  - b. Status Update: Revision of Memorandum of Action 17/03 – DeChano-Cook
7. **New Business**
  - a. Revision of Memorandum of Action 17/03 – DeChano-Cook
8. **Announcements**
9. **Adjournment**