

4 February 2025

**TO:** **Undergraduate Studies Council Members:** Jessica Birnbaum, Jennifer Bott (substitute for Bret Wagner), Lucy Clark, Carrie Cumming, Lisa DeChano-Cook, Tomika Griffin-Brown, Dave Karowe, Irma Lopez, Dylan McGlothlin, Scott Slawinski, Katherine Suender, Yuanliang Sun  
**Advisory Member:** Colleen Stano  
**Ex Officio:** David Rudge  
**Guest:** Paul Clements, Professor, Political Science

**FROM:** Diane Riggs, Chair

**Undergraduate Studies Council  
AGENDA**

Tuesday, 11 February 2025, 3 to 5 p.m.

[Webex Link](#)

1. **Call to Order**
2. **Acceptance of the Agenda**
3. **Approval of Minutes**
  - a. Undergraduate Studies Council – 14 January 2025 Minutes
4. **Reports of Officers**
  - a. Chair Report – Riggs
  - b. Ex Officio Report – Rudge
5. **Reports of University Representatives**
  - a. Curriculum Manager – DeChano-Cook
  - b. Academic Advising, Merze Tate College – Griffin-Brown
6. **Reports**
  - a. Transfer Credit for Study Abroad Memorandum of Action – Wagner
  - b. WMU Essential Studies Waiver for Transfer Students with Undergraduate Degree Memorandum of Action – DeChano-Cook
  - c. Draft Working Group to Develop Experiential Learning Memorandum of Action – Riggs
7. **New Business**
  - a. Curriculum Proposal: Concentrations Converting to Majors
    - i. Accelerated Degree (MIDA) in International Development Administration – Clemens
  - b. Memorandum of Action 25/02 Additional Bachelor Degree Waiver of WMU General Education – Riggs
8. **Unfinished Business**
9. **Announcements**
10. **Adjournment**

***COUNCILS ONLY: Elected members who cannot attend the meeting are asked to send a substitute of their choice who also represents their respective college. Non-elected members are not restricted as to whom they may designate to substitute for them.***