
**WMU Essential Studies Course Review and Approval Committee
Minutes of 17 March 2025****Call to Order**

The regular meeting of the Western Michigan University Faculty Senate WMU Essential Studies Course Review and Approval Committee was called to order at 10:10 a.m. on 17 March 2025, via Webex and in-person by Carol Weideman, Chair.

Members Present: Kirsty Eisenhart, Beth Ernst, Dana Hammond, David Kemp (substitute for Matilda McLean), Kwangmin Lee, Mustafa Mirzeler, Agatha Slupek, Nathan Tabor, Carol Weideman

Members Absent: Jonathan Bush, Lisa DeChano-Cook, Anne-Marie Guidy-Oulai, Vincent Lyon-Callo

Advisory Members Absent: Jacquelyn Bizzell, Nick Gauthier, Anthony Helms, Melinda Lockett, Christine Robinson, Colleen Stano, Sharon Van Dyken

Ex Officio Present: Decker Hains

Ex Officio Absent: Brian Tripp

Quorum

A quorum was present with ten members in attendance of the eight needed to establish a quorum.

Slupek joined the meeting at 10:25 a.m.

Agenda

[MOTION] It was moved by Mirzeler, seconded by Ernst, to accept the agenda as presented. The motion carried unanimously.

Approval of Minutes

[MOTION] It was moved by Mirzeler, seconded by Ernst, to accept the 7 February 2025 minutes as presented. The motion carried unanimously.

Reports of Officers

Chair Weideman reminded of the presentation on 23 April and for all to consider taking a leadership role for the WMU Essential Studies Course Review and Approval Committee 2025-26 academic year.

Ex Officio Hains did not provide a report

Unfinished Business

None.

New Business

There was a discussion of the assessment document instructions. Several recommendations to consider (adding information such as submission timeline, links to example assessments, clarification of template questions, additional subsection about large and small size classes, multiple sections, a section on academic freedom, etc.).

There was discussion of example assessment plans regarding clear evidence of rubric criteria for each Student Learning Outcome (SLO) while maintaining academic freedom. The assessment plan should provide information that allows the WMU Essential Studies Course Review and Approval Committee to understand how the SLOs thread through the course and are assessed.

Announcements

WMU Essential Studies Course Review and Approval Committee faculty members will prepare an assessment example for a current WMU Essential Studies course for the next meeting.

Adjournment

Chair Weideman adjourned the meeting at 11:53 a.m. The WMU Essential Studies Course Review and Approval Committee will meet next at 10 a.m. on 21 April 2025 in-person at the Student Center Room 2209/2211 and via Webex.

Approval

Submitted by Kwangmin Lee, Secretary

Minutes approved on 21 April 2025.