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**CENTERS AND INSTITUTES COMMITTEE**  
**Minutes of 12 March 2025**

**Call to Order**

The regular meeting of the Western Michigan University Faculty Senate Centers and Institutes Committee was called to order at 10:04 a.m. on 12 March 2025, via Webex by Bret Wagner, chair.

**Members in Attendance:** Dustin Altschul, Ron Cisler, Sara Nelson, Matthew Ross, Jana Schulman, Bret Wagner

**Members Absent:** Brett Geier, Lee Wells

**Ex Officio:** Janet Hahn

**Quorum**

A quorum was present with seven members in attendance, of the five needed to establish a quorum.

**Agenda**

**[MOTION]** It was moved by Cisler, seconded by Schulman, to accept the agenda. The motion carried.

**Minutes**

**[MOTION]** It was moved by Schulman, seconded by Wagner, to accept the 12 February 2025 minutes as presented. The motion carried.

**Reports of Officers**

Chair Wagner did not provide a report.

Ex Officio Hahn did not provide a report.

**New Business**

None.

**Unfinished Business**

CIC reviewed the draft annual report developed by the curriculum manager, Lisa DeChano-Cook. CIC identified four questions/issues with the form. Chair Wagner agreed to forward these questions to the curriculum manager.

Further discussion was held on developing a comprehensive list of centers that are covered by the Centers and Institutes Memorandum of Action 24/06.

**Announcements**

None.

**Adjournment**

The meeting was adjourned by Chair Wagner at 11:02 a.m. The Centers and Institutes Committee will next meet on 9 April 2025 at 10 a.m. via Webex.

**Approval**

Submitted by Bret Wagner, Chair

Minutes approved on 9 April 2025.